

1. Agenda

Documents:

[1.-UTIL-COMM-05-10-22-AGENDA \(AGENDA\).PDF](#)

2. Meeting Materials

Documents:

[051022-UC-MEETING-PACKET \(MEETING PACKET\).PDF](#)



VILLAGE OF MOUNT HOREB

E. Main Street
Mount Horeb, WI 53572
Phone: (608) 437-6884 Fax: (608) 437-3190
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info



THE UTILITY COMMISSION MEETING WILL BE HELD IN-PERSON, WITH A VIRTUAL OPTION. YOU CAN VIEW THE MEETING LIVE BY CLICKING THE "WATCH LIVE" LINK UNDER THE TROLLWAY TV GRAPHIC ON THE RIGHT SIDE OF THE HOME PAGE OF THE VILLAGE WEBSITE AT WWW.MOUNTHOREBWI.INFO. THE MEETING IS ALSO BROADCAST LIVE ON MHTC CHANNEL 181 AND CHARTER CHANNEL 981. YOU CAN ALSO JOIN THE MEETING USING THE FOLLOWING:

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United States: 1 (872) 240-3212 Access Code: 481-241-005

**UTILITY COMMISSION
TUESDAY, MAY 10, 2022**

The Utility Commission of the Village of Mount Horeb will meet at **7:00 pm** on the above date in the **Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI**. Agenda as follows:

- 1) Call to order; roll call
- 2) Public Comments – non-agenda items
- 3) Consider minutes of the April 12, 2022 meeting
- 4) Consider vouchers and bank account information for April 2022
- 5) Appointment of WPPI Energy Board Director and Alternate
- 6) Authorization for Village Administrator and Engineer to solicit bids for 2022 Water Main Replacement Projects
- 7) Electric Department report-Jordy
- 8) Water Superintendent report
- 9) Wastewater Superintendent report-John
 - Monthly Report
 - DNR monthly report
- 10) Utility Manager report-Alyssa
- 11) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

UPON REASONABLE NOTICE EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS OR SERVICES. TO REQUEST THIS SERVICE CONTACT ALYSSA GAFFNEY, CLERK, AT (608) 437-9404.



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**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
APRIL 12, 2022**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Vierima, McNall, Czyzewski, and Lyle. Monroe was absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, and Village Clerk/Utility Manager Alyssa Gaffney were also present.

Public Comments: None

Minutes: Glover moved, McNall seconded to approve the minutes of the March 8, 2022 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, McNall seconded to approve the vouchers and bank account information for March, as presented, carried by voice vote.

Discuss Electric Superintendent Replacement: Owen explained that the previous candidate did not take the position, so the remaining candidates were interviewed, and the position was offered to Jordan Schmitz, a current lineman with the utility. Owen and the commission welcomed Schmitz to his new role.

Electric Department Report: New Electric Superintendent Jordan Schmitz introduced himself and reviewed the monthly report.

Water Superintendent Report: Hyndman reviewed the monthly report.

Wastewater Superintendent Report: Klein reviewed the monthly report.

Adjournment: There being no further business before the Commission, Czyzewski moved, McNall seconded to adjourn the meeting at 7:23 pm, carried by voice vote.

Minutes by Alyssa Gaffney, Village Clerk/Utility Manager

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
132888										
04/22	04/07/2022	132888	96039	ALTERNATIVE TECHNOLOGIES,	51717	1	910-557100-30	.00	50.00	50.00
Total 132888:								.00		50.00
132891										
04/22	04/07/2022	132891	5651	CENEX FLEETCARD-(UTILITIES	232604CL	1	910-593300-30	.00	1,015.98	1,015.98
04/22	04/07/2022	132891	5651	CENEX FLEETCARD-(UTILITIES	232604CL	2	920-593300-30	.00	368.66	368.66
Total 132891:								.00		1,384.64
132892										
04/22	04/07/2022	132892	5652	CENEX FLEETCARD-(WASTE	232605CL	1	930-582800-30	.00	1,019.30	1,019.30
Total 132892:								.00		1,019.30
132895										
04/22	04/07/2022	132895	8241	DELUXE DISTRIBUTORS	5473	1	930-585600-30	.00	556.54	556.54
Total 132895:								.00		556.54
132897										
04/22	04/07/2022	132897	29435	LINCOLN CONTRACTORS SUP	S65275	1	910-556200-30	.00	215.64	215.64
04/22	04/07/2022	132897	29435	LINCOLN CONTRACTORS SUP	S65275	2	920-564100-30	.00	215.64	215.64
Total 132897:								.00		431.28
132908										
04/22	04/14/2022	132908	11795	WI ENVIRONMENTAL IMPROVE	18771	1	930-542700-62	.00	136,933.88	136,933.88
04/22	04/14/2022	132908	11795	WI ENVIRONMENTAL IMPROVE	18771	2	930-222115-000	.00	83,491.25	83,491.25
04/22	04/14/2022	132908	11795	WI ENVIRONMENTAL IMPROVE	18771	3	930-222116-000	.00	757,408.78	757,408.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 132908:								.00		977,833.91
132910										
04/22	04/21/2022	132910	96061	BINNIE, CHASE &/OR SAMANTH	REFUND 4/1	1	910-223200-00	.00	442.99	442.99
Total 132910:								.00		442.99
132911										
04/22	04/21/2022	132911	6641	COMPUTER & NETWORKING S	7444	1	910-592100-30	.00	2,736.99	2,736.99
Total 132911:								.00		2,736.99
132915										
04/22	04/21/2022	132915	96065	DOLNEY, RACHEL	2022-04	1	910-223200-00	.00	161.37	161.37
Total 132915:								.00		161.37
132916										
04/22	04/21/2022	132916	96059	FRAME, TRACEY	2022-04	1	910-223200-00	.00	124.78	124.78
Total 132916:								.00		124.78
132917										
04/22	04/21/2022	132917	31220	MADISON GAS & ELECTRIC	8406490324	1	930-582100-20	.00	26.30	26.30
04/22	04/21/2022	132917	31220	MADISON GAS & ELECTRIC	8406490324	2	910-556200-30	.00	451.41	451.41
04/22	04/21/2022	132917	31220	MADISON GAS & ELECTRIC	8406490324	3	920-564100-30	.00	109.70	109.70
04/22	04/21/2022	132917	31220	MADISON GAS & ELECTRIC	8406490324	4	930-582100-20	.00	133.30	133.30
04/22	04/21/2022	132917	31220	MADISON GAS & ELECTRIC	8406490324	5	930-582100-20	.00	641.85	641.85
04/22	04/21/2022	132917	31220	MADISON GAS & ELECTRIC	8406490324	6	920-564100-30	.00	47.69	47.69
04/22	04/21/2022	132917	31220	MADISON GAS & ELECTRIC	8406490324	7	920-564100-30	.00	125.90	125.90
Total 132917:								.00		1,536.15
132918										
04/22	04/21/2022	132918	33130	MOUNT HOREB UTILITIES	2022-04 UTI	1	910-556200-30	.00	158.30	158.30
04/22	04/21/2022	132918	33130	MOUNT HOREB UTILITIES	2022-04 UTI	2	920-562200-20	.00	8,348.63	8,348.63
04/22	04/21/2022	132918	33130	MOUNT HOREB UTILITIES	2022-04 UTI	3	930-582100-20	.00	10,302.10	10,302.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 132918:								.00		18,809.03
132919										
04/22	04/21/2022	132919	96062	MULKA INVESTMENTS	2022-04	1	910-223200-00	.00	231.92	231.92
Total 132919:								.00		231.92
132920										
04/22	04/21/2022	132920	46235	RULE CONSTRUCTION LTD	RD-17585	1	920-565100-30	.00	3,421.65	3,421.65
Total 132920:								.00		3,421.65
132921										
04/22	04/21/2022	132921	96060	STAMMSCHULTE, ANNETTE	2022-04	1	910-223200-00	.00	264.01	264.01
04/22	04/21/2022	132921	96060	STAMMSCHULTE, ANNETTE	2022-04	1	910-223200-00	.00	264.01-	264.01- V
Total 132921:								.00		.00
132922										
04/22	04/21/2022	132922	484	STATEWIDE ENERGY EFFICIEN	2022-03	1	910-225300-00	.00	2,911.80	2,911.80
Total 132922:								.00		2,911.80
132923										
04/22	04/21/2022	132923	2833	STELLA-JONES CORPORATION	UCA-001711	1	910-115400-000	.00	6,826.00	6,826.00
Total 132923:								.00		6,826.00
132927										
04/22	04/28/2022	132927	5912	CHARTER COMMUNICATIONS	CHS-110800	1	910-556200-30	.00	872.46	872.46
Total 132927:								.00		872.46
132929										
04/22	04/28/2022	132929	33875	CORE & MAIN LP	Q583037	1	920-134500-00	.00	136,577.00	136,577.00
Total 132929:								.00		136,577.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
132931										
04/22	04/28/2022	132931	96060	KUCHENBERG, STEPHEN	04/27/22 RE	1	910-223200-00	.00	264.01	264.01
Total 132931:								.00		264.01
132933										
04/22	04/28/2022	132933	261	STUART C IRBY CO	S012907274.	1	910-115400-000	.00	270.75	270.75
04/22	04/28/2022	132933	261	STUART C IRBY CO	S012912477.	1	910-556200-30	.00	76.31	76.31
04/22	04/28/2022	132933	261	STUART C IRBY CO	S012912477.	2	910-115400-000	.00	88.31	88.31
04/22	04/28/2022	132933	261	STUART C IRBY CO	S012912477.	1	910-556200-30	.00	163.33	163.33
Total 132933:								.00		598.70
900361										
04/22	04/07/2022	900361	4045	BORDER STATES INDUSTRIES I	923940299	1	910-557500-30	.00	528.70	528.70
Total 900361:								.00		528.70
900363										
04/22	04/07/2022	900363	3099	CLASSY CLEANERS	1304	6	910-593000-30	.00	138.40	138.40
04/22	04/07/2022	900363	3099	CLASSY CLEANERS	1304	7	920-593000-30	.00	34.60	34.60
Total 900363:								.00		173.00
900364										
04/22	04/07/2022	900364	1258	MILLENNIUM COMM & ELECTRI	22-63378-1	1	910-115400-000	.00	6,042.00	6,042.00
Total 900364:								.00		6,042.00
900367										
04/22	04/14/2022	900367	4045	BORDER STATES INDUSTRIES I	923959768	1	910-115400-000	.00	1,356.81	1,356.81
04/22	04/14/2022	900367	4045	BORDER STATES INDUSTRIES I	923966769	1	910-139400-00	.00	405.16	405.16
04/22	04/14/2022	900367	4045	BORDER STATES INDUSTRIES I	923966769	2	910-556200-30	.00	93.16	93.16
04/22	04/14/2022	900367	4045	BORDER STATES INDUSTRIES I	924007295	1	910-115400-000	.00	619.20	619.20
04/22	04/14/2022	900367	4045	BORDER STATES INDUSTRIES I	924009801	1	910-115400-000	.00	140.02	140.02
04/22	04/14/2022	900367	4045	BORDER STATES INDUSTRIES I	924015205	1	910-556200-30	.00	37.54	37.54
Total 900367:								.00		2,651.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
900370										
04/22	04/14/2022	900370	1293	FEHR-GRAHAM & ASSOCIATES	106929	2	920-592610-30	.00	188.24	188.24
04/22	04/14/2022	900370	1293	FEHR-GRAHAM & ASSOCIATES	106929	3	910-592610-33	.00	517.66	517.66
04/22	04/14/2022	900370	1293	FEHR-GRAHAM & ASSOCIATES	106929	4	930-585430-30	.00	470.57	470.57
Total 900370:								.00		1,176.47
900371										
04/22	04/14/2022	900371	23408	J & R UNDERGROUND LLC	30593	1	910-136600-00	.00	4,864.00	4,864.00
Total 900371:								.00		4,864.00
900373										
04/22	04/14/2022	900373	44670	RESCO	854756-00	1	910-115400-000	.00	3,023.00	3,023.00
04/22	04/14/2022	900373	44670	RESCO	854756-00	2	910-556200-30	.00	140.00	140.00
Total 900373:								.00		3,163.00
900378										
04/22	04/18/2022	900378	58071	WI DEPT OF REVENUE	20220407	1	910-224100-00	.00	7,814.63	7,814.63
Total 900378:								.00		7,814.63
900381										
04/22	04/21/2022	900381	4045	BORDER STATES INDUSTRIES I	924051938	1	910-557200-30	.00	101.13	101.13
Total 900381:								.00		101.13
900385										
04/22	04/21/2022	900385	1137	INFOSEND INC	210377	1	910-592300-20	.00	725.66	725.66
04/22	04/21/2022	900385	1137	INFOSEND INC	210377	2	920-592300-20	.00	544.24	544.24
04/22	04/21/2022	900385	1137	INFOSEND INC	210377	3	930-585200-20	.00	544.24	544.24
Total 900385:								.00		1,814.14
900386										
04/22	04/21/2022	900386	31623	INTEGRATED COMMUNICATION	2204007261	1	910-592100-30	.00	52.03	52.03
04/22	04/21/2022	900386	31623	INTEGRATED COMMUNICATION	2204007261	2	920-592100-30	.00	39.02	39.02
04/22	04/21/2022	900386	31623	INTEGRATED COMMUNICATION	2204007261	3	930-585100-30	.00	39.02	39.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/22	04/21/2022	900386	31623	INTEGRATED COMMUNICATION	2204008271	1	910-592100-30	.00	104.26	104.26
04/22	04/21/2022	900386	31623	INTEGRATED COMMUNICATION	2204008271	2	920-592100-30	.00	78.20	78.20
04/22	04/21/2022	900386	31623	INTEGRATED COMMUNICATION	2204008271	3	930-585100-30	.00	78.20	78.20
Total 900386:								.00		390.73
900388										
04/22	04/21/2022	900388	44670	RESCO	854756-01	1	910-115400-000	.00	325.34	325.34
04/22	04/21/2022	900388	44670	RESCO	857229-00	1	910-115400-000	.00	4,822.59	4,822.59
Total 900388:								.00		5,147.93
900392										
04/22	04/28/2022	900392	4045	BORDER STATES INDUSTRIES I	924101349	1	910-115400-000	.00	4,962.00	4,962.00
Total 900392:								.00		4,962.00
900396										
04/22	04/28/2022	900396	1258	MILLENNIUM COMM & ELECTRI	22-66169	1	910-115400-000	.00	13,534.40	13,534.40
Total 900396:								.00		13,534.40
900397										
04/22	04/28/2022	900397	651	ONE SOURCE	2688-202203	1	910-593000-30	.00	15.00	15.00
Total 900397:								.00		15.00
900399										
04/22	04/28/2022	900399	48768	STRAND ASSOCIATES INC	0182004	1	930-583100-30	.00	298.84	298.84
04/22	04/28/2022	900399	48768	STRAND ASSOCIATES INC	0182004	2	910-110790-000	.00	298.85	298.85
04/22	04/28/2022	900399	48768	STRAND ASSOCIATES INC	0182082	1	930-132500-00	.00	346.18	346.18
04/22	04/28/2022	900399	48768	STRAND ASSOCIATES INC	0182083	1	930-585500-20	.00	2,600.80	2,600.80
04/22	04/28/2022	900399	48768	STRAND ASSOCIATES INC	0182282	1	930-132300-00	.00	4,465.19	4,465.19
Total 900399:								.00		8,009.86
Grand Totals:								.00		1,217,179.40

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
910-110790-000	298.85	.00	298.85
910-115400-000	42,010.42	.00	42,010.42
910-136600-000	4,864.00	.00	4,864.00
910-139400-000	405.16	.00	405.16
910-211100-000	264.01	67,987.90-	67,723.89-
910-223200-000	1,489.08	264.01-	1,225.07
910-224100-000	7,814.63	.00	7,814.63
910-225300-000	2,911.80	.00	2,911.80
910-556200-300	2,208.15	.00	2,208.15
910-557100-300	50.00	.00	50.00
910-557200-300	101.13	.00	101.13
910-557500-300	528.70	.00	528.70
910-592100-300	2,893.28	.00	2,893.28
910-592300-200	725.66	.00	725.66
910-592610-335	517.66	.00	517.66
910-593000-300	153.40	.00	153.40
910-593300-300	1,015.98	.00	1,015.98
920-134500-000	136,577.00	.00	136,577.00
920-211100-000	.00	150,099.17-	150,099.17-
920-562200-200	8,348.63	.00	8,348.63
920-564100-300	498.93	.00	498.93
920-565100-300	3,421.65	.00	3,421.65
920-592100-300	117.22	.00	117.22
920-592300-200	544.24	.00	544.24
920-592610-300	188.24	.00	188.24
920-593000-300	34.60	.00	34.60
920-593300-300	368.66	.00	368.66
930-132300-000	4,465.19	.00	4,465.19
930-132500-000	346.18	.00	346.18
930-211100-000	.00	999,356.34-	999,356.34-
930-222115-000	83,491.25	.00	83,491.25
930-222116-000	757,408.78	.00	757,408.78
930-542700-620	136,933.88	.00	136,933.88
930-582100-200	11,103.55	.00	11,103.55
930-582800-300	1,019.30	.00	1,019.30
930-583100-300	298.84	.00	298.84
930-585100-300	117.22	.00	117.22
930-585200-200	544.24	.00	544.24
930-585430-300	470.57	.00	470.57

GL Account	Debit	Credit	Proof
930-585500-200	2,600.80	.00	2,600.80
930-585600-300	556.54	.00	556.54
Grand Totals:	<u>1,217,707.42</u>	<u>1,217,707.42-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
900380										
AMERICINN										
04/22	04/19/2022	900380	2461	U.S. BANK	3705-50692	1	920-592610-30	.00	288.00	288.00
Total AMERICINN:								.00		288.00
ARAMARK UNIFORM & CAREER APPAREL LLC										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-164152	1	910-593000-30	.00	299.93	299.93
04/22	04/19/2022	900380	2461	U.S. BANK	6917-164152	2	920-593000-30	.00	92.32	92.32
04/22	04/19/2022	900380	2461	U.S. BANK	6917-164152	1	930-585600-30	.00	172.30	172.30
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								.00		564.55
BEST WESTERN PREMIER WATERFRONT HOTEL										
04/22	04/19/2022	900380	2461	U.S. BANK	5459-559722	1	910-592610-33	.00	179.98	179.98
Total BEST WESTERN PREMIER WATERFRONT HOTEL:								.00		179.98
CHARTER COMMUNICATIONS HOLDING COMPANY										
04/22	04/19/2022	900380	2461	U.S. BANK	9037-005922	1	910-592100-30	.00	129.98	129.98
Total CHARTER COMMUNICATIONS HOLDING COMPANY:								.00		129.98
COMPLETE OFFICE OF WISCONSIN INC										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-307322	1	920-592100-30	.00	14.52	14.52
Total COMPLETE OFFICE OF WISCONSIN INC:								.00		14.52
CONCENTRA										
04/22	04/19/2022	900380	2461	U.S. BANK	3878-103531	3	910-593000-30	.00	117.00	117.00
04/22	04/19/2022	900380	2461	U.S. BANK	3878-103544	2	920-593000-30	.00	117.00	117.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total CONCENTRA:								.00		234.00
CORE & MAIN LP										
04/22	04/19/2022	900380	2461	U.S. BANK	8251-Q3791	1	920-115400-000	.00	15,885.00	15,885.00
Total CORE & MAIN LP:								.00		15,885.00
CRESCENT ELECTRIC SUPPLY COMPANY										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-S50980	1	910-115400-000	.00	11,986.20	11,986.20
04/22	04/19/2022	900380	2461	U.S. BANK	6917-S50980	1	910-115400-000	.00	9,409.97	9,409.97
04/22	04/19/2022	900380	2461	U.S. BANK	6917-S50980	2	910-557400-30	.00	172.08	172.08
04/22	04/19/2022	900380	2461	U.S. BANK	6917-S50980	3	910-557500-30	.00	307.55	307.55
04/22	04/19/2022	900380	2461	U.S. BANK	6917-S50980	4	910-556200-30	.00	139.26	139.26
04/22	04/19/2022	900380	2461	U.S. BANK	6917-S50980	5	920-562300-30	.00	34.82	34.82
Total CRESCENT ELECTRIC SUPPLY COMPANY:								.00		22,049.88
DITCH WITCH MIDWEST										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-SW003	1	910-593300-30	.00	4,396.76	4,396.76
Total DITCH WITCH MIDWEST:								.00		4,396.76
FINK'S PAVING & EXCAVATING INC										
04/22	04/19/2022	900380	2461	U.S. BANK	8251-3602	1	920-565100-30	.00	884.53	884.53
Total FINK'S PAVING & EXCAVATING INC:								.00		884.53
GEMPLER'S - DIV OF GHC SPECIALTY BRANDS										
04/22	04/19/2022	900380	2461	U.S. BANK	7559-CS000	1	930-585610-30	.00	252.81	252.81
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								.00		252.81
GENERAL HEATING & AIR CONDITIONING INC										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-340015	1	910-556200-30	.00	1,080.80	1,080.80
04/22	04/19/2022	900380	2461	U.S. BANK	6917-340015	2	920-563200-30	.00	270.20	270.20
Total GENERAL HEATING & AIR CONDITIONING INC:								.00		1,351.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
KIMBALL MIDWEST										
04/22	04/19/2022	900380	2461	U.S. BANK	2527-972126	1	910-556200-30	.00	438.42	438.42
04/22	04/19/2022	900380	2461	U.S. BANK	2527-972126	2	920-562300-30	.00	15.64	15.64
Total KIMBALL MIDWEST:								.00	454.06	
LV LABORATORIES LLC										
04/22	04/19/2022	900380	2461	U.S. BANK	6161-226	1	930-582710-30	.00	516.00	516.00
Total LV LABORATORIES LLC:								.00	516.00	
MILLER & SONS INC										
04/22	04/19/2022	900380	2461	U.S. BANK	6218-960762	1	920-592100-30	.00	2.38	2.38
04/22	04/19/2022	900380	2461	U.S. BANK	6218-963515	1	920-592610-30	.00	38.58	38.58
04/22	04/19/2022	900380	2461	U.S. BANK	6417-034004	1	930-585100-30	.00	14.94	14.94
Total MILLER & SONS INC:								.00	55.90	
MITEL NETWORKS INC										
04/22	04/19/2022	900380	2461	U.S. BANK	6161-392308	1	930-585100-30	.00	363.53	363.53
Total MITEL NETWORKS INC:								.00	363.53	
MOUNT HOREB TELEPHONE CO										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-104304	3	910-592100-30	.00	154.85	154.85
04/22	04/19/2022	900380	2461	U.S. BANK	6917-104304	4	920-592100-30	.00	116.14	116.14
04/22	04/19/2022	900380	2461	U.S. BANK	6917-104304	5	930-585100-30	.00	116.14	116.14
04/22	04/19/2022	900380	2461	U.S. BANK	6917-104325	1	910-556200-30	.00	175.31	175.31
04/22	04/19/2022	900380	2461	U.S. BANK	6917-104325	2	920-592100-30	.00	116.87	116.87
04/22	04/19/2022	900380	2461	U.S. BANK	6917-104327	1	930-585100-30	.00	210.37	210.37
Total MOUNT HOREB TELEPHONE CO:								.00	889.68	
NCL OF WISCONSIN INC										
04/22	04/19/2022	900380	2461	U.S. BANK	6161-464618	1	930-582710-30	.00	228.14	228.14
04/22	04/19/2022	900380	2461	U.S. BANK	6161-464935	1	930-582710-30	.00	130.58	130.58
04/22	04/19/2022	900380	2461	U.S. BANK	6161-468418	1	930-582710-30	.00	750.11	750.11

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total NCL OF WISCONSIN INC:								.00		1,108.83
NEWS PUBLISHING CO INC OF MT HOREB										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-66557	1	910-593000-30	.00	534.00	534.00
04/22	04/19/2022	900380	2461	U.S. BANK	6917-66557	3	920-593000-30	.00	21.85	21.85
Total NEWS PUBLISHING CO INC OF MT HOREB:								.00		555.85
POSTAL CONNECTION										
04/22	04/19/2022	900380	2461	U.S. BANK	1609-233010	1	910-556200-30	.00	14.27	14.27
Total POSTAL CONNECTION:								.00		14.27
PREMIER COOPERATIVE										
04/22	04/19/2022	900380	2461	U.S. BANK	1609-271423	1	910-556200-30	.00	10.47	10.47
04/22	04/19/2022	900380	2461	U.S. BANK	6218-271040	1	920-565300-30	.00	3.98	3.98
04/22	04/19/2022	900380	2461	U.S. BANK	6417-004900	1	930-583300-30	.00	54.28	54.28
04/22	04/19/2022	900380	2461	U.S. BANK	6417-006401	1	930-582710-30	.00	32.34	32.34
04/22	04/19/2022	900380	2461	U.S. BANK	6417-270575	1	930-583400-30	.00	43.15	43.15
04/22	04/19/2022	900380	2461	U.S. BANK	7232-270458	1	930-583300-30	.00	129.99	129.99
04/22	04/19/2022	900380	2461	U.S. BANK	7559-270514	1	930-583400-30	.00	64.65	64.65
04/22	04/19/2022	900380	2461	U.S. BANK	7559-271634	1	930-583200-30	.00	20.17	20.17
04/22	04/19/2022	900380	2461	U.S. BANK	8412-271708	1	910-593300-30	.00	10.18	10.18
04/22	04/19/2022	900380	2461	U.S. BANK	8412-271708	2	920-593300-30	.00	6.78	6.78
Total PREMIER COOPERATIVE:								.00		375.99
SUMMIT COMPANIES										
04/22	04/19/2022	900380	2461	U.S. BANK	9533-2022-0	6	930-585610-30	.00	122.00	122.00
04/22	04/19/2022	900380	2461	U.S. BANK	9533-2022-0	7	920-562300-30	.00	187.50	187.50
04/22	04/19/2022	900380	2461	U.S. BANK	9533-2022-0	8	910-556200-30	.00	250.00	250.00
Total SUMMIT COMPANIES:								.00		559.50
UNITED STATES CELLULAR CORPORATION										
04/22	04/19/2022	900380	2461	U.S. BANK	6161-2022-0	1	930-585100-30	.00	40.00	40.00
04/22	04/19/2022	900380	2461	U.S. BANK	8251-049293	1	920-110790-000	.00	63.88	63.88
04/22	04/19/2022	900380	2461	U.S. BANK	8251-049293	2	910-110790-000	.00	191.64	191.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/22	04/19/2022	900380	2461	U.S. BANK	8251-049293	3	930-583100-30	.00	63.88	63.88
04/22	04/19/2022	900380	2461	U.S. BANK	8251-049916	1	920-592100-30	.00	40.00	40.00
Total UNITED STATES CELLULAR CORPORATION:								.00		399.40
USA BLUE BOOK										
04/22	04/19/2022	900380	2461	U.S. BANK	6161-872097	1	930-583400-30	.00	107.89	107.89
04/22	04/19/2022	900380	2461	U.S. BANK	6161-874316	1	930-585100-30	.00	38.55	38.55
04/22	04/19/2022	900380	2461	U.S. BANK	6161-877003	1	930-582500-30	.00	59.31	59.31
04/22	04/19/2022	900380	2461	U.S. BANK	6161-890287	1	930-583100-30	.00	374.32	374.32
04/22	04/19/2022	900380	2461	U.S. BANK	6161-890289	1	930-583300-30	.00	125.76	125.76
04/22	04/19/2022	900380	2461	U.S. BANK	8251-913682	1	920-565200-30	.00	433.93	433.93
04/22	04/19/2022	900380	2461	U.S. BANK	8251-913682	2	920-565100-30	.00	178.19	178.19
Total USA BLUE BOOK:								.00		1,317.95
UTILITY SALES AND SERVICE INC										
04/22	04/19/2022	900380	2461	U.S. BANK	2527-007355	1	910-593300-30	.00	3,470.13	3,470.13
Total UTILITY SALES AND SERVICE INC:								.00		3,470.13
VIKING HARDWARE INC										
04/22	04/19/2022	900380	2461	U.S. BANK	7232-040058	1	930-583400-30	.00	25.98	25.98
04/22	04/19/2022	900380	2461	U.S. BANK	7559-040030	1	930-583300-30	.00	25.96	25.96
04/22	04/19/2022	900380	2461	U.S. BANK	7559-041886	1	930-583200-30	.00	65.00	65.00
Total VIKING HARDWARE INC:								.00		116.94
WESCO DISTRIBUTION INC										
04/22	04/19/2022	900380	2461	U.S. BANK	6917-973017	1	910-115400-000	.00	8,424.00	8,424.00
Total WESCO DISTRIBUTION INC:								.00		8,424.00
WISCONSIN STATE LABORATORY OF HYGIENE										
04/22	04/19/2022	900380	2461	U.S. BANK	8251-706234	1	920-564100-30	.00	26.00	26.00
Total WISCONSIN STATE LABORATORY OF HYGIENE:								.00		26.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 900380:								.00		64,879.04
Grand Totals:								.00		64,879.04

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110790-000	191.64	.00	191.64
910-115400-000	29,820.17	.00	29,820.17
910-211100-000	.00	41,892.78-	41,892.78-
910-556200-300	2,108.53	.00	2,108.53
910-557400-300	172.08	.00	172.08
910-557500-300	307.55	.00	307.55
910-592100-300	284.83	.00	284.83
910-592610-335	179.98	.00	179.98
910-593000-300	950.93	.00	950.93
910-593300-300	7,877.07	.00	7,877.07
920-110790-000	63.88	.00	63.88
920-115400-000	15,885.00	.00	15,885.00
920-211100-000	.00	18,838.11-	18,838.11-
920-562300-300	237.96	.00	237.96
920-563200-300	270.20	.00	270.20
920-564100-300	26.00	.00	26.00
920-565100-300	1,062.72	.00	1,062.72
920-565200-300	433.93	.00	433.93
920-565300-300	3.98	.00	3.98
920-592100-300	289.91	.00	289.91
920-592610-300	326.58	.00	326.58
920-593000-300	231.17	.00	231.17
920-593300-300	6.78	.00	6.78
930-211100-000	.00	4,148.15-	4,148.15-
930-582500-300	59.31	.00	59.31
930-582710-300	1,657.17	.00	1,657.17
930-583100-300	438.20	.00	438.20
930-583200-300	85.17	.00	85.17
930-583300-300	335.99	.00	335.99

GL Account	Debit	Credit	Proof
930-583400-300	241.67	.00	241.67
930-585100-300	783.53	.00	783.53
930-585600-300	172.30	.00	172.30
930-585610-300	374.81	.00	374.81
Grand Totals:	64,879.04	64,879.04-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

**MOUNT HOREB UTILITIES
FOR THE MONTH ENDING 4/30/22**

Checking Account Information

Transfers In/(Out):

Sales Tax Payment	\$ (7,814.63)
Transfer from Village - sales tax	\$ 68.66
WPPI Monthly Payment	\$ (338,655.37)
Transfer to Village - Vouchers	\$ (219,939.51)
Transfer to Village - Payroll	\$ -
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	\$ -
Transfer to Special Funds	\$ -
WDOR License fee assessment	\$ -

Checking Account Balance*

Electric Utility	841,843.51
Water Utility	465,672.27
Sewer Utility	1,120,916.61
Total Checking Account Balance	<u><u>2,428,432.39</u></u>

Special Funds Account Information
--

Special Funds Account Balance*

Electric Utility-General	(26,618.23)
Electric Utility-Special Redemption Fund	-
Electric Utility-Depreciation Reserve Fund	2,088,037.71
Electric Utility-Debt Service Reserve Fund	-
Electric Utility Balance	<u><u>\$ 2,061,419.48</u></u>

Water Utility-General	651,766.19
Water Utility-Special Redemption Fund	171,692.63
Water Utility-Verizon Security Deposit	13,040.12
Water Utility-Depreciation Reserve Fund	244,410.24
Water Utility-Debt Service Reserve Fund	164,519.76
Water Utility Balance	<u><u>\$ 1,245,428.94</u></u>

Sewer Utility-General	142,017.85
Sewer Utility-Special Redemption Fund	46,212.27
Sewer Utility-Replacement Fund	886,175.00
Sewer Utility-Depreciation Reserve Fund	784,035.61
Sewer Utility Balance	<u><u>\$ 1,858,440.73</u></u>

Total Special Funds Investment Account	<u><u>\$ 5,165,289.15</u></u>
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W/T Bond payments	\$ -
Transfer to Village-PILOT/ WWTP /Other	\$ 989,689.27
Transfer from Checking	\$ -

*Preliminary



We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent

301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: April 2022

- Witte Rd overhead to underground conversion for ATC
- 6 New underground services
- 5 Outages (2-equipment, 2-faults, 1-fire)
- New small bucket truck ordered (Altec, 1.5 years out)
- Looking into ordering trencher ahead of time due to lead time (2 years out)
- We have started the Mount Horeb Cottages extension
- Spring clean up
- Military Ridge Transformer construction has begun (Sept. complete)
- New full time hire Bryan Moyer (Introduction)



We are Publicly Owned and Operated

Mount Horeb Water Utility

Josh Hyndman

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9437 or (608) 437-3084

Direct (608) 437-9431

Cell (262) 215-8723

In the month of April, we had system wide hydrant flushing. We found a few fire hydrants that will need new stand pipe gaskets. We will have some landscaping to clean up after flushing. We flushed and this is my guess, of 4,533,000 gallons of water. Flushing took us into the end of the third week this month. We have had a lot of projects come up that needed to be taken care of, before we could finish flushing. Every hydrant flushed was updated in the GIS system.

We have been working on getting the lead line replacements lined up. We should be all set to get that project kicked off. Hopefully that will go smoothly. Katheryn from the DNR has been wonderful to work with on this project. So, hopefully we will have everything that we need to for this project. I am hoping to cover the bills from the water utility saving account, and once the reimbursement funds come in put that money back into that account. We as the utility bought the copper for the projects. I could get the copper and the DNR allowed us to do this. So, we have the copper in stock. It happened that one of our suppliers had a shipment come in and called me. I talked with Nic and we had that copper held in our names until we could get approval for that. The down side for that is we as the utility will not get reimbursed for that copper until it is installed.

We still have a few homes on the water meter testing list. It will be some work for me to get to them and get the water meters changed but I will be attempting it.

Bryan Moyer, is no longer in our 60/40 position. He started April 25th, for our electric utility. With Shane Kahl still out, I will be playing catch up. We hired Bo Schult, for summer help. Bo started April 25th, as well. Bryan and Bo have been working for the electric utility. Bryan did help me a few days the last week in April for hydrant flushing. I have not worked with Bo myself yet. Bo has expressed that he would like to fill our 60/40 role. I want to see how he works out before we hire him, so far, he seems to be a good fit.

The water loss for March was high at 19.27%. Total water pumped was 16,222,000 Gallons and Meter usage was 11,687,480 gallons. I have been keeping an eye on the pumpage and I can not find why the water usage is so high. We have had 2 different companies out to do a leak study. The only thing that I can think of is the contractors were setting basements and they left the hoses running over night. We have found a few homes that have done this. That would explain why we are running higher. The leak studies have come back without finding any leaks. I will stay on top of the water loss and see if we can get it back down to 5% of loss.



Mount Horeb Wastewater

Monthly Report for April

Submitted to the commission 5/4/2022

In April we had respirator fit testing as well as annual audiograms.

Eric had MSHAW training for accessing Finks quarry.

Our staff jetted and televised sewer mains and inspected and GIS mapped manholes.

Biosolids testing was completed and sent to Bytec. They are waiting for dry weather to get us on the schedule for hauling biosolids this Spring. We have approximately 330,000 gallons of 4.7% solids to be hauled.

The Aerzen blower was inspected on 4/19 due to an oil over-temp alarm. The oil temp and discharge air temp readings were reversed at Aerzens start up of the new blower stage last year. It is running a proper temperature it was only reading it wrong. Aerzen fixed the issue.

Our 2nd Street lift station had the level transducer fail. It was replaced by LW Allen.

On 4/19 we had an adaptive management for phosphorus meeting. We discussed our stream sampling and now need to measure instream flows which require investing in a velocity meter. We discussed DNR reporting as well as potential projects and schedule.

The end of April requires the start of UV disinfection. Equipment was prepared for operation, installed and tested. Summer limits began May 1.

We increased stream sampling to twice a month during the Summer for adaptive management. It will give us a better idea of the phosphorus in the stream during the growing season.

The trees for the berm at the WPCF have been delivered and most have been planted. We negotiated with Staab Construction during our upgrade that if we allowed the berm, they would need to give us a \$5000.00 allowance for trees. The berm saved them money from not having to haul spoil off site. From that \$5000.00 we purchase 15 Black Hills spruce, 6 Norway spruce and 3 Red Oak trees along with black dirt.



Monthly Wastewater Utility Operations Report

April 2022

Submitted to the Utility Commission May 4, 2022

The facility is running well and giving very good results. We have not needed ferric chloride to achieve low effluent total phosphorus. Phosphorus stream sampling is ongoing for adaptive management. We are missing a few results for BOD, TP and ammonia nitrogen that are not completed yet.

Monthly average influent flow: 435,000 gpd Design average flow: 790,000 gpd (2019)

Biological Oxygen Demand (5 day)

BOD5 Influent: **408 mg/l** mo. average Daily maximum: **629 mg/l**

Effluent: **3.1 mg/l** mo. average Daily maximum: **5 mg/l**

Permit limit: 22 mg/l mo. average Times exceeded **0**

Effluent mo. average lbs/day: **11**

Permit limit: 112 lbs/day monthly average Times exceeded **0**

Total Suspended Solids

TSS- Influent: **410 mg/l** mo. average Daily maximum: **797 mg/l**

Effluent: **2.3 mg/l** mo. average Daily maximum: **4 mg/l**

Permit limit: 22 mg/l mo. average Times exceeded **0**

Effluent mo. average lb/day: **8.2**

Permit limit: 112 lbs/day mo. average Times exceeded **0**

Ammonia Nitrogen- Effluent monthly average: **<.08 mg/l**

Permit limit: 4 mg/l monthly average Times exceeded **0**

Total Phosphorus- Effluent monthly average: **.12 mg/l**

Permit limit: 1.0 mg/l monthly average Times exceeded **0**

Chloride- Effluent weekly average: **399 mg/l** (now 4 samples for the week)

Permit limit: 625 mg/l weekly average Times exceeded **0**

Dissolved Oxygen- Effluent daily minimum: **9.32 mg/l**

Permit limit: 6 mg/l daily minimum Times exceeded **0**

Effluent Temperature deg F Daily Max **53.2** Daily Min **48.5**

Utility Manager's Report- May 2022

- The next "Save to Give" challenge starts in June.
- I've received three applications so far for the Community Funds Grants. The grants will be advertised in the paper again next week to try and attract more applications. The applications are due by September 23rd.

Thanks!

Alyssa Gaffney
Village Clerk/Utility Manager