



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

VILLAGE BOARD AGENDA Monday, April 17, 2023 at 5:30 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll call
- 4) Agenda Items
 - a. Trustee Oath / Swearing-in
 - b. Presentation of Certificates of Election
 - c. Consideration of Proclamations Recognizing Service
 - d. Consider Committee and Commission Appointments
 - e. Discussion on Vacant Trustee Seat
- 5) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
April 17, 2023	
AGENDA ITEM # 4.a	
Trustee Oath / Swearing-in	
BACKGROUND	
RECOMMENDATION	
ATTACHMENTS	
None	



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
April 17, 2023	
AGENDA ITEM # 4.b	
Presentation of Certificates of Election	
BACKGROUND	
RECOMMENDATION	
ATTACHMENTS	
None	



AGENDA ITEM REPORT

MEETING DATE

April 17, 2023

PREPARED BY

AGENDA ITEM # 4.c

Consideration of Proclamations Recognizing Service

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. JasonFendrick Proclamation 2023
2. RandyLittel Proclamation 2023



VILLAGE OF MOUNT HOREB RECOGNIZING THE SERVICE OF JASON FENDRICK

Proclamation

Whereas, it is with great honor and gratitude that we recognize the outstanding contributions of Jason Fendrick for his dedicated service to the Village of Mount Horeb;

Whereas, Jason was first elected as Trustee in April of 2019 and re-elected in 2021;

Whereas, Jason Fendrick served our community with distinction, bringing to the board his unique perspective, insightful opinions, and unwavering commitment to the betterment of our community;

Whereas, Jason Fendrick has worked tirelessly to advance the priorities of our government, always advocating for policies and programs that support the common good, protect our citizens, and foster economic growth;

Whereas, Jason Fendrick has demonstrated exceptional leadership, guiding our government through challenging times with integrity and a deep sense of responsibility;

Now, therefore, be it proclaimed that Jason Fendrick be recognized for service and for his steadfast dedication to the people of our community.

We extend our heartfelt thanks to Jason Fendrick for his unwavering commitment to our government and for his tireless efforts to build a stronger, more prosperous, and more equitable society.

We wish Jason Fendrick all the best in his future endeavors, and we look forward to his continued contributions to our community in the years to come.

DATED this 17th day of April, 2023.

Ryan Czyzewski, Village President



VILLAGE OF MOUNT HOREB RECOGNIZING THE SERVICE OF RANDY LITTEL

Proclamation

Whereas, it is with great pleasure that we, the citizens of Mount Horeb, gather together to honor and thank Randy Littell for his outstanding government service;

Whereas, Randy started as a Trustee in 2010 and served 3 terms; and

Whereas, Randy was appointed Village President in April 16, 2016 to fill the remainder of a vacated seat and was successfully re-elected Village President in 2017, 2019 and 2021; and

Whereas, Randy Littell has dedicated countless hours, days, weeks, and years to public service, tirelessly working to improve the lives of our citizens and our community as a whole;

Whereas, Randy Littell has shown an unwavering commitment to the principles of good governance, transparency, and accountability;

Whereas, Randy Littell has guided our government through challenging times and inspiring all of us to work together for the common good;

Now, therefore, we, the people of Mount Horeb, do hereby proclaim our heartfelt gratitude and deep appreciation to Randy Littell for his outstanding government service.

DATED this 17th day of April, 2023.

Ryan Czyzewski, Village President



AGENDA ITEM REPORT

MEETING DATE

April 17, 2023

PREPARED BY**AGENDA ITEM # 4.d**

Consider Committee and Commission Appointments

BACKGROUND**RECOMMENDATION****ATTACHMENTS**

1. 2023 Appointment List Recommendations -by Ryan Czyzewski 04142023

VILLAGE APPOINTMENTS Effective 5/1/22						
	MUN. CODE REF.	TERM	DATE APPOINTED	TERM EXPIRES	CURRENT APPOINTMENT	
APPOINTED OFFICIALS						
Assessor	1.02	2 yr	01/01/22	12/31/23	Accurate Appraisal	
Attorney	1.02	1 yr	05/01/23	05/01/24	Stafford Rosenbaum	
Prosecuting Attorney	1.02	1 yr	05/01/23	05/01/24	Stafford Rosenbaum	
Building Inspector	1.02	1 yr	05/01/23	05/01/24	General Engineering Co.	
Electrical Inspector	1.02	1 yr	05/01/23	05/01/24	General Engineering Co.	
Commercial Electrical Inspector	1.02	1 yr	05/01/23	05/01/24	General Engineering Co.	
Plumbing Inspector	1.02	1 yr	05/01/23	05/01/24	General Engineering Co.	
Emergency Government Director	1.02	1 yr	05/01/23	05/01/24	Chief of Police	
Health Officer	1.02	1 yr	05/01/23	05/01/24	Chief of Police	
Fire Inspector	1.16	indef.	na	na	Fire Chief	
Weed Commissioner	8.11	1 yr	05/01/23	05/01/24	Jeff Gorman	
Village Engineer-Admin.	na	1 yr	05/01/23	05/01/24	Smithgroup JJR	
VILLAGE BOARD ADVISORY COMMITTEES * = Chair						
FINANCE / PERSONNEL COMMITTEE						
Trustee	1.19		04/18/23	04/21/26	Brett Halverson	
Trustee			04/18/23	04/14/25	Cathy Scott	
Trustee			04/18/23	04/21/26	Ben Jones	
Citizen		1 yr	05/01/23	05/01/24	Jason Fendrick	
Citizen		1 yr	05/01/23	05/01/24	Dave Hoffman	
PUBLIC WORKS COMMITTEE						
Trustee	1.19		04/18/23	04/21/26	Ben Jones*	
Trustee			04/18/23	04/16/24	Nate Gauger	
Trustee			04/18/23	04/15/25	Cathy Scott	
Citizen		1 yr	05/01/23	05/01/24	Rob Vandomelen	
Citizen		1 yr	05/01/23	05/01/24	Jeff Hook	
PUBLIC SAFETY COMMITTEE						
Trustee	1.19		04/17/22	04/16/24	Nate Gauger*	
Trustee			04/18/23	04/15/26	Ben Jones	
Trustee-Fire Board Rep			04/17/22	04/15/25	Cathy Scott	
Citizen		1 yr	05/01/23	05/01/24	Mike McNall	
Citizen		1 yr	05/01/23	05/01/24	Steve Holum	
BOARDS AND COMMISSIONS						
BOARD OF HEALTH						
Village Board	1.21	N/A				
LIBRARY BOARD						
Village Trustee	1.22		04/18/23	04/15/25	Tim White	
Citizen		3 yr	07/01/20	07/01/23	James Leary	Library Board recommends
Citizen		3 yr	07/01/20	07/01/23	Patrick Maguire	Library Board recommends
Citizen		3 yr	07/01/19	07/01/22	Kimberly Hill	Library Board recommends
Citizen		3 yr	07/01/21	07/01/24	Linda Bullette	Library Board recommends
Citizen		3 yr	07/01/21	07/01/24	Karla Ott	Library Board recommends
Citizen		3 yr	07/01/22	07/01/25	Paula Craft	Library Board recommends
ETZ COMMITTEE (added to list; citizen members only 12/27/22ds)						
Citizen			app. 2022		Andrew Kidd	
Citizen			app. 2022		Peggy Zalucha	
Citizen			app. 2022		Destinee Udelhoven	
BOARD OF REVIEW						
Village President	1.23		04/18/23	04/16/25	Ryan Czyzewski	
Village Clerk					Alyssa Gaffney	
Finance Committee Chairman			04/18/23	04/15/25	Cathy Scott	
Citizen		1 yr	05/01/23	05/01/24	Jill Remmert-Willis	
Citizen		1 yr	05/01/23	05/01/24	Randy Little	

VILLAGE APPOINTMENTS Effective 5/1/22

	MUN. CODE REF.	TERM	DATE APPOINTED	TERM EXPIRES	CURRENT APPOINTMENT	
Alternate		1 yr	05/01/23	05/01/24	Mark Johnson	
Alternate		1 yr	05/01/23	05/01/24	vacant	
Alternate		1 yr	05/01/23	05/01/24	vacant	
UTILITY COMMISSION						
Trustee	1.24/13.01		04/18/23	04/21/26	Brett Halverson	
Trustee			04/19/22	04/15/25	Tim White	
Citizen		7 yr	10/01/20	10/01/27	Terri Vierima	
Citizen		7 yr	10/01/21	10/01/28	Mike McNall	
Citizen		7 yr	10/01/22	10/01/29	Ed Glover	
Citizen		7 yr	10/01/16	10/01/23	Jack Temby*	
Citizen		7 yr	10/01/19	10/01/26	Ken Scott	
ZONING BOARD OF APPEALS						
Citizen	1.25	3 yr	05/01/22	05/01/25	Steve Haroldson	
Citizen		3 yr	05/01/21	05/01/24	Pam Lunder	
Citizen		3 yr	05/01/23	05/01/26	Richard Lust	
Citizen		3 yr	05/01/23	05/01/26	Randy Littell	
Citizen		3 yr	05/01/23	05/01/26	Bill Faltz	
Citizen-Alternate #1		3 yr	05/01/21	05/01/24	Mike Grudzinski	
Citizen-Alternate #2		3 yr	05/01/21	05/01/24	Elizabeth Grabe	
PLAN COMMISSION						
Village Trustee	1.26		04/18/23	04/16/25	Ryan Czyzewski	
Village Trustee			04/18/23	04/16/24	Nate Gauger	
Citizen		3 yr	05/01/23	05/01/26	Destinee Udelhoven	
Citizen		3 yr	05/01/21	05/01/24	Peggy Zalucha	
Citizen		3 yr	05/01/23	05/01/26	Sara Best	
Citizen		3 yr	05/01/21	05/01/24	Andrew Kidd	
Citizen		3 yr	05/01/22	05/01/25	Kristopher Kirkland	
PARKS, RECREATION & FORESTRY COMMISSION						
Village Trustee	1.27		04/18/23	04/21/26	Brett Halverson*	
Village Trustee			04/19/22	04/15/25	Tim White	
Citizen		3 yr	05/01/23	05/01/26	Kurt Adler	
Citizen		3 yr	05/01/23	05/01/26	Joanna Honore	
Citizen		3 yr	05/01/22	05/01/25	Mark Webber	
REVOLVING LOAN FUND COMMITTEE						
Village President	1.29		04/18/23	04/16/25	Ryan Czyzewski*	
Village Trustee			04/18/23	04/16/24	Marc Schellpfeffer	
Village Administrator (ex-officio, non-voting)			NA	NA	Nic Owen	
Citizen		3 yr	05/01/22	05/01/25	Mark Nortman	
Citizen		3 yr	05/01/20	05/01/23		
Citizen		3 yr	05/01/21	05/01/24	Brian Durtschi	
Sustainability & Natural Resources Committee						
Village Trustee		1 year	04/18/23	04/16/24	Tim White*	
Village Trustee		1 year	04/18/23	04/16/24	Nate Gauger	
Citizen		1 year	05/01/23	05/01/24	Kerry Beheler	
Citizen		1 year	05/01/23	05/01/24	Tom Butusov	
Citizen		1 year	05/01/23	05/01/24	Elizabeth Grabe	
Citizen		1 year	05/01/23	05/01/24	Jennifer Gottwald	
Citizen		1 year	05/01/23	05/01/24	Jack Saltes	
CABLE TV COMMITTEE						
Citizen	1.30	3 yr	05/01/23	05/01/26	Kate Skogen	
Citizen		3 yr	05/01/23	05/01/26	Rob Chappell	
Citizen		3 yr	05/01/22	05/01/25	Mark Shilling	

VILLAGE APPOINTMENTS Effective 5/1/22						
	MUN. CODE REF.	TERM	DATE APPOINTED	TERM EXPIRES	CURRENT APPOINTMENT	
Citizen		3 yr	05/01/22	05/01/25	vacant	
Citizen		3 yr	05/01/21	05/01/24	Tim Leek	
HISTORIC PRESERVATION COMMISSION						
Plan Commission	1.31	N/A				
POLICE COMMISSION						
Citizen	1.325	5 yr	05/01/22	05/01/27	Mac McNall	
Citizen		5 yr	05/01/23	05/01/28	Peter Walton	
Citizen		5 yr	05/01/19	05/01/24	Dave Hoffman	
Citizen		5 yr	10/07/20	05/01/25	Brenda Fritz	
Citizen		5 yr	05/01/21	05/01/26	Tom Schmit	
JOINT FIRE DEPT REPRESENTATIVES						
Rep#1	1.33	2 yr	05/01/22	05/01/24	Jim Beuchner	
Rep#2		2 yr	04/18/23	04/14/25	Cathy Scott	
Alternate				Alternate	Tim White	
TOURISM COMMISSION						
Village Trustee	3.1	1 yr	04/18/23	04/21/26	Brett Halverson	
Citizen-owner/operator rep of local lodging		1 yr	05/01/23	05/01/24	Mike Flaherty	
Citizen		1 yr	05/01/23	05/01/24	Dennis Brass	
Citizen		1 yr	05/01/23	05/01/24	Mark Johnson*	
Citizen		1 yr	05/01/23	05/01/24	Tate Phillip	
COMMUNITY DEVELOPMENT AUTHORITY						
Village President/Trustee		1 yr	04/18/23	04/16/25	Ryan Czyzewski	
Village Trustee		1 yr	04/18/23	04/16/24	Marc Schellpfeffer*	
Citizen		4 yr	05/01/20	05/01/24	Karen Tetzlaff	
Citizen		4 yr	07/01/20	05/01/24	Ben Vondra	
Citizen		4 yr	05/01/21	05/01/25	Todd Fritz	
Citizen		4 yr	05/01/22	05/01/26	Andy Baber	
Citizen		4 yr	07/01/23	05/01/27	Barb Case	
OTHER APPOINTMENTS						
SENIOR OUTREACH COMMITTEE						
Village Representative	11.005	3 yr	05/01/20	05/01/24	Mark Johnson	
WEDNESDAY NIGHT LIVE SUB-COMMITTEE						
Citizen	na	1 yr	05/01/23	05/01/24	Charlie Jefko	
Village Board Rep MHASD Board						
	na		04/18/23	04/21/26	Brett Halverson	
DANE COUNTY CITIES & VILLAGES ASSOC.						
			04/18/23	04/21/26	Brett Halverson	
MOUNT HOREB AREA CHAMBER OF COMMERCE REPRESENTATIVES						
			04/18/23	04/16/25	Ryan Czyzewski	



AGENDA ITEM REPORT

MEETING DATE

April 17, 2023

PREPARED BY

AGENDA ITEM # 4.e

Discussion on Vacant Trustee Seat

BACKGROUND

Excerpt from Czyzewski 4/17/23 email: "I will be nominating Marc Schellfeffer to complete my Trustee term that gets vacated. With Marc having experience with Village governance (as a participant on CDA as well as the other side of the table through his professional services) as well as established community service I don't anticipate any issues with the acceptance of his nomination.

-Denise, I'd like to have a separate agenda item on the April 17th called "discussion on vacated Trustee seat" so I can explain the process and where I can introduce Marc."

RECOMMENDATION

ATTACHMENTS

None