

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
February 14, 2023**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

- 1. Call to Order/Roll Call:** Chairman Temby called the meeting to order at 7:00 pm. Present were Halverson, Glover, McNall, Czyzewski, Temby, Lyle and Vierima. No members were absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Waste Superintendent Josh Hyndman and Finance Director/Treasurer Joan Stuessy were also present.
- 2. Public Comments:** None
- 3. Consent Agenda-Minutes:** Czyzewski moved, McNall seconded to approve the minutes of the January 10, 2023 meeting, carried by voice vote.
- 4. Agenda Items:**
 - a. **Consider award of Contract 23-100: Water Service Replacements**
Two bids for the watermain replacement project along Main Street were received. The low bidder was Rule Construction at \$525,920. The engineer's estimate was \$450,000. Discussion surrounded that even though this is higher than the estimate, staff recommends proceeding as this project will eliminate nearly all the remaining lead service lines in the Village and will allow the Village to utilize the remainder of the lead line replacement grant received from the Wisconsin DNR. McNall moved, Glover seconded to approve the Contract 23-100 for the water service replacement project to Rule Construction, carried by voice vote.
 - b. **Consider bank account information and check registers for January 2023**
The voucher check report and bank account information were reviewed. Glover moved, Lyle seconded to approve the vouchers and bank account information for January 2023, as presented, carried by voice vote.
 - c. **Electric Department Report:** Schmitz reviewed the monthly report. Also, recent outages were discussed and potential for increased communications to the public regarding status of outages.
 - d. **Water Superintendent Report:** Hyndman reviewed the monthly report.
 - e. **Wastewater Superintendent Report:** Klein reviewed the monthly report.
- 5. Meeting Adjournment:** There being no further business before the Commission, Glover moved, Czyzewski seconded to adjourn the meeting at 7:30 pm, carried by voice vote.

Minutes by Joan Stuessy, Finance Director/Treasurer