



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

VILLAGE BOARD AGENDA Wednesday, April 5, 2023 at 7:00 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll call
- 4) Public Comments – non-agenda items
- 5) Consent Agenda
 - a. Consideration of March 1, 2023 Meeting Minutes
 - b. Operator License Application Recommended for Denial
 - c. Appointment of Kimberly Hillary to the Library Board as School District Representative
 - d. Street Use Permit Application for Summer Frolic Parade
 - e. Street Use Permit Application for Classic Car Cruise-In Weekly Event
- 6) Agenda Items
 - a. Consideration of Proclamation Recognizing No Mow May
 - b. Authorization of Village Administrator and Village Engineer to solicit bids for Alley Reconstruction
 - c. Consider Award of Contract 23-101 For Street Reconstruction Projects
 - d. Library 2022 Annual Report
 - e. Consider Making Alley between 2nd Street and 3rd Street Running From Front Street to Main Street One-Way
 - f. Discussion/Consideration Consistency of Steve Brown Apartments with Village Plans
 - g. Consider recommendation for Resolution 2023-02 Conditional Use Permit for sports fields at 1960 and 1980 Commerce Drive
 - h. Releasing TID Obligations for 1960 and 1980 Commerce Drive
 - i. Consider Additional Funding for Tennis/Pickle Ball Court Renovation

- j. Consider adding two citizen members to Parks, Recreation and Forestry Commission
- k. Consideration of proposed Arbor Day Proclamation
- l. Consider Claim Against the Village of Mount Horeb - Alleged Trip and Fall on South Second Street
- m. Consider April 17, 2023 for Reorganizational Meeting
- n. Consider Pay Request 1 for Project 23-100
- 7) Committee Reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Community Development Authority
 - c. Mount Horeb Area Joint Fire Department
 - d. Library Board
 - e. School Liaison
 - f. Parks, Recreation, and Forestry Commission
 - g. Plan Commission
 - h. Public Works Committee
 - i. Public Safety Committee
 - j. Finance/Personnel
 - k. Utility Commission
 - l. Tourism Commission
 - m. Sustainability and Natural Resources Committee
- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk's report
- 11) Closed Session
 - a. Closed Session: Discussion/Consideration: Purchase of property for parkland. (Meylor Farm). The Village Board may convene in closed session as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene in open session and discuss and take action on the subject matter discussed in closed session.
- 12) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND

SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
MARCH 1, 2023**

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Halverson, White, Fendrick, and Scott. Trustee Gauger was absent. Also present were Administrator Nic Owen and Village Clerk Alyssa Gaffney.

Public Comments: None

Consent Agenda: Fendrick moved, Halverson seconded to approve the following consent agenda items: Minutes of the February 1, 2023 Village Board meeting; Appointment of Ben Vondra to CDA; Alcohol License Agent App-Meso LLC dba Fink's Café; Alcohol Beverage License Application-Meso LLC dba Fink's Café; Alcohol License Agent Successor App-Kwik Trip. Motion carried by unanimous voice vote.

Consideration of Appointment of Youth In Government Members Siobhan Mertz and Ethan Fendrick: The board discussed mentor options. Scott moved, Czyzewski seconded to approve the appointment of Siobhan Mertz. Motion carried by unanimous voice vote. Halverson moved, White seconded to approve the appointment of Ethan Fendrick. All voted aye, with the exception of Trustee Fendrick, who abstained. Motion carried. Both students introduced themselves.

Discussion: Update on Progress on Recreation Complex Term Sheet Items: Owen explained this item. Scott updated the board on the discussion that was held at the Finance and Personnel committee meeting. Members gave their input.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Littel stated there was a fire on W Main St. He also said next month will be his last report.

Village Administrator's report: Owen did not have anything to report.

Village Clerk's report: Gaffney reported on February 21st Spring Primary results and details of the Spring Election on April 4th and the Absentee voting hours.

Adjournment: Czyzewski moved, White seconded to adjourn the meeting at 7:52pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 5.b

Operator License Application Recommended for Denial

BACKGROUND

Operator License application recommended for denial" (by both Police Chief and Public Safety Committee) NON-PUBLIC application attached.

RECOMMENDATION

Denial.

ATTACHMENTS

1. Appl for Operators Permit-CONFIDENTIAL



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 5.c

Appointment of Kimberly Hill to the Library Board as School District Representative

BACKGROUND

The Library Board is recommending the appointment of Kimberly Hill to be the School District Representative on the Library Board. Ms. Hill is the highschool librarian.

RECOMMENDATION

ATTACHMENTS

None

**Village of Mt Horeb
Street Use Permit Application**

\$20.00

Applicant Name: Mt. Horeb Summer Frolic Committee

Address: _____ Telephone: _____

Event Sponsor (if different than above): NA

Address: _____ Telephone: _____

Responsible Person(s) (if different than above): Randy Hefty

Address: _____ Telephone: (608) 513-2627

Event Information

Start date: 6-11-2023 Time: 9:30 AM End Date: 6-11-2023 Time: 2:00 PM
(Include set-up and tear-down/clean-up time)

Detailed description of street(s) proposed to be used: Garfield to 1st, 1st to Henry,
Henry to Grundahl Park

Estimated number of persons: 80 to 90 Units (Certificate of Insurance may be required)

Use of street (include a detailed description of all activities such as vending, music, selling of food or alcohol beverages, location and use of tents, stages, or other equipment, and a detailed plan for clean-up after the event): _____

Parade Vehicles + Personnel on Streets

If using recording or sound amplification equipment please describe: _____

MC at Center Avenue

Designate any public facilities or equipment to be used (additional costs may be incurred): _____

Street Cones + Barricades

I certify that I have read and understand the Village of Mount Horeb Ordinance 2006-17 An Ordinance To Require Street Use Permits, and agree to adhere to all of the rules and requirements outlined in the Ordinance and that all information provided on this application is true and correct.

Randy Hefty
Signature

3-8-2023
Date

CHIEF OF POLICE: _____ ACCEPTED _____ DECLINED VILLAGE ADMINISTRATOR: _____ ACCEPTED _____ DECLINED

RECEIPT#: _____ LICENSE# _____

**Village of Mt Horeb
Street Use Permit Application**

\$20.00

Applicant Name: The Dog House Bar & Grill

Address: 117 South 1st Street Mt. Horeb, WI Telephone: 608-712-9080

Event Sponsor (if different than above): _____

Address: _____ Telephone: _____

Responsible Person(s) (if different than above): Nate Faust

Address: 4278 County Road P Cross Plains WI Telephone: 608-712-9080

Event Information

Start date: May 31, 2023 Time: 5:00 PM End Date: Sept. 13, 2023 Time: 9:00 PM

Include set-up and tear-down/clean-up time

Detailed description of street(s) proposed to be used: Classic Car Cruise In. Every Wednesday
weather permitting. Use of Public Parking across from The Dog House Bar & Grill.

Alcohol stored and served at bar. Consumed at Public Parking lot.

Estimated number of persons: ??? (Certificate of Insurance may be required)

Use of street (include a detailed description of all activities such as vending, music, selling of food or alcohol beverages, location and use of tents, stages, or other equipment, and a detailed plan for clean-up after the event): To be allowed to carry drinks & food purchased from The Dog House Bar & Grill
across the street to Public Parking lot. Classic Cars would park in Public Parking lot so the public can
view the cars. No glass containers. Trash containers will be provided. Total clean up on area used.

If using recording or sound amplification equipment please describe: N/A

Designate any public facilities or equipment to be used (additional costs may be incurred): _____

I certify that I have read and understand the Village of Mount Horeb Ordinance 2006-17 An Ordinance To Require Street Use Permits, and agree to adhere to all of the rules and requirements outlined in the Ordinance and that all information provided on this application is true and correct.

Signature

Date

CHIEF OF POLICE: 3/13/23 ACCEPTED _____ DECLINED _____ VILLAGE ADMINISTRATOR: 3.17.2023 ACCEPTED _____ DECLINED _____

RECEIPT#: _____ LICENSE# _____



Amendment to Village of Mt. Horeb Street Use Permit Application

Leo Peterson and Jason Schneeberger will be overseeing these events.

If problems occur and are not corrected, we will close this down for the remainder of the season.

The Dog House Bar & Grill

Nate Faust, Owner



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.a

Consideration of Proclamation Recognizing No Mow May

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. MVGC Proposal to Mt Horeb Village Board No Mow May April 5
2. No Mow May Links
3. No Mow May Proclamation 2023

No Mow May Proposal to Mt Horeb Village Board April 5, 2023

What is No Mow May (NMM)? Simply put, the NMM slogan means allowing one's lawn to grow during the month of May. "Grow it, don't mow it" is one nearby community's motto.

Why NMM? During this month, in WI, pollinators emerge from hibernation to forage and build up their strength for the season. When grass is mowed short, bees can't find nectar from early flowers, such as violets and dandelions, and this contributes to nutritional deficit.

Why is NMM important? Participating in NMM is a simple thing to do to aid in the survival of early season pollinating creatures that are dependent on vegetation for habitat and food. Scientific evidence shows that "places and plants for pollinators" have been dramatically depleted. Human activities have reduced the quantity and quality of pollinator habitat worldwide. Habitat loss is strongly correlated with decline in biodiversity, and more than half of our 4,000 native bee species are in decline.

Is NMM only about not mowing? Participating in NMM also encourages people to 1) avoid using pesticides on gardens, as bees can bring toxins back to hive or nesting sites via pollen and nectar; 2) avoid pesticides on lawns, as they prohibit low flowering weeds; and 3) plant native plants to effectively increase habitat and require less water.

How did NMM get started? The NMM movement started in the UK, in 2019, as an experiment through "PlantLife", a conservation charity. They found significant increases in pollinator diversity as well as amount of pollen available, in non-mowed areas.

In May of 2020, based on the UK experiment, a biologist at Lawrence University coordinated a "No Mow May" campaign in the City of Appleton, WI. Results showed a five-fold increase in bee abundance in areas that did not mow vs lawns mowed weekly.

Will NMM create change? We understand many residents have a strong connection to Spring as a time for tidying up yards and keeping burgeoning grass mowed. Our group hopes to introduce the possibility of waiting a few weeks to mow. Abandoning the mower during May will improve pollinator resources until perennial and vegetable garden plants bloom, and the prairies start to come alive. It's a small step that can make a huge difference. One of every three bites we eat is dependent on pollinators, and so are 80% of flowering plants whose fruits

provide food for wildlife. It appears that sacrificing a tidy yard temporarily is truly in everyone's best interest.

Why is Mound Vue Garden Club (MVGC) making this pitch for NMM:

MVGC has worked with the Village for 68 years to enhance beauty by cultivating many public gardens, as well as providing hanging flower baskets and planters along Main St. Our hope is that you, the Village Board of Trustees, view MVGC as a trusted, reliable village partner, and that you will endorse our NMM campaign. Your endorsement will help galvanize community members to sustain and increase pollinators by forgoing grass mowing this May. In addition, promoting native plants (forbs and grasses) for nectar and nesting sites, and reducing use of pesticides are adjunct activities that will contribute to this process.

Secondly, we think participation in this movement fits with Mt Horeb's 1997 environmental choice to become a member of Tree City, USA, for the health and beauty of our community and its wildlife.

Who will participate in NMM and how: Participation in "No Mow May" will be strictly voluntary. Yard signs will be provided to participating homeowners to help neighbors and passers-by understand why the lawn may appear scraggly. Interested people need to contact the committee to request a sign by emailing mhnomow@gmail.com. At sign pick-up, participants will receive a simple handout outlining steps for NMM.

How will the NMM Committee inspire and educate constituents: We are creating marketing and will publicize our efforts via the **Mt Horeb Mail** and **MVGC FaceBook page**. The page has a new banner stating "No Now May Coming Your Way" and informative postings. An ad and article will be in the MH Mail's upcoming **Garden Supplement** mid-April. Our **NMM sign** is in the design process, and we've created a registry for signs. Local company, **MarkIt**, will produce the signs.

Finally, MVGC has forged a **partnership with Duluth Trading** with promised financial support for signs. Duluth Trading Company, on Main St will be the pickup site for NMM participant signs.

Will there be challenges regarding implementation of NMM: Yes, we understand there will be people who might object to this project, and we wish to respect that. Not everyone needs to participate for us to have a positive impact on the nature on which we depend for our very survival.

Tips to pave the way for easier acceptance include: 1) educate neighbors that you are refraining from mowing when lawn flowers come into bloom until

gardens provide more food for pollinators, 2) post NMM sign, 3) when it is time to mow again, cut lawn back gradually, reducing grass height in stages.

Will NMM have its rewards: The hope is that participation in NMM will mean wiser use of time, money and energy; decrease in use of gasoline, electricity and water; less use of pesticides; and more planting of native grasses and forbs, all benefits to people and the wildlife that live among and support us.

What is MVGC asking for? MVGC proposes that the village government accept the No Mow May proclamation. Please review the document which is included your packets; perhaps the final two paragraphs are most important.

Mound Vue Garden Club hopes that people will find participation in NMM a fruitful experience which can be replicated and increased in the future. Our desire is that NMM will add more color, beauty, and pollinator habitat in Mt Horeb. **Let's decide to be a pollinator friendly village, like scores of other communities in WI who have chosen to participate in No Mow May!**

WI communities who have chosen to participate in NMM: Appleton, DePere, Ft Atkinson, Fox Crossing, Hortonville, Kaukauna, Osh Kosh, Shorewood Hills, Steven's Point, Sun Prairie, Verona, Wausau and many more.

Resources: Wild Ones, Environmental Working Group, Bee City USA, Food Not Lawns, Facebook groups – Pollinator Friendly Yards, Pollinator Friendly Yards Midwest, Soil Builders

Target number of participants =100+

Recommended Sources for Understanding Science of No Mow May Campaign

Stowing Mowers, Pleasing Bees

https://www.nytimes.com/2022/03/28/travel/no-mow-may-wisconsin.html?fbclid=IwAR2x73eE9PcwJtD9mpKe8_nyOD8_dVy7XKM2IYEkn_BnFlszpSootld6iDg

Bee City: No Mow May

<https://beecityusa.org/no-mow-may/>

Dane County Office of Energy and Climate Change

<https://daneclimateaction.org/OECC-Blog/No-Mow-May>

WPR: What You Need to Know about No Mow May

www.wpr.org/what-you-need-to-know-about-no-mow-may

EPA: Lawn Chemicals

https://cfpub.epa.gov/npstbx/files/marc_lawnchemicals.pdf

UW on pollinators

* <https://pollinators.wisc.edu/pollinator-resources/>



VILLAGE OF MOUNT HOREB A PROCLAMATION RELATING TO OBSERVANCE OF “NO MOW MAY

Whereas, there are more than 4,000 native bee species in North America, along with introduced honey bees; and

Whereas, bees are an essential part of ecosystems, pollinating many wild plants and allowing them to produce the seeds, nuts, and fruit that are vital food sources for wildlife; and

Whereas, bees are an essential part of agriculture, pollinating many of the cultivated foods people eat such that the health of bee populations directly impacts our food security; and

Whereas, bees have experienced population declines due to a combination of habitat loss, pesticides, disease, and climate change; and

Whereas, more than half of bee species in North America are in decline with 1 in 4 species at risk of extinction; and

Whereas, at least one bee species at risk of extinction, the federally endangered Rusty Patched Bumble Bee, lives in the Village of Mount Horeb; and

Whereas, municipalities have embraced their responsibility for conserving these important animals by taking steps to install and promote native and pollinator-friendly landscapes and reduce pesticide and herbicide use in their communities; and

Whereas, some municipalities, such as the City of Appleton, Wisconsin, have supported pollinator conservation, in part, through a “No Mow May” community science initiative that encourages property owners to limit their lawn mowing practices during the month of May to provide vital early spring flowers for bees that emerge from hibernation; and

Whereas, in 2020, 435 Appleton property owners registered for the initiative, which ended up providing 40 additional acres of land with food resources for pollinators; and

Whereas, the City of Appleton found that No Mow May lawns had a fivefold increase in bee abundance and a threefold increase in bee diversity in comparison to nearby parkland that was mowed regularly; and

Whereas, the City of Appleton found strong community enthusiasm with the majority of participants willing to continue this initiative and other pollinator friendly practices at their homes; and

Whereas, the Village of Mount Horeb is a leader in sustainability, recognizes that urban landscapes provide critical habitat for pollinators, and wishes to encourage its citizens to play an active role in conserving pollinators through the management of their own land; and

Now, therefore be it resolved, the Mount Horeb Village Board hereby proclaims May 1st – 31st, 2023 as “No Mow May” in the Village of Horeb, Wisconsin, and encourages all residents, businesses and property owners to refrain from mowing their property to promote pollinator-friendly habitat and awareness; and

Be it further resolved, the Mount Horeb Village Board encourages all residents, businesses and property owners to grow a variety of native plants that bloom across the season – early spring through fall – so that food resources are always available to pollinators, leave the leaves in yards through the fall to help provide winter nesting sites for bees, and refrain from using lawn or plant pesticides and herbicides that can harm or kill pollinators.

DATED this 5th day of April, 2023.

Randy Littel, Village President



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
April 5, 2023	

AGENDA ITEM # 6.b

Authorization of Village Administrator and Village Engineer to solicit bids for Alley Reconstruction

BACKGROUND

RECOMMENDATION

ATTACHMENTS

None



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.c

Consider Award of Contract 23-101 For Street Reconstruction Projects

BACKGROUND

RECOMMENDATION

Two Bids were received for the 2023 Street Reconstruction projects with the low bid coming from RUI Construction of Dodgeville for \$1,342,719.85. We will fund this with a debt issuance we will learn more about at next month's meeting.

ATTACHMENTS

1. LTR 2023-0306 Bid Tabulations 23-101

SMITHGROUP

March 6, 2023

Nic Owen
Village Administrator
VILLAGE OF MOUNT HOREB
138 East Main Street
Mount Horeb, WI 53572

Re 2023 Street Improvements
Contract 23-101
Village of Mount Horeb, Wisconsin

Dear Nic:

Bids for the above referenced project were opened on March 3, 2023. Two (2) bids were received with the resulting bid tabulations enclosed. The low bid of \$1,342,719.85 was lower than the Engineer's Opinion of Probable Construction Cost of \$1,392,300. The Engineer's Estimate includes the addition of sanitary sewer replacements and storm sewer to the project scope and excludes water main materials to be purchased by the Village Utility. The highest base bid received was \$1,364,920.00. We have enclosed the bid tabulations for your review and files.

Rule Construction, Ltd of Dodgeville, Wisconsin was the apparent low bidder at \$1,342,719.85. The bid included a bid bond for 10%.

As with all contractors, we strongly suggest that you consider evaluating Rule's financial status and past project references prior to award and other information submitted to you as required by Part 2, Paragraph 7 of the Standard Specifications.

Sincerely,



Heather Brose, P.E.
Civil Engineer

CC: Joan Stuessy, joan.stuessy@mounthorebwi.info
Jeff Gorman, jeff.gorman@mounthorebwi.info
Rob Wright, robert.wright@smithgroup.com
Mike Bisbach, biz.rule@frontier.com

BIDDER'S LIST

CONTRACT 23-101

BID DATE: **MARCH 3, 2023** BID TIME: **11:00 A.M.**
VILLAGE OFFICE · 138 E. MAIN STREET · MOUNT HOREB, WI

2023 STREET IMPROVEMENTS

SOUTH ROAD (VIEW CT TO VALLEY ST)
OAK VALLEY ROAD (HICKORY ST TO DEAD END)
BETH CIRCLE (OAK VALLEY RD TO DEAD END)
MOUNT HOREB, WI

BIDDER'S NAME	ADDENDUM 1 & 2	BID BOND	BASE BID AMOUNT		RANK
			Contractor's computed	Engineer's computed	
G-Pro Excavating	X	X	\$ 1,364,920.00	\$ 1,364,920.00	2
Rule Construction	X	X	\$ 1,342,719.85	\$ 1,342,719.85	1

Reviewed and Approved By: 
Robert S. Wright, PE
Village Engineer

SMITHGROUP

www.smithgroup.com

Client Village of Mount Horeb
Project **Mount Horeb 2023 Street Improvements (CONTRACT 23-101)**
Project # 14376.000
Detail **Bid Tabulation**
Date 3/3/2023

					G-Pro Excavating, LLC P.O. Box 215 Montfort, WI 53569		Rule Construction, Ltd. 3696 State Road 23 Dodgeville, WI 53533	
Item	Description	Quantity	Unit		Unit Cost	Item Total	Unit Cost	Item Total
A Roadway								
1	Unclassified Excavation - Including Removal of all Materials & Subgrade (for 4" asphalt and 12" aggregate base, all driveways, and miscellaneous removals). Excavation for Utilities is not included in estimated Unclassified Excavation quantity and is incidental to the associated Utility work & Bid items. (Complete in place)	1	LS		\$ 141,800.00	\$ 141,800.00	\$ 104,000.00	\$ 104,000.00
2	Excavation Below Subgrade & Place Stone Fill (Undercut) (Complete in place)	1240	CY		\$ 49.00	\$ 60,760.00	\$ 47.00	\$ 58,280.00
3	Geotextile Fabric. (Complete in place)	500	SY		\$ 3.00	\$ 1,500.00	\$ 5.00	\$ 2,500.00
4	Install Crushed Stone Base Course (12" Deep). (Complete in place)	8260	SY		\$ 9.30	\$ 76,818.00	\$ 11.22	\$ 92,677.20
5	Finish Grade Base Course. (Complete in place)	19	STA		\$ 751.00	\$ 14,269.00	\$ 400.00	\$ 7,600.00
6	Install 30" Concrete Curb & Gutter. (Includes 12" depth crushed stone Base Course to 12" behind curb & gutter.)(Complete in place)	3610	LF		\$ 25.00	\$ 90,250.00	\$ 20.15	\$ 72,741.50
7	Driveway Plating and Access During Curb Curing (undistributed)	4	EA		\$ 1,500.00	\$ 6,000.00	\$ 750.00	\$ 3,000.00
8	Sawcut Butt Joint. (Complete in place)	830	LF		\$ 5.00	\$ 4,150.00	\$ 2.00	\$ 1,660.00
9	Install 4" Deep Bituminous Pavement. (2-1/4" Binder, 1-3/4" Surface, Type LT) (Complete in place)	8260	SY		\$ 17.50	\$ 144,550.00	\$ 17.20	\$ 142,072.00
10	Remove Existing Bituminous Drive Apron and Replace with 3" Thick Bituminous Drive Apron on 8" Deep Aggregate Base. (Complete in place)	160	SF		\$ 11.00	\$ 1,760.00	\$ 6.95	\$ 1,112.00
11	Remove Existing Concrete Apron and Replace with 6" Thick Concrete Drive Apron on 6" Deep Aggregate Base. (includes decorative concrete) (Complete in place)	935	SF		\$ 12.00	\$ 11,220.00	\$ 18.04	\$ 16,867.40
12	Hydrant Curb Striping. (15 LF centered on hydrant, curb face and head, yellow) (Complete in place)	105	LF		\$ 20.00	\$ 2,100.00	\$ 12.00	\$ 1,260.00
13	Special Waterway Curb. Includes placement and compaction of base. (Complete in place)	125	LF		\$ 55.00	\$ 6,875.00	\$ 61.33	\$ 7,666.25
14	Restoration	1	LS		\$ 57,449.00	\$ 57,449.00	\$ 16,000.00	\$ 16,000.00
15	Construction Staking and Layout	1	LS		\$ 22,000.00	\$ 22,000.00	\$ 12,000.00	\$ 12,000.00
16	Traffic Control	1	LS		\$ 10,500.00	\$ 10,500.00	\$ 7,500.00	\$ 7,500.00
17	Erosion Control	1	LS		\$ 12,000.00	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00
B Sanitary Sewer								
18	Remove and Replace 8" SDR 35 PVC Sanitary Sewer (includes reconnection of all live laterals) (Complete in place)	1880	LF		\$ 85.00	\$ 159,800.00	\$ 111.50	\$ 209,620.00
19	Remove and Replace 10" SDR 35 PVC Sanitary Sewer (includes reconnection of all live laterals) (Complete in place)	25	LF		\$ 113.00	\$ 2,825.00	\$ 141.50	\$ 3,537.50
20	Remove and Replace 4" SDR 35 PVC Sanitary Laterals (Complete in place)	560	LF		\$ 86.00	\$ 48,160.00	\$ 108.00	\$ 60,480.00
21	Adjust Existing Sanitary Sewer Manhole Casting to finish grade. Provide new polyethylene adjustment rings and external chimney seal. Reuse existing casting unless otherwise noted. (Complete in place)	9	EACH		\$ 712.00	\$ 6,408.00	\$ 1,250.00	\$ 11,250.00
22	Provide New Sanitary Sewer Manhole Casting. (Neenah R-1550-B with non-rocking lid) Installation and adjustment are included within Bid Item 20	7	EACH		\$ 535.00	\$ 3,745.00	\$ 1,500.00	\$ 10,500.00
23	Sanitary Sewer Spot Repair on Nordic Trail (Complete in place)	1	LS		\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
C Water Main								
24	Installation of Owner-supplied 10-inch Ductile Iron Water Main (Complete in place)	850	LF		\$ 81.00	\$ 68,850.00	\$ 90.00	\$ 76,500.00
25	Installation of Owner-supplied 8-inch Ductile Iron Water Main (Complete in place)	1150	LF		\$ 76.00	\$ 87,400.00	\$ 90.00	\$ 103,500.00
26	Installation of Owner-supplied 6-inch Ductile Iron Water Main (Complete in place)	150	LF		\$ 76.00	\$ 11,400.00	\$ 103.00	\$ 15,450.00
27	Installation of Owner-supplied 6-inch Gate Valve and Box (includes Gate Valve Adapter) (Complete in place)	4	EACH		\$ 800.00	\$ 3,200.00	\$ 150.00	\$ 600.00
28	Installation of Owner-supplied 8-inch Gate Valve and Box (includes Gate Valve Adapter) (Complete in place)	4	EACH		\$ 800.00	\$ 3,200.00	\$ 200.00	\$ 800.00
29	Installation of Owner-supplied 10-inch Gate Valve and Box (includes Gate Valve Adapter) (Complete in place)	2	EACH		\$ 900.00	\$ 1,800.00	\$ 300.00	\$ 600.00
30	Installation of Owner-supplied Fire Hydrant with Auxiliary Valve (Complete in Place)	7	EACH		\$ 1,900.00	\$ 13,300.00	\$ 1,500.00	\$ 10,500.00

SMITHGROUP

www.smithgroup.com

Client Village of Mount Horeb
 Project **Mount Horeb 2023 Street Improvements (CONTRACT 23-101)**
 Project # 14376.000
 Detail **Bid Tabulation**
 Date 3/3/2023

				G-Pro Excavating, LLC P.O. Box 215 Montfort, WI 53569		Rule Construction, Ltd. 3696 State Road 23 Dodgeville, WI 53533	
Item	Description	Quantity	Unit	Unit Cost	Item Total	Unit Cost	Item Total
31	Installation of Owner-supplied 8-inch Tapping Tee and Gate Valve (includes live tap) (Complete in place)	2	EACH	\$ 5,000.00	\$ 10,000.00	\$ 3,200.00	\$ 6,400.00
32	Connection to Existing Main (Complete in place)	6	EACH	\$ 3,500.00	\$ 21,000.00	\$ 2,500.00	\$ 15,000.00
33	Abandon Existing Water Main	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
34	Replacement of Water Service (including tap and connections) (Owner-supplied corporation, box, curb stop, and reducer as required) (Complete in place)	23	EACH	\$ 1,200.00	\$ 27,600.00	\$ 500.00	\$ 11,500.00
35	Installation of Owner-supplied Type K Copper Water Service (Complete in place)	625	LF	\$ 53.00	\$ 33,125.00	\$ 63.00	\$ 39,375.00
36	Underground Utility Exploration (as requested by Engineer)	1	EACH	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
37	Rock Excavation	500	LF	\$ 45.00	\$ 22,500.00	\$ 35.00	\$ 17,500.00
D Storm Sewer							
38	15-INCH ADS N-12 HDPE Pipe (Complete in place)	21	LF	\$ 65.00	\$ 1,365.00	\$ 131.00	\$ 2,751.00
39	12-INCH RCP (Complete in place)	1226	LF	\$ 79.00	\$ 96,854.00	\$ 100.00	\$ 122,600.00
40	15-INCH RCP (Complete in place)	40	LF	\$ 89.00	\$ 3,560.00	\$ 142.00	\$ 5,680.00
41	2' x 3' Type H Curb Inlet with casting and grate (Complete in place)	7	EA	\$ 3,004.00	\$ 21,028.00	\$ 3,125.00	\$ 21,875.00
42	Manhole with casting and grate (48-INCH DIAMETER) (Complete in place)	2	EA	\$ 4,295.00	\$ 8,590.00	\$ 4,850.00	\$ 9,700.00
43	Manhole with casting and grate (60-INCH DIAMETER) (Complete in place)	1	EA	\$ 5,244.00	\$ 5,244.00	\$ 4,850.00	\$ 4,850.00
44	Concrete Flume and Storm Outfall at Hickory Street (Complete in place)	1	LS	\$ 8,250.00	\$ 8,250.00	\$ 6,000.00	\$ 6,000.00
45	Oak Valley Dead End Stormwater Swale and STM-CB-108 (Complete in place)	1	LS	\$ 10,522.00	\$ 10,522.00	\$ 6,015.00	\$ 6,015.00
46	Beth Circle Stormwater Swale and STM-CB-202 (Complete in place)	1	LS	\$ 6,193.00	\$ 6,193.00	\$ 3,700.00	\$ 3,700.00
Engineer's Total Computed Bid:				\$ 1,364,920.00		\$ 1,342,719.85	
Contractor's Total Computed Bid:							
				G-Pro Excavating, LLC P.O. Box 215 Montfort, WI 53569		Rule Construction, Ltd. 3696 State Road 23 Dodgeville, WI 53533	

**I. GENERAL INFORMATION**

1. Name of Library Mount Horeb Public Library		2. Public Library System South Central Library System			
3a. Head Librarian First Name Jessica	3b. Head Librarian Last Name Gretzinger	4a. Certification Grade Grade 1	4b. Certification Type Regular		5. Certification Expiration Date 10/31/2027
6a. Street Address 105 Perimeter St.	6b. Mailing Address or PO Box 105 Perimeter St.	7. City / Village / Town Mount Horeb	8a. ZIP 53572	8b. ZIP4 2013	9. County Dane
10. Library Phone Number 6084375021	11. Fax Number (608)437-6264	12. Library E-mail Address of Director jessica.gretzinger@mounthorebwi.info			
13. Library Website URL www.mhpl.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0		16. No. of Other Public Service Outlets 0
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 16,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	61		
19b. Number of winter weeks	52		
19c. Summer hours open per week			
19d. Number of summer weeks			
19e. Total weeks per year	52		
19f. Total hours per year for this location	3,172		

PUBLIC SERVICES COVID-19

Closed Outlets Due to COVID-19	No
Public Services During COVID-19	Yes
Electronic Library Cards issued during COVID-19	No
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External Wi-Fi Access Added During COVID-19	No
External Wi-Fi Access Increased During COVID-19	No
Staff Re-Assigned During COVID-19	No

COVID-19 CLOSURES

Initial date closed due to COVID-19	First date reopened following initial COVID-19 closure
-------------------------------------	--

Additional building closure and reopening dates, please describe

We had one closure for 1 day in 2021 due to COVID, but since then have remained open.

II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	51,428	3,864
2. Electronic Books <i>E-books</i>	174,133	
3. Audio Materials	5,732	144
4. Electronic Audio Materials <i>Downloadable</i>	73,077	
5. Video Materials	6,389	489
6. Electronic Video Materials <i>Downloadable</i>	448	
7. Other Materials Owned <i>Describe</i> Equipment, Adult Kits, Children's Kits, Microfilm, Software (adult, children) Board games,	859	
8a. Electronic Collections <i>Locally Owned or Leased</i>	5	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	1	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	69	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	73	

III. LIBRARY SERVICES

1. Circulation Transactions		c. Circulation of Other Physical Items		2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	(subset of 1a.)		a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>
157,098	81,290	4,969		63,532	56,086
				Method for Counting ILL Transactions Total ILL Transactions	
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>	
Integrated Library Systems (ILS)					
WISCAT					
Other (includes OCLC, manual tracking or other methods)					
3. Number of Registered Users		d. Overdue Fines	4. Reference Transactions		5. Library Visits
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method b. Annual Count
3,846	2,162	6,008	No	Survey Week(s) 5,015	Actual Count 96,456
6. Uses of Public Internet Computers			7. Uses of Public Wireless Internet		
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count
16	14	Actual Count	3,494	Actual Count	137,759
8. Website Visits	9. Electronic Collection Retrieval				
43,046	a. Local	b. Other	c. Statewide	d. Total	
	4,551	1,073	978	6,602	
10. Uses of Electronic Materials by Users of Your Library					
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials	
13,906	15,107	799	29,812	2,403	

**In-person Programs and Attendance + Live,
Virtual Programs and Attendance (not asynchronous views)**

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	89	52	10	39	16	206
Total Attendance	3,519	2,071	69	722	1,613	7,994

In-Person Programs and Program Attendance Annual Count

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	89	52	10	39	16
Total Attendance	3,519	2,071	69	722	1,613
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	206	-1	206		
Total Attendance	7,994	-1	7,994		

11i. Describe the library's in-person programs: Storytimes, Early Release Programs, Minecraft for kids, Book clubs, Big Read speakers and book discussion, Summer Reading programming for adults and children.

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	0	0	0	0	0	0
Total Live Virtual Attendance	0	0	0	0	0	0
Total views of live programs that were recorded and posted for asynchronous viewing	0	0	0	0	0	0

12g. Which platforms does the library use to host the library's live, virtual programs: N/A

12h. Describe the library's live, virtual programs: We did not do virtual, live virtual, or recorded live virtual programming in 2022.

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f. Total
Number of Programs	0	0	0	0	0	0
Total Pre-Recorded Program Views	0	0	0	0	0	0

13g. Which platforms does the library use to host the library's pre-recorded programs: N/A

13h. Describe the library's pre-recorded programs: We did not offer pre-recorded programming in 2022.

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Steve	Salerno	1304 E. Lincoln St.	Mount Horeb	53572	salernosteve@mhasd.k12
2. James	Leary	209 S. 4th St.	Mount Horeb	53572	jpleary@wisc.edu
3. Patrick	Maguire	10168 Spring Valley Dr	Mount Horeb	53572	patrick.maguire1728@gm
4. Linda	Bullette	303 Brookwood Dr.	Mount Horeb	53572	lebull@mhtc.net
5. Paula	Craft	204 Ellen Court	Mount Horeb	53572	pmaziel@mhtc.net
6. Karla	Ott	405 Tvedt Dr.	Mount Horeb	53572	kjott@charter.net
7. Tim	White	131 Jennifer Circle	Mount Horeb	53572	tim.white@mounthorebwi
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
No. of Library Board Members Include vacancies in this count		7			

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
Village	Mount Horeb	\$489,992
Subtotal 1		\$489,992

2. County

a. Home County Appropriation for Library Services

Subtotal 2a \$203,597

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Columbia	\$214		
Green	\$5,703		
Iowa	\$23,197		
Sauk	\$1,313		
Subtotal 2b			\$30,427

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
Youth Literacy Grant	\$475		
b. Funds Carried Forward from Previous Year		c. Other State Funded Program	
Subtotal 3			\$475

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project		Amount
		\$0
Subtotal 4		\$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
Subtotal 5			

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.

\$7,578

7. All Other Operating Income

\$36,393

8. Total Operating Income Add 1 through 7

\$768,462

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$506,477

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations

\$365,787

2. Employee Benefits Include maintenance, security, plant operations

\$99,659

3. Library Collection Expenditures

a. Print Materials

\$53,005

b. Electronic Materials

\$21,126

c. Audiovisual Materials

\$11,128

d. All Other Library Materials

\$991

Subtotal 3

\$86,250

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.

Provider

Amount

Provider

Amount

SCLS Tech/ILS Fees

\$43,269

Subtotal 4

\$43,269

5. Other Operating Expenditures

\$173,497

6. Total Operating Expenditures Add 1 through 5

\$768,462

7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income

Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal	Curb cut	\$500	\$375
d. County		\$0	\$0
e. Other		\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue	Total Expenditure
\$0	\$0	\$500	\$375

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year

\$234,001

IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year

\$207,163

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$67,502	40.00	Shelvers	Other	\$7,959	17.00
Circulation Supervisor (LA ⁺)	MLS (ALA)	\$50,253	40.00	SLP Helper (Seasonal 6 weeks ⁺)	Other	\$864	2.00
Youth Services Coordinator ⁺	MLS (ALA)	\$45,782	40.00	Fiscal Clerk, Library Assistant ⁺	Other	\$13,236	18.00
Adult Services Librarian (LA ⁺)	Librn. no-MLS ⁺	\$49,763	40.00	Marc Center	Other	\$915	2.00
Technical Services Coordinator ⁺	MLS (ALA)	\$41,606	40.00				
Frontline Help Desk & Circulation ⁺	MLS (ALA)	\$20,803	20.00				
Youth Services Assistant (LA ⁺)	Librn. no-MLS ⁺	\$23,590	20.00				
Clerks	Other	\$86,122	101.00				

b. Other Paid Staff See Instructions

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

4.50

Other Persons Holding the Title of Librarian (FTE)

1.50

Subtotal 2a

6.00

b. All Other Paid Staff (FTE)

Include maintenance, plant operations, and security

3.50

c. Total Library Staff (FTE)

9.50

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			64,069
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
		c. Subtotal	
2. Circulation to Nonresidents Living in the Library's County	8,326	41,161	49,487
3. Circulation to Nonresidents Living in Another County in the Library System	1,569	1,767	3,336
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	3,123	7,156	10,279
5. Circulation to All Other Wisconsin Residents	967	6. Circulation to Persons from Out of the State	
		0	
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
Actual	No	No	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Columbia	16	f. Rock	1
b. Dodge	0	g. Sauk	186
c. Green	1,565	h.	
d. Iowa	7,155	i.	
e. Jefferson	0	j.	

XII. TECHNOLOGY

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes 1b. Does your library provide external wireless access on the library grounds or from a mobile unit such as a bookmobile? Yes	2. Library type of Internet Connection <i>Mark all that apply</i> Yes a. State TEACH line No b. Other broadband connection Local, cable, telco, community network, etc.	3. Is the library CIPA compliant? No
--	---	--

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	2	1	3
Total Self-Directed Activity Participation	4,808	7,154	222
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	4	4	14
Total Self-Directed Activity Participation	108	469	12,761
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Hannah	Klapperich-Mueller	hannah.klapperich-mueller@mounthorebwi.info	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Melissa	Roelli	melissa.roelli@mounthorebwi.info	

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤ <i>Paula Craft</i>	Paula Craft Steve Salerno	02-20-2023
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
➤ <i>Jessica Gretzinger</i>	Jessica Gretzinger	2/20/2023

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Dane

The Mount Horeb Public Library Board of Trustees hereby states that in 2022 the South Central Library System
Name of Public Library *Name of Public Library System / Service*

- ☒ did provide effective leadership and adequately met the needs of the library.
- ☐ did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Paula Craft Steve Salerno	02-20-2023

COMMENTS

Initial date closed due to COVID-19:

We had one closure for 1 day in 2021, but since then have remained open.--2023-01-30

First date reopened following initial COVID-19 closure:

We had one closure for 1 day in 2021, but since then have remained open.--2023-01-30

SECTION II

2. Electronic Books (E-books)

173,351 (Overdrive titles) + 782 (Hoopla unique titles) = 174,133--2023-01-25

4. Electronic Audio Materials (downloadable)

71,196 (Overdrive) + 1,881 (unique Hoopla titles) = 73,077--2023-01-25

6. Electronic Video Materials (downloadable)

0 (Overdrive) + 448 (unique Hoopla titles) = 448--2023-01-25

7a. Other Materials Owned

Adult kits, children's kits, microfilm, board games--2023-01-24

8a. Electronic Collections (Locally owned or leased)

Ancestry, Consumer Reports, Novelist+, Transparent Languages, and Hoopla--2023-01-30

SECTION III

Uses of E-Books By Users of Your Library

12,907 (Overdrive) + 999 (Hoopla) = 13,906--2023-01-24

Uses of E-Audio by Users of Your Library

12,420 (Overdrive) + 2,687 (Hoopla) = 15,107--2023-01-24

Uses of E-Video by Users of Your Library

0 (Overdrive) + 799 (Hoopla) = 799--2023-01-24

Total Uses of Children's Electronic Works

2,354 (Overdrive) + 49 (Hoopla) = 2,403--2023-01-24

SECTION V

6. Funds Carried Forward

Funds carried forward include \$696.21 from UN-expended Endowment Distribution prior years; and \$6,882 from library fund balance (which includes a grant in the amount of \$499.74 that was unspent in 2021.)--2023-02-08

SECTION VI

5. Other Operating Expenditures

We received a larger distribution from our Endowment fund in 2022 than 2021. We also utilized Funds carried forward from 2021.--2023-02-06

SECTION XII

1b. External Wireless

We don't have an external access point, but our wireless is so powerful internally that it covers the parking lot and patrons often us after hours.--2023-01-25

Participation in Drop-in Activities for Children 0-5

We included the activity sheets completed in the summer library program.--2023-02-08

Participation in Drop-in Activities for Children 6-11

We included the activity sheets that were completed in the summer library program.--2023-02-08

Account Name : Mt. Horeb Public Library Endwmt Inv Agy

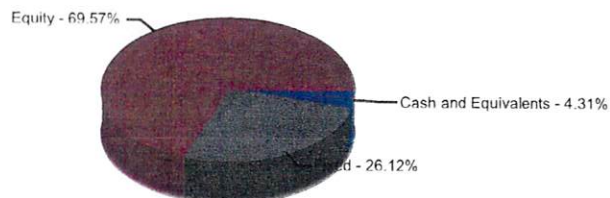
Account No : 700292

Account Summary

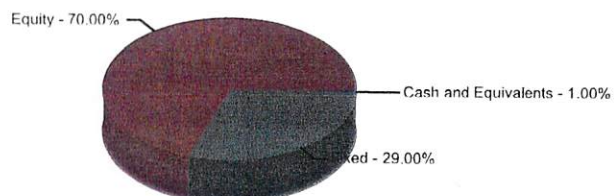
October 01, 2022 through December 31, 2022

Portfolio Summary

Actual



Target



	Market Value	Percent	Estimated	Current
	Current Date	Of Total	Ann Income	Yield
Total Account	207,163.09	100.00	3,842.49	1.85
Equity	144,122.96	69.57	1,609.80	1.12
Fixed	54,113.27	26.12	1,991.66	3.68
Cash and Equivalents	8,926.86	4.31	241.03	2.70
Net Cash	0.00			

Activity Summary

Current Period

10/01/2022-12/31/2022

Year To Date

01/01/2022-12/31/2022

Beginning Market Value

\$ 192,743.63

\$ 246,478.82

- Beginning

Contributions

Cash Deposits	1,350.00	2,050.00
Asset Deposits	0.00	5,765.71
Total Contributions	1,350.00	7,815.71

Additions

Withdrawals

Cash Disbursements	0.00	-9,019.00
Asset Withdrawals	0.00	-5,765.74
Management Fees	-252.47	-1,080.36
Total Withdrawals	-252.47	-15,865.10

Subtractions

Investment Income

Tax Free Interest	0.00	0.00
Taxable Interest	12.71	18.68
Dividends	1,811.50	3,718.72
Return of Capital	0.00	0.00
Other	5,395.66	6,900.01
Total Investment Income	7,219.87	10,637.41

Investment Change

6,102.06

-41,903.75

Ending Market Value

\$ 207,163.09

\$ 207,163.09

- Ending Balance



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.e

Consider Making Alley between 2nd Street and 3rd Street Running From Front Street to Main Street One-Way

BACKGROUND

The Public Safety Committee recommends making the alley one way, going north from Front Street to Main Street. Chief Vierck has concerns about this recommendation and will be present to discuss this issue with the Board.

RECOMMENDATION

ATTACHMENTS

None



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.f

Discussion/Consideration Consistency of Steve Brown Apartments with Village Plans

BACKGROUND

Plan Commission tabled the application from Steve Brown Apartments to rezone the current parking lot at 120 W Front Street to get Village Board input on the consistency of the project with long range plans and its effects on parking downtown. I have included a memo on the consistency of the project with our existing plans from the Village Planner for your reference.

RECOMMENDATION

ATTACHMENTS

1. Village Plan Summary for Village Board Review and Discussion 3.24.23



VANDEWALLE & ASSOCIATES INC.

To: Village of Mount Horeb Village Board
From: Village Planner Ben Rohr, AICP
Date: March 24, 2023
Re: 120 E. Front Street and Depot Plaza – Adopted Village Plan Consistency

Introduction

Steve Brown Apartments has been working with the Village of Mount Horeb dating back to late 2021 on the potential development of 120 E. Front Street, which currently consists of the Village-owned 83 stall surface parking area (former Village Fire Station). The conceptual review of the project came before the Plan Commission in February of 2022 and Development Agreement conversations with the Village Board occurred throughout 2022.

On March 22, 2023, Steve Brown Apartments appeared before the Plan Commission seeking approval of the General Development Plan (GDP) for the project. During the public hearing and subsequent Plan Commission discussion, concerns were raised on a variety of issues including tenant parking, public parking downtown, trail impacts, impacts to the future planned downtown gathering space along the trail (the Depot Plaza), building size and height, land use, and consistency with adopted plans. Following the discussion, the Plan Commission moved to table the project and request the Village Board have a discussion regarding whether or not it was still the Village's priority to implement the planned Depot Plaza downtown in relationship to the proposed development at 120 E. Front Street.

This memo is intended to serve as summary of adopted plans/studies and is not intended to be the request of any formal action or determination of the project's merit in relationship to the Zoning Ordinance or any other Village Ordinance.

Village of Mount Horeb Housing Report

In 2021, the Village's Housing Task Force commissioned a Housing Report be completed. The report identified that there are projected increases in new households over the next decade and a need for more workforce and senior housing options. It also surveyed residents in which over 50% of respondents stated that there weren't enough rental options in the Village today.

The proposed range of multi-family unit types within the proposed project will help meet the identified need and advance the recommendations of the Housing Report.

Village of Mount Horeb Downtown Redevelopment Plan

In 2017, the Village of Mount Horeb conducted the Downtown Redevelopment Plan. The plan established the Village's downtown vision, evaluated downtown public parking, established subarea

recommendations (including 120 E. Front Street and the Depot Plaza), and provided action steps/prioritized projects.

The plan states the following:

- “There are 776 total parking spaces within downtown, including the 83 surface parking stalls at 120 E. Front Street. In the longer term, areas currently reserved for off-street parking under this concept may prove more valuable for redevelopment or new building construction, at which time the Village may explore higher-density alternatives such as structured parking.”
- “While the downtown core hosts many festivals and special events, it lacks a truly public, year-round gathering space. With Front Street and the bike trail just steps away, the block surrounding the existing Military Ridge trailhead could see development of additional greenspace, seating and parking as envisioned. This block, which already features a distinctive Norwegian-style “depot” facility with covered seating and restrooms co-owned by the Village and WisDNR, has been identified as an ideal target for a highly engaging public space that provides passive recreation space and public amenities with direct bicycle/pedestrian connections and high visibility from surrounding businesses, as well as an attractive centerpiece around which properties on the block and those adjoining it may be redeveloped.”
- “While the character of existing housing near downtown remains attractive and in keeping with Mount Horeb’s small town charm, there are opportunities and pent-up demand for new housing types such as townhouses and upscale apartments in the downtown itself that cater to younger demographics and those looking for a more “urban” feel. The Hoff Mall Apartment project to be undertaken by Gallina Companies in 2017-18 will offer a bellwether for downtown market rate rental demand, and as other parcels become available – particularly those adjacent to the bike trail on Lincoln and Front Streets – development of higher-density, multiunit residential options may represent the “highest and best use” of parcels with current commercial and industrial uses.”

The proposed project would help accomplish several of the Downtown Redevelopment Plan’s recommendations for the site at 120 E. Front Street. The plan does not explicitly state that 120 E. Front Street be utilized for parking associated with the recommended Depot Plaza project.

Village of Mount Horeb Comprehensive Plan

The Village’s 2022 Comprehensive Plan designates the site in the Central Mixed Use category which is defined as a “future land use category intended for pedestrian-oriented commercial, office, community facility, and upper story residential uses in a “downtown” setting, with on-street parking and minimal building setbacks. The Central Mixed-Use land use category includes the historic downtown area. The existing Village zoning district that is most appropriate to implement this future land use category is the Central Business District (CB).”

Central Mixed Use Programs and Policies:

- Continue to implement the recommendations of the Downtown Redevelopment Plan.
- Promote downtown as a tourist, commercial, civic, and social center.
- Work with downtown property owners and businesses to preserve, renovate, modernize, and put to active use historically significant buildings.
- Support the expansion, retention, and upgrading of specialty retail, restaurants, financial services, offices, neighborhood retail and services, and community uses.

- Require that all projects submit and have approved detailed building elevations and site plans, showing the proposed locations of the building(s), parking, storage, loading, signage, landscaping, and lighting prior to development approval.
- Protect the unique quality of downtown by requiring buildings to be at least two stories with a zero-lot line front setback.
- Promote truly mixed-use development with residential above the first floor and design oriented to pedestrian and not automobiles.
- Consider rewriting the Village Zoning Ordinance to establish permitted by-right mixed-use land uses in the Central Business District, potentially increasing maximum height for buildings to 72 feet for flat roofs and 85 feet with pitched roof with stepback requirements for any building exceeding four stories or 50 feet in height, and improve the historic preservation standards in this district.

Further, the plan recommends that all new multi-family developments be required to include high-quality design standards. These include architectural design that is compatible with downtown design, brick materials on all facades, avoid monotonous facades, orient buildings to the street, provide generous landscaping, screen parking areas, and provide on-site recreational opportunities.

Other relevant goals, objectives, and policies from the plan that align with the proposed development include the following:

- Promote a future land use pattern in and around the Village that contains a logical and sustainable mix of uses and building types.
- Actively promote infill development and redevelopment where opportunities present themselves, particularly for underutilized properties along Front Street and the Military Ridge Trail in the downtown area, as well as others in the developed central part of the Village.
- Increase the types and affordability levels in the Village's housing stock.
- Promote compact, mixed use development, and redevelopment to preserve open space, facilitate human interaction, advance economic growth, and advance energy efficiency.
- Direct new housing development in locations with convenient access to commercial and recreational facilities, transportation systems, schools, employment opportunities, and other necessary facilities and services. Phase residential growth in areas with existing utilities or planned service areas.

The proposed project advances several community-wide and downtown-specific goals and recommendations of the Comprehensive Plan. The plan does not explicitly state that 120 E. Front Street be utilized for parking long-term.

Village of Mount Horeb Comprehensive Outdoor Recreation Plan

In 2020, the Village completed the latest update to the Comprehensive Outdoor Recreation Plan (Park Plan). Within the plan, there is a recommendation regarding the Depot Plaza to “consider repurposing the parking area for a Farmer’s Market, gathering/plaza space, or open green space, if alternative trail parking were acquired per WisDNR requirements.” Additionally, there are no specific recommendations or new facilities identified for the property at 120 E. Front Street within the plan.

The proposed project could have impacts on the Comprehensive Outdoor Recreation Plan’s recommendations related to alternative trail parking needed for the Depot Plaza project. However, there are no explicitly stated elements of the plan recommending the site at 120 E. Front Street be utilized for that purpose.

Summary

There are competing interests in downtown Mount Horeb between parking, green/gathering space, redevelopment opportunities, housing, employment, and business growth, and increased tax base. The Depot Plaza is a long-envisioned project that would provide great benefits to the community and downtown area. The proposed project at 120 E. Front Street would also have great benefits to the community and downtown area. Additionally, there are other redevelopment sites identified within adopted plans that could potentially serve as the parking needed to accomplish the Depot Plaza project.

Based on the analysis of existing plans above, both projects are consistent with the Village's long-term goals and could potentially coexist. However, the Plan Commission is seeking direction from the Village Board regarding whether or not it is still the Village's priority to implement the planned Depot Plaza downtown in relationship to the proposed development at 120 E. Front Street.

Again, this memo does not serve as the basis for any action in relationship to the proposed project's merit in meeting all requirements of the Zoning Ordinance or another Village Ordinance.

MAP 1:
REHABILITATION
& DEVELOPMENT
OPPORTUNITIES





AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.g

Consider recommendation for Resolution 2023-02 Conditional Use Permit for sports fields at 1960 and 1980 Commerce Drive

BACKGROUND

Plan Commission is recommending approval of the CUP from Terry Kurth to create youth athletic fields on two lots in North Cape Commons. Approval has been recommended contingent on: Closing on the purchase of the lots, submittal and approval of a CSM to combine the two lots and site plan approval for improvements.

RECOMMENDATION

ATTACHMENTS

1. Athletic Field CUP Memo for Plan Commission 3.22.23
2. Kurth 1920-1980 Commerce Dr
3. reso 2023-02 Kurth CUP



MEMORANDUM

To: Village of Mount Horeb Plan Commission
From: Village Planner Ben Rohr, AICP
Date: March 22, 2023
Re: Village Planner's Conditional Use Permit Review for the Proposed Athletic Fields at 1960 and 1980 Commerce Drive.

Introduction

Terry Kurth is proposing a new football field and two baseball diamonds at 1960 and 1980 Commerce Drive. The proposed project also includes a 3,700 square foot concession stand, storage, and restroom building, on-site parking, four batting cages, and outdoor lighting.

The properties are zoned Planned Industrial, which allows Active Outdoor Public Recreation as a Conditional Land Use. At the February Plan Commission meeting, the Conditional Use application was tabled for lack of available information. Today, the applicant is seeking Conditional Use review and action based on newly submitted materials.

Zoning District, Land Use, and Site Layout Requirements

The Subject Property has Planned Industrial (PI) Zoning:

- One land use is proposed for this project:
 - Active Outdoor Recreation (permitted as a Conditional Use)
- Other land use requirements that may be met:
 - Facilitates using night lighting and adjoining residential zoned property shall install bufferyards consisting of landscaping, structures, fences, or berms. (not applicable)
 - All structure and uses shall be located a minimum of 50 feet from any residentially zoned property. (not applicable)
 - Facilities which serve a community-wide function shall be located with primary vehicular access on a collector or arterial street. (met)
 - Facilitates which serve a regional or community-wide function shall provide off-street loading area if the majority of the users will be children. (may be met)
 - Parking: 1 stall per 4 expected patrons at maximum capacity. (may be met)
- PI Zoning District intensity (coverage) and bulk (setback and height) may be met.
- Site Plan, Design, Landscaping, Grading, Lighting, and Signage: These requirements may be met. All required Site Plan elements shall be provided, reviewed, and approved prior to the issuance of any building permits.

Relationship to the Comprehensive Plan

The Comprehensive Plan's Future Land Use Map designates the subject property as Planned Business Park. This land use category "is intended for high-quality indoor manufacturing, warehousing, distribution, and office uses with generous landscaping, screened storage areas, modest lighting, and limited signage, complying with detailed design standards included in the Economic Development Chapter. This land use category is designed to blend the Planned Business, Planned Industrial, Planned Mixed-Use, and Government and Institutional land use categories." While the proposed use is not a traditional business park land use, the plan does anticipate that governmental and institutional land uses (active outdoor public recreation) be permitted in this category.

Additionally, the Comprehensive Plan recommends the implementation of the Village's 2020 Comprehensive Outdoor Recreation Plan, which prioritized the development and creation of new, flat outdoor playfield space in Mount Horeb to meet the ever-growing demand.

The proposed project would help implement these initiatives and meets the intent of many components of the Comprehensive Plan and Comprehensive Outdoor Recreation Plan.

Conditional Use Permit Review

All proposed conditional uses must be evaluated based on the review standards of Section 17.57 of the Zoning Ordinance. Section 17.57 states that no application for a conditional use shall be recommended for approval by the Plan Commission, or granted by the Village Board, unless the Commission finds that all the following six conditions are present.

These conditions are presented below, in plain text, with my evaluation comments following each condition are underlined.

- (1) That the establishment, maintenance or operation of the conditional use shall not be detrimental to, or endanger, the public health, safety, morals, comfort, or general welfare.

I believe this condition is met. The proposed development provides safe vehicle, pedestrian, and bicycle access to and from the site and new outdoor recreational amenities in Mount Horeb that have been identified in both the Comprehensive Plan and Comprehensive Outdoor Recreation Plan.

- (2) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use, and the proposed use is compatible with the then existing use of adjacent land.

I believe this condition is met. The proposed development is located in North Cape Commons on a site which has been vacant for many years. It is the Village's vision that this area to see it develop into a mix of complementary uses, which seems poised to finally occur given recent land purchases and proposed projects in this area. The site is also easily accessible to visitors from other areas as well as local residents and businesses.

- (3) That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

I believe this condition is met. The proposed development provides a new destination within the Village and North Cape Commons, with the potential to attract residents and visitors from

around the surrounding area to support local businesses and other uses on the east side of Mount Horeb and beyond, which could be a catalyst for the full build-out of the area.

- (4) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided.

I believe this condition is met. The proposed development is planned to connect to existing road, sidewalk, and utility infrastructure. Additionally, athletic fields will have minimum stormwater impacts to the site and surrounding area.

- (5) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

I believe this condition is met. The proposed development takes access from Commerce Drive, directly mirroring the access point to the south for Little Vikings (approximately 200 feet from the intersection of Lillehammer Lane and Commerce Drive). Additionally, the proposed sidewalk connection provides safe pedestrian and bicycle access into the site.

- (6) That the conditional use shall conform to all applicable regulations of the (zoning) district in which it is located.

This condition may be met. The proposed development looks to meet the applicable zoning district requirements, but all required Site Plan elements shall be provided, reviewed, and approved prior to the issuance of any building permits.

Village Planner's Recommendations:

I recommend the Plan Commission approve the Conditional Use for the Active Outdoor Public Recreation land use for 1960 and 1980 Commerce Drive, subject to the following recommended conditions of approval:

1. A full Site Plan is provided inclusive of all Building Design, Landscaping, Grading, Lighting, and Signage plans proposed. Plan Commission review and approval prior to the issuance of any building permits.
2. A Certified Survey Map (CSM) is provided to combine the two lots together into one, meeting all Village requirements. Plan Commission review and approval prior to the issuance of any building permits.
3. Any other comments or recommendations of the Village Engineer, Village Fire Department, and/or Plan Commission.

VILLAGE OF MOUNT HOREB
PUBLIC HEARING
February 22, 2023

The Plan Commission/Historic Preservation Commission of the Village of Mount Horeb will hold a public hearing on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. The purpose of the hearing is to consider a Conditional Use Permit Application from Terry Kurth to allow a development of youth sport fields and potential construction of a field house and indoor swimming facility located at:

1920 Commerce Drive, parcel 0607-074-3511-1
1931 Commerce Drive, parcel 0607-074-3567-1
1940 Commerce Drive, parcel 0607-074-3522-1
1960 Commerce Drive, parcel 0607-074-3533-1
1980 Commerce Drive, parcel 0607-074-4012-1

Be it further notified that the Village Board, by its Plan Commission/Historic Preservation Commission, will hear all persons concerning all matters and/or objections written or oral at that time.

PUBLISH: Mount Horeb Mail February 2, 2023
 Mount Horeb Mail February 9, 2023

RESOLUTION 2023-02

CONDITIONAL USE PERMIT YOUTH SPORTS PLAYFIELDS 1960 AND 1980 COMMERCE DRIVE

WHEREAS, County ID LLC is the property owner of parcels 0607-074-3533-1 and 0607-074-4012-1 on Commerce Drive in the Village of Mount Horeb; and

WHEREAS, Terry Kurth has accepted offers to purchase said properties; and

WHEREAS, said properties are currently zoned PI-Planned Industrial in which the desired use to create sports playfields is not a permitted use but rather an allowable conditional use per Zoning Code 17.451(3)(a)(2); and

WHEREAS, an application for a Conditional Use Permit to allow the aforesaid desired use has been filed with the Village of Mount Horeb by Terry Kurth; and

WHEREAS, the matter was the subject of public hearings before the Plan Commission/Historic Preservation Commission on February 22, 2023 and March 22, 2023, after due notice thereof as required by law; and

WHEREAS, after due consideration and being fully advised in the premises, the Board of Trustees of the Village of Mount Horeb deems it to be in the best interest of the general public to allow the desired use of said property, as hereinafter set forth, as a conditional use; and

WHEREAS, the proposed use is consistent with the Comprehensive Plan.

WHEREAS, the Village Board concurs with the recommendation of the Plan Commission/Historic Preservation Commission.

NOW THEREFORE, the Village Board of the Village of Mount Horeb, Dane County, Wisconsin, do ordain as follows:

Section 1. The Conditional Use for the above referenced property will become effective following the completed sale of the property from COUNTY ID LLC to TERRY KURTH OR HIS ASSIGNEE.

Section 2. A full site plan is provided inclusive of all building design, landscaping, grading, lighting and signage plans proposed. Plan Commission review and approval prior to the issuance of any building permits.

Section 3. A Certified Survey Map (CSM) is provided to combine the two lots together into one, meeting all Village requirements. Plan Commission review and approval prior to issuance of any building permits.

Section 4. The conditional use shall conform to all applicable regulations of the PI-Planned Industrial zoning district.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Mount Horeb, Dane County, Wisconsin, that a Conditional Use Permit to allow youth sports playfields at the above referenced property in the Village of Mount Horeb, Dane County, Wisconsin is hereby effective following the completed sale of the property from COUNTY ID LLC to TERRY KURTH OR HIS ASSIGNEE and conditioned upon the conditions set forth in Sections 2, 3, and 4 above being satisfied, including, but not limited to, Village approval of the site plan and CSM identified in Sections 2 and 3, respectively.

Introduced and passed this April 5, 2023.

Randy J Littel, Village President

ATTEST:

Alyssa Gross, Village Clerk



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.h

Releasing TID Obligations for 1960 and 1980 Commerce Drive

BACKGROUND

One contingency of the sale of these lots to a non-profit entity is the release of the lots from the tax obligations of the developer. The release prepared by Village Attorney Kleinmaier is included in your packet.

RECOMMENDATION

ATTACHMENTS

1. Release of Agreement to Undertake Development Template

**RELEASE OF AGREEMENT TO UNDERTAKE
DEVELOPMENT IN TAX INCREMENT DISTRICT NO. 3
AND TAX AGREEMENT**

The undersigned, **Village of Mount Horeb**, has certain rights and interests arising under the Agreement to Undertake Development in Tax Increment District No. 3 contained in the instrument recorded in the office of the Dane County Register of Deeds on April 27, 2004 as Document No. 3903253, First Amendment to Agreement recorded August 18, 2004 as Document No. 3956557, and Second Amendment to Agreement recorded April 17, 2006 as Document No. 4181337 (the “**Agreement to Undertake**”), and under the Tax Agreement contained in the instrument recorded in the off of the Dane County Register of Deeds on December 5, 2006 as Document No. 4260614 (the “**Tax Agreement**”).

The Village has agreed to release Unit **Nine (9)** of Windflower Village, a Condominium, as created by its Declaration of Condominium, Document No. 581645, recorded in the Dane County Register of Deeds on March 4, 2022 from the Agreement to Undertake and the Tax Agreement.

NOW, THEREFORE, the undersigned hereby releases Unit **Nine (9)** of Windflower Village, a Condominium from the Agreement to Undertake and the Tax Agreement.

VILLAGE OF MOUNT HOREB

By: _____
Name: _____
Title: _____

ACKNOWLEDGEMENT

STATE OF WISCONSIN)
) SS.
DANE COUNTY)

Personally came before me on _____, the
above-named _____ to me known to
be the person(s) who executed the foregoing instrument and
acknowledged the same.

Notary Public, State of Wisconsin
My Commission (is permanent) (expires:_____)

This instrument drafted by:
Robert C. Procter
Axley Brynson, LLP.

RETURN TO:
Jennifer Monarski
First American Title
3330 University Avenue, Ste. 310
Madison, WI 53705

157/0607-074-4099-1
Parcel Identification Numbers



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.i

Consider Additional Funding for Tennis/Pickle Ball Court Renovation

BACKGROUND

The bid for reconstruction of the tennis courts at Viking Park came in higher than budgeted. The initial estimate for the project was \$200,000 and the bid received was \$280,000. Viking Park is shared property between the Village and the School District, and major costs such as this are generally split 50/50. One of the items of the project, adding color to the court surface, will not be able to be completed until 2023 due to scheduling. The Village had budgeted \$100,000 for the project and has designated an additional \$100,000 of ARPA funds to cover the school's half if they could not fund the repairs. The district has indicated they cannot afford half of the repairs and would like to use the \$250,000 they spent on radio repeaters at the High School to improve radio signals for our police officers when responding to calls inside the building as their match.

The PRF committee reviewed the costs and are recommending the use of \$50,000 from the Park Development fund that was designated for upgraded equipment which has been delayed and request the Mount Horeb Pickle Ball association fundraise for the additional \$30,000. The \$30,000 will be designated to the court coloring so the rest of the project can move forward this year.

RECOMMENDATION

ATTACHMENTS

1. Tennis Ct bid Parisi 3.10.23

DOCUMENT 005000

BID FORM

SUBMITTED BY:

Company: Parisi Construction, LLC
Address: 508 South Nine Mound Road Verona, WI 53593
Estimator: Jeremy Hillebrand
Phone Number: 608-712-4155

SUBMITTED TO:

Mr. Jeff Gorman
Public Services Director
Village of Mount Horeb
Municipal Building
138 E. Main Street
Mount Horeb, WI 53572

FOR:

2023 Tennis/Pickleball Court Reconstruction
Mount Horeb Middle School
Mount Horeb, WI

PROJECT NO.:

23 - 010

OWNER:

Village of Mount Horeb
Municipal Building
138 E. Main Street
Mount Horeb, WI 53572

The undersigned, being familiar with the local conditions affecting the cost of the work and with the Contract Documents, including the Advertisement for Proposals, Instructions to Bidders, and Plans on file in the office of FKT&SS, LLC in accordance with the provisions thereof, hereby proposes to furnish all labor, materials, and equipment necessary for:

Acknowledgement of Addenda:

Addendum # _____ Date Received: _____

Addendum # _____ Date Received: _____

BASE PROPOSAL: Includes pulverizing of the old court, removal of fence fabric, base, asphalt binder, asphalt surface course, re-install fence fabric and new divider fences,

net posts, control joints, Armor, apply 4 coat color system, striping and landscaping for the sum of:

Two-hundred eighty thousand dollars

\$ 280,000.00

ALTERNATE BID #1: Add to the base bid the cost of extending the pickleball court area to the north, additional fencing, and walk changes for the sum of:

Thirty-seven thousand dollars

\$ 37,000.00

ALTERNATE BID #2: Add to the base bid the cost of additional line posts, 8 x 12' Bakko Slim Line back board and installation for the sum of:

Twelve thousand dollars

\$ 12,000.00

UNIT PRICES

A. All unit prices, where applicable, shall include the removal and disposal of existing materials.

1. Unit Price One: Provide a unit price for the excavation and replacement of any soft areas. Price includes removal of soft soils, fabric, placement and compaction of new base in 6" lifts. Price will be determined by surface area in square yards times depth in yards.

\$ 50.00
per cubic yard

In submitting this proposal, it is understood that the right is reserved by the Owner to reject any and all proposals and it is agreed that this proposal may not be withdrawn for a period of 60 days after the date of the opening. The Owner reserves the right to accept any or all proposals items regardless of the order listed. It is the Owner's intent to award the contract to one Contractor.

All Addenda shall become part of the proposal and the work, and shall be acknowledged above in the spaces provided.

A proposal shall be rejected if it contains any alteration or erasure unless the alteration or erasure is corrected as herein provided. An alteration or erasure may be crossed out and the correction thereof printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the proposal. The person signing the proposal shall also file a certificate with the proposal explaining the correction of the alteration or erasure.

If a Corporation, what is the State of Incorporation?: Wisconsin

If a Partnership, state full name of all co-partners: _____

OFFICIAL ADDRESS

508 S Nine Mound Rd
Verona, WI 53593

FIRM NAME

Parisi Construction, LLC
By Bob Endres 
Title President
By _____
Title _____

FIRST-TIER SUBCONTRACTORS LIST

SUBMIT WITH PRIME CONTRACTOR BID

PROJECT TITLE: Mount Horeb Middle School Tennis/Pickleball Court Construction

FIRST TIER SUBCONTRACTOR NAMES (Legal name of company)	Street address, city and state where company home office is located
Tri-County Paving	7579 S. Meixner Rd DeForest, WI
Century Fence	1300 Hickory St Pewaukee, WI
Holbrook Court Services	7528 Tower Dr West Bend, WI

AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

PARISI CONSTRUCTION, LLC
508 S. Nine Mound Road
Verona, WI 53593

SURETY:

(Name, legal status and principal place of business)

WESTERN SURETY COMPANY
151 N. Franklin Street
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

VILLAGE OF MOUNT HOREB

138 E. Main Street, Mount Horeb, WI 53572

BOND AMOUNT: Five Percent of Amount bid
(5% of Amount Bid)

PROJECT:

(Name, location or address, and Project number, if any)

2023 Tennis/Pickleball Court Reconstruction Mount Horeb Middle School

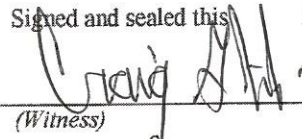
Project Number, if any:

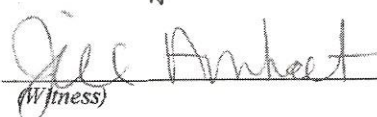
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of February, 2023


(Witness)


(Witness)

PARISI CONSTRUCTION, LLC

(Principal)



(Title)

(Seal)

WESTERN SURETY COMPANY

(Surety)



(Title) Trudy A. Szalewski, Attorney in Fact



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Kelly Cody, Roxanne Jensen, Individually of Green Bay, Wisconsin
Trudy A. Szalewski, Brian Krause, Individually of Milwaukee, Wisconsin

its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 10th day of June, 2022.



WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 10th day of June, 2022, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent

M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 27th day of Feb 2023



WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

Authorizing By-Law

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.j

Consider adding two citizen members to Parks, Recreation and Forestry Commission

BACKGROUND

After a discussion at their last meeting, the PRF commission is recommending the addition of two more citizen members to the committee. With the significant items coming up for the committee, they felt that having two additional members would be beneficial. They felt it's important to focus on diversifying the committee when recruiting additional members to better reflect Mount Horeb's make-up.

RECOMMENDATION

ATTACHMENTS

None

**VILLAGE OF MOUNT HOREB
ARBOR DAY PROCLAMATION**

WHEREAS, the Village of Mount Horeb understands the need for a well-developed urban forest in the community, and

WHEREAS, the Park, Recreation and Forestry Commission implements a Village-wide forestry program to better manage trees within the Village, and

WHEREAS, Arbor Day has been observed throughout the nation for many years, and

WHEREAS, trees benefit the community by their ability to moderate the temperature, clean the air, reduce storm water runoff, produce oxygen and produce habitat for wildlife, and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas and beautify our community, and

WHEREAS, the Village of Mount Horeb desires to continue expanding its' tree planting program,

NOW, THEREFORE, I, Randy Littel, Village President of Mount Horeb, do hereby proclaim April 23, 2023 through April 29, 2023 as Arbor Day Week in the Village of Mount Horeb, and I urge all citizens to support efforts to care for our trees and urban forest and to support our community urban forestry program, and

FURTHER, I urge all citizens to plant trees and promote the urban forest today and always.

DATED this 5th day of April, 2023.

Randy Littel, Village President



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.I

Consider Claim Against the Village of Mount Horeb - Alleged Trip and Fall on South Second Street

BACKGROUND

A resident received injuries after tripping and falling on a piece of a raised village sidewalk and has filed a claim for their health care expenses. The Village was not aware of the raised sidewalk at the time of the fall and has since taken action to eliminate the hazard. The Village insurance provider is recommending disallowance of the claim.

RECOMMENDATION

ATTACHMENTS

1. 20230320 Email-Notice of claim disallowance by insurance agent
2. 20230315 Sidewalk Claim Final Notification of Loss Letter



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.m

Consider April 17, 2023 for Reorganizational Meeting

BACKGROUND

An annual reorganization meeting is required for the new board to appoint members to the committees and commissions. We recommend Monday April 17th at 5:30.

RECOMMENDATION

ATTACHMENTS

None



AGENDA ITEM REPORT

MEETING DATE

April 5, 2023

PREPARED BY

AGENDA ITEM # 6.n

Consider Pay Request 1 for Project 23-100

BACKGROUND

Agenda item added at the request of Nic Owen; per Heather Brose of Smithgroup email, citing "Rule was asking about contracts for the 2023 Streets project. I believe we extended the bid opening to March 3rd, we missed the March Village Board meeting by a few days. Is the Village planning to award it at the April Village Board Meeting?"

RECOMMENDATION

ATTACHMENTS

1. SUB 2023-0329 Pay Request 1 Rule Contract 23-100

SMITHGROUP

March 29, 2023

Nic Owen
Village Administrator
VILLAGE OF MOUNT HOREB
138 East Main Street
Mount Horeb, WI 53572

Re Pay Request No. 1 – Contract 23-100, 2023 Water Service Replacements

Dear Nic,

Enclosed is Payment Request No. 1 from Rule Construction, Ltd. for work performed to date on the above referenced project. This payment request is recommended for payment in the amount of \$85,863.85. A summary of the payment is listed below, and the detailed request has been attached.

TOTAL AMOUNT REQUESTED TO DATE	\$90,383.00
LESS RETAINAGE	\$4,519.15
NET AMOUNT DUE	\$85,863.85
AMOUNT OF PREVIOUS PAYMENTS	-
AMOUNT DUE THIS APPLICATION	\$85,863.85

If you have questions, please do not hesitate to call. Thank you.

Sincerely,



Heather Brose, PE
Associate | Civil Engineer

cc: Rule Construction, Ltd. via Email

Contractor's Application for Payment No.

1

Application Period: March 20, 2023 to March 23, 2023		Application Date: 3/23/2023	
To (Owner): Village of Mt. Horeb	From (Contractor): Rule Construction, Ltd.	Via (Engineer): SmithGroup	
Project: Mt. Horeb Water Service Replacements	Contract: 23-100		
Owner's Contract No.: 23-100	Contractor's Project No.: 23-100	Engineer's Project No.: 23-100	

**Application For Payment
Change Order Summary**

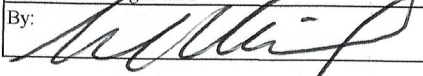
Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

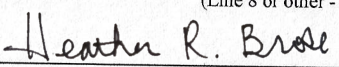
1. ORIGINAL CONTRACT PRICE.....	\$	\$525,920.00
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	\$525,920.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$90,383.00
5. RETAINAGE:		
a. 5% X \$90,383.00 Work Completed.	\$	\$4,519.15
b. X Stored Material....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$4,519.15
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$85,863.85
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	
8. AMOUNT DUE THIS APPLICATION.....	\$	\$85,863.85
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$440,056.15

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 3/23/2023

Payment of:	\$	\$85,863.85	(Line 8 or other - attach explanation of the other amount)
is recommended by:			March 29, 2023
	(Engineer)		(Date)
Payment of:	\$		(Line 8 or other - attach explanation of the other amount)
is approved by:			
	(Owner)		(Date)
Approved by:			
	Funding or Financing Entity (if applicable)		(Date)

Contractor's Application

Application Number: 1

Application Date: 3/23/2023

EJCDC® C-620 Contractor's Application for Payment
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Page 1 of 1



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
April 5, 2023	
AGENDA ITEM # 7.b	
Community Development Authority	
BACKGROUND	
RECOMMENDATION	
ATTACHMENTS	
None	



ALL AROUND DANE COUNTY

Join us to learn about local initiatives, and meet Mount Horeb residents, business, and organizations who are passionate about sustainability.

Wednesday, April 19, 2023

6:30 PM-8 PM

Grumpy Troll Brew Pub

105 S 2nd St, Mt Horeb, WI

Presenters

*Mount Horeb Sustainability Committee, Brix Cider,
Montessori Community School, Grumpy Troll Brew Pub,
Friends of Stewart Park and local residents*

Sponsored by:

