VILLAGE OF MOUNT HOREB
E. Main Street
Mount Horeb, WI 53572
Phone: (608) 437-6884 Fax: (608) 437-3190
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA
Tuesday, September 12, 2023 at 7:00 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

1) Call to order
2) Public Comments – non-agenda items
3) Consent Agenda
   a. Consideration of August 8, 2023 Meeting Minutes
4) Agenda Items
   a. Consider Bank Account Information & Check Registers for August 2023
   b. Electric Department Report
   c. Water Superintendent Report
   d. Wastewater Superintendent Report
   e. Consider Reimbursement Request: Betsy Kluesner 502 Lake Street for Sewer Connection
5) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
September 12, 2023	

AGENDA ITEM # 3.a

Consideration of August 8, 2023 Meeting Minutes

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. Utility Commission Minutes 08.08.2023

VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
August 8, 2023

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

1. **Call to Order/Roll Call**: Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Temby, White, Scott, Halverson, McNall and Vierima. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, and Finance Director/Treasurer Joan Stuessy were also present. Water Superintendent Josh Hyndman was absent.

2. **Public Comments**: None

3. **Consent Agenda-Minutes**: White moved, Glover seconded to approve the minutes of the July 11, 2023 meeting, carried by voice vote.

4. **Agenda Items:**

   a. **Consider bank account information and check registers for July 2023:** The voucher check report and bank account information were reviewed. McNall moved, Halverson seconded to approve the vouchers and bank account information for July 2023, as presented, carried by voice vote.

   b. **Electric Department Report**: Schmitz reviewed the monthly reports for July. He also presented the current rate increase effective August 1st for the Electric Utility. A bill insert went out in August to Electric customers. In addition, Schmitz discussed the OpenPoint software proposal. Owen discussed that this item was in the 2023 budget and will no further action is necessary from the Commission.

   c. **Water Superintendent Report**: Hyndman was absent from the meeting. Owen reviewed the monthly reports for July.

   d. **Wastewater Superintendent Report**: Klein reviewed the monthly reports for July.

   e. Consider Cp3 Limiter Rate Tariff: Schmitz discussed this item. Glover moved, Vierima seconded to approve the Cp3 Rate Tariff, as presented, carried by voice vote.

5. **Meeting Adjournment**: There being no further business before the Commission, McNall moved, White seconded to adjourn the meeting at 7:41 p.m. carried by voice vote.

Minutes by Joan Stuessy, Finance Director/Treasurer

DRAFT

MOUNT HOREB UTILITIES
FOR THE MONTH ENDING 08/31/2023

Checking Account Information

Transfers In/(Out):		
Sales Tax Payment	$	(27,416.03)
Transfer from Village - sales tax	$	1,890.16
WPPI Monthly Payment	$	(592,640.37)
Transfer to Village - Vouchers	$	(983,086.42)
Transfer to Village - Payroll	$	(138,319.54)
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	$	-
Transfer to Special Funds	$	-
WDOR License fee assessment	$	-

Checking Account Balance*	
Electric Utility	1,006,723.12
Water Utility	(2,042,248.87)
Sewer Utility	2,153,583.41
Total Checking Account Balance	1,118,057.66

Special Funds Account Information

Special Funds Account Balance*		
Electric Utility-General		(1,739,317.38)
Electric Utility-Special Redemption Fund		4,335,966.86
Electric Utility-Depreciation Reserve Fund		2,463,365.55
Electric Utility-Debt Service Reserve Fund		-
Electric Utility Balance	$	5,060,015.03
Water Utility-General		352,096.72
Water Utility-Special Redemption Fund		61,619.18
Water Utility-Verizon Security Deposit		13,612.95
Water Utility-Depreciation Reserve Fund		321,078.60
Water Utility-Debt Service Reserve Fund		184,791.39
Water Utility Balance	$	933,198.84
Sewer Utility-General		(1,793,388.21)
Sewer Utility-Special Redemption Fund		624,661.20
Sewer Utility-Replacement Fund		1,134,436.72
Sewer Utility-Depreciation Reserve Fund		966,823.55
Sewer Utility Balance	$	932,533.26
Total Special Funds Investment Account	$	6,925,747.13

W/T Bond payments	$	-
Transfer to Village-PILOT/WWTP/Other	$	-
Transfer from Village -	$	-
Bond Issuance, Electric System Revenue Bond	$	-

*Preliminary

Report Criteria:
Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
133993										
08/23	08/03/2023	133993	5651	CENEX FLEETCARD-(UTILITIES	270007CL	1	910-593300-30	.00	1,037.67	1,037.67
08/23	08/03/2023	133993	5651	CENEX FLEETCARD-(UTILITIES	270007CL	2	920-593300-30	.00	271.47	271.47
Total 133993:								.00		1,309.14
133995										
08/23	08/03/2023	133995	6933	CRESCENT ELECTRIC SUPPLY	S511561159.	1	910-556200-30	.00	201.06	201.06
Total 133995:								.00		201.06
133999										
08/23	08/03/2023	133999	13855	FINK'S PAVING & EXCAVATING I	4548	1	910-556200-30	.00	700.00	700.00
08/23	08/03/2023	133999	13855	FINK'S PAVING & EXCAVATING I	4550	1	920-565200-30	.00	350.00	350.00
Total 133999:								.00		1,050.00
134000										
08/23	08/03/2023	134000	95969	HOOPER CORPORATION	54010142	1	920-563200-30	.00	278.40	278.40
08/23	08/03/2023	134000	95969	HOOPER CORPORATION	54010142	2	910-556200-30	.00	1,113.60	1,113.60
Total 134000:								.00		1,392.00
134002										
08/23	08/03/2023	134002	41010	PUBLIC SERVICE COMMISSION	2306-I-03950	1	920-540830-53	.00	11.78	11.78
08/23	08/03/2023	134002	41010	PUBLIC SERVICE COMMISSION	2306-I-03950	2	930-585500-20	.00	11.78	11.78
Total 134002:								.00		23.56
134005										
08/23	08/03/2023	134005	96274	SKY CAPITOL PROPERTIES LL	2023-08	1	910-223200-00	.00	525.29	525.29

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134005:								.00		525.29
134006										
08/23	08/03/2023	134006	484	STATEWIDE ENERGY EFFICIEN	2023-07	1	910-225300-00	.00	3,460.66	3,460.66
Total 134006:								.00		3,460.66
134007										
08/23	08/03/2023	134007	261	STUART C IRBY CO	S013642035.	1	910-115400-000	.00	1,428.90	1,428.90
Total 134007:								.00		1,428.90
134010										
08/23	08/03/2023	134010	55010	VERMEER-WISCONSIN INC	40042081	1	910-593300-30	.00	247,332.00	247,332.00
Total 134010:								.00		247,332.00
134011										
08/23	08/03/2023	134011	91	WASTEWATER TRAINING SOLU	2023-07	1	930-585430-30	.00	165.00	165.00
Total 134011:								.00		165.00
134013										
08/23	08/10/2023	134013	5652	CENEX FLEETCARD-(WASTEW	270008CL	1	930-582800-30	.00	162.43	162.43
Total 134013:								.00		162.43
134021										
08/23	08/10/2023	134021	46235	RULE CONSTRUCTION LTD	3-CONTRAC	2	920-565100-30	.00	151,023.55	151,023.55
08/23	08/10/2023	134021	46235	RULE CONSTRUCTION LTD	3-CONTRAC	3	930-583100-30	.00	26,847.75	26,847.75
08/23	08/10/2023	134021	46235	RULE CONSTRUCTION LTD	4 FINAL-22-1	1	920-565100-30	.00	67,387.42	67,387.42
08/23	08/10/2023	134021	46235	RULE CONSTRUCTION LTD	4-FINAL 22-1	1	920-565100-30	.00	63,292.65	63,292.65
08/23	08/10/2023	134021	46235	RULE CONSTRUCTION LTD	4-FINAL-23-1	1	920-134300-00	.00	10,352.00	10,352.00
Total 134021:								.00		318,903.37
134023										
08/23	08/10/2023	134023	96210	STOUGHTON UTILITIES	13887	1	910-110770-000	.00	7,891.00	7,891.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total 134023:							.00		7,891.00
134030										
08/23	08/17/2023	134030	13855	FINK'S PAVING & EXCAVATING I	4577	1	920-565100-30	.00	584.13	584.13
	Total 134030:							.00		584.13
134033										
08/23	08/17/2023	134033	31268	MARTELLE WATER TREATMEN	25581	1	920-563100-30	.00	4,167.74	4,167.74
	Total 134033:							.00		4,167.74
134034										
08/23	08/17/2023	134034	96312	MOLLY ASCHAUER-FOLLMER	2023-08	1	910-223200-00	.00	17.20	17.20
	Total 134034:							.00		17.20
134035										
08/23	08/17/2023	134035	33130	MOUNT HOREB UTILITIES	2023-08 UTI	1	910-556200-30	.00	172.90	172.90
08/23	08/17/2023	134035	33130	MOUNT HOREB UTILITIES	2023-08 UTI	2	920-562200-20	.00	9,348.08	9,348.08
08/23	08/17/2023	134035	33130	MOUNT HOREB UTILITIES	2023-08 UTI	3	930-582100-20	.00	10,139.87	10,139.87
	Total 134035:							.00		19,660.85
134038										
08/23	08/17/2023	134038	261	STUART C IRBY CO	S013365823.	1	910-115400-000	.00	149,332.17	149,332.17
	Total 134038:							.00		149,332.17
134041										
08/23	08/17/2023	134041	96275	TATMAN ACQUISITION CORPO	5228-103	1	910-110770-000	.00	40,537.00	40,537.00
	Total 134041:							.00		40,537.00
134044										
08/23	08/17/2023	134044	58037	WI DEPT OF NATURAL RESOUR	31650 & 352	1	930-585500-20	.00	115.00	115.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134044:								.00		115.00
134046										
08/23	08/24/2023	134046	2623	DRH FENCING	2023-01	1	910-556200-30	.00	650.00	650.00
Total 134046:								.00		650.00
134047										
08/23	08/24/2023	134047	13855	FINK'S PAVING & EXCAVATING I	4617	1	910-556200-30	.00	525.00	525.00
Total 134047:								.00		525.00
134050										
08/23	08/24/2023	134050	41010	PUBLIC SERVICE COMMISSION	2307-I-03930	1	910-593000-30	.00	953.72	953.72
08/23	08/24/2023	134050	41010	PUBLIC SERVICE COMMISSION	2307-I-03930	2	910-110770-000	.00	881.16	881.16
Total 134050:								.00		1,834.88
134051										
08/23	08/24/2023	134051	96275	TATMAN ACQUISITION CORPO	5228-104	1	910-110770-000	.00	12,865.00	12,865.00
Total 134051:								.00		12,865.00
134054										
08/23	08/31/2023	134054	6641	COMPUTER & NETWORKING S	7595	2	910-592300-20	.00	1,944.00	1,944.00
08/23	08/31/2023	134054	6641	COMPUTER & NETWORKING S	7595	3	920-592300-20	.00	1,458.00	1,458.00
08/23	08/31/2023	134054	6641	COMPUTER & NETWORKING S	7595	4	930-585200-20	.00	1,458.00	1,458.00
Total 134054:								.00		4,860.00
134059										
08/23	08/31/2023	134059	993	GENERAL CODE LLC	PG00003336	1	930-585600-30	.00	1,369.00	1,369.00
Total 134059:								.00		1,369.00
134062										
08/23	08/31/2023	134062	96305	SEILER INSTRUMENT & MFG C	INV11871	1	930-583100-30	.00	2,970.44	2,970.44

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134062:								.00		2,970.44
901072										
08/23	08/03/2023	901072	3099	CLASSY CLEANERS	1804	6	910-593000-30	.00	138.40	138.40
08/23	08/03/2023	901072	3099	CLASSY CLEANERS	1804	7	920-593000-30	.00	34.60	34.60
Total 901072:								.00		173.00
901073										
08/23	08/03/2023	901073	7195	CTW CORPORATION	40988	1	920-562300-30	.00	5,211.75	5,211.75
08/23	08/03/2023	901073	7195	CTW CORPORATION	40989	1	920-562300-30	.00	34,338.70	34,338.70
Total 901073:								.00		39,550.45
901074										
08/23	08/03/2023	901074	1137	INFOSEND INC	242659	1	910-592300-20	.00	742.68	742.68
08/23	08/03/2023	901074	1137	INFOSEND INC	242659	2	920-592300-20	.00	557.00	557.00
08/23	08/03/2023	901074	1137	INFOSEND INC	242659	3	930-585200-20	.00	557.00	557.00
Total 901074:								.00		1,856.68
901075										
08/23	08/03/2023	901075	23408	J & R UNDERGROUND LLC	34771	1	910-136600-00	.00	16,640.00	16,640.00
Total 901075:								.00		16,640.00
901076										
08/23	08/03/2023	901076	2366	MULCAHY SHAW WATER INC	325255	1	930-583300-30	.00	1,725.55	1,725.55
Total 901076:								.00		1,725.55
901078										
08/23	08/03/2023	901078	48768	STRAND ASSOCIATES INC	0199377	1	930-583300-30	.00	1,043.89	1,043.89
08/23	08/03/2023	901078	48768	STRAND ASSOCIATES INC	0199378	1	930-110791-000	.00	3,699.69	3,699.69
Total 901078:								.00		4,743.58

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
901080										
08/23	08/04/2023	901080	58069	WI DEFERRED COMP PROGRA	2023-08-04	1	910-215200-00	.00	3,236.04	3,236.04
Total 901080:								.00		3,236.04
901083										
08/23	08/10/2023	901083	8640	DIGGERS HOTLINE INC	230 7 23201	1	910-593000-30	.00	925.44	925.44
08/23	08/10/2023	901083	8640	DIGGERS HOTLINE INC	230 7 23201	2	920-593000-30	.00	694.08	694.08
08/23	08/10/2023	901083	8640	DIGGERS HOTLINE INC	230 7 23201	3	930-585100-30	.00	694.08	694.08
Total 901083:								.00		2,313.60
901084										
08/23	08/10/2023	901084	31623	ICS MEDICAL ANSWERING SER	2308000471	1	920-592100-30	.00	86.14	86.14
08/23	08/10/2023	901084	31623	ICS MEDICAL ANSWERING SER	2308000471	2	910-592100-30	.00	114.86	114.86
08/23	08/10/2023	901084	31623	ICS MEDICAL ANSWERING SER	2308000471	3	930-585100-30	.00	86.14	86.14
08/23	08/10/2023	901084	31623	ICS MEDICAL ANSWERING SER	2308000481	1	910-592100-30	.00	58.12	58.12
08/23	08/10/2023	901084	31623	ICS MEDICAL ANSWERING SER	2308000481	2	920-592100-30	.00	43.59	43.59
08/23	08/10/2023	901084	31623	ICS MEDICAL ANSWERING SER	2308000481	3	930-585100-30	.00	43.59	43.59
Total 901084:								.00		432.44
901085										
08/23	08/10/2023	901085	1137	INFOSEND INC	244726	1	910-592300-20	.00	777.99	777.99
08/23	08/10/2023	901085	1137	INFOSEND INC	244726	2	920-592300-20	.00	583.50	583.50
08/23	08/10/2023	901085	1137	INFOSEND INC	244726	3	930-585200-20	.00	583.50	583.50
Total 901085:								.00		1,944.99
901086										
08/23	08/10/2023	901086	1258	MILLENNIUM COMM & ELECTRI	23-91944a-W	1	910-115400-000	.00	4,050.00	4,050.00
Total 901086:								.00		4,050.00
901090										
08/23	08/15/2023	901090	58071	WI DEPT OF REVENUE	2023-08-14	1	910-224100-00	.00	27,416.03	27,416.03
Total 901090:								.00		27,416.03

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
901091										
08/23	08/17/2023	901091	4045	BORDER STATES INDUSTRIES I	926779671	1	920-134600-00	.00	2,267.47	2,267.47
08/23	08/17/2023	901091	4045	BORDER STATES INDUSTRIES I	926813472	1	910-115400-000	.00	380.95	380.95
Total 901091:								.00		2,648.42
901094										
08/23	08/17/2023	901094	1258	MILLENNIUM COMM & ELECTRI	23-93665a-W	1	910-556200-30	.00	321.60	321.60
Total 901094:								.00		321.60
901096										
08/23	08/17/2023	901096	44670	RESCO	863183-00	1	910-556600-30	.00	388.16	388.16
08/23	08/17/2023	901096	44670	RESCO	903338-00	1	910-115400-000	.00	755.70	755.70
Total 901096:								.00		1,143.86
901103										
08/23	08/24/2023	901103	1293	FEHR-GRAHAM & ASSOCIATES	117250	2	930-585610-30	.00	487.50	487.50
08/23	08/24/2023	901103	1293	FEHR-GRAHAM & ASSOCIATES	117250	3	920-592300-20	.00	487.50	487.50
08/23	08/24/2023	901103	1293	FEHR-GRAHAM & ASSOCIATES	117250	4	910-592610-33	.00	487.50	487.50
Total 901103:								.00		1,462.50
901104										
08/23	08/24/2023	901104	14485	FORSTER ELECTRICAL ENGIN	24761	1	910-110770-000	.00	8,309.25	8,309.25
08/23	08/24/2023	901104	14485	FORSTER ELECTRICAL ENGIN	24796	1	910-110770-000	.00	6,243.75	6,243.75
Total 901104:								.00		14,553.00
901106										
08/23	08/24/2023	901106	23408	J & R UNDERGROUND LLC	35011	1	910-136600-00	.00	3,194.00	3,194.00
08/23	08/24/2023	901106	23408	J & R UNDERGROUND LLC	35013	1	910-556200-30	.00	300.00	300.00
Total 901106:								.00		3,494.00
901107										
08/23	08/24/2023	901107	1258	MILLENNIUM COMM & ELECTRI	23-93665-1	1	910-136600-00	.00	7,235.00	7,235.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 901107:								.00		7,235.00
901108										
08/23	08/24/2023	901108	44670	RESCO	3000020	1	910-115400-000	.00	205.50	205.50
Total 901108:								.00		205.50
901111										
08/23	08/24/2023	901111	48768	STRAND ASSOCIATES INC	0200214	1	930-585500-20	.00	1,894.66	1,894.66
08/23	08/24/2023	901111	48768	STRAND ASSOCIATES INC	0200379	1	930-583300-30	.00	222.57	222.57
Total 901111:								.00		2,117.23
901117										
08/23	08/31/2023	901117	48768	STRAND ASSOCIATES INC	0200152	1	930-110791-000	.00	706.05	706.05
08/23	08/31/2023	901117	48768	STRAND ASSOCIATES INC	0200152	2	930-583200-30	.00	888.15	888.15
08/23	08/31/2023	901117	48768	STRAND ASSOCIATES INC	0200152	3	910-110790-000	.00	265.05	265.05
Total 901117:								.00		1,859.25
Grand Totals:								.00		962,455.54

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110770-000	76,727.16	.00	76,727.16
910-110790-000	265.05	.00	265.05
910-115400-000	156,153.22	.00	156,153.22
910-136600-000	27,069.00	.00	27,069.00
910-211100-000	.00	553,754.35-	553,754.35-
910-215200-000	3,236.04	.00	3,236.04
910-223200-000	542.49	.00	542.49
910-224100-000	27,416.03	.00	27,416.03
910-225300-000	3,460.66	.00	3,460.66
910-556200-300	3,984.16	.00	3,984.16

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
910-556600-300	388.16	.00	388.16
910-592100-300	172.98	.00	172.98
910-592300-200	3,464.67	.00	3,464.67
910-592610-335	487.50	.00	487.50
910-593000-300	2,017.56	.00	2,017.56
910-593300-300	248,369.67	.00	248,369.67
920-134300-000	10,352.00	.00	10,352.00
920-134600-000	2,267.47	.00	2,267.47
920-211100-000	.00	352,829.55-	352,829.55-
920-540830-536	11.78	.00	11.78
920-562200-200	9,348.08	.00	9,348.08
920-562300-300	39,550.45	.00	39,550.45
920-563100-300	4,167.74	.00	4,167.74
920-563200-300	278.40	.00	278.40
920-565100-300	282,287.75	.00	282,287.75
920-565200-300	350.00	.00	350.00
920-592100-300	129.73	.00	129.73
920-592300-200	3,086.00	.00	3,086.00
920-593000-300	728.68	.00	728.68
920-593300-300	271.47	.00	271.47
930-110791-000	4,405.74	.00	4,405.74
930-211100-000	.00	55,871.64-	55,871.64-
930-582100-200	10,139.87	.00	10,139.87
930-582800-300	162.43	.00	162.43
930-583100-300	29,818.19	.00	29,818.19
930-583200-300	888.15	.00	888.15
930-583300-300	2,992.01	.00	2,992.01
930-585100-300	823.81	.00	823.81
930-585200-200	2,598.50	.00	2,598.50
930-585430-300	165.00	.00	165.00
930-585500-200	2,021.44	.00	2,021.44
930-585600-300	1,369.00	.00	1,369.00
930-585610-300	487.50	.00	487.50
Grand Totals:	962,455.54	962,455.54-	.00

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

M = Manual Check, V = Void Check

Report Criteria:
Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
901098										
AIRGAS INC										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-913671	1	910-556200-30	.00	228.04	228.04
Total AIRGAS INC:								.00		228.04
AMARIL UNIFORM COMPANY										
08/23	08/18/2023	901098	2461	U.S. BANK	5459-IV2473	1	910-593000-30	.00	338.21	338.21
08/23	08/18/2023	901098	2461	U.S. BANK	5459-IV2473	2	910-593000-30	.00	358.22	358.22
08/23	08/18/2023	901098	2461	U.S. BANK	5459-IV2473	3	910-593000-30	.00	606.00	606.00
Total AMARIL UNIFORM COMPANY:								.00		1,302.43
AMAZON.COM LLC										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-111-418	1	910-556200-30	.00	114.24	114.24
Total AMAZON.COM LLC:								.00		114.24
ARAMARK UNIFORM & CAREER APPAREL LLC										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-601401	1	910-593000-30	.00	14.59	14.59
08/23	08/18/2023	901098	2461	U.S. BANK	2527-601401	2	920-593000-30	.00	42.05	42.05
08/23	08/18/2023	901098	2461	U.S. BANK	2527-614018	1	910-593000-30	.00	14.59	14.59
08/23	08/18/2023	901098	2461	U.S. BANK	2527-614018	2	920-593000-30	.00	46.46	46.46
08/23	08/18/2023	901098	2461	U.S. BANK	2527-614019	1	910-593000-30	.00	14.59	14.59
08/23	08/18/2023	901098	2461	U.S. BANK	2527-614019	2	920-593000-30	.00	42.05	42.05
08/23	08/18/2023	901098	2461	U.S. BANK	2527-614020	1	910-593000-30	.00	14.59	14.59
08/23	08/18/2023	901098	2461	U.S. BANK	2527-614020	2	920-593000-30	.00	42.05	42.05
08/23	08/18/2023	901098	2461	U.S. BANK	6917-614018	1	930-585600-30	.00	173.87	173.87
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								.00		404.84

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
CHARTER COMMUNICATIONS HOLDING COMPANY										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-592260	1	910-592100-30	.00	167.05	167.05
Total CHARTER COMMUNICATIONS HOLDING COMPANY:								.00		167.05
CHIPPEWA VALLEY TECHNICAL COLLEGE										
08/23	08/18/2023	901098	2461	U.S. BANK	6218-1	1	910-592610-33	.00	392.47	392.47
Total CHIPPEWA VALLEY TECHNICAL COLLEGE:								.00		392.47
COMPLETE OFFICE OF WISCONSIN INC										
08/23	08/18/2023	901098	2461	U.S. BANK	6917-710296	1	920-592100-30	.00	42.42	42.42
08/23	08/18/2023	901098	2461	U.S. BANK	6917-720595	1	930-585100-30	.00	45.38	45.38
Total COMPLETE OFFICE OF WISCONSIN INC:								.00		87.80
CORE & MAIN LP										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-T07293	1	910-139700-00	.00	21,280.00	21,280.00
08/23	08/18/2023	901098	2461	U.S. BANK	2527-T07293	2	920-139700-00	.00	8,360.00	8,360.00
08/23	08/18/2023	901098	2461	U.S. BANK	2527-T07293	3	930-139700-00	.00	8,360.00	8,360.00
Total CORE & MAIN LP:								.00		38,000.00
GEMPLER'S - DIV OF GHC SPECIALTY BRANDS										
08/23	08/18/2023	901098	2461	U.S. BANK	7559-070623	1	930-583400-30	.00	120.58	120.58
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								.00		120.58
HALLADA AUTOGROUP INC										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-44265	1	910-593300-30	.00	184.00	184.00
Total HALLADA AUTOGROUP INC:								.00		184.00
KELENY TOP SOIL INC										
08/23	08/18/2023	901098	2461	U.S. BANK	9533-22673	2	920-565200-30	.00	114.00	114.00
08/23	08/18/2023	901098	2461	U.S. BANK	9533-22673	3	910-556200-30	.00	114.00	114.00
Total KELENY TOP SOIL INC:								.00		228.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
KIMBALL MIDWEST										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-101263	1	910-556200-30	.00	553.30	553.30
08/23	08/18/2023	901098	2461	U.S. BANK	2527-101263	2	920-563200-30	.00	338.42	338.42
Total KIMBALL MIDWEST:								.00		891.72
LV LABORATORIES LLC										
08/23	08/18/2023	901098	2461	U.S. BANK	6161-1582	1	930-582710-30	.00	506.00	506.00
Total LV LABORATORIES LLC:								.00		506.00
MACQUEEN EQUIPMENT LLC										
08/23	08/18/2023	901098	2461	U.S. BANK	6161-P30362	1	930-583100-30	.00	3,225.54	3,225.54
Total MACQUEEN EQUIPMENT LLC:								.00		3,225.54
MADISON GAS & ELECTRIC										
08/23	08/18/2023	901098	2461	U.S. BANK	6917-840813	1	910-556200-30	.00	35.95	35.95
08/23	08/18/2023	901098	2461	U.S. BANK	6917-840813	2	920-564100-30	.00	107.96	107.96
08/23	08/18/2023	901098	2461	U.S. BANK	6917-840813	3	930-582100-20	.00	127.88	127.88
Total MADISON GAS & ELECTRIC:								.00		271.79
MITEL NETWORKS INC										
08/23	08/18/2023	901098	2461	U.S. BANK	6161-439998	1	930-585100-30	.00	371.52	371.52
Total MITEL NETWORKS INC:								.00		371.52
MOUNT HOREB AUTO SUPPLY INC										
08/23	08/18/2023	901098	2461	U.S. BANK	5459-577505	1	910-593300-30	.00	13.49	13.49
08/23	08/18/2023	901098	2461	U.S. BANK	6218-578562	1	910-593300-30	.00	25.98	25.98
08/23	08/18/2023	901098	2461	U.S. BANK	6417-577803	1	930-583200-30	.00	72.78	72.78
08/23	08/18/2023	901098	2461	U.S. BANK	8412-577662	1	920-562300-30	.00	7.96	7.96
Total MOUNT HOREB AUTO SUPPLY INC:								.00		120.21
MOUNT HOREB TELEPHONE CO										
08/23	08/18/2023	901098	2461	U.S. BANK	6917-105148	1	930-585100-30	.00	223.05	223.05

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total MOUNT HOREB TELEPHONE CO:							.00		223.05
NEWS PUBLISHING CO INC OF MT HOREB										
08/23	08/18/2023	901098	2461	U.S. BANK	6917-115039	5	910-110770-000	.00	40.80	40.80
	Total NEWS PUBLISHING CO INC OF MT HOREB:							.00		40.80
NORTHEAST WISCONSIN TECHNICAL COLLEGE										
08/23	08/18/2023	901098	2461	U.S. BANK	1609-73525	1	910-592610-33	.00	444.31	444.31
	Total NORTHEAST WISCONSIN TECHNICAL COLLEGE:							.00		444.31
PITNEY BOWES GLOBAL FINANCIAL SERVICES										
08/23	08/18/2023	901098	2461	U.S. BANK	6917-331769	2	910-592100-30	.00	94.70	94.70
08/23	08/18/2023	901098	2461	U.S. BANK	6917-331769	3	920-592100-30	.00	71.02	71.02
08/23	08/18/2023	901098	2461	U.S. BANK	6917-331769	4	930-585100-30	.00	71.02	71.02
	Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:							.00		236.74
PREMIER COOPERATIVE										
08/23	08/18/2023	901098	2461	U.S. BANK	5459-167730	1	910-592100-30	.00	44.99	44.99
08/23	08/18/2023	901098	2461	U.S. BANK	6218-167509	1	910-556200-30	.00	14.58	14.58
08/23	08/18/2023	901098	2461	U.S. BANK	6218-171288	1	910-556200-30	.00	8.99	8.99
08/23	08/18/2023	901098	2461	U.S. BANK	6417-071023	1	930-583400-30	.00	178.17	178.17
08/23	08/18/2023	901098	2461	U.S. BANK	7232-073123	1	930-582710-30	.00	22.90	22.90
08/23	08/18/2023	901098	2461	U.S. BANK	7232-080223	1	930-583400-30	.00	66.33	66.33
08/23	08/18/2023	901098	2461	U.S. BANK	7559-080123	1	930-583400-30	.00	21.45	21.45
08/23	08/18/2023	901098	2461	U.S. BANK	9037-167716	1	910-556200-30	.00	51.48	51.48
08/23	08/18/2023	901098	2461	U.S. BANK	9037-167723	1	910-556200-30	.00	39.99-	39.99-
08/23	08/18/2023	901098	2461	U.S. BANK	9037-170429	1	910-556200-30	.00	40.90	40.90
08/23	08/18/2023	901098	2461	U.S. BANK	9037-170429	2	920-562300-30	.00	16.07	16.07
08/23	08/18/2023	901098	2461	U.S. BANK	9037-170429	3	930-139700-00	.00	16.07	16.07
08/23	08/18/2023	901098	2461	U.S. BANK	9037-170460	1	910-556200-30	.00	1.83	1.83
08/23	08/18/2023	901098	2461	U.S. BANK	9037-170460	3	930-139700-00	.00	.72	.72
08/23	08/18/2023	901098	2461	U.S. BANK	9992-171421	1	910-556200-30	.00	14.88	14.88
	Total PREMIER COOPERATIVE:							.00		459.37

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
QUILL CORPORATION										
08/23	08/18/2023	901098	2461	U.S. BANK	6917-337071	1	910-592100-30	.00	39.98	39.98
08/23	08/18/2023	901098	2461	U.S. BANK	6917-337071	2	920-592100-30	.00	29.99	29.99
08/23	08/18/2023	901098	2461	U.S. BANK	6917-337071	3	930-585100-30	.00	29.99	29.99
Total QUILL CORPORATION:								.00		99.96
SCHAEFFER MANUFACTURING COMPANY										
08/23	08/18/2023	901098	2461	U.S. BANK	6161-AQ454	1	930-583300-30	.00	696.96	696.96
Total SCHAEFFER MANUFACTURING COMPANY:								.00		696.96
SYMDON MOTORS INC										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-1	1	910-593300-30	.00	97.90	97.90
Total SYMDON MOTORS INC:								.00		97.90
UNITED STATES CELLULAR CORPORATION										
08/23	08/18/2023	901098	2461	U.S. BANK	8251-058818	2	910-110790-000	.00	191.89	191.89
08/23	08/18/2023	901098	2461	U.S. BANK	8251-058818	3	920-110790-000	.00	64.06	64.06
08/23	08/18/2023	901098	2461	U.S. BANK	8251-058818	4	930-583100-30	.00	64.05	64.05
08/23	08/18/2023	901098	2461	U.S. BANK	8251-059469	1	920-592100-30	.00	40.00	40.00
Total UNITED STATES CELLULAR CORPORATION:								.00		360.00
USA BLUE BOOK										
08/23	08/18/2023	901098	2461	U.S. BANK	6161-70927	1	930-583300-30	.00	94.62	94.62
08/23	08/18/2023	901098	2461	U.S. BANK	6161-72372	1	930-583300-30	.00	306.52	306.52
Total USA BLUE BOOK:								.00		401.14
VIKING HARDWARE INC										
08/23	08/18/2023	901098	2461	U.S. BANK	8251-C99299	1	920-563200-30	.00	28.97	28.97
Total VIKING HARDWARE INC:								.00		28.97
W W GRAINGER INC										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-977363	1	910-556200-30	.00	48.80	48.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total W W GRAINGER INC:							.00		48.80
WISCO MEDIA GROUP LLC										
08/23	08/18/2023	901098	2461	U.S. BANK	2527-1070	1	910-114555-000	.00	1,500.00	1,500.00
	Total WISCO MEDIA GROUP LLC:							.00		1,500.00
WISCONSIN STATE LABORATORY OF HYGIENE										
08/23	08/18/2023	901098	2461	U.S. BANK	8251-747150	1	920-564100-30	.00	28.00	28.00
	Total WISCONSIN STATE LABORATORY OF HYGIENE:							.00		28.00
	Total 901098:							.00		51,282.23
	Grand Totals:							.00		51,282.23

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110770-000	40.80	.00	40.80
910-110790-000	191.89	.00	191.89
910-114555-000	1,500.00	.00	1,500.00
910-139700-000	21,280.00	.00	21,280.00
910-211100-000	39.99	27,105.34-	27,065.35-
910-556200-300	1,226.99	39.99-	1,187.00
910-592100-300	346.72	.00	346.72
910-592610-335	836.78	.00	836.78
910-593000-300	1,360.79	.00	1,360.79
910-593300-300	321.37	.00	321.37
920-110790-000	64.06	.00	64.06
920-139700-000	8,360.00	.00	8,360.00
920-211100-000	.00	9,421.48-	9,421.48-
920-562300-300	24.03	.00	24.03
920-563200-300	367.39	.00	367.39
920-564100-300	135.96	.00	135.96

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
920-565200-300	114.00	.00	114.00
920-592100-300	183.43	.00	183.43
920-593000-300	172.61	.00	172.61
930-139700-000	8,376.79	.00	8,376.79
930-211100-000	.00	14,795.40-	14,795.40-
930-582100-200	127.88	.00	127.88
930-582710-300	528.90	.00	528.90
930-583100-300	3,289.59	.00	3,289.59
930-583200-300	72.78	.00	72.78
930-583300-300	1,098.10	.00	1,098.10
930-583400-300	386.53	.00	386.53
930-585100-300	740.96	.00	740.96
930-585600-300	173.87	.00	173.87
Grand Totals:	51,362.21	51,362.21-	.00

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof

Report Criteria:

Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

M = Manual Check, V = Void Check

We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent
301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: August 2023

- 5 New Underground Services
- 5 Outages (1-Dump Truck, 1-Bad Transformer, 2-Squirrel, 1-Tree)
- There was an electrical lineman death in Wisconsin this month. We do not have any information on this at this time.
- Set a pole for MHTC as they continue their fiber upgrades in the area.
- Crew installed a primary extension for a customer.
- Crew did some major switching for ATC
- Trencher and Truck 21 are currently at Wisconsin Surplus waiting to be auctioned.
- Military Ridge Substation construction should begin this month barring any setbacks.
- SolSmart
- Jack Temby and Niki Erickson Award Winners! (picture of Jack required)

We are Publicly Owned and Operated

Mount Horeb Water Utility

Josh Hyndman
Water Superintendent
301 Blue Mounds St. Mt. Horeb, WI 53572
(608) 437-9437 or (608) 437-3084
Direct (608) 437-9431
Cell (262) 215-8723

In the month of August, we were busy with wrapping up water main valve exercising. Thank you to Shane Kahl for taking care of that for us. He has been working on updating the GIS system with the hot weather. Shane is also putting together a list of places we will have to visit to fix. This well be a few days to get them wrapped up with the number of ones that will need some attention. We will hopefully work with John to vac out the full valve boxes.

The water main is installed on South Road. There were a few little issues but otherwise things have move along smoothly. This should complete the water main work for the year. Rule will be going back once they are done and will be doing the punch list from last years water main work. There is a pretty good list of work for them to complete.

Well 4 booster motor had a couple of bearing go out in the motor itself. I am waiting to hear back about the motor being complete. Sounds like the cost will be around $3,000. Once that motor comes back to us it should be good for another long time. Thank you to the electric utility for helping us get that motor in and out of the building. Hopefully after this, well 4 will go back to being good.

We have been having problems with the chlorine pumps at all 4 wells. We are starting to get leaks on the pump heads themselves. I called about getting parts and the parts are almost $400 dollars each. A new pump is $650 ish, so after talking to Nic. We will be installing new pumps in all 4 wells. I am working with Martelle Water Treatment on getting the pumps and permits for the DNR because we are changing pump names. We will also be fixing a scale at Well 5 that hasn't been working for some time. I will be adding pumps to the 10-year capital budget.

We had the base station meter reading stop working at Tower 6. WPPI was resetting it daily to get it to work. We could have sent in the old box and had them check to see if they could fix it, but we would have had to read meters manually. It would have been gone for upwards of 3 months. So, after talking to Jordy and Nic we bought a new reading system. This is installed at tower 6. We did have some issues so lots of trouble shooting to get it fixed. I think we found it to be a bad GPS cable on the new unit. A new cable is ordered and should be shipped to me so I can get that fixed and back up and running as it should be. The GPS cable is how the electric readings are time stamped. Without it the readings are right but not as accurate as they should be.

The last 3 buildings have water services into the buildings in Sienna Hills. The new plumber there has been great about doing what we as the Water Utility have asked. So, hopefully this will continue.

Mount Horeb Wastewater

Monthly Report for August

Submitted to the Commission 9/6/2023

We have been working with Dane County on adaptive management. We are looking into putting in permanent vegetation on farm fields.

We have replaced 3 of the 4 water solenoids on the influent screen wash press.
The Vulcan step screen has new damage to the stainless steel lower lamellas. As the repair needs are increasing it is looking like a factory rebuild might be the best thing for this unit. We are waiting on a cost and lead time.

Bio P is struggling in the heat and we have increased the ferric chloride feed to keep phosphorus under the limit of 1.0 mg/l. Other than phosphorus the facility is working very well easily making all other limits.

A response to our DNR inspection was completed and sent to them. We are waiting to see if any items still need to be addressed.

The 4th Street lift station alarmed and would not run due to an issue with its PLC (Programmable Logic Controller). LW Allen came out and luckily had parts for the older PLC. We are looking into replacing several PLCs throughout the lift stations due to age.

The WPCF PLC that receives information from the lift station radio receiver for LS telemetry had a failure and needed to be replaced.

Brookwood LS Upgrade- We have been waiting on the ATS panel heater that has been several months out. The part will be installed September 18th and we should be able to close out the project fairly soon.

Monthly Wastewater Utility Operations Report

August 2023

Submitted to the Utility Commission Sept 6, 2023

The facility is running well however we are dealing with a BPR upset that requires ferric chloride.

Monthly average influent flow: 481,000 gpd Design average flow:790,000 gpd (2019)

Biological Oxygen Demand (5 day)

BOD5 Influent: **412** mg/l mo. average Daily maximum: **695** mg/l

Effluent: **<2** mg/l mo. average Daily maximum: **6** mg/l

Permit limit: 15 mg/l mo. average **Times exceeded 0**

Effluent mo. average lbs/day: <**11.8**

Permit limit: 112 lbs/day monthly average **Times exceeded 0**

Total Suspended Solids

TSS- Influent: **378** mg/l mo. average Daily maximum: **1013** mg/l

Effluent: **<2** mg/l mo. average Daily maximum: **4** mg/l

Permit limit: 15 mg/l mo. average **Times exceeded 0**

Effluent mo. average lb/day: **<9.0**

Permit limit: 112 lbs/day mo. average **Times exceeded 0**

Ammonia Nitrogen- Effluent monthly average: **<.11** mg/l

Permit limit: 1 mg/l monthly average **Times exceeded 0**

Total Phosphorus- Effluent monthly average: **.73** mg/l

Permit limit: 1.0 mg/l monthly average **Times exceeded 0**

Chloride- Effluent weekly average **360** mg/l (4 consecutive samples for the week)

Permit limit: 625 mg/l weekly average **Times exceeded 0**

Dissolved Oxygen- Effluent daily minimum: **7.63** mg/l

Permit limit: 6 mg/l daily minimum **Times exceeded 0**

Effluent Temperature deg F Daily Max **66.3** Daily Min **62.2**

Fecal Coliform- Effluent geometric mean monthly: 11 #/100ml

Permit limit: 400#/100ml

E-Coli- monthly average 75.8#/100ml **monthly maximum 259** #/100ml

Permit limit: 126#/100ml monthly average and 410#/100ml maximum.

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
September 12, 2023	

AGENDA ITEM # 4.e

Consider Reimbursement Request: Betsy Kluesner 502 Lake Street for Sewer Connection

BACKGROUND

Background on the request is provided in your packets from Kluesner as well as Water Superintendent Josh Hyndman and Waste Water Utility Superintendent John Klein. Essentially, the new home was connected to an old sewer lateral that was abandoned and capped before the sewer main, which caused a sewer backup into the property. The owner is requesting reimbursement for costs associated with reconnecting to the main. Connection of water and sewer laterals are historically the homeowners' cost and we do not believe our staff did anything wrong in this incident. It was an unfortunate situation where the owners contractor was not able to verify the sewer lateral was connected to the main.

RECOMMENDATION

ATTACHMENTS

1. letter and work order 86
2. 502 Lake Street 1
3. Hello Mr Nic Owen

Kluesner
502 Lake St
Mt Horeb WI 53572

7.30.22

Dear City of Mt Horeb

Attn: Water + Sewer Depts

I have purchased a city lot with an existing building on it at 502 Lake St. in Mt. Horeb

There is electrical in the bldg. But no water or sewer lines to the building.

Are you able to do this for me? (as we've decided where the utility and bathrooms will be going in)

~~Attn~~ The gas Company will do this for me - Do you use the same trench and if So - which one should be done first?

Please contact me @ 608 214-4898 Thank you! Betsy K

(86)

MT. HOREB WATER Acct No. 345 WORK ORDER

DATE 11-1-2022 BY Hyn Oman

WORK REQUIRED Bill Ron haag for service top at 502 Lake St

BILL OUT TO: RWH Plumbing

10851 Blue Mountain Ave Blue mounds WI 53517

No.	Material	Qty.	Cost
505	8" Dresser Coupling		
506	6" Dresser Coupling		
507	4" Dresser Coupling		
510	12" Repair Clamp		
511	10" Repair Clamp		
512	8" Repair Clamp		
513	6" Repair Clamp		
514	4" Repair Clamp		
521	10" D.I. Main		
522	8" D.I. Main		
523	6" D.I. Main		
524	4" D.I. Main		
527	3/4 x 1" Union Comp.		
531	1" Union Comp.		
533	3/4" Union Comp.		
536	1" Curb Stop Comp.		
539	3/4" Curb Stop Comp.		
540	2" Corp.		
542	1" Corp.	1	$72.36
543	3/4" Corp.		
547	1" Copper Tubing		
548	3/4" Copper Tubing		
549	Curb Box w/ Rod	1	$97.46
550	3' Value Box Riser		
551	Value Box Middle Ext.		

No.	Material	Qty.	Cost
552	Value Box Top Section		
553	Value Box Lid		
557	6" x 4" Smith Blair		

Hr.	Transportation	Hr.	Cost
	Pick-up	1	$20
	Backhoe		
	Other ( )		

Labor	Hrs.	Amount
Josh 22.05	1	$57
Total Labor		

Cost New Plant

Labor	$57	00
Material	$169	82
Transportation	$20	00
Total	$246	82

Installed Cost of Plant Removed

Signed _____ Manager

INV # 22-113

502 Lake Street

I was contacted by the owner of 504 Lake Street asking if there was water and sewer to Lot 7, or 502 Lake Street. They were looking to sell it, and wanted to know if there was water and sewer to the lot. We went over and ran a metal detector over the area and found what looked like an old water shut off. The old curb box was buried, so we dug down about two feet. The top was cut off, and so was the rod for the curb stop. We would not know if it was a water shut off or not unless we dug it up. At the time, the property was being bought by Andy Mlsna. I waited until Andy bought the property. Bo Shultz and myself dug the area that we thought was the water shut off. Once we reached the water shut off, it was buried in sand. We pulled off the old curb box and rod. We had a hard time moving the curb stop (main water shut off). Once we were able to get this to move or open up, we did not have any water. I called Andy to let him know that the water was shut off at the water main, and that we did not see any sewer and we were not looking for it. I told Andy that the water line would have to be tapped by a plumber, and the road cost would be his to cover. I said I did not know about the sewer. Andy asked where the water main was located and what the cost would be. I said the water main was about 4 feet in the road on the 502 side of the road. He would have to remove the curb and gutter to get to it, unless he was going to find a way to save the curb. Andy said "Okay, thank you for checking on that".

Fast forward, there was a letter mailed to the Village office dated 7/30/2022. This letter was sent from Betsy K. In her letter she says the electrical is on the building, but no water and sewer lines to the building. She asked if this is something that we're able to do for her, as they've decided where the utility and bathroom will be going in. She said the gas company will do this for her and wanted to know if we can go in the same trench, and if so, who will go in first. She asked me to contact her and provided her phone number.

I then called Betsy and talked to her on the phone and told her that she was responsible for the cost of putting in the new water line. The old water was shut off at some point, and it would be her cost to restore the water line to the building. Betsy asked about the sewer. I said I did not do anything with the sewer, and to contact John Klein, the Wastewater Superintendent. I did tell her at that time that I did know the Sewer Utility only owns the Sewer main in the middle of the road, and that she would be responsible for the sewer line from her home to where it makes the connection to the sewer main itself. I then explained that John would be able to explain this to her better, and to contact him. I gave Betsy the Sewer Plant phone number.

I know Betsy had asked several times about getting us as the utility to cover the cost for the water line or installing one with our building department. I told her that Andy Mlsna was aware that they would have to cover the cost of doing that water line install.

Ron Haag of RWH plumbing was the plumber on the job. I had been working a lot with Logan Rue, Ron, and Conner with the lead line replacements. Ron asked if I could do the tap for him. I said I would tap the water main for him, but I would have to bill them for it. I had a few other

water main taps that I was doing for the day and I would swing over and tap it for him when he was ready. Ron called about 10:30 am and stated that he would be ready about 11 am on November 1,2022. I was done with my first water main tap and headed over about 10:50 am. I tapped that water main for Ron, with a 1" corp. Ron bought the 1" Corp from us at the Utility. Ron also bought a curb box and rod from us. The total bill sent to Ron was for $246.82. The water work order number was 86.

I believe in April, Ron called and asked if I could stop out at 502 Lake Street for a sewer back up. I said I didn't have anything to do with the sewer, and he said that he had someone coming over from the sewer utility, but wanted to pick my brain on the sewer if I remember seeing it. I stopped over and Denver was there from the Wastewater department, and Dale and John were on their way over. I do not remember seeing any sewer where I tapped the water main for them. John, Dale, and Ron were all talking and I left.

In every conversation that I have had with Betsy, I have let her know that she is responsible for the full sewer line to where it connects to the sewer main. We as the water utility are responsible for the water main to the curb stop or main shut off in the yard. I also told Betsy that if there is a leak and I shut the curb stop off, and the leak noise stops, that it is her responsibility to find and fix the leak. I told her if that ever happened, we would do what we could to help her find the leak.

Hello Mr Nic Owen -

I built a small apartment inside of the garage at 502 Lake St Lot 7.

But, there was trouble hooking up to the sewer at the street.

Before purchasing this property the seller had the City dig and the City confirmed there was indeed a sewer and water pipe found at the curb.

After a few days of residing here, however, there was a backup. I am so thankful no sewer came backup, into the home. I called my plumber immediately. With the help of, RWH plumbing, Ron called the city for assistance and requested a camera be placed, which the city did that afternoon. And they found that the camera stopped in the middle of the street.

After digging to correct the problem, it was found that the city had capped off the sewer pipe in the middle of the street. But the strange part was - was that the City negligently left the original pipe which was capped off at the curb. And the plumber obviously thought it was hooked to the middle of the main street sewer pipe.

Once RWH Plumbing, Rue Excavating and Finks repair to correct this negligence - they sent me 3 bills - and suggested that I ask the city to assist me with the cost.

Therefore, I would like the City to pay for these invoices, please.

Please let me know how to proceed.

Thank you, Betsy Kluesner

GMorning Nic -

Question about August 8th meeting:

Do I need to attend?

And do I need to provide the extra cost of connecting to the sewer?

RWH Plumbing $1369.25

Rue Excavating $1313.45

Fink's $700.00

Thank you, Kluesners

Good Morning Mr John Klein:

Thank you for the reply; even though it's not what I wanted to hear.

But I need be satisfied and "very" happy and thankful Ron Haag and his grandson was able to find the lateral break and connect to the main.

I will pay RWHaag Plumbing for their extra services. He and his grandson have been great and so helpful.

Thank you too, for your presence and checking the wastewater piping under/up and down Lake street.

I am so thankful for the help (and that it didn't come up into the house).
Have a good weekend - Sincerely, Betsy Kluesner

On Thursday, May 11, 2023, 04:30:00 PM CDT, John Klein
wrote:

Ms. Kluesner,
I have discussed this with Nic Owen our Village Administrator. The wastewater utility is responsible for the sewer mains in the streets and not for individual sewer laterals which are owned by the homeowner. We have no idea who originally found or caused the damaged lateral and capped it. We do not know if the homeowner at the time was notified or if they agreed to this thinking the line would never be used. Connecting to an older cast iron lateral always has some risks especially without fully testing or televising it. I was happy to see the plumber run a snake all the way to the main and then we followed with dye testing to know it now properly runs into the main. I am sorry for all the expense and frustration this has caused you. If you would like to attend the next Utility Commission meeting on June 13th at 7:00pm there is an open spot for public input or you could contact the Village Hall and be put on the agenda that night.

Please feel free to call me if you have any questions.

Sincerely,
John

John Klein
Wastewater Superintendent
Village of Mount Horeb

From: Betsy Kluesner
Sent: Thursday, May 11, 2023 2:51 PM
To: John Klein
Cc: Larry Kluesner
Subject: City Waste Pipe Repair - at 502 Lake St, Mt Horeb

Hello Mr John Klein,
I am the owner of 502 Lake St - where they had an issue last week-- finding a broken waste water line in the middle of the road.
I believe you and another employee may have been out there observing the plumber.

Ron Haag the plumber has invoiced me for the work - replacement of the city main waste line.

And, now I would like to ask, nicely, that the city assist me in paying for this bill (seet below)

I would like some assistance by the city to pay for this bill.

The waste water pipe should have been fixed not cut off and capped off in the middle of the road.

Whom may I speak with regarding this, please?

I will be awaiting your reply. Thank you so very much
Sincerely, Betsy Kluesner