

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JUNE 7, 2023**

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees Halverson, White, Jones, Schellpfeffer, Gauger, and Scott. Also present were Administrator Nic Owen, Village Clerk Alyssa Gaffney, Village Attorney Bryan Kleinmaier, and Youth-In-Government students Siobhan Mertz and Ethan Fendrick.

Public Comments: None

Consent Agenda: Halverson moved, Gauger seconded to approve the following consent agenda items: Minutes of the May 3, 2023 Village Board meeting; Minutes of May 31, 2023 Special Work Session meeting; Consideration of Pay Request 1 for Project 23-101; Consideration of Pay Request 3 for Project 23-100; Approval of Original Alcohol Beverage License: Birky's 3, LLC (aka Buck & Honey's Restaurant); Renewal of Alcohol Beverage Licenses: Walgreens #11648, Fink's Café, McFee on Main, Board and Brush Mount Horeb, Driftless Social, Hoff Bistro 101 LLC, Aztlan Mexican Grill, Grumpy Troll Brew Pub, Norsk Golf Club, Skål Public House, The Dog House Bar & Grill, GrandStay Hotel & Suites, Kwik Trip #1130, Kwik Trip #794, Trollway Liquor, Miller & Sons, Inc., Marah's Bridal, Sunn Café, Brix Cider LLC, The Viking Bar & Grill, WiscoBoxes.com, Premier Cooperative; Approve Alcohol License Agents: Pamela J. Baker, Lynn R. McFee, Molly Schmock, Jose J. Onate, Timothy Duerst, Robert G. Hammerly, Tracy L. Alvey, Daniel G. Hying, Carlton Miller, Thomas Paine Anderson, Michael T. Woodward, Tanya N. Baron, Michael Rogers Jr., Brian Ladow, Nathaniel Faust, Matthew Schmock, Cynthia A. Curtes, Matt Roboin, Marah Odgers, Mark A. Valaskey, Guy C. Evans III, Mills Botham, Joshua Kitelinger; Consideration of Resolution 2023-06, "Conditional Use Permit MARC Mount Horeb", 1961 Commerce Drive; Consideration of Ordinance 2023-04, "Amend Parks, Recreation, and Forestry Commission". Motion carried by unanimous voice vote. Scott moved, White seconded to approve Ordinance 2023-05, "Rezone Request from PI Planned Industrial to PD-1 Planned Development General Development Plan for 1991 Commerce Drive", Academy of Little Vikings. All voted aye except for Schellpfeffer, who recused himself from the vote due to a conflict of interest. Motion carried.

2022 Village Audit Presentation by Baker Tilly: Casandra Chase of Baker Tilly presented the village audit results.

Discussion/Consideration on Plan to restore cash liquidity in Water Utility: Owen explained this item. Financial Advisor Kevin Mullen of Baird explained the villages options and fielded questions from the board.

Consideration of Resolution 2023-03, "Budget Amendment": Owen explained the details of the budget amendment. Jones moved, Halverson seconded to approve the resolution. Motion carried by unanimous voice vote.

Discussion/Consideration on Designation of ARPA funds: Owen explained this item and stated what was discussed at the Finance & Personnel committee meeting. There was no action that needed to be taken.

Consideration of Resolution 2023-07, "Urging State Legislature to Provide Funding for Local Governments": Czyzewski explained this item. Board members amended the resolution to include additional recipients of the resolution once approved. Halverson moved, White seconded to approve the resolution as amended. Motion carried by unanimous voice vote.

Discussion/Consideration on changing date for July Board meeting: The board discussed and decided to stay with the regular meeting date of July 5th, as the Finance and Personnel committee decided to stay with the same date as well.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Czyzewski thanked everyone in the audience for attending. He and Owen met with the Town of Vermont about boundary agreements and use of land. He also met with new School Board President Jessica Arrigoni and Library Director Jessica Gretzinger. He stated the Frolic is coming up this weekend.

Village Administrator's report: Owen stated that things were still on schedule for new cable equipment for the village meetings.

Village Clerk's report: Gaffney did not have anything to report.

Closed Session: Discussion and take action on Village sale of property at 120 S. First Street to SBA Management Services, Inc. The Village Board may convene in a closed session, as authorized by Wisconsin Statute 19.85(1)(e), for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons deem a closed session necessary. The Village Board may reconvene in an open session to discuss and take action on the subject matter discussed in the closed session:

Village Attorney Bryan Kleinmaier explained the options of whether to convene to closed session or not. He also explained the public parking stipulations. The board discussed in open session, as closed session would not be needed. Scott moved, Halverson seconded to approve the sale of the property at 120 S. First Street to SBA Management Services, Inc. for \$730,000 consistent with the Real Estate Purchase and Sale Agreement executed on August 9, 2022, with the understanding that there will be no public parking included in the project and conditioned upon approval of the easement documents at the July Board meeting. The board members each gave their input on the public parking. Motion carried by unanimous roll call vote.

Closed Session: Discussion/Consideration: Purchase of property for parkland. (Meylor Farm). The Village Board may convene in closed session as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene in open session and discuss and take action on the subject matter discussed in closed session: See next item for motion to convene to closed session, as these two items were combined for closed session purposes.

Closed Session: Discussion/Consideration: Purchase of property for parkland. (Lukken Farm). The Village Board may convene in closed session as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene in open session and discuss and take action on the subject matter discussed in closed session: Scott moved, Schellpfeffer seconded to convene to closed session for both items (see above), at 8:17pm. Motion carried by unanimous roll call vote. The board did not reconvene to open session, and no action was taken.

Closed Session: Discuss Village Administrator's Mid-Year Performance Check-In. The Village Board may enter into a closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: This

item was moved to the end of the agenda for discussion after the motion to convene to closed session. Gauger moved, Jones seconded to convene to closed session at 8:16pm. Motion carried by unanimous roll call vote. There was no action taken, and the board did not reconvene to open session.

Adjournment: By consensus, the board adjourned at 9:59pm at the end of closed session. No action was taken.

Minutes by Alyssa Gaffney, Village Clerk and
assisted by Ryan Czyzewski, Village President