VILLAGE OF MOUNT HOREB
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UTILITY COMMISSION AGENDA
Tuesday, September 12, 2023 at 7:00 PM

MEETING MINUTES

1) Call to order
The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.
Chairman Temby called the meeting to order at 6:59 PM. Present were Glover, Scott, Halverson, and McNall. White and Vierima were absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, Finance Director/Treasurer Denise Schwenn and Village Clerk/Utility Manager Alyssa Gaffney were also present.

2) Public Comments – non-agenda items
None.

3) Consent Agenda

a. Consideration of August 8, 2023 Meeting Minutes
McNall moved, Glover seconded to approve the minutes of the August 8, 2023 meeting minutes as presented, carried by voice vote.

4) Agenda Items

a. Consider Bank Account Information & Check Registers for August 2023
The voucher check reports and bank account information were reviewed. Glover moved, Halverson seconded to approve the vouchers and bank account information for August, as presented, carried by voice vote.

b. Electric Department Report
Schmitz reviewed the monthly report. Schmitz presented Chairman Temby with an award sponsored by MEUW in appreciation of 40 years of service on the Utility Commission.

c. Water Superintendent Report
Hyndman reviewed the monthly report.

d. Wastewater Superintendent Report
Klein reviewed the monthly report. Klein also requested committee approval to add the replacement of 5 PLC over the next 2.5 years into his

budget planning. Request for adding to budget planning was discussed and approved unanimously.

e. Consider Reimbursement Request: Betsy Kluesner 502 Lake Street for Sewer Connection

   Administrator Owen provided background on the request. McNall moved to authorize a $500 credit on Kluesner's future utility bills in lieu of full payment requested. Scott seconded to approve, as stated, carried by voice vote.

5) Meeting adjournment.

   There being no further business before the Commission, Glover moved, McNall seconded to adjourn the meeting at 7:33 pm, carried by voice vote.

   Minutes by Denise Schwenn, Finance Director/Treasurer