



VILLAGE OF MOUNT HOREB

E. Main Street

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PUBLIC WORKS COMMITTEE AGENDA

Monday, October 24, 2022 at 6:00 PM

MEETING MINUTES

1) Call to order

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Tim White, Jason Fendrick, Rob VanDomelen, Ryan Czyzewski, and Chad Casey. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman and Office Coordinator Niki Erickson.

2) Agenda Items

a. Consider June 27, 2022 minutes

Motion by Fendrick, seconded by White to approve June 27, 2022 minutes. Motion carried.

b. Consider Driveway Variance for 405 Tvedt Drive

Gorman provided the committee with a request from the homeowners at 405 Tvedt Drive to widen their existing driveway. Jeremy Kessenich, the homeowner, was present in the audience to answer any questions that the committee had for him. The current driveway is 24 feet, and they are asking to make it 33 feet and 1 inch. There would be no cost for the Village, it would be the homeowner's responsibility. VanDomelen made the motion to approve the driveway variance, seconded by White. Motion carried.

c. Discussion on Contractors Using the Compost Site

Gorman gathered information from different communities in the area to see if they allowed contractors to use their compost site, and he presented the committee with the results. Most communities do not allow it. It would be difficult to enforce the rules and if you allowed some contractors, you'd have to allow them all. The Village does receive a recycling grant for residential yard waste only. In the past there have been issues with contractors using the composite site, but since new signs and cameras have been installed, it has been better. The compost site is going to keep its current guidelines as it is for now.

d. Consider Draft Mission Statement

Czyzewski reviewed two possible mission statements. The purpose is to provide some guidance to the group. The committee clearly liked both the details and simplicity of each mission statement, so they will look over the

mission statement and maybe merge the two provided and will discuss it at a future meeting.

e. Discuss Sidewalk / Crosswalk on Academy and South Fifth Streets

Gorman provided a picture of the area on Academy and S Fifth Street where there is currently not a sidewalk or crosswalk. This is a highly used area for kids on the east side going to and from school. This area is not in the sidewalk circulation plan. There is a big oak tree and some maple trees there that would be in the way of a sidewalk. Adding stop signs might be a possibility. Next steps would be to ask public safety to look at the area, get some estimates and re-visit the sidewalk circulation policy.

f. Consider Assessments for Sidewalk Improvements on N. Brookwood Drive

Gorman explained that there is \$20,000 in the 2023 budget for this. The committee isn't sure why this sidewalk wasn't added before now. But adding a sidewalk in that spot does fit in perfectly with the development in the area. The ordinance states that any street designed by the Village for a sidewalk is the landowner's responsibility to pay. A nice compromise between the Village and the landowners could be that the Village pays the cost of the apron. That cost is included in the 2023 budget amount for this project and a public hearing would have to be held. White made a motion to make the sidewalks be assessed to the property owner, with the aprons picked up by the Village, seconded by VanDomelen. Motion carried.

g. Consider 2023 Street Projects and Five-Year Street Construction Plan

Gorman reviewed a spreadsheet that was included in the packet. It was a list of streets and the cost of whether it was an overlay or a total reconstruct. Three main streets to be worked on right away is Oak Valley, Beth Cir and Blue Mounds St. The water utility department is interested in doing water main projects on some of the streets. The cost of the street projects with no utility work being done would be \$675,000. The cost of the street projects with the water main projects would be \$1.1 million.

h. Discussion on Crosswalk Removals on Main Street

Chief Vierck is recommending reducing the crosswalks on Main St due to safety concerns. There would have to be construction work done to remove the crosswalks. There are ramps, bump outs, and concrete would need to be removed. Fendrick explained the public safety side of it. This would have to be a project for the future. No action done at this meeting, but the committee is not opposed to it and they will re-visit it in the future.

i. Public Services Director's Report

Gorman went through his monthly report and answered questions.

3) Future agenda items

- Sidewalk Circulation Plan
- 2023 Road Work

- Public comments

4) Meeting adjournment.

Motion by Fendrick, seconded by White to adjourn the meeting at 8:04 pm.

Motion carried.

Minutes by Niki Erickson, Office Coordinator