



## VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

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### **PARKS, RECREATION, AND FORESTRY COMMISSION AGENDA**

**Tuesday, September 26, 2023 at 5:00 PM**

Municipal Building Board Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to order
- 2) Roll call
- 3) Consent agenda
  - a. Consideration of August 22, 2023 meeting minutes
- 4) Agenda items
  - a. Discussion on solar potential at parks with guest speaker Jackie Harrison-Jewell from Couillard Solar Foundation
  - b. Discussion on Grandma Foster Park
  - c. Discussion on batting cages at Grundahl Park
  - d. Recreation Director's Report
  - e. Public Services Director's Report
- 5) Future agenda items
- 6) Set next meeting date and time
- 7) Meeting adjournment

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



## AGENDA ITEM REPORT

### MEETING DATE

September 26, 2023

### PREPARED BY

### AGENDA ITEM # 3.a

Consideration of August 22, 2023 meeting minutes

### BACKGROUND

### RECOMMENDATION

### ATTACHMENTS

1. prf minutes 8.22.23

## **MINUTES**

### **PARKS, RECREATION AND FORESTRY COMMISSION**

**August 22, 2023, 5:30 PM, Municipal Building Third Floor Conference Room**

**PRESENT:** Halverson, White, Adler, Webber, Hogseth

**ABSENT:** Honore

**OTHERS PRESENT:** Dudley, Gorman, Owen – Village of Mount Horeb

#### **Consider minutes of the July 25, 2023 meeting.**

Adler moved; White seconded to approve the minutes of the July 25, 2023 meeting. Motion carried.

#### **Consider draft master plans from MSA for Grandma Foster parks**

Gorman stated that the current playground equipment at Foster Park is about 30 years old and is the oldest equipment in the Village. He would like to see the equipment replaced within the next two years. White said he had talks today with the owner of the parcels to the south of the park and they were in discussions with the heirs of Grandma Foster on selling the land and a possible donation to the Village. Owen said that WEDC has vibrant spaces grants that may be applicable to improvements at Foster Park.

Adler made a motion to table the discussion pending more information about the land to the south of the park. Webber seconded. Motion carried.

#### **Tennis/Pickleball Court Update**

Gorman said almost everything is done except the path from the courts to the street, color coating and nets. The color coating is scheduled for the second week of September, so he is hopeful that the courts will be playable by late September.

#### **Consider setting aside funds for future park development /acquisition**

Halverson recommended tabling this item since there is still no outcome on the purchase of the Lukken property.

#### **Recreation Director's Report**

Dudley reviewed her report.

#### **Public Services Director's Report**

Gorman reviewed his report.

#### **Future agenda items**

Grandma Foster Park plan; solar canopies at parks

#### **Set next meeting date and time**

September 26, 2023 at 5:30 pm

#### **Adjourn**

White moved, Webber seconded to adjourn at 6:04 pm. Motion carried.

Minutes prepared by Jeff Gorman, Public Services Director

DRAFT



# Village of Mount Horeb

## Recreation Department

105 North Grove Street  
Mount Horeb, WI 53572

Phone (608) 437-3400 | Email: jill.dudley@mounthorebwi.info

### PARKS, RECREATION, AND FORESTRY COMMISSION

September 26, 2023

#### Recreation Director's Report

1. September Program Numbers:

| <u>Program Name</u>               | <u>2023 Participant Numbers</u> | <u>2022 Participant Numbers</u> |
|-----------------------------------|---------------------------------|---------------------------------|
| After School Art Class (sess. 1)  | 12                              | 20                              |
| Balley Joy                        | 13                              | N/A (new program)               |
| Ballroom Dance                    | 0 (cancelled - low enrollment)  | 13                              |
| Bitty Basketball                  | 33                              | 37                              |
| Coed Volleyball (fall)            | 30                              | 30                              |
| Kids Garage Sale                  | 18                              | 12                              |
| Little Folk Art Classes           | 0 (cancelled - low enrollment)  | N/A (new program)               |
| Little Star Kickers Soccer (fall) | 68                              | 63                              |
| Martial Arts (fall session 1)     | 21                              | 22                              |
| Yoga/Meditation for Tweens        | 15                              | N/A (new program)               |
| Strength Fusion (fall)            | 38                              | 30                              |
| Tae Kwon Do (fall session 1)      | 0 (cancelled - low enrollment)  | 20                              |
| Total Body Fitness                | 16                              | 14                              |

- Upcoming October Programs: Ballroom Dance (sess. 2), After School Art Class (sess. 2), Babysitting Class, Basketball Camp (YEL!), Bricktopia Catapults (YEL!), Coding for Kids (YEL!), Exploring Clay, Pottery Classes, Mad Scientist Training Academy (YEL!), Martial Arts (fall sess. 2), Painting Class, and Toddler Folk Art.
- I will be attending a WPRA region meeting in Lake Mills on Thursday, September 21<sup>st</sup>.
- I spoke with Rachel at the Chamber and it sounds like everything went well with the Brew Fest being on top of the hill at Grundahl Park. We were able to use our flag football field for games and it was nice not having to deal with field maintenance. Rachel said they will continue to use the location on top of the hill.
- I am currently working on our 2023-2024 winter/spring activity guide.
- I have created a Community Center rental policies/procedures manual, so customers know what is expected when renting a space. We have been getting more rentals at the Community Center, so I wanted customers to have access to specific information they need to know.
- Megan is working on securing volunteers and vendors for our Creepy Crawl event that is coming up on October 26<sup>th</sup>.
- So far this year, we have had a total of 85 park shelter rentals.



# Village of Mount Horeb

## Public Services Department

138 E Main St  
Mount Horeb, WI 53572  
Phone (608) 437-3351/Fax (608) 437-3190  
[www.mounthorebwi.info](http://www.mounthorebwi.info)

### Parks, Recreation and Forestry Commission

September 26, 2023

### Public Services Director's Report

1. Tennis Court Update from Fred: *"Holbrook lost at least 2 weeks at Southwest HS in Green Bay due to a manufacturing problem on a membrane system and some weather. We had to get the manufacturer on site and make some adjustments on the fly, add additional materials etc, all of which cost him tremendous amount of time. Not anything Holbrook caused, he even brought in another contractor to help with manpower to speed things up, but the end results is it shifted all of his work 2 -3 weeks."*  
According to Parisi, the courts should be completed late September or first week of October.
2. Waltz playground update: Our crew removed the old playground equipment and excavated the site to a depth of 12". The playground installers were delayed on another project and plan to start the Waltz installation the week of October 2.
3. Slater Diederich is attending a meeting in Fitchburg on September 19 to discuss the Spongy Moth outbreak and management options, including a field tour.
4. We are renting a stump grinder the week of September 25 and will be grinding 38 stumps. In October, we will start digging and backfilling tree planting holes for our fall planting season. We will be planting 35 trees this fall.
5. I have hired Midwest Athletic Fields to perform infield renovation at Grundahl Park. They will be edging the arc to remove the lip, adding 92 tons of infield material, laser grading and compacting, installing new base anchors, new pitching rubber and home plate. They will likely be starting on September 25, weather permitting.
6. Our crew is in the process of replacing the decking on the bridge at the aquatic center between the plunge pool and wading pool. We removed the old deck boards and added some additional joists for support. By the time this meeting takes place, we should have all the new PVC Azek deck boards installed. We are leaving the railings in place and will be staining them to match the deck boards.