

1. Agenda

Documents:

[1.-UTIL-COMM-06-14-22 \(AGENDA\).PDF](#)

2. Meeting Materials

Documents:

[UTIL-COMM-PACKET-06142022-2 \(MEETING PACKET\).PDF](#)



VILLAGE OF MOUNT HOREB

E. Main Street
Mount Horeb, WI 53572
Phone: (608) 437-6884 Fax: (608) 437-3190
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info



THE UTILITY COMMISSION MEETING WILL BE HELD IN-PERSON, WITH A VIRTUAL OPTION. YOU CAN VIEW THE MEETING LIVE BY CLICKING THE "WATCH LIVE" LINK UNDER THE TROLLWAY TV GRAPHIC ON THE RIGHT SIDE OF THE HOME PAGE OF THE VILLAGE WEBSITE AT WWW.MOUNTHOREBWI.INFO. THE MEETING IS ALSO BROADCAST LIVE ON MHTC CHANNEL 181 AND CHARTER CHANNEL 981. YOU CAN ALSO JOIN THE MEETING USING THE FOLLOWING:

Join meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/481241005>

Join the meeting using your phone:

United States: 1 (872) 240-3212 Access Code: 481-241-005

**UTILITY COMMISSION
TUESDAY, JUNE 14, 2022**

The Utility Commission of the Village of Mount Horeb will meet at 7:00 pm on the above date in the **Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI**. Agenda as follows:

- 1) Call to order; roll call
- 2) Public Comments – non-agenda items
- 3) Consider minutes of the May 10, 2022 meeting
- 4) Consider vouchers and bank account information for May 2022
- 5) Consider Resolution 2022-07, "ADOPTING THE 2021 COMPLIANCE MAINTENANCE ANNUAL REPORT"
- 6) Electric Department report
- 7) Water Superintendent report
- 8) Wastewater Superintendent report-John
 - Monthly Report
 - DNR monthly report
- 9) Utility Manager report-Alyssa
- 10) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

UPON REASONABLE NOTICE EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS OR SERVICES. TO REQUEST THIS SERVICE CONTACT ALYSSA GAFFNEY, CLERK, AT (608) 437-9404.



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**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
MAY 10, 2022**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Vierima, McNall, Czyzewski, and Lyle. Halverson was absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, Village Engineer Rob Wright, and Village Clerk/Utility Manager Alyssa Gaffney were also present.

Public Comments: None

Minutes: McNall moved, Glover seconded to approve the minutes of the April 12, 2022 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. McNall moved, Lyle seconded to approve the vouchers and bank account information for April, as presented, carried by voice vote.

Appointment of WPPI Energy Board Director and Alternate: Owen explained this item. Glover moved, Lyle seconded to approve the appointment of Jordan Schmitz to the WPPI Energy Board Director, and Nic Owen as the alternate.

Authorization for Village Administrator and Engineer to solicit bids for 2022 Water Main Replacement Projects: Wright presented details on the projects and fielded questions from the commissioners. Lyle moved, Vierima seconded to authorize the Village Administrator and Engineer to solicit bids for the projects.

Electric Department Report: Schmitz reviewed the monthly report and introduced Brian Moyer as the new lineman apprentice.

Water Superintendent Report: Hyndman reviewed the monthly report.

Wastewater Superintendent Report: Klein reviewed the monthly report.

Utility Manager Report: Gaffney reviewed the monthly report.

Adjournment: There being no further business before the Commission, Vierima moved, McNall seconded to adjourn the meeting at 7:39 pm, carried by voice vote.

Minutes by Alyssa Gaffney, Village Clerk/Utility Manager

**MOUNT HOREB UTILITIES
FOR THE MONTH ENDING 5/31/22**

Checking Account Information

Transfers In/(Out):

Sales Tax Payment	\$	(7,944.63)
Transfer from Village - sales tax	\$	596.94
WPPI Monthly Payment	\$	(296,149.76)
Transfer to Village - Vouchers	\$	(139,092.61)
Transfer to Village - Payroll	\$	(330,292.09) *April + May
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	\$	-
Transfer to Special Funds	\$	-
WDOR License fee assessment	\$	(18,414.09)

Checking Account Balance*

Electric Utility	949,274.53
Water Utility	468,988.09
Sewer Utility	1,282,481.02
Total Checking Account Balance	2,700,743.64

Special Funds Account Information

Special Funds Account Balance*

Electric Utility-General	(37,959.78)
Electric Utility-Special Redemption Fund	-
Electric Utility-Depreciation Reserve Fund	2,100,093.80
Electric Utility-Debt Service Reserve Fund	-
Electric Utility Balance	\$ 2,062,134.02

Water Utility-General	632,931.50
Water Utility-Special Redemption Fund	15,627.07
Water Utility-Verizon Security Deposit	13,044.64
Water Utility-Depreciation Reserve Fund	248,496.34
Water Utility-Debt Service Reserve Fund	164,576.79
Water Utility Balance	\$ 1,074,676.34

Sewer Utility-General	16,071.42
Sewer Utility-Special Redemption Fund	150,516.42
Sewer Utility-Replacement Fund	899,186.57
Sewer Utility-Depreciation Reserve Fund	793,310.49
Sewer Utility Balance	\$ 1,859,084.90

Total Special Funds Investment Account \$ 4,995,895.26

W/T Bond payments	\$ (171,125.00)
Transfer to Village-PILOT/WWTP/Other	\$ -
Transfer from Checking	\$ -

*Preliminary

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
132939										
05/22	05/05/2022	132939	484	STATEWIDE ENERGY EFFICIEN	2022-04	1	910-225300-00	.00	2,742.94	2,742.94
Total 132939:								.00		2,742.94
132940										
05/22	05/05/2022	132940	261	STUART C IRBY CO	S012907274.	1	910-115400-000	.00	460.00	460.00
Total 132940:								.00		460.00
132941										
05/22	05/05/2022	132941	96069	VIRGINIA TRANSFORMER COR	67028	1	910-136800-00	.00	23,765.00	23,765.00
Total 132941:								.00		23,765.00
132942										
05/22	05/05/2022	132942	58040	WI DNR - ENVIRONMENTAL FEE	WU98069	1	920-593000-30	.00	125.00	125.00
Total 132942:								.00		125.00
132946										
05/22	05/13/2022	132946	5651	CENEX FLEETCARD-(UTILITIES	238145CL	1	910-593300-30	.00	1,143.16	1,143.16
05/22	05/13/2022	132946	5651	CENEX FLEETCARD-(UTILITIES	238145CL	2	920-593300-30	.00	428.15	428.15
Total 132946:								.00		1,571.31
132947										
05/22	05/13/2022	132947	6910	CRACK FILLING SERVICE COR	2022-04	2	910-556200-30	.00	500.00	500.00
Total 132947:								.00		500.00
132948										
05/22	05/13/2022	132948	2140	CUSTOFOAM CORPORATION	1119	1	920-562300-30	.00	41,929.33	41,929.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 132948:								.00		41,929.33
132959										
05/22	05/13/2022	132959	261	STUART C IRBY CO	S012855892.	1	910-556200-30	.00	950.41	950.41
Total 132959:								.00		950.41
132963										
05/22	05/19/2022	132963	5652	CENEX FLEETCARD-(WASTE	238146CL	1	930-582800-30	.00	928.38	928.38
Total 132963:								.00		928.38
132964										
05/22	05/19/2022	132964	6641	COMPUTER & NETWORKING S	2022-05	2	910-592300-20	.00	936.00	936.00
05/22	05/19/2022	132964	6641	COMPUTER & NETWORKING S	2022-05	3	920-592300-20	.00	702.00	702.00
05/22	05/19/2022	132964	6641	COMPUTER & NETWORKING S	2022-05	4	930-585200-20	.00	702.00	702.00
Total 132964:								.00		2,340.00
132970										
05/22	05/19/2022	132970	33130	MOUNT HOREB UTILITIES	2022-05 UTI	1	910-556200-30	.00	158.30	158.30
05/22	05/19/2022	132970	33130	MOUNT HOREB UTILITIES	2022-05 UTI	2	920-562200-20	.00	8,396.02	8,396.02
05/22	05/19/2022	132970	33130	MOUNT HOREB UTILITIES	2022-05 UTI	3	930-582100-20	.00	8,939.59	8,939.59
Total 132970:								.00		17,493.91
132971										
05/22	05/19/2022	132971	96067	PAULS TURF AND TREE NURSE	67878	1	910-223200-00	.00	4,569.00	4,569.00
Total 132971:								.00		4,569.00
132972										
05/22	05/19/2022	132972	41010	PUBLIC SERVICE COMMISSION	2204-I-03930	1	910-593000-30	.00	20.92	20.92
Total 132972:								.00		20.92
132974										
05/22	05/19/2022	132974	217	RWH PLUMBING	4418	1	920-134500-00	.00	1,680.00	1,680.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 132974:								.00		1,680.00
132981										
05/22	05/25/2022	132981	10410	E & S ELECTRIC INC	12237	1	910-557400-30	.00	23.78	23.78
Total 132981:								.00		23.78
132986										
05/22	05/25/2022	132986	96083	RUNNING HILLS FARM	2022-04	1	910-225200-00	.00	2,296.79	2,296.79
Total 132986:								.00		2,296.79
132989										
05/22	05/25/2022	132989	2966	STEVE HANDEL	095352	2	920-565200-30	.00	83.00	83.00
05/22	05/25/2022	132989	2966	STEVE HANDEL	095352	3	910-556200-30	.00	83.00	83.00
Total 132989:								.00		166.00
900408										
05/22	05/05/2022	900408	3099	CLASSY CLEANERS	1330	6	910-593000-30	.00	138.40	138.40
05/22	05/05/2022	900408	3099	CLASSY CLEANERS	1330	7	920-593000-30	.00	34.60	34.60
Total 900408:								.00		173.00
900409										
05/22	05/05/2022	900409	651	ONE SOURCE	2688-202204	3	920-593000-30	.00	15.00	15.00
Total 900409:								.00		15.00
900412										
05/22	05/13/2022	900412	4045	BORDER STATES INDUSTRIES I	924109769	1	910-115400-000	.00	10,000.00	10,000.00
05/22	05/13/2022	900412	4045	BORDER STATES INDUSTRIES I	924134522	1	910-115400-000	.00	1,667.06	1,667.06
05/22	05/13/2022	900412	4045	BORDER STATES INDUSTRIES I	924134522	2	910-556200-30	.00	218.39	218.39
Total 900412:								.00		11,885.45
900415										
05/22	05/13/2022	900415	44670	RESCO	826393-00	1	910-136800-00	.00	18,369.00	18,369.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 900415:								.00		18,369.00
900421										
05/22	05/18/2022	900421	58071	WI DEPT OF REVENUE	20220504	1	910-224100-00	.00	7,944.63	7,944.63
Total 900421:								.00		7,944.63
900423										
05/22	05/19/2022	900423	1137	INFOSEND INC	212085	1	910-592300-20	.00	724.89	724.89
05/22	05/19/2022	900423	1137	INFOSEND INC	212085	2	920-592300-20	.00	543.68	543.68
05/22	05/19/2022	900423	1137	INFOSEND INC	212085	3	930-585200-20	.00	543.68	543.68
Total 900423:								.00		1,812.25
900428										
05/22	05/19/2022	900428	48768	STRAND ASSOCIATES INC	0183430	1	930-132300-00	.00	1,964.23	1,964.23
05/22	05/19/2022	900428	48768	STRAND ASSOCIATES INC	0183754	1	930-132500-00	.00	335.32	335.32
05/22	05/19/2022	900428	48768	STRAND ASSOCIATES INC	0183756	1	930-585500-20	.00	2,975.59	2,975.59
Total 900428:								.00		5,275.14
Grand Totals:								.00		147,037.24

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-115400-000	12,127.06	.00	12,127.06
910-136800-000	42,134.00	.00	42,134.00
910-211100-000	.00	76,711.67-	76,711.67-
910-223200-000	4,569.00	.00	4,569.00
910-224100-000	7,944.63	.00	7,944.63
910-225200-000	2,296.79	.00	2,296.79
910-225300-000	2,742.94	.00	2,742.94
910-556200-300	1,910.10	.00	1,910.10
910-557400-300	23.78	.00	23.78

GL Account	Debit	Credit	Proof
910-592300-200	1,660.89	.00	1,660.89
910-593000-300	159.32	.00	159.32
910-593300-300	1,143.16	.00	1,143.16
920-134500-000	1,680.00	.00	1,680.00
920-211100-000	.00	53,936.78-	53,936.78-
920-562200-200	8,396.02	.00	8,396.02
920-562300-300	41,929.33	.00	41,929.33
920-565200-300	83.00	.00	83.00
920-592300-200	1,245.68	.00	1,245.68
920-593000-300	174.60	.00	174.60
920-593300-300	428.15	.00	428.15
930-132300-000	1,964.23	.00	1,964.23
930-132500-000	335.32	.00	335.32
930-211100-000	.00	16,388.79-	16,388.79-
930-582100-200	8,939.59	.00	8,939.59
930-582800-300	928.38	.00	928.38
930-585200-200	1,245.68	.00	1,245.68
930-585500-200	2,975.59	.00	2,975.59
Grand Totals:	<u>147,037.24</u>	<u>147,037.24-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

Report Criteria:

Only merchant vendors included
 Report type: GL detail
 Vendor.Vendor number = 2461
 Check.Type = {<>} "Adjustment"
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
900432										
AMERICAN INDUSTRIAL MEDICAL INC										
05/22	05/17/2022	900432	2461	U.S. BANK	9533-23505B	1	910-556200-30	.00	183.33	183.33
05/22	05/17/2022	900432	2461	U.S. BANK	9533-23505B	2	920-593000-30	.00	110.00	110.00
05/22	05/17/2022	900432	2461	U.S. BANK	9533-23505B	4	930-585430-30	.00	196.67	196.67
Total AMERICAN INDUSTRIAL MEDICAL INC:								.00	490.00	
ARAMARK UNIFORM & CAREER APPAREL LLC										
05/22	05/17/2022	900432	2461	U.S. BANK	6917-164154	1	910-593000-30	.00	433.07	433.07
05/22	05/17/2022	900432	2461	U.S. BANK	6917-164154	2	920-593000-30	.00	121.00	121.00
05/22	05/17/2022	900432	2461	U.S. BANK	6917-164154	1	930-585600-30	.00	208.23	208.23
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								.00	762.30	
AUTO VALUE - MOUNT HOREB										
05/22	05/17/2022	900432	2461	U.S. BANK	7559-704009	1	930-582800-30	.00	32.66	32.66
Total AUTO VALUE - MOUNT HOREB:								.00	32.66	
CHARTER COMMUNICATIONS HOLDING COMPANY										
05/22	05/17/2022	900432	2461	U.S. BANK	2527-005922	1	910-592100-30	.00	129.98	129.98
Total CHARTER COMMUNICATIONS HOLDING COMPANY:								.00	129.98	
COMPLETE OFFICE OF WISCONSIN INC										
05/22	05/17/2022	900432	2461	U.S. BANK	6917-334266	1	910-592100-30	.00	46.45	46.45
05/22	05/17/2022	900432	2461	U.S. BANK	6917-334266	2	930-585100-30	.00	34.84	34.84
05/22	05/17/2022	900432	2461	U.S. BANK	6917-334266	3	920-592100-30	.00	49.36	49.36
05/22	05/17/2022	900432	2461	U.S. BANK	6917-348451	2	920-592100-30	.00	21.78	21.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total COMPLETE OFFICE OF WISCONSIN INC:								.00	152.43	
CORE & MAIN LP										
05/22	05/17/2022	900432	2461	U.S. BANK	8251-Q5273	1	920-134600-00	.00	6,799.40	6,799.40
05/22	05/17/2022	900432	2461	U.S. BANK	8251-Q6875	1	920-565200-30	.00	65.00	65.00
05/22	05/17/2022	900432	2461	U.S. BANK	8251-Q6957	1	920-134500-00	.00	224.00	224.00
05/22	05/17/2022	900432	2461	U.S. BANK	8251-Q7234	1	920-134600-00	.00	2,359.90	2,359.90
Total CORE & MAIN LP:								.00	9,448.30	
CRESCENT ELECTRIC SUPPLY COMPANY										
05/22	05/17/2022	900432	2461	U.S. BANK	2527-S10056	1	910-115400-000	.00	812.50	812.50
Total CRESCENT ELECTRIC SUPPLY COMPANY:								.00	812.50	
DINGES FIRE COMPANY										
05/22	05/17/2022	900432	2461	U.S. BANK	6161-28201	1	930-585610-30	.00	190.00	190.00
Total DINGES FIRE COMPANY:								.00	190.00	
ELECTRICAL TESTING LABORATORY LLC										
05/22	05/17/2022	900432	2461	U.S. BANK	9037-37625	1	910-556200-30	.00	310.00	310.00
Total ELECTRICAL TESTING LABORATORY LLC:								.00	310.00	
FABICK POWER SYSTEMS										
05/22	05/17/2022	900432	2461	U.S. BANK	6161-SIMS0	1	930-583200-30	.00	1,239.38	1,239.38
Total FABICK POWER SYSTEMS:								.00	1,239.38	
FINK'S PAVING & EXCAVATING INC										
05/22	05/17/2022	900432	2461	U.S. BANK	2527-3619	1	910-557400-30	.00	2,900.00	2,900.00
Total FINK'S PAVING & EXCAVATING INC:								.00	2,900.00	
KIMBALL MIDWEST										
05/22	05/17/2022	900432	2461	U.S. BANK	2527-983080	1	920-562300-30	.00	114.00	114.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total KIMBALL MIDWEST:								.00		114.00
MARTELLE WATER TREATMENT INC										
05/22	05/17/2022	900432	2461	U.S. BANK	8251-23164	1	920-563100-30	.00	4,343.04	4,343.04
Total MARTELLE WATER TREATMENT INC:								.00		4,343.04
MITEL NETWORKS INC										
05/22	05/17/2022	900432	2461	U.S. BANK	6161-395468	1	930-585100-30	.00	363.53	363.53
Total MITEL NETWORKS INC:								.00		363.53
MOUNT HOREB AUTO SUPPLY INC										
05/22	05/17/2022	900432	2461	U.S. BANK	7559-548876	1	930-583200-30	.00	108.56	108.56
05/22	05/17/2022	900432	2461	U.S. BANK	8412-549797	1	910-593300-30	.00	13.49	13.49
Total MOUNT HOREB AUTO SUPPLY INC:								.00		122.05
MOUNT HOREB TELEPHONE CO										
05/22	05/17/2022	900432	2461	U.S. BANK	6917-104356	1	930-585100-30	.00	210.37	210.37
05/22	05/17/2022	900432	2461	U.S. BANK	6917-104361	3	910-592100-30	.00	163.85	163.85
05/22	05/17/2022	900432	2461	U.S. BANK	6917-104361	4	920-592100-30	.00	122.89	122.89
05/22	05/17/2022	900432	2461	U.S. BANK	6917-104361	5	930-585100-30	.00	122.89	122.89
05/22	05/17/2022	900432	2461	U.S. BANK	6917-104377	1	910-556200-30	.00	175.31	175.31
05/22	05/17/2022	900432	2461	U.S. BANK	6917-104377	2	920-592100-30	.00	116.87	116.87
Total MOUNT HOREB TELEPHONE CO:								.00		912.18
MUNICIPAL ELECTRIC UTILITIES OF WI										
05/22	05/17/2022	900432	2461	U.S. BANK	1609-2022-0	1	910-556200-30	.00	255.00	255.00
Total MUNICIPAL ELECTRIC UTILITIES OF WI:								.00		255.00
NCL OF WISCONSIN INC										
05/22	05/17/2022	900432	2461	U.S. BANK	8251-470265	1	920-563100-30	.00	407.20	407.20
Total NCL OF WISCONSIN INC:								.00		407.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
NEWS PUBLISHING CO INC OF MT HOREB										
05/22	05/17/2022	900432	2461	U.S. BANK	6917-77534	4	920-593000-30	.00	14.27	14.27
Total NEWS PUBLISHING CO INC OF MT HOREB:								.00		14.27
PITNEY BOWES GLOBAL FINANCIAL SERVICES										
05/22	05/17/2022	900432	2461	U.S. BANK	6917-331547	2	910-592100-30	.00	94.70	94.70
05/22	05/17/2022	900432	2461	U.S. BANK	6917-331547	3	920-592100-30	.00	71.02	71.02
05/22	05/17/2022	900432	2461	U.S. BANK	6917-331547	4	930-585100-30	.00	71.02	71.02
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:								.00		236.74
PREMIER COOPERATIVE										
05/22	05/17/2022	900432	2461	U.S. BANK	1609-275690	1	910-556200-30	.00	16.28	16.28
05/22	05/17/2022	900432	2461	U.S. BANK	2527-275017	1	910-556200-30	.00	54.98	54.98
05/22	05/17/2022	900432	2461	U.S. BANK	5459-277772	1	910-556200-30	.00	64.30	64.30
05/22	05/17/2022	900432	2461	U.S. BANK	6417-273557	1	930-583400-30	.00	89.76	89.76
05/22	05/17/2022	900432	2461	U.S. BANK	6417-273558	1	930-583400-30	.00	6.99	6.99
05/22	05/17/2022	900432	2461	U.S. BANK	7232-273682	1	930-583400-30	.00	26.99	26.99
05/22	05/17/2022	900432	2461	U.S. BANK	7232-275843	1	930-583400-30	.00	30.98	30.98
05/22	05/17/2022	900432	2461	U.S. BANK	7559-272983	1	930-583400-30	.00	17.17	17.17
05/22	05/17/2022	900432	2461	U.S. BANK	7559-273684	1	930-583400-30	.00	54.72	54.72
05/22	05/17/2022	900432	2461	U.S. BANK	8251-274269	1	920-565100-30	.00	5.79	5.79
05/22	05/17/2022	900432	2461	U.S. BANK	8251-274269	2	920-565200-30	.00	897.45	897.45
05/22	05/17/2022	900432	2461	U.S. BANK	8251-274269	3	910-557200-30	.00	897.45	897.45
Total PREMIER COOPERATIVE:								.00		2,162.86
UNITED STATES CELLULAR CORPORATION										
05/22	05/17/2022	900432	2461	U.S. BANK	8251-050470	2	930-583100-30	.00	64.13	64.13
05/22	05/17/2022	900432	2461	U.S. BANK	8251-050470	3	910-110790-000	.00	191.89	191.89
05/22	05/17/2022	900432	2461	U.S. BANK	8251-050470	4	920-110790-000	.00	64.13	64.13
05/22	05/17/2022	900432	2461	U.S. BANK	8251-050520	1	920-592100-30	.00	40.00	40.00
05/22	05/17/2022	900432	2461	U.S. BANK	8261-049869	1	920-110790-000	.00	64.13	64.13
05/22	05/17/2022	900432	2461	U.S. BANK	8261-049869	2	910-110790-000	.00	191.64	191.64
05/22	05/17/2022	900432	2461	U.S. BANK	8261-049869	3	930-583100-30	.00	64.13	64.13
Total UNITED STATES CELLULAR CORPORATION:								.00		680.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
VIKING HARDWARE INC										
05/22	05/17/2022	900432	2461	U.S. BANK	7559-043341	1	930-585100-30	.00	34.98	34.98
05/22	05/17/2022	900432	2461	U.S. BANK	7559-046237	1	930-583400-30	.00	75.95	75.95
05/22	05/17/2022	900432	2461	U.S. BANK	7559-046394	1	930-585610-30	.00	199.99	199.99
05/22	05/17/2022	900432	2461	U.S. BANK	7559-047567	1	930-583400-30	.00	15.99	15.99
Total VIKING HARDWARE INC:								.00		326.91
WISCONSIN STATE LABORATORY OF HYGIENE										
05/22	05/17/2022	900432	2461	U.S. BANK	8251-708290	1	920-564100-30	.00	26.00	26.00
Total WISCONSIN STATE LABORATORY OF HYGIENE:								.00		26.00
Total 900432:								.00		26,431.38
Grand Totals:								.00		26,431.38

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110790-000	383.53	.00	383.53
910-115400-000	812.50	.00	812.50
910-211100-000	.00	6,934.22-	6,934.22-
910-556200-300	1,059.20	.00	1,059.20
910-557200-300	897.45	.00	897.45
910-557400-300	2,900.00	.00	2,900.00
910-592100-300	434.98	.00	434.98
910-593000-300	433.07	.00	433.07
910-593300-300	13.49	.00	13.49
920-110790-000	128.26	.00	128.26
920-134500-000	224.00	.00	224.00
920-134600-000	9,159.30	.00	9,159.30
920-211100-000	.00	16,037.23-	16,037.23-
920-562300-300	114.00	.00	114.00
920-563100-300	4,750.24	.00	4,750.24
920-564100-300	26.00	.00	26.00

GL Account	Debit	Credit	Proof
920-565100-300	5.79	.00	5.79
920-565200-300	962.45	.00	962.45
920-592100-300	421.92	.00	421.92
920-593000-300	245.27	.00	245.27
930-211100-000	.00	3,459.93-	3,459.93-
930-582800-300	32.66	.00	32.66
930-583100-300	128.26	.00	128.26
930-583200-300	1,347.94	.00	1,347.94
930-583400-300	318.55	.00	318.55
930-585100-300	837.63	.00	837.63
930-585430-300	196.67	.00	196.67
930-585600-300	208.23	.00	208.23
930-585610-300	389.99	.00	389.99
Grand Totals:	26,431.38	26,431.38-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

RESOLUTION 2022-07

ADOPTING THE COMPLIANCE MAINTENANCE ANNUAL REPORT

CMAR Report Year: 2021

COMPLIANCE MAINTENANCE RESOLUTION

RESOLVED that the Village of Mount Horeb informs the Wisconsin Department of Natural Resources that the following actions were taken by the Village of Mount Horeb Utility Commission:

Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.

Passed by a (majority) (unanimous) vote of the Village of Mount Horeb Utility Commission on June 14, 2022.

John C Temby, Chairman
Mount Horeb Utility Commission

ATTEST:

Joan A. Stuessy, Finance Director/Treasurer

Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:

5/19/2022

2021

Grading Summary

WPDES No: 0020281

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:

5/19/2022

2021

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Mount Horeb Utility Commission

Date of Resolution or
Action Taken:

2022-06-14

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent

301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: May 2022

- Spring clean up has been finished
- 3 New underground services
- 7 Outages (2-equipment failure, 2-secondary faults, 3-Animals)
- 2 larger circuits of HPS st. lights changed to LED
- We have continued the Mount Horeb Cottages extension
- Upgraded primary cable in the Vicki Ln area
- Getting jobs prepped for next month as everyone is at the point of getting permanent power to their construction projects. (Landsby, Good News Church, Eastwood Way, Services, Upgrades)
- No substation updates at this point



We are Publicly Owned and Operated

Mount Horeb Water Utility

Josh Hyndman

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9437 or (608) 437-3084

Direct (608) 437-9431

Cell (262) 215-8723

In the month of May we spent some time kicking off valve Turning. We haven't made it vary far with all the projects going on. We will work on getting this done in between other projects, like lead line replacements.

Bryan Moyer as you are aware left the water utility for the other side of the shop, or our electric utility. We were lucky that we had hired summer help. If you remember we hired Bo Schult, for our summer help. Since Bryan has moved over, we hired Bo in the 60/40 position. Bo has been a great assist so far. Bo's first full day as a full-time employee was May 23rd. Bo will be making the trip over to the electric if there is an opening in the future.

We are starting to get rammed up for the lead line replacements. We have several being talked about in June. Hopefully this will getting moving along.

The swimming pool was filled May 23rd. They used just over 115,000 Gallons of water off of the fire hydrant, with an RPZ or back flow preventor.

Landsberry Ridge (the apartments) by our shop had flushed the water line and the water was turned on May 10th.

We had a department head meeting in person. This was a nice change of pace. It's been a hot minute since we had a meeting with all the department heads in person. This was on May 24th.

We had Ferguson come in and test our well meters. Well 6 was running fast at 104.7%. Well 5 was running slower at 96.3%, and well 4 was running at 98.8%. At some point I will need to send the meter in at well 5 and have it tested and rebuilt. I do not want to send this meter in until we have wetter days or cooler days. This will allow us to keep up with the pumpage. The meter could be gone for a few months.

I was asked by John Anderson of Anderson lawn care about removing the trees at well 5. The trees are in bad shape. I wouldn't mind removing all the trees and leaving the area open. Several of them are dying and have a lot of dead limbs on them. I think removal will make it easier to maintain the yard at well 5.

Upcoming events:

L&R meter testing will be coming in June 13th.

Lead line replacements will be kicking off in June



Mount Horeb Wastewater

Monthly Report for May

Submitted to the Commission 6/8/2022

Bytec hauled 319,448 gallons of biosolids to approved farm fields. We are starting the process of getting a new hauling contract that will start in the Spring of 2023.

We had a Brookwood lift station construction meeting. The project start time was pushed back to August due to waiting on remaining items to be shipped. We still plan to complete the project in 2022.

Our new Vactor is scheduled to arrive in August. I would not be surprised if it is delayed again.

Staff planted 24 trees on our berm at the WPCF. Black dirt was added in the holes and the trees were fertilized and mulched.

Work continues in the collection system with jetting, televising and manhole inspections.

The WPCF is still producing a very good effluent including very low effluent total phosphorus, reduced by biological phosphorus removal only with no chemical addition.

The Compliance Maintenance Annual Report (CMAR) was completed for 2021. We received a letter grade of A for all categories.



Monthly Wastewater Utility Operations Report

May 2022

Submitted to the Utility Commission June 8, 2022

The facility is running well and giving very good results. We have not needed ferric chloride to achieve low effluent total phosphorus. Phosphorus stream sampling is ongoing for adaptive management.

Monthly average influent flow: 482,000 gpd Design average flow: 790,000 gpd (2019)

Biological Oxygen Demand (5 day)

BOD5 Influent: **332 mg/l** mo. average Daily maximum: **463 mg/l**

Effluent: **2.6 mg/l** mo. average Daily maximum: **5 mg/l**

Permit limit: 22 mg/l mo. average Times exceeded **0**

Effluent mo. average lbs/day: **9.6**

Permit limit: 112 lbs/day monthly average Times exceeded **0**

Total Suspended Solids

TSS- Influent: **362 mg/l** mo. average Daily maximum: **838 mg/l**

Effluent: **3.2 mg/l** mo. average Daily maximum: **7 mg/l**

Permit limit: 22 mg/l mo. average Times exceeded **0**

Effluent mo. average lb/day: **12**

Permit limit: 112 lbs/day mo. average Times exceeded **0**

Ammonia Nitrogen- Effluent monthly average: **<.08 mg/l**

Permit limit: 4 mg/l monthly average Times exceeded **0**

Total Phosphorus- Effluent monthly average: **.23 mg/l**

Permit limit: 1.0 mg/l monthly average Times exceeded **0**

Chloride- Effluent weekly average: **381 mg/l** (now 4 samples for the week)

Permit limit: 625 mg/l weekly average Times exceeded **0**

Dissolved Oxygen- Effluent daily minimum: **8.37 mg/l**

Permit limit: 6 mg/l daily minimum Times exceeded **0**

Effluent Temperature deg F Daily Max **58.8** Daily Min **52.1**

Utility Manager's Report- June 2022

- The next "Save to Give" challenge started June 1st.
- WPPI and Focus on Energy will be presenting Energy Efficiency information at the Welcome Center on June 23rd. A flyer for the event is attached to my report.
- The Community Funds Grant applications are due by September 23rd. I have received 4 so far.

Thanks!

Alyssa Gaffney
Village Clerk/Utility Manager



You're Invited: June 23

MAKE YOUR HOME MORE ENERGY EFFICIENT with Mount Horeb Utilities



Join us **June 23** to learn how energy is used in your home
and simple steps to save this summer and all year long.

Thursday, June 23 at 5:00 pm
Mount Horeb Chamber of Commerce Welcome Center
300 E. Main Street

- Free to attend! No registration required.
- Enjoy pizza, ice cream and energy-saving giveaways, too!
- Learn more about MyAccount, our online self-service tool

We hope to see you there!



At Mount Horeb Utilities, we join forces with other local, non-for-profit utilities through WPPI Energy to share resources and lower costs.

Shared strength through  WPPI Energy