

1. Agenda

Documents:

[AGENDA-022822 \(AGENDA\).PDF](#)

2. Meeting Materials

Documents:

[PW-COMMITTEE-MEETING-PACKET-2.28.22 \(MEETING PACKET\).PDF](#)



Village of Mount Horeb

138 E Main St
Mount Horeb, WI 53572
Phone (608) 437-6884/Fax (608) 437-3190
Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

THE February 28, 2022 PUBLIC WORKS COMMITTEE MEETING WILL BE HELD IN PERSON WITH A VIRTUAL OPTION. YOU CAN WATCH THE MEETING LIVE VIA THE VILLAGE WEBSITE BY CLICKING "WATCH LIVE" UNDER THE TROLLWAY TV GRAPHIC ON THE RIGHT SIDE OF THE HOME PAGE AT WWW.MOUNTHOREBWI.INFO. THE MEETING IS ALSO BROADCAST LIVE ON MHTC CHANNEL 181 AND CHARTER CHANNEL 981. YOU CAN ALSO JOIN THE MEETING USING:

Please join my meeting from your computer, tablet or smartphone.

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United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 704-003-589

PUBLIC WORKS COMMITTEE Monday February 28, 2022

The PUBLIC WORKS COMMITTEE of the Village of Mount Horeb will meet on the above date at 6:00pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll Call.
- 2) Consider July 26, 2021 and August 23, 2021 minutes.
- 3) Presentation of 2022 street projects by Village Engineer, Rob Wright.
- 4) Discuss Hwy. 92 pavement replacement project.
- 5) Consider no parking along the south side of Eastwood Way in the Sienna Hills development.
- 6) Consider request by Economic Development Director for downtown parking changes due to streetery program.
- 7) Consider new sign for the compost site.
- 8) Update on electronics recycling location.
- 9) Public Services Director's Report.
- 10) Future agenda items.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE. PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.



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**VILLAGE OF MOUNT HOREB
PUBLIC WORKS COMMITTEE MINUTES**

Monday, July 26, 2021

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Ryan Czyzewski, Rob Van Domelen, Jason Fendrick, Nate Gauger, and then Beth Hill arrived at 6:04. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman, Public Services Foreman Greg Burreson, Police Chief Doug Vierck and Office Coordinator Niki Erickson.

Consider April 26, 2021 Minutes: Motion by Fendrick, seconded by Van Domelen to approve April 26, 2021 minutes. Motion carried.

Discussion of snow removal in downtown area: Gorman explained how the Public Services crew operates when there's snow that needs to be plowed. He explained how they open primary streets first, then move on to secondary streets, then they get to the neighborhood streets. Snow is plowed into parking areas and they can't get back to it until all other routes are completed. Gorman explained that each snow fall is different. Burreson added that skid loaders used for businesses downtown can cause some issues with moving some of the snow, but the department tries to be as efficient as possible. Gorman commended the Public Works staff for working really long hours on their routes and coming back in the middle of the night to clean up and asks residents and businesses to be patient.

Discuss bulk item trash and recycling events: Gorman explained how there's two main issues with the event - how busy it is, and traffic concerns. The electronic event being so close in proximity created a lot of the issues. Chief Vierck brought ideas for the traffic concerns. Having both fall and spring electronic events at Sunrise Park instead of Grundahl Park should resolve a lot of the issues. Gorman would like there to be one more staff member and possibly more dumpsters at the bulk item trash event. Measuring truck/trailer loads and increasing the price of the trash event may also resolve some issues. Considering implementing a fee change and vehicle sizes will be possibly discussed at a later meeting.

Consider five-year capital improvement plan: Gorman reviewed a five-year plan and budget. He discussed street re-construction history, street maintenance and what streets need to be crack and chip sealed. Board recommends to ask for \$300,000 for the budget. Motion by Hill, to recommend the five-year capital improvement plan with the amendment to the street maintenance to \$300,000, seconded by Fendrick. Motion carried.

Consider purchase of tandem axle patrol truck: Gorman explained that this has been in the capital plan since 2016. He got quotes from International, and Western Star. He reviewed prices and warranties. Gorman recommends we move forward, accept this proposal and order the truck, because if we order now, we would have a snow plow truck for next winter. Burreson answered transmission questions and explained how having an extended warranty would be very beneficial. Western Star is the preferred choice.

Motion by Fendrick, to approve the recommendation to the Village board to purchase the Western Star truck, seconded by Hill. Motion carried.

Public Works Report: Gorman went through his monthly report and answered questions.

Adjourn: Motion by Hill, seconded by Van Domelen to adjourn the meeting at 7:15 pm. Motion carried.

Czyzewski notes that this is the last meeting for Beth Hill and thanked her for her service.
Minutes by Niki Erickson, Office Coordinator

**VILLAGE OF MOUNT HOREB
PUBLIC WORKS COMMITTEE MINUTES**

Monday, August 23, 2021

The Public Works Committee met on the above date at 6:00pm in a virtual meeting. Members present were Ryan Czyzewski, Jason Fendrick, Rob Van Domelen and Brenda Monroe. Nate Gauger was absent. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman, and Office Coordinator Niki Erickson.

Consider July 26, 2021 Minutes: Copy of the minutes were not available. Will consider them at next meeting.

Discuss and Consider Fees for the Bulk Trash Event: Gorman reviewed some new proposed bulk trash fees. Motion by Fendrick to approve the proposed fees, seconded by Monroe. Motion carried.

Public Services Director's Report: Gorman went through his monthly report and answered questions.

Adjourn: Motion by Monroe, seconded by Fendrick to adjourn the meeting at 6:16 pm. Motion carried.

Minutes by Niki Erickson, Office Coordinator



Division of
Transportation System Development
Southwest Region
Attn: Amy Coughlin
2101 Wright St
Madison, WI 53704-2583

Tony Evers, Governor
Craig Thompson, Secretary

Internet: www.dot.wisconsin.gov
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December 2, 2021

Jeff Gorman
138 E Main St
Mount Horeb, WI, 53572

RE: WIS 92 Pavement Replacement Notification
5926-03-02/72, WIS 92
Mount Horeb – Brooklyn, Alaska Avenue to Stonefield Way
Dane County

Greetings,

The Wisconsin Department of Transportation invites you to review information and share your feedback regarding proposed improvements to WIS 92 in Dane County in the Village of Mount Horeb from Alaska Avenue to Stonefield Way. Please see the attached location map for the project limits.

The existing pavement, which was last overlaid in 1989, is aged and extremely deteriorated with extensive weathering and longitudinal and transverse cracking. The proposed improvement includes removing and replacing the existing pavement from Alaska Avenue to Stonefield Way for approximately 0.93 miles. In addition to the pavement replacement, the existing curb ramps will be updated to meet the current Americans with Disabilities Act (ADA) requirements.

The project development process will include agency and local coordination, a public involvement meeting, environmental documentation and plan development. Knowledge of any community events, area improvement projects, and other factors that may affect the schedule or scope of the proposed improvements would be beneficial to us.

New right-of-way may be required at curb ramp locations. WIS 92 will be closed with a detour during construction. The proposed detour is WIS 69 to US-18/151 to WIS 78. Access for properties along STH 92 will be maintained at all times during construction. This project is scheduled for the 2028 construction year, but if funding becomes available, it could be constructed as early as 2026.

If you have any questions, comments or suggestions that may assist in the development of this project, please contact me at (608) 245-5358 or amy.coughlin@dot.wi.gov.

Sincerely,

Amy Coughlin, P.E.

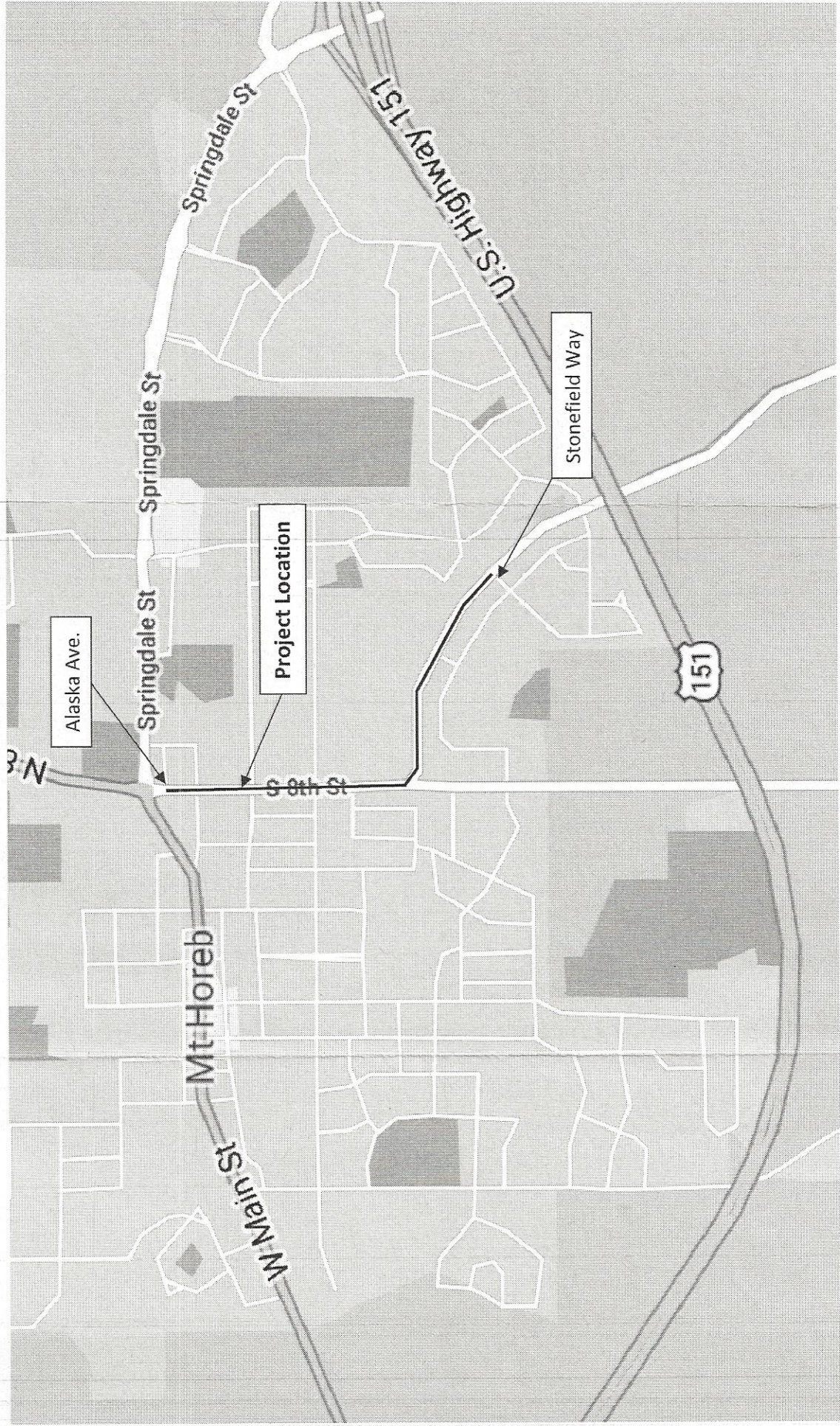
Amy Coughlin, P.E.
Project Manager
WISDOT SOUTHWEST REGION
2101 WRIGHT ST
MADISON WI 53704
Amy.Coughlin@dot.wi.gov

Attachments:
Project Location Map

5926-03-02 Mt. Horeb – Brooklyn

Alaska Avenue to Stonefield Way

STH 92, Dane County



PARKING PROPOSAL 2022 STREETERY PROGRAM

1. Compact car only. This is currently a handicap stall.
2. Eliminate one parking stall in front of Duluth office building.
3. Compact car only. Would require a new sign post. Installing a sign for this stall would result in a narrow sidewalk that would not meet ADA accessibility at the base of Grumpy's ramp.
4. Compact car only.
5. Compact car only. Requires new sign post.
6. Compact car only. Requires new sign post. This is currently 15 min takeout for Sunn Café.
7. Add three additional parking stalls.
8. Compact car only.
9. Compact car only. Requires new sign post.
10. Compact car only. Requires new sign post.
11. Compact car only.
12. Compact car only.
13. Compact car only.
14. Compact car only.
15. Compact car only.
16. Compact car only.
17. Compact car only ("in this block"-2 stalls)

Costs: 15 signs	\$450
5 posts	\$330
Concrete	\$200

Costs would potentially be covered by TIF



Front Street

**BRUSH &
YARD WASTE ONLY**

Garden Waste
Grass Clippings
Leaves
Dump out of bags or containers
NO GARBAGE: Lumber, plastic, glass,
metals, paper or tires,
NO DUMPING: Outside of gate.
*Visitors will be prosecuted and subject to a \$200 fine.

COMPOST SITE HOURS

APRIL 1 - NOVEMBER 30

Monday	Thru	Sunday
8:00AM	To Dusk	

Closed Holidays
Visitors of Home Depot Resident Use only No Contractors

NOTICE

**VIDEO
SURVEILLANCE**

CCTV

2466 Docken Road

COMPOST FACILITY

CONTACT: 608-437-3351

WISCONSIN DNR PERMIT #3555



✓ MATERIALS ACCEPTED:

LEAVES, GRASS CLIPPINGS, GARDEN WASTE, SHRUBS,
TREE LIMBS (6" DIAMETER MAX), SOD

⊘ MATERIALS NOT ACCEPTED:

CONSTRUCTION MATERIALS, STUMPS, LOGS, LANDSCAPE TIMBERS,
CONCRETE, FILL MATERIAL, LANDSCAPE STONE, METAL, TIRES, BAGS

- ABSOLUTELY NO CONTRACTORS
- PLEASE EMPTY ALL PLASTIC BAGS
- WOOD CHIPS, MULCH AND LEAF COMPOST ARE FREE TO VILLAGE OF MOUNT HOREB RESIDENTS
- ILLEGAL DUMPING IS SUBJECT TO A \$200 FINE PLUS CLEAN UP COSTS

THIS SITE IS FOR VILLAGE OF MOUNT HOREB RESIDENTS ONLY

OPEN APRIL 1-NOVEMBER 30

7:00 AM - DUSK



VILLAGE OF MOUNT HOREB COMPOST FACILITY

2466 Docken Rd. Contact: 608-437-3351
Wisconsin DNR Permit #3555



VILLAGE RESIDENTS ONLY

APRIL 1 - NOVEMBER 30

NO CONTRACTORS

7:00 AM - DUSK

BRUSH AND YARD WASTE ONLY: Garden waste

Grass clippings

Leaves (dump out of bags)

Brush (6" diameter max)

Sod

ABSOLUTELY NO:

Construction material

Landscape timbers

Landscape stone

Logs

Fill

Garbage

Bags or containers

Concrete

Glass, Metal or Plastic

Tires

Mulch, wood chips and leaf compost are free to Village of Mount Horeb residents

Your cooperation will ensure this facility remains open

ILLEGAL DUMPING IS SUBJECT TO A \$200 FINE PLUS CLEAN UP COSTS

SCHEDULE B

5. Traffic Flow Map



Vehicles will be directed with signs to enter the Eastern most entrance of the Bus Drop Parking Lot (closest to Hanneman Blvd on E Garfield Street). Using cones, we will loop cars through to lot to get as many of Garfield Str as possible. Cars will exit out the exit and can only turn west towards S 8th Street.

Equipment Needed

3 26' Dry Van Trucks and 2 Roll off Large Item Bins for Appliances/Steel items
 2 Pallet Jacks, Furniture Dolly, Safety Cones, Safety Vests
 Administrative Supplies, Signs to post for event staff
 6-8 Staff

Recommendations for Volunteers

2-3 Traffic Direction Volunteers and 3-4 Unloading Volunteers



Village of Mount Horeb

Public Services Department

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Mount Horeb, WI 53572
Phone (608) 437-3351/Fax (608) 437-3190
www.mounthorebwi.info

Public Works Committee
February 28, 2022
Public Services Director's Report

1. The bulk trash and electronics recycling events went well last September. The trash event saw 100 vehicles/trailers and brought in \$1430, compared to \$1270 in the fall of 2020. There was not much negative feedback regarding the new fees. The spring events are scheduled for April 30.
2. Equipment repairs: (All repairs made in-house. Costs are parts only)
 - 2015 International 7600 tandem dump truck: engine control electrical harness: \$1400
 - 2013 Western Star tandem dump truck: drive axles, differential: \$3200
 - 2006 Ford dump truck: EGR valve: \$1130
3. Our crew did a special brush pickup the week of December 20 due to the high winds on December 16. We also had four stop and yield signs that blew over from the wind. In these cases, the posts were already rusted or compromised at or below ground level. This will continue to be a problem since many of our older, round street signs are cracked or rusted at ground level.
4. Our Arborist/Parks Maintenance crewperson left January 5 to take a position with the City of Madison. We interviewed three candidates and made an offer to one individual on February 17. At this time, we are waiting to hear back.
5. Jeff Gorman completed our street PASER ratings in December and submitted the ratings, street maintenance and street construction reports to the DOT.
6. Our crew installed new LED high bay lights in our shop in January. These lights really improved the light levels in the shop. This was budgeted for in our operating budget and cost a little over \$1500. We will also be installing 30 LED retrofits in our parks area soon. Those lights just arrived on February 18. The cost for those fixtures is \$1762.

7. Dependable Lawn and Landscape was the low bidder for our sidewalk snow removal and they have been doing a good job this winter. They also have the contract for plowing our alleys and some of our public parking lots.
8. Our new 1-ton plow truck with the salter has been a great addition to our fleet for snow removal. We are able to get the alleys salted much sooner and easier with the small truck and we can salt the parking lots sooner without having to pull a plow truck off of a route.
9. Our new Western Star dump truck is on schedule to be delivered April 28. At that time, it will go to Madison Truck Equipment to have all of the snow equipment installed. Unfortunately, Daimler Truck North America implemented a pricing surcharge for all model year 2023 Freightliner and Western Star trucks to mitigate rising costs of materials, components, fuel, etc. The surcharge for our truck was \$4500.
10. I have included a copy of our snow removal costs this winter as of January 31. We used approximately 150 tons of salt in December and 200 tons in January. The school district has purchased 35 tons from us so far this winter. We have approximately 195 tons on hand (February 18). We are required to purchase 400 tons yet this winter/spring based on our WisDOT contract. The contracted price this year is \$84.05/ton.
11. We had two incidents of vehicle vs. decorative street lights in the last month. The first accident at Springdale and Brookwood destroyed the pole base but the pole is fine. The second at the intersection of Main and Springdale destroyed the decorative base, damaged the pole and broke the LED insert on the fixture. Fortunately, there were police reports for both of these incidents so we can recover the costs of the damages.

Public Services Dept.
Snow and Ice Log
2020-2021

[illegible]