

1. Agenda

Documents:

[042522-REVISED-PW-AGENDA \(AGENDA\).PDF](#)

2. Meeting Materials

Documents:

[042522-REVISED-PW-MEETING-PACKET \(MEETING PACKET\).PDF](#)



Village of Mount Horeb

138 E Main St
Mount Horeb, WI 53572
Phone (608) 437-6884/Fax (608) 437-3190
Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

THE April 25, 2022 PUBLIC WORKS COMMITTEE MEETING WILL BE HELD IN PERSON WITH A VIRTUAL OPTION. YOU CAN WATCH THE MEETING LIVE VIA THE VILLAGE WEBSITE BY CLICKING "WATCH LIVE" UNDER THE TROLLWAY TV GRAPHIC ON THE RIGHT SIDE OF THE HOME PAGE AT WWW.MOUNTHOREBWI.INFO. THE MEETING IS ALSO BROADCAST LIVE ON MHTC CHANNEL 181 AND CHARTER CHANNEL 981. YOU CAN ALSO JOIN THE MEETING USING:

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Access Code: 704-003-589

PUBLIC WORKS COMMITTEE

Monday April 25, 2022

The PUBLIC WORKS COMMITTEE of the Village of Mount Horeb will meet on the above date at 6:00pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll Call.
- 2) Consider February 28, 2022 minutes.
- 3) Consider compost site sign and cost.
- 4) Discuss compost site policies and enforcement.
- 5) Update on 2022 street reconstruction projects.
- 6) Public Services Director's Report.
- 7) Consider recommendation by the Public Safety Committee to add all-way stop at the intersection of Tyrol Terrace and Lillehammer Lane.
- 8) Future agenda items.
- 9) Adjourn.



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- 8) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE. PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

VILLAGE OF MOUNT HOREB
PUBLIC WORKS COMMITTEE MINUTES
Monday, February 28, 2022

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Ryan Czyzewski, Jason Fendrick, Brenda Monroe, and Nate Gauger. Rob Van Domelen was absent. Also present were Village Administrator Nic Owen (virtually), Public Services Director Jeff Gorman, Village Engineer Rob Wright and Office Coordinator Niki Erickson.

Consider July 26, 2021 and August 23, 2021 Minutes: Motion by Monroe, seconded by Fendrick to approve July 26, 2021 and August 23, 2021 minutes. Motion carried.

Presentation of 2022 street projects by Village Engineer, Rob Wright: Wright presented the plan for 2022 street projects. The project list includes Golf View, Garfield, Lincoln, Johns and Alan St. Repairs costing \$700,000. Spot repairs and crosswalks to be repaired in the Main St. area. Wright did an analysis of street projects and went over the costs. The water and sewer utility will need to review the plan as well. The timeline for the projects were discussed. Everything would be done and completed by Thanksgiving. Authorization to solicit bids for 2022 street projects to be on the March 2, 2022 Village Board Agenda.

Discuss Hwy. 92 pavement replacement project: Czyzewski explained that this project is a state project that is between Alaska Ave and Stonefield Way. Gorman discussed that this project is set for 2028 for spot curb and gutter repair. Village is responsible for parking lanes. Estimated cost is \$55,000. Public meetings will be a part of this project.

Consider no parking along the south side of Eastwood Way in the Sienna Hills development: Gorman provided a map of the area. Correction on the agenda should be on the North side, not South side, of Eastwood Way. Parking would be available on the South side. There is not room on both sides and snow plows would not be able to go down it. Motion by Monroe to make the recommendation to make North side of Eastwood Way no parking, seconded by Fendrick. Motion carried.

Consider request by Economic Development Director for downtown parking changes due to streetery program: Owen reviewed the proposed plan for some downtown parking changes. Gorman presented some prices for new parking signs. Removing a handicap spot and adding some compact car spots were discussed. Parking Proposal items 1, 2, 3 and 7 that were presented will need some follow up. Motion by Monroe, seconded by Fendrick to approve the Parking Proposal, except for items 1, 2, 3 and 7. Motion carried.

Consider new sign for the compost side: Gorman reviewed what signage is there now, and ideas of what he wants to add for a sign. Gorman will work with a sign shop to design a new one and will come back to the board with it.

Update on electronics recycling location: Gorman explained that Resource Solutions does not think that having the event at Sunrise Park is big enough. They found that the school parking lot on Garfield St. is a good location. The school gave permission for the event to be held there. Traffic entering and leaving the parking lot at the school was discussed and the event should be held there for both spring and fall events.

Public Works Report: Gorman went through his monthly report and answered questions.

Future agenda items:

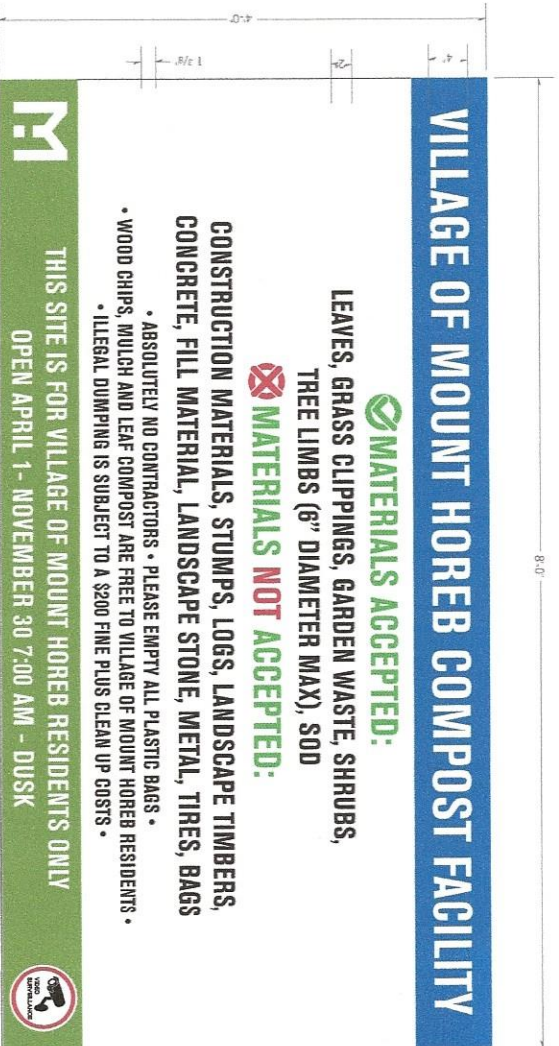
Discuss items 1, 2, 3 and 7 from the downtown Parking Proposal
Compost site policy enforcement

Adjourn: Motion by Monroe, seconded by Gauger to adjourn the meeting at 7:23 pm. Motion carried.

Minutes by Niki Erickson, Office Coordinator

DRAFT

1 CT



KEY NOTES:
A - ACM panel with Die digital print graphics, applied first surface.

FINISHES:

- ☒ Print as is
- ☐ Print as is
- ☐ Black ACM
- ☐ White
- ☐ Print as is

CALCULATIONS:

customer approval: _____ date: _____ landlord approval: _____ date: _____

By signing this approval you are hereby authorizing Sign Art Studio LLC to proceed with the work as described. Any deviation from these specifications will become the customer's financial responsibility.

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S H E E T
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KEY NOTES:

A - ACM panel with Die edged print graphics, applied first surface.

FINISHES:

- Print as is
- Print as is
- Black ACM
- White
- Print as is

CALCULATIONS:

1 GT

8'-0"

VILLAGE OF MOUNT HOREB COMPOST FACILITY

MATERIALS ACCEPTED:

LEAVES, GRASS CLIPPINGS, GARDEN WASTE, SHRUBS, TREE LIMBS (6" DIAMETER MAX), SOD

MATERIALS NOT ACCEPTED:

- CONSTRUCTION MATERIALS, STUMPS, LOGS, LANDSCAPE TIMBERS, CONCRETE, FILL MATERIAL, LANDSCAPE STONE, METAL, TIRES, BAGS
- ABSOLUTELY NO CONTRACTORS - PLEASE EMPTY ALL PLASTIC BAGS - WOOD CHIPS, MULCH AND LEAF COMPOST ARE FREE TO VILLAGE OF MOUNT HOREB RESIDENTS - ILLEGAL DUMPING IS SUBJECT TO A \$200 FINE PLUS CLEAN UP COSTS
- ILLEGAL DUMPING IS SUBJECT TO A \$200 FINE PLUS CLEAN UP COSTS



THIS SITE IS FOR VILLAGE OF MOUNT HOREB RESIDENTS ONLY
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CUSTOMER APPROVAL:

DATE:

LANDLORD APPROVAL:

DATE:

SHEET

**Public Services Dept.
Snow and Ice Log
2021-2022**

DATE	NOTES	REG HRS.	COST	OT HRS.	COST	TOTAL
12/11/2021	Village crews - salting			5	205	\$205
12/26/2021	Village crews - salting			4		\$215
12/27/2021	Village crews - plowing	18.5	\$476	18.25	\$827	\$1,303
12/28/2021	Village crews - plowing	10	\$272	31.5	\$1,418	\$1,690
12/29/2021	Village crews - hauling/salting	31	846	4	193	\$1,039
12/30/2021	Village crews - haul snow	15	\$377			\$377
12/31/2021	Village crews - salting			14.5	\$668	\$668
12/31/2021	Plowing alleys/parking lots-Dependable (Dec)					\$2,145
12/31/2021	Clearing/salting sidewalks - Dependable (Dec)					\$1,765
1/1/2022	Village crews - salting			1	66	\$66
1/2/2022	Village crews - plowing			28.25	\$1,317	\$1,317
1/3/2022	Village crews - haul snow	22	\$581			\$581
1/4/2022	Village crews - haul snow	21	\$564			\$564
1/6/2022	Village crews - salting	18.5	\$553	1	\$66	\$619
1/8/2022	Village crews - salting			2	\$132	\$132
1/14/2022	Village crews - salting	2	55	2	157	\$212
1/23/2022	Village crews - plowing			32.75	\$1,537	\$1,537
1/24/2022	Village crews - plowing/hauling	48	\$1,485	7.75	\$377	\$1,862
1/25/2022	Village crews - hauling/pushing back	32.5	912	14.75	\$658	\$1,570
1/27/2022	Village crews - haul snow	6	\$166			\$166
1/31/2022	Plowing alleys/parking lots-Dependable (Jan)					\$1,485
1/31/2022	Clearing/salting sidewalks - Dependable (Jan)					\$1,145
2/17/2022	Village crews - salting	4	\$106			\$106
2/18/2022	Village crews - salting			11	\$522	\$522
2/19/2022	Village crews - salting			4	\$222	\$222
2/21/2022	Village crews - salting	10.5	\$321			\$321
2/22/2022	Village crews - salting	27	\$765	8	\$363	\$1,128
2/23/2022	Village crews - salting			1.5	\$99	\$99
2/25/2022	Village crews - plowing/hauling	35	\$997	21.25	\$1,006	\$2,003
2/26/2022	Village crew - cleaning up downtown area			2	\$75	\$75
2/28/2022	Salt Delivery 165.25 tons					\$13,889
2/28/2022	Plowing alleys/parking lots-Dependable (Feb)					\$825
2/28/2022	Clearing/salting sidewalks - Dependable (Feb)					\$1,220
3/2/2022	Village crew - apply brine	4	\$111			\$111
3/6/2022	Village crews - get plows on			4	\$166	\$166
3/7/2022	Village crews - plowing	29	\$803	14.5	\$660	\$1,463
3/8/2022	Village crews - plowing/hauling	24	\$665	8	\$334	\$999
3/31/2022	Plowing alleys/parking lots-Dependable (March)					\$1,485
3/31/2022	Clearing/salting sidewalks - Dependable (March)					\$495
4/14/2022	Salt Delivery 104.24 tons					\$8,761
4/20/22??	Salt Delivery 110 tons (estimate)				est.	\$9,245

**Public Services Dept.
Snow and Ice Log
2021-2022**

	TOTALS	358	\$10,055	241	\$11,068	\$63,797
	Village crews - regular time	\$10,055				
	Village crews - overtime	\$11,068				
	Dependable Landscape - alleys/parking lots	\$5,940				
	Dependable Landscape - sidewalks	\$4,625				
	Finks - Haul snow	\$0				
	Salt	\$31,895				
	Salt brine	\$900				
	Misc. materials	386.00	tire chains			
	TOTAL	\$64,869				
	Revenue: Sale of salt to schools	\$4,118.00				
	Revenue: Salting of Public Safety Building	\$300.00				

Public Services Dept.

Snow and Ice Log

2020-2021

LAST WINTER

	Village crews - regular time	\$19,040			
	Village crews - overtime	\$20,267			
	Dependable Landscape - alleys/parking lots	\$11,055			
	Anderson Lawn Care - sidewalks	\$10,790			
	Finks - Haul snow	\$4,598			
	Salt	\$41,604			
	Salt brine	\$872			
	Misc. materials				
	TOTAL	\$108,226			
	Revenue: Sale of salt to schools	\$1,586.30			
	Revenue: Salting of Public Safety Building	\$50.00			



Village of Mount Horeb

Public Services Department

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Public Works Committee

April 25, 2022

Public Services Director's Report

1. The bulk trash and electronics recycling events will be held on April 30, 8am-noon. Reminder – one change this spring is that the electronics recycling will be held at the Intermediate Center bus parking lot on E. Garfield Street.
2. Unfortunately, the person we hired to fill the Arborist/Parks Maintenance position did not work out so we had to advertise for the position again. We interviewed three candidates last week and hope to make an offer to one of the candidates by April 20.
3. We will be receiving our last delivery of salt this week to fulfill our DOT contract requirements. This will give us approximately 455 tons on hand going into next winter.
4. Crack Filling Service started crack filling streets last week. They should be able to wrap everything up by April 22. Scott Construction received the sealcoating bid this year with a bid of \$83,800 to chip seal portions of 10 streets. They edged out Fahrner by about \$3,000. We will be using the crushed granite as aggregate again this year but we will be using black instead of grey. Black used to be more expensive but now is the same price as grey. The black helps to melt snow and ice off streets faster.
5. Our crew completed our annual safety training in March. I also had three employees take part in MSHAW new miner safety training last month. This is required for anyone going into quarries to get loads of gravel and stone. Fink's had not required it in the past but are now requiring it since there will be a lot of activity in their quarry this year and there will be mining activities occurring regularly. Royce Nelson is already certified, so this will now give us four employees that can enter any quarry.
6. We spent a lot of time picking up trash in our stormwater detention basins this spring and also garbage along Springdale Street and other public areas. New Hope Church helped by picking up a lot of garbage on the east end of the Village off of Lillehammer Lane.

7. I have marked 21 sidewalk pads that were damaged by contractors at building sites and turned over the list to our building inspector to make sure they get replaced this year.
8. Our crew ground out 60 tree stumps last week.
9. I have included a copy of our snow removal costs from this winter. Hopefully, we are done with that until next winter. We used approximately 440 tons of salt from December to April. The school district has purchased 49 tons from us this winter.

