

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
MAY 3, 2023**

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees Halverson, White, Jones, Schellpfeffer (once sworn in), and Scott. Trustee Gauger was absent. Also present were Administrator Nic Owen, Village Clerk Alyssa Gaffney, Village Attorney Bryan Kleinmaier, and Youth-In-Government students Siobhan Mertz and Ethan Fendrick. Czyzewski welcomed new members Ben Jones and Marc Schellpfeffer.

Public Comments: Lauryn Durtschi-Jones voiced her concerns about downtown parking.

Consent Agenda: Jones requested Ordinances 2023-03 and 2023-04 be removed from the consent agenda. Scott requested the April 5, 2023 minutes be removed from the consent agenda. Scott moved, Jones seconded to approve the remaining consent agenda items: Minutes of the April 17, 2023 Reorganizational meeting; Recommendation on Façade and Building Improvement Grant Application: Botham Investments, 305 E Main Street; Recommendation on Nomination of Citizen Members to Committees; Consider Pay Request 2 for Project 23-100; Recommendation on Extraterritorial Certified Survey Map for Life Church; Liquor License Premise Extension-Dog House Bar & Grill, "Classic Car Cruise In"; Wednesdays, June 7-Oct 4, 2023, 5-9pm; public parking lot, corner of First Street and Front Streets; Street Use Permit Application-Mount Horeb Chamber of Commerce, "Annual Art Fair", July 14, 2023 to July 16, 2023, Main Street from S. 2nd Street to Lincoln Street; Street . Motion carried by unanimous voice vote. Scott had a correction to the April 5, 2023 minutes to add that Jason. White moved, Halverson seconded to approve the April 5, 2023 meeting minutes as amended. Motion carried by unanimous voice vote. Jones questioned the new language of "One member may be a non-resident of the Village if they have significant tourism marketing experience that would benefit the commission" on Ordinance 2023-03. The board discussed and decided to remove that language. Jones moved, Scott seconded to approve Ordinance 2023-03 as amended. Jones questioned the new language under section (2)(b) on Ordinance 2023-04. The board discussed possible amendments. Jones moved, Halverson seconded to table Ordinance 2023-04 and bring new language back to next month's board meeting. Motion carried by unanimous voice vote.

Consideration of Marc Schellpfeffer for vacant Trustee seat: Schellpfeffer introduced himself. Halverson moved, White seconded to appoint Schellpfeffer to the vacant Trustee seat. Motion carried by unanimous voice vote.

Oath of Trustee Marc Schellpfeffer: Village Clerk Gaffney swore in new Trustee Marc Schellpfeffer.

Proclamation for Public Service Recognition Week: Czyzewski explained this item, read the proclamation, and thanked the staff and board for their service.

Friends of the Norsk, Inc Financial Statements: Andy Baber and Matt Anderson, members of Friends of the Norsk, presented their financial information.

Consideration of Residential Exterior Improvement Program awards: Owen explained this item. All applicants who met the requirements are proposed to be awarded the grant. Owen stated there was one applicant who was missed in the list of awards, who also met the requirements. Scott moved, Jones seconded to approve the awards as presented. Motion carried by unanimous voice vote.

Consider Resolution 2023-04, Debt Issuance: Village Financial Advisor Kevin Mullen of Robert W. Baird & Co., spoke about the Capital Improvement Plan. Jones moved, Schellpfeffer seconded to approve the parameters Resolution, 2023-04. Motion carried by unanimous voice vote.

Consider recommendation of Ordinance 2023-02, changing the zoning classification for 120 S First Street from I-1 Industrial to CB-Central Business to PD1- Planned Development for Steve Brown Apartments: Owen explained this item and gave background on the recommendation. Kristen Fish-Peterson explained the increment and parking. Dan Seeley of Steve Brown Apartments spoke about the project and fielded questions from the board. Village resident Jeanne Wright questioned the number of residents vs the number of parking spots. Halverson moved, Schellpfeffer seconded to approve Ordinance 2023-02. Motion carried by unanimous voice vote.

Consideration of Certified Survey Map to combine two lots at 120 S First Street, Steve Brown Apartments: Owen explained this item. Scott moved, Halverson seconded to approve the CSM. Motion carried by unanimous voice vote.

Annual Review of Code of Ethics Policy: Czyzewski explained this item.

Consider Award of Contract for Alley Reconstructions: Owen explained this item. S&L Underground had the low bid. Jones moved, White seconded to award the Contract to S&L Underground. Motion carried by unanimous voice vote.

Consideration of SolSmart Certification: White explained this item. Jones moved, Halverson seconded to authorize the Sustainability and Natural Resources committee to work with SolSmart. Motion carried by unanimous voice vote.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Czyzewski thanked the village for the opportunity to be Village President. He also briefly spoke about his tenure plan.

Village Administrator's report: Owen spoke about the utility lease agreements.

Village Clerk's report: Gaffney did not have anything to report.

Closed Session: Discussion/Consideration: Purchase of property for parkland. (Meylor Farm). The Village Board may convene in closed session as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene in open session and discuss and take action on the subject matter discussed in closed session: See motion below under next item.

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Adjournment: By consensus, the board reconvened to open session and adjourned at 10:20pm. No action was taken.

Minutes by Alyssa Gaffney, Village Clerk and
assisted by Ryan Czyzewski, Village President