



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

PUBLIC WORKS COMMITTEE AGENDA

Monday, May 22, 2023 at 6:00 PM

MEETING MINUTES

1) Call to order

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Cathy Scott, Nate Gauger, and Ben Jones. Absent members were Jeff Hook and Rob VanDomelen. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman, and Office Coordinator Niki Erickson.

a. Introduction of new members

It was announced that Ben Jones is the Chair of the Committee, and all of the new members were welcomed.

2) Agenda Items

a. Consideration of the January 23, 2023 meeting minutes.

Motion by Gauger, seconded by Scott to approve the January 23, 2023 minutes. Motion carried.

b. Consider Public Works Committee Mission Statement

Owen explained why the mission statement is important, and two statements were presented to the board in the packet. Motion by Scott, seconded by Jones, to choose statement #1, with the adjustment of adding a comma after 'high quality'. Motion carried.

Public Works Committee Mission Statement:

To provide public infrastructure and municipal services to protect and enhance the quality of life for all, balanced through efforts to maintain a cost-effective operation and to provide these services in a high quality, responsible and efficient manner.

c. Consider recommendation from Public Safety Committee to install an all-way stop at N. Fourth St. and Park St.

Gorman explained that this recommendation from the Public Safety Committee is to install an all-way stop at N. Fourth St. and Park St., due to the lack of sidewalks, several kids in the area, lack of visibility and speeding. It would cost under \$500 in materials and labor to install.

Motion by Jones to recommend installing an all-way stop at this location,

seconded by Scott. Motion carried. Gorman will go ahead and proceed with installing.

- d. Consider policy for school district purchasing salt from the Village
Gorman gave a background of the school district purchasing salt from the Village. He explained how many tons we receive and how much is on reserve. Discussed maybe putting a cap on how much they get, or putting a charge on it. Gorman explained how the shed that stores the salt is around 23 years old, and will need to be replaced within 10 years. The shed is a Morton building that gets yearly inspections. Motion by Scott to recommend a Village Policy to charge \$10/ton to school, no cap - but with the option to review it next year with a cap and discuss with the school district. Seconded by Jones. Motion carried.
 - e. Discussion regarding No Mow May and natural lawn ordinance
Gorman wanted a conversation about not enforcing un-mowed lawns in May, and to discuss the Natural Lawn Ordinance. Gorman explained that May through July is a busy time, and he visited 12 lawns last year. Residents complain about neighbors' yards and it could be hard to tell if it's a natural lawn with native, exotic grass, or weeds. The Sustainability Commission is currently working on a Lawn Ordinance. Having residents file plans for their natural lawns is an option. This will eventually go to the Village Board. No action needed from this committee.
 - f. Public Services Director's Report
Gorman went through his monthly report and answered questions.
- 3) Future agenda items
July - budget items
Stop Sign at N. Brookwood - Public Hearing
 - 4) Meeting adjournment.
Motion by Gauger, seconded by Scott to adjourn the meeting at 6:52 pm. Motion carried.

Minutes by Niki Erickson, Office Coordinator