

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
October 11, 2022**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Glover called the meeting to order at 7:00 pm. Present were Halverson, Glover, McNall, Czyzewski and Lyle. Absent were Chairman Temby and Vierima. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, and Finance Director/Treasurer Joan Stuessy were also present.

Public Comments: None

Minutes: McNall moved, Czyzewski seconded to approve the minutes of the August 8, 2022 meeting as presented, carried by voice vote.

Election of Officers Czyzewski moved, Lyle seconded to nominate Jack Temby as President. Lyle moved, Halverson seconded to close President nominations, carried by voice vote. McNall moved, Lyle seconded to nominate Ed Glover as Secretary. Czyzewski moved, McNall seconded to close Secretary nominations, carried by voice vote. The vote was unanimous to approve the nominations.

Consider Awarding Commitment to Community Grants Seven grant applications were considered. Halverson moved, Czyzewski seconded to select three \$500 grant recipients: Mount Horeb High School Girls Swim Team, MARC, and Mount Horeb Optimist Club, carried by voice vote.

Consider bank account information and vouchers for August 2022 The voucher check report and bank account information were reviewed. McNall moved, Czyzewski seconded to approve the vouchers and bank account information for August 2022, as presented, carried by voice vote.

Consider bank account information and vouchers for September 2022 The voucher check report and bank account information were reviewed. Halverson moved, Lyle seconded to approve the vouchers and bank account information for September 2022, as presented, carried by voice vote.

Electric Department Report: Schmitz reviewed the monthly report.

Water Superintendent Report: Hyndman reviewed the monthly report.

Wastewater Superintendent Report: Klein reviewed the monthly report.

Utility Manager Report: Stuessy reviewed the Utility manager report.

Consider recommendation for Issuing Revenue Bonds for Substation

Improvements Kevin Mullen, Director at Baird, reviewed the preliminary financing plan for the Substation improvements. The preliminary amounts are \$5,004,000 at a rate of 4.35%. Kevin pointed out that this will likely change in this market and they continue to make preparations for issuance. This includes marketing to national and local banks. The anticipated date for issuance is estimated to occur at the end of November or early December.

Adjournment: There being no further business before the Commission, Lyle moved, McNall seconded to adjourn the meeting at 7:41 pm, carried by voice vote.

Minutes by Joan Stuessy, Finance Director/Treasurer