

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
July 11, 2023**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

- 1. Call to Order/Roll Call:** Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Temby, White, Scott, Halverson, and McNall. Vierima was absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman and Finance Director/Treasurer Joan Stuessy were also present. A guest presenting items was Jake Oelke of WPPI.
- 2. Public Comments:** None
- 3. Consent Agenda-Minutes:** Scott noticed a correction in the June 13, 2023 meeting minutes. Josh Hyndman's title was incorrect. "Waste" Superintendent should be corrected to "Water." White moved, Glover seconded to approve the minutes of the June 13, 2023 meeting with this correction, carried by voice vote.
- 4. Agenda Items:**
 - a. WPPI Presentation: "Leading with Purpose"**

Jake Oelke of WPPI discussed his presentation on "Updates for WPPI Energy Member Governing bodies. Temby thanked Jake for the presentation and mentioned this was a good decision to join WPPI. It also was a great opportunity to learn more about WPPI for the new Utility Commission members.
 - b. Discussion about Borrowing Funds/Need for Water Utility**

Stuessy discussed this item and referenced the handout provided by Baird. Kevin Mullen of Baird could not attend. A draft plan and timeline was discussed for the borrowing. Glover moved, McNall seconded to approve proceeding with the debt offering, carried by voice vote.
 - c. Consider bank account information and check registers for June 2023**

The voucher check report and bank account information were reviewed. Halverson moved, McNall seconded to approve the vouchers and bank account information for June 2023, as presented, carried by voice vote.
 - d. Electric Department Report:** Schmitz reviewed the monthly reports for June

- e. **Review Five Year Capital Projects Plan for Electric Utility** Jordan Schmitz discussed the five-year capital project plan for the Electric Utility for informational purposes.
- f. **Water Superintendent Report**: Hyndman reviewed the monthly reports for June.
- g. **Review Five Year Capital Projects Plan for Water Utility** Josh Hyndman discussed the five-year capital project plan for the Water Utility for informational purposes.
- h. **Wastewater Superintendent Report**: Klein reviewed the monthly reports for June.
- i. **Review Five Year Capital Projects Plan for Wastewater Utility** John Klein discussed the five-year capital project plan for the Wastewater Utility for informational purposes.

5. Meeting Adjournment: There being no further business before the Commission, Glover moved, McNall seconded to adjourn the meeting at 8:28 pm, carried by voice vote.

Minutes by Joan Stuessy, Finance Director/Treasurer