



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA Tuesday, November 14, 2023 at 7:00 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

- 1) Call to order
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
 - a. Consideration of October 10, 2023 Meeting Minutes
- 4) Agenda Items
 - a. Election of Officers
 - b. Consider Reimbursement Request: Ellefson Construction, Sewer Fees at 901 Brookview Trail
 - c. Consider Bank Account Information & Check Registers for month year
 - d. Electric Department report
 - e. Water Superintendent report
 - f. Wastewater Superintendent report-John
- 5) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA Tuesday, October 10, 2023 at 7:00 PM

DRAFT MEETING MINUTES

- 1) Call to order
 - a. Pledge of Allegiance
 - b. Roll Call

Chairman Temby called the meeting to order at 6:59 pm. Present were Glover, McNall, Vierima, White and Scott. Halverson was absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, Finance Director/Treasurer Denise Schwenn were also present.
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
 - a. Consideration of September 12, 2023 Meeting Minutes

McNall moved, Glover seconded to approve the minutes of the September 12, 2023 meeting, carried by voice vote.
- 4) Agenda Items
 - a. Consider Bank Account Information & Check Registers for month year
The voucher check report and bank account information were reviewed. Glover moved, White seconded to approve the vouchers and bank account information for September, as presented, carried by voice vote.

***NOTE: Following this item, Administrator Owen suggested the agenda order be adjusted to address agenda item 4.e. ahead of the Department reports and and item 4.f, out of courtesy to visiting resident, Mitch Weckerly who was present at this meeting. Chairman Temby asked for objections; there were none.**
 - e. Consider Request for Reimbursement for Water Damage from a broken fire hydrant: Mitch Weckerly, 620 Stonefield Way

Village resident Mitch Weckerly was present and presented verbal comments supporting his submitted request for reimbursement for water damage expenses. After a lengthy discussion which included Weckerly, Hyndman, and Utility Commission members, Glover moved, Scott seconded to approve a \$500 goodwill payment to Weckerly, acknowledging no liability on behalf of the Village of Mount Horeb. Motion carried, 4:2, with Vierima and McNall opposed.

- b. Electric Department report
Schmitz reviewed the monthly report.
- c. Water Superintendent report
Hyndman reviewed the monthly report.
- d. Wastewater Superintendent report-John
Klein reviewed the monthly report.
- f. Consider Awarding Commitment to Community Grants
Seven grant applications were considered. Vierima moved, Glover seconded to select three \$500 grant recipients: MOHOP, LLC (Mount Horeb Pickleball), Trollway Diabetes, Inc., and PFLAG Mount Horeb; carried by voice vote.

5) Meeting adjournment.

There being no further business before the Commission, Vierima moved, White seconded to adjourn the meeting at 7:54 pm, carried by voice vote.

Minutes by Denise Schwenn, Finance Director/Treasurer



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
November 14, 2023	
AGENDA ITEM # 4.a	
Election of Officers	
BACKGROUND	
RECOMMENDATION	
ATTACHMENTS	
None	



AGENDA ITEM REPORT

MEETING DATE

November 14, 2023

PREPARED BY

AGENDA ITEM # 4.b

Consider Reimbursement Request: Ellefson Construction, Sewer Fees at 901 Brookview Trail

BACKGROUND

Please add the following item to next week's Utility Commission Agenda: "Consider Reimbursement Request: Ellefson Construction, Sewer Fees at 901 Brookview Trl." I have also attached a spreadsheet I had sent to Tom Ellefson of the breakdown of fees that he is asking to be reimbursed for. Since he is wanting this to be treated as irrigation usage instead of water (since sewer fees are not charged on irrigation usage), the water usage would be charged at the irrigation rate. Josh also sent Nic some background on this request. Tom used 145,811 gallons for outdoor watering during the month of August at a new construction, and did not have an irrigation meter installed. --A Gaffney email 11/08/2023

RECOMMENDATION

ATTACHMENTS

1. Ellefson Sewer fees waiver request

Ellefson Construction- 5646-15
901 Brookview Trl

Billed-Detail

Electric Charges	\$58.35
Public Benefits/CTC	\$0.66
Water	\$459.51
Fire Protection	\$8.21
Sewer	<u>\$1,698.93</u>
Total	\$2,225.66

Request to be billed

Electric Charges	\$58.35	
Public Benefits/CTC	\$0.66	
Irrigation	\$1,166.49	145811 gals-charge at irrigation rate instead of water rate (8.00 per 1000 gals)
Water	\$7.50	Meter Charge
Fire Protection	\$8.21	
Sewer	<u>\$0.00</u>	Waive sewer fees
Total	\$1,241.21	

Difference/Refund **-\$984.45**

MOUNT HOREB UTILITIES

FOR THE MONTH ENDING 10/31/2023

Checking Account Information

Transfers In/(Out):

Sales Tax Payment	\$ (34,675.76)
Transfer from Village - sales tax	\$ 69.41
WPPI Monthly Payment	\$ (459,807.95)
Transfer to Village - Vouchers	\$ (175,583.20)
Transfer to Village - Payroll	\$ (134,102.58)
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	\$ -
Transfer to Special Funds	\$ -
WDOR License fee assessment	\$ -

Checking Account Balance*

Electric Utility	674,791.62
Water Utility	(2,181,615.87)
Sewer Utility	2,124,719.10
Total Checking Account Balance	617,894.85

Special Funds Account Information

Special Funds Account Balance*

Electric Utility-General	(2,016,535.97)
Electric Utility-Special Redemption Fund	4,509,983.02
Electric Utility-Depreciation Reserve Fund	2,518,150.42
Electric Utility-Debt Service Reserve Fund	-
Electric Utility Balance	\$ 5,011,597.47

Water Utility-General	4,106,612.35
Water Utility-Special Redemption Fund	84,874.63
Water Utility-Verizon Security Deposit	13,736.16
Water Utility-Depreciation Reserve Fund	332,040.05
Water Utility-Debt Service Reserve Fund	186,463.92
Water Utility Balance	\$ 4,723,727.11

Sewer Utility-General	(2,063,242.34)
Sewer Utility-Special Redemption Fund	718,365.64
Sewer Utility-Replacement Fund	1,170,280.28
Sewer Utility-Depreciation Reserve Fund	993,698.81
Sewer Utility Balance	\$ 819,102.39

Total Special Funds Investment Account

W/T Bond payments	\$ 222,928.89
Transfer to Village-PILOT/WWTP/Other	\$ -
Transfer from Village -	\$ -
Bond Issuance, Waterworks System Revenue Bond	\$ -
*Preliminary	

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
134137										
10/23	10/05/2023	134137	5651	CENEX FLEETCARD-(UTILITIES	274108CL	1	920-593300-30	.00	248.78	248.78
10/23	10/05/2023	134137	5651	CENEX FLEETCARD-(UTILITIES	274108CL	2	910-593300-30	.00	1,069.40	1,069.40
Total 134137:								.00		1,318.18
134138										
10/23	10/05/2023	134138	5652	CENEX FLEETCARD-(WASTE	274109CL	1	930-582800-30	.00	517.57	517.57
Total 134138:								.00		517.57
134141										
10/23	10/05/2023	134141	11530	ELECTRO TECH, INC - MADISO	M413995	1	920-562300-30	.00	2,342.22	2,342.22
Total 134141:								.00		2,342.22
134143										
10/23	10/05/2023	134143	13855	FINK'S PAVING & EXCAVATING I	4644	1	930-583100-30	.00	23.28	23.28
10/23	10/05/2023	134143	13855	FINK'S PAVING & EXCAVATING I	4673	1	930-583100-30	.00	700.00	700.00
Total 134143:								.00		723.28
134149										
10/23	10/05/2023	134149	96338	SEAN MULLARKEY	2023-10	1	910-223200-00	.00	574.00	574.00
Total 134149:								.00		574.00
134151										
10/23	10/05/2023	134151	484	STATEWIDE ENERGY EFFICIEN	2023-09	1	910-225300-00	.00	3,351.49	3,351.49
Total 134151:								.00		3,351.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
134154										
10/23	10/12/2023	134154	6641	COMPUTER & NETWORKING S	7606	1	930-139200-00	.00	8,286.41	8,286.41
Total 134154:								.00	8,286.41	
134156										
10/23	10/12/2023	134156	31268	MARTELLE WATER TREATMEN	25936	1	920-563100-30	.00	4,474.28	4,474.28
Total 134156:								.00	4,474.28	
134158										
10/23	10/12/2023	134158	33130	MOUNT HOREB UTILITIES	2023-10 UTI	1	910-556200-30	.00	187.50	187.50
10/23	10/12/2023	134158	33130	MOUNT HOREB UTILITIES	2023-10 UTI	2	920-562200-20	.00	10,232.44	10,232.44
10/23	10/12/2023	134158	33130	MOUNT HOREB UTILITIES	2023-10 UTI	3	930-582100-20	.00	11,811.34	11,811.34
Total 134158:								.00	22,231.28	
134160										
10/23	10/12/2023	134160	41010	PUBLIC SERVICE COMMISSION	RA24-I-0393	1	910-593000-30	.00	6,153.42	6,153.42
10/23	10/12/2023	134160	41010	PUBLIC SERVICE COMMISSION	RA24-I-0395	1	920-540830-53	.00	1,127.74	1,127.74
Total 134160:								.00	7,281.16	
134162										
10/23	10/12/2023	134162	57689	WESTRUM LEAK DETECTION I	5590	1	920-565100-30	.00	4,500.00	4,500.00
Total 134162:								.00	4,500.00	
134168										
10/23	10/19/2023	134168	2852	ENVIRONMENTAL SYSTEMS RE	94578346	1	910-110790-000	.00	3,025.00	3,025.00
Total 134168:								.00	3,025.00	
134170										
10/23	10/19/2023	134170	2911	FAHRNER ASPHALT SEALERS L	8300017085	1	930-583400-30	.00	800.00	800.00
Total 134170:								.00	800.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
134171										
10/23	10/19/2023	134171	13855	FINK'S PAVING & EXCAVATING I	4747	1	930-583100-30	.00	450.00	450.00
Total 134171:								.00		450.00
134172										
10/23	10/19/2023	134172	96091	GS Plant Optics LLC	26080	1	930-583300-30	.00	1,200.00	1,200.00
Total 134172:								.00		1,200.00
134175										
10/23	10/19/2023	134175	96344	MITCHELL OR KRISTIN WECKE	2023-10-16	1	920-592500-51	.00	500.00	500.00
Total 134175:								.00		500.00
134178										
10/23	10/19/2023	134178	96342	VULCAN INDUSTRIES INC	23467-17950	1	930-583300-30	.00	5,409.41	5,409.41
Total 134178:								.00		5,409.41
134187										
10/23	10/26/2023	134187	7849	DANE COUNTY TREASURER	0606151803	1	910-554600-20	.00	10.36	10.36
10/23	10/26/2023	134187	7849	DANE COUNTY TREASURER	0606151803	1	910-554600-20	.00	10.36-	10.36- V
Total 134187:								.00		.00
134189										
10/23	10/26/2023	134189	13855	FINK'S PAVING & EXCAVATING I	4758	1	920-565200-30	.00	1,800.00	1,800.00
Total 134189:								.00		1,800.00
134190										
10/23	10/26/2023	134190	948	GS SYSTEMS INC	Q27651	1	920-592100-30	.00	930.00	930.00
Total 134190:								.00		930.00
134196										
10/23	10/26/2023	134196	31268	MARTELLE WATER TREATMEN	25977	1	920-563200-30	.00	8,193.00	8,193.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134196:								.00		8,193.00
134198										
10/23	10/26/2023	134198	96356	MOHOP LLC	2023-10	1	910-114555-000	.00	500.00	500.00
Total 134198:								.00		500.00
134199										
10/23	10/26/2023	134199	96357	PFLAG MOUNT HOREB	2023-10	1	910-114555-000	.00	500.00	500.00
Total 134199:								.00		500.00
134206										
10/23	10/26/2023	134206	96275	TATMAN ACQUISITION CORPO	223-5228-X1	1	910-110770-000	.00	7,265.00	7,265.00
10/23	10/26/2023	134206	96275	TATMAN ACQUISITION CORPO	5228-109	1	910-110770-000	.00	15,623.00	15,623.00
10/23	10/26/2023	134206	96275	TATMAN ACQUISITION CORPO	5228-110	1	910-110770-000	.00	27,807.00	27,807.00
10/23	10/26/2023	134206	96275	TATMAN ACQUISITION CORPO	5228-111	1	910-110770-000	.00	23,424.00	23,424.00
Total 134206:								.00		74,119.00
134208										
10/23	10/26/2023	134208	96355	TROLLWAY DIABETES INC	2023-10	1	910-114555-000	.00	500.00	500.00
Total 134208:								.00		500.00
901153										
10/23	10/05/2023	901153	3099	CLASSY CLEANERS	1871	1	910-593000-30	.00	138.40	138.40
10/23	10/05/2023	901153	3099	CLASSY CLEANERS	1871	2	920-593000-30	.00	34.60	34.60
Total 901153:								.00		173.00
901157										
10/23	10/05/2023	901157	31623	ICS MEDICAL ANSWERING SER	2310000471	1	910-592100-30	.00	116.70	116.70
10/23	10/05/2023	901157	31623	ICS MEDICAL ANSWERING SER	2310000471	2	920-592100-30	.00	87.52	87.52
10/23	10/05/2023	901157	31623	ICS MEDICAL ANSWERING SER	2310000471	3	930-585100-30	.00	87.52	87.52
10/23	10/05/2023	901157	31623	ICS MEDICAL ANSWERING SER	2310000481	1	910-592100-30	.00	76.21	76.21
10/23	10/05/2023	901157	31623	ICS MEDICAL ANSWERING SER	2310000481	2	920-592100-30	.00	57.17	57.17
10/23	10/05/2023	901157	31623	ICS MEDICAL ANSWERING SER	2310000481	3	930-585100-30	.00	57.17	57.17

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 901157:								.00		482.29
901169										
10/23	10/12/2023	901169	40447	POMP'S TIRE SERVICE INC	1520051743	1	930-582800-30	.00	932.94	932.94
Total 901169:								.00		932.94
901176										
10/23	10/19/2023	901176	95949	SJ ELECTRIC SYSTEMS LLC	CD99499171	1	930-583300-30	.00	2,678.24	2,678.24
Total 901176:								.00		2,678.24
901177										
10/23	10/19/2023	901177	48768	STRAND ASSOCIATES INC	0202598	1	930-583300-30	.00	1,984.86	1,984.86
10/23	10/19/2023	901177	48768	STRAND ASSOCIATES INC	0202599	1	920-562300-30	.00	111.29	111.29
Total 901177:								.00		2,096.15
901180										
10/23	10/26/2023	901180	1137	INFOSEND INC	248524	1	910-114555-000	.00	252.40	252.40
10/23	10/26/2023	901180	1137	INFOSEND INC	248524	2	910-592300-20	.00	781.54	781.54
10/23	10/26/2023	901180	1137	INFOSEND INC	248524	3	920-592300-20	.00	586.16	586.16
10/23	10/26/2023	901180	1137	INFOSEND INC	248524	4	930-585200-20	.00	586.16	586.16
Total 901180:								.00		2,206.26
901185										
10/23	10/26/2023	901185	3001	TRINDOR LLC	2023-10	1	910-223200-00	.00	59.61	59.61
10/23	10/26/2023	901185	3001	TRINDOR LLC	2023-10	1	910-223200-00	.00	59.61-	59.61- V
Total 901185:								.00		.00
901187										
10/23	10/26/2023	901187	58071	WI DEPT OF REVENUE	2023-10-24	1	910-224100-00	.00	34,675.76	34,675.76
Total 901187:								.00		34,675.76

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Grand Totals:								.00		196,770.92

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110770-000	74,119.00	.00	74,119.00
910-110790-000	3,025.00	.00	3,025.00
910-114555-000	1,752.40	.00	1,752.40
910-211100-000	69.97	126,090.79-	126,020.82-
910-223200-000	633.61	59.61-	574.00
910-224100-000	34,675.76	.00	34,675.76
910-225300-000	3,351.49	.00	3,351.49
910-554600-200	10.36	10.36-	.00
910-556200-300	187.50	.00	187.50
910-592100-300	192.91	.00	192.91
910-592300-200	781.54	.00	781.54
910-593000-300	6,291.82	.00	6,291.82
910-593300-300	1,069.40	.00	1,069.40
920-211100-000	.00	35,225.20-	35,225.20-
920-540830-536	1,127.74	.00	1,127.74
920-562200-200	10,232.44	.00	10,232.44
920-562300-300	2,453.51	.00	2,453.51
920-563100-300	4,474.28	.00	4,474.28
920-563200-300	8,193.00	.00	8,193.00
920-565100-300	4,500.00	.00	4,500.00
920-565200-300	1,800.00	.00	1,800.00
920-592100-300	1,074.69	.00	1,074.69
920-592300-200	586.16	.00	586.16
920-592500-510	500.00	.00	500.00
920-593000-300	34.60	.00	34.60
920-593300-300	248.78	.00	248.78
930-139200-000	8,286.41	.00	8,286.41
930-211100-000	.00	35,524.90-	35,524.90-
930-582100-200	11,811.34	.00	11,811.34
930-582800-300	1,450.51	.00	1,450.51
930-583100-300	1,173.28	.00	1,173.28

GL Account	Debit	Credit	Proof
930-583300-300	11,272.51	.00	11,272.51
930-583400-300	800.00	.00	800.00
930-585100-300	144.69	.00	144.69
930-585200-200	586.16	.00	586.16
Grand Totals:	196,910.86	196,910.86-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

Report Criteria:

Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
901182										
ARAMARK UNIFORM & CAREER APPAREL LLC										
10/23	10/17/2023	901182	2461	U.S. BANK	2527-614023	1	910-593000-30	.00	72.95	72.95
10/23	10/17/2023	901182	2461	U.S. BANK	2527-614023	2	920-593000-30	.00	210.25	210.25
10/23	10/17/2023	901182	2461	U.S. BANK	6917-614022	1	930-585600-30	.00	226.57	226.57
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								.00	509.77	
AUTO VALUE - MOUNT HOREB										
10/23	10/17/2023	901182	2461	U.S. BANK	704023583	1	930-582800-30	.00	178.35	178.35
10/23	10/17/2023	901182	2461	U.S. BANK	7232-704023	1	930-582800-30	.00	9.48-	9.48-
10/23	10/17/2023	901182	2461	U.S. BANK	7559-704023	1	930-583200-30	.00	25.48	25.48
Total AUTO VALUE - MOUNT HOREB:								.00	194.35	
BJ ELECTRIC SUPPLY INC										
10/23	10/17/2023	901182	2461	U.S. BANK	2527-S49950	1	910-110770-000	.00	50.44	50.44
10/23	10/17/2023	901182	2461	U.S. BANK	2527-S49951	1	910-110770-000	.00	84.07	84.07
Total BJ ELECTRIC SUPPLY INC:								.00	134.51	
BLUE HARBOR RESORT & CONFERENCE CENTER										
10/23	10/17/2023	901182	2461	U.S. BANK	2527-247402	1	910-592100-30	.00	24.18	24.18
10/23	10/17/2023	901182	2461	U.S. BANK	2527-247405	1	910-592100-30	.00	24.18	24.18
Total BLUE HARBOR RESORT & CONFERENCE CENTER:								.00	48.36	
CHARTER COMMUNICATIONS HOLDING COMPANY										
10/23	10/17/2023	901182	2461	U.S. BANK	2527-170918	1	910-592100-30	.00	130.65	130.65
10/23	10/17/2023	901182	2461	U.S. BANK	2527-170918	1	910-592100-30	.00	139.98	139.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total CHARTER COMMUNICATIONS HOLDING COMPANY:								.00		270.63
COMPLETE OFFICE OF WISCONSIN INC										
10/23	10/17/2023	901182	2461	U.S. BANK	6917-743053	1	920-592100-30	.00	42.42	42.42
Total COMPLETE OFFICE OF WISCONSIN INC:								.00		42.42
CORE & MAIN LP										
10/23	10/17/2023	901182	2461	U.S. BANK	8251-SO392	1	920-565200-30	.00	71.16	71.16
10/23	10/17/2023	901182	2461	U.S. BANK	8251-T40719	1	920-134600-00	.00	510.53	510.53
10/23	10/17/2023	901182	2461	U.S. BANK	8251-T44055	1	920-115400-000	.00	1,291.96	1,291.96
Total CORE & MAIN LP:								.00		1,873.65
DOUBLE D SERVICES INC										
10/23	10/17/2023	901182	2461	U.S. BANK	9037-38394	1	910-593300-30	.00	1,754.61	1,754.61
Total DOUBLE D SERVICES INC:								.00		1,754.61
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE										
10/23	10/17/2023	901182	2461	U.S. BANK	4881-945616	1	910-592100-30	.00	131.85	131.85
10/23	10/17/2023	901182	2461	U.S. BANK	4881-945616	2	920-592100-30	.00	131.85	131.85
Total ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE:								.00		263.70
FARM & FLEET OF MADISON INC										
10/23	10/17/2023	901182	2461	U.S. BANK	9992-3622	1	910-556200-30	.00	429.39	429.39
Total FARM & FLEET OF MADISON INC:								.00		429.39
GEMPLER'S - DIV OF GHC SPECIALTY BRANDS										
10/23	10/17/2023	901182	2461	U.S. BANK	7559-092023	1	930-583100-30	.00	107.90	107.90
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								.00		107.90
HAMPTON INN EAU CLAIRE										
10/23	10/17/2023	901182	2461	U.S. BANK	6218-970673	1	910-592610-33	.00	659.04	659.04

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total HAMPTON INN EAU CLAIRE:								.00	659.04	
INTERSTATE ALL BATTERY CENTER										
10/23	10/17/2023	901182	2461	U.S. BANK	8251-190510	1	910-556200-30	.00	36.78	36.78
10/23	10/17/2023	901182	2461	U.S. BANK	8251-190510	2	920-562300-30	.00	377.04	377.04
Total INTERSTATE ALL BATTERY CENTER:								.00	413.82	
KELENY TOP SOIL INC										
10/23	10/17/2023	901182	2461	U.S. BANK	9533-24553	1	920-565200-30	.00	114.00	114.00
10/23	10/17/2023	901182	2461	U.S. BANK	9533-24553	2	910-556200-30	.00	114.00	114.00
Total KELENY TOP SOIL INC:								.00	228.00	
KIMBALL MIDWEST										
10/23	10/17/2023	901182	2461	U.S. BANK	2527-101466	1	910-556200-30	.00	212.25	212.25
10/23	10/17/2023	901182	2461	U.S. BANK	2527-101466	2	920-562300-30	.00	13.04	13.04
Total KIMBALL MIDWEST:								.00	225.29	
LV LABORATORIES LLC										
10/23	10/17/2023	901182	2461	U.S. BANK	6161-1732	1	930-582710-30	.00	570.00	570.00
10/23	10/17/2023	901182	2461	U.S. BANK	6161-1869	1	930-582710-30	.00	474.00	474.00
10/23	10/17/2023	901182	2461	U.S. BANK	6161-1869	2	930-582510-30	.00	227.50	227.50
Total LV LABORATORIES LLC:								.00	1,271.50	
MIDDLETON MOTORS INC										
10/23	10/17/2023	901182	2461	U.S. BANK	7232-158692	1	930-582800-30	.00	165.00	165.00
Total MIDDLETON MOTORS INC:								.00	165.00	
MILLER & SONS INC										
10/23	10/17/2023	901182	2461	U.S. BANK	2527-090002	1	910-556200-30	.00	18.77	18.77
10/23	10/17/2023	901182	2461	U.S. BANK	2527-099144	1	910-556200-30	.00	23.60	23.60
Total MILLER & SONS INC:								.00	42.37	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
MITEL NETWORKS INC										
10/23	10/17/2023	901182	2461	U.S. BANK	6161-445819	1	930-585100-30	.00	371.74	371.74
Total MITEL NETWORKS INC:								.00		371.74
MOUNT HOREB AUTO SUPPLY INC										
10/23	10/17/2023	901182	2461	U.S. BANK	5459-581338	1	910-556200-30	.00	106.66	106.66
10/23	10/17/2023	901182	2461	U.S. BANK	6218-581093	1	910-556200-30	.00	27.98	27.98
10/23	10/17/2023	901182	2461	U.S. BANK	7232-581772	1	930-582800-30	.00	15.29	15.29
10/23	10/17/2023	901182	2461	U.S. BANK	7559-581019	1	930-583200-30	.00	13.44	13.44
10/23	10/17/2023	901182	2461	U.S. BANK	7559-582219	1	930-582800-30	.00	39.45	39.45
10/23	10/17/2023	901182	2461	U.S. BANK	7559-582281	1	930-583200-30	.00	39.44	39.44
10/23	10/17/2023	901182	2461	U.S. BANK	9992-581004	1	910-593300-30	.00	11.49	11.49
Total MOUNT HOREB AUTO SUPPLY INC:								.00		253.75
MOUNT HOREB TELEPHONE CO										
10/23	10/17/2023	901182	2461	U.S. BANK	6917-105266	1	910-556200-30	.00	191.54	191.54
10/23	10/17/2023	901182	2461	U.S. BANK	6917-105266	2	920-592100-30	.00	127.69	127.69
10/23	10/17/2023	901182	2461	U.S. BANK	6917-105287	1	930-585100-30	.00	235.05	235.05
10/23	10/17/2023	901182	2461	U.S. BANK	6917-105306	3	910-592100-30	.00	160.52	160.52
10/23	10/17/2023	901182	2461	U.S. BANK	6917-105306	4	920-592100-30	.00	120.40	120.40
10/23	10/17/2023	901182	2461	U.S. BANK	6917-105306	5	930-585100-30	.00	120.40	120.40
Total MOUNT HOREB TELEPHONE CO:								.00		955.60
NEWS PUBLISHING CO INC OF MT HOREB										
10/23	10/17/2023	901182	2461	U.S. BANK	6917-121407	2	920-593000-30	.00	35.18	35.18
Total NEWS PUBLISHING CO INC OF MT HOREB:								.00		35.18
PREMIER COOPERATIVE										
10/23	10/17/2023	901182	2461	U.S. BANK	5459-185085	1	910-556200-30	.00	15.28	15.28
10/23	10/17/2023	901182	2461	U.S. BANK	5459-185447	1	910-556200-30	.00	15.58	15.58
10/23	10/17/2023	901182	2461	U.S. BANK	6417-090623	1	930-582710-30	.00	11.69	11.69
10/23	10/17/2023	901182	2461	U.S. BANK	6417-092223	1	930-583400-30	.00	51.95	51.95
10/23	10/17/2023	901182	2461	U.S. BANK	6417-286547	1	930-583400-30	.00	471.50	471.50
10/23	10/17/2023	901182	2461	U.S. BANK	6816-B81898	1	920-562300-30	.00	16.47	16.47
10/23	10/17/2023	901182	2461	U.S. BANK	7232-090723	1	930-583400-30	.00	64.52	64.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10/23	10/17/2023	901182	2461	U.S. BANK	7559-090523	1	930-583100-30	.00	69.23	69.23
10/23	10/17/2023	901182	2461	U.S. BANK	7559-090523	1	930-583100-30	.00	11.79	11.79
10/23	10/17/2023	901182	2461	U.S. BANK	7559-092223	1	930-583400-30	.00	48.75	48.75
10/23	10/17/2023	901182	2461	U.S. BANK	7559-100323	1	930-585600-30	.00	18.99	18.99
10/23	10/17/2023	901182	2461	U.S. BANK	9992-180231	1	910-556200-30	.00	29.98	29.98
10/23	10/17/2023	901182	2461	U.S. BANK	9992-181931	1	910-556200-30	.00	14.18	14.18
Total PREMIER COOPERATIVE:								.00		839.91
SHERWIN WILLIAMS										
10/23	10/17/2023	901182	2461	U.S. BANK	6417-092723	1	930-583200-30	.00	95.79	95.79
Total SHERWIN WILLIAMS:								.00		95.79
STAFFORD ROSENBAUM LLP										
10/23	10/17/2023	901182	2461	U.S. BANK	4881-128549	1	910-592300-20	.00	580.00	580.00
Total STAFFORD ROSENBAUM LLP:								.00		580.00
UNITED STATES CELLULAR CORPORATION										
10/23	10/17/2023	901182	2461	U.S. BANK	8251-060023	2	910-110790-000	.00	191.89	191.89
10/23	10/17/2023	901182	2461	U.S. BANK	8251-060023	3	920-110790-000	.00	64.00	64.00
10/23	10/17/2023	901182	2461	U.S. BANK	8251-060023	4	930-583100-30	.00	64.01	64.01
10/23	10/17/2023	901182	2461	U.S. BANK	8251-060702	1	920-592100-30	.00	40.00	40.00
Total UNITED STATES CELLULAR CORPORATION:								.00		359.90
VIKING HARDWARE INC										
10/23	10/17/2023	901182	2461	U.S. BANK	6417-091323	1	930-583200-30	.00	169.99	169.99
10/23	10/17/2023	901182	2461	U.S. BANK	6417-091823	1	930-583200-30	.00	221.98	221.98
10/23	10/17/2023	901182	2461	U.S. BANK	6816-DO358	1	920-562300-30	.00	49.55	49.55
Total VIKING HARDWARE INC:								.00		441.52
WALMART										
10/23	10/17/2023	901182	2461	U.S. BANK	6917-072164	1	910-114555-000	.00	125.94	125.94
Total WALMART:								.00		125.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
WESCO DISTRIBUTION INC										
10/23	10/17/2023	901182	2461	U.S. BANK	2527-270892	1	910-556200-30	.00	111.43	111.43
Total WESCO DISTRIBUTION INC:								.00		111.43
WISCONSIN STATE LABORATORY OF HYGIENE										
10/23	10/17/2023	901182	2461	U.S. BANK	8251-752621	1	920-564100-30	.00	613.00	613.00
Total WISCONSIN STATE LABORATORY OF HYGIENE:								.00		613.00
Total 901182:								.00		13,418.07
Grand Totals:								.00		13,418.07

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110770-000	134.51	.00	134.51
910-110790-000	191.89	.00	191.89
910-114555-000	125.94	.00	125.94
910-211100-000	.00	5,489.21-	5,489.21-
910-556200-300	1,347.42	.00	1,347.42
910-592100-300	611.36	.00	611.36
910-592300-200	580.00	.00	580.00
910-592610-335	659.04	.00	659.04
910-593000-300	72.95	.00	72.95
910-593300-300	1,766.10	.00	1,766.10
920-110790-000	64.00	.00	64.00
920-115400-000	1,291.96	.00	1,291.96
920-134600-000	510.53	.00	510.53
920-211100-000	.00	3,828.54-	3,828.54-
920-562300-300	456.10	.00	456.10
920-564100-300	613.00	.00	613.00
920-565200-300	185.16	.00	185.16
920-592100-300	462.36	.00	462.36
920-593000-300	245.43	.00	245.43

GL Account	Debit	Credit	Proof
930-211100-000	9.48	4,109.80-	4,100.32-
930-582510-300	227.50	.00	227.50
930-582710-300	1,055.69	.00	1,055.69
930-582800-300	398.09	9.48-	388.61
930-583100-300	252.93	.00	252.93
930-583200-300	566.12	.00	566.12
930-583400-300	636.72	.00	636.72
930-585100-300	727.19	.00	727.19
930-585600-300	245.56	.00	245.56
Grand Totals:	13,437.03	13,437.03-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
------------	-------	--------	-------

Report Criteria:
Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"



We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent
301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: October 2023

- 2 New Underground Services
- 1 Outage (1-tree branch) We have been very fortunate. Last 2 months and 2 outages!!!!
- Military Ridge Substation construction has been flowing smooth.
- Denise, Alyssa, and I have been putting in some time trying to get OpenPoint(software) ready to go for 2024. We are hoping to make the class change next year with the PSC.
- Bryan Moyer took one of our bucket trucks down to the fire station for Trunk or Treat. It sounds like it was a very good turnout for the weather conditions.
- Chris Hook and Corey O'Hearn participated in the MEUW 95th Anniversary Parade around the capitol with our little bucket truck. There were over 80 trucks for this event to help spread the word on Public Power!
- Crew completed 2 new 3 phase extensions.
- Crew changed out 2 poles that were getting into rough shape. These were found from the crew doing yearly maintenance of lines.



We are Publicly Owned and Operated

Mount Horeb Water Utility

Josh Hyndman

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9431 or (608) 437-3084

Direct (608) 437-9431

Cell (262) 215-8723

In the month of October, we finished up system wide hydrant flushing. This is to help bring clean fresh water to our customers for the winter. We will start flushing again in April. We have a few fire hydrants that will need to be fixed. This will take us about a day to fix the issues with them.

We are working with John to get our water main valve boxes cleaned out and ready for winter. Shane will be working with someone from the waste water treatment plant. This will be a good opportunity for Shane to see how the truck runs and works. Shane is on call for John, and the truck does not run the same for jetting a sewer line as vac-ing out valve boxes, but at least he will get to see how the truck works.

We had Wells 4,5,6 vain tested. For vain testing they run a probe into the water pipe behind the water meter. These probes are super sensitive and will since the water running past it. They can set the probe to the gallons a minute the boosters can pump and can compare this to what the water meter is reading. The then call tell you what your water meter accuracy is for each well. This is a newer way of testing water meters in place. We started do this about 2010. Well 5 water meter is running around 90%. I will be working on taking that well offline and sending in the water meter to have it check and tested. It will more than likely need to be cleaned up and retested. The well will more than likely be down most of the month depending on how fast it takes to test the water meter. By testing and fixing this water meter will help us with our water loss in the water system.

Well 4 we are still trying to figure out why we can't get the second booster to run. We had the company that rebuilt the motor come out. It looks like the soft starter we put in before we lost the Deep well is bad. The good news is that was new in May and should be covered under warranty. So, we will still keep working on getting this fixed and back up and running.

We replaced 3 chemical room heaters at the wells. The old ones stop making heat and we don't want to break any water lines in the pump rooms. We also installed new chlorine pumps at all 4 wells and a new scale at well 5. We could not keep our chlorine residual where it needed to be. The best way was to replace the pumps for the cost of the replacement parts. I am having problems with the scale at well 6 and will be calling to see about changing that scale out as well.

We have wrapped up our Cross Connection Inspections for the year. We will be ready to get started meter testing soon. I need to check and make sure we have tested enough water meters for 2023. If we have not, we will start meter testing in December to make up the difference. By the PSC standards we need to test 10% of our water meters a year. So, we will check and make sure we are ready for that.

We went to a truck or treat at the fire station October 26th. This event was put on by the PD. Bryan Moyer and myself attended. This was a great event with lots of kids. Thank you for allowing the utility to buy the candy and take our big bucket truck to this event. The event was going to be with the rec department, but due to the weather being crappy it was moved to the fire station. It was nice to see so many little kids out with their parents, and get to meet some of our customers in a social setting.

Our water locator is not working. We picked this unit up in 2012. We have not done anything to it in its years of living with the water utility. I have called around looking to get it fixed. With the age we may be better getting a new locator. I have a company coming in November 7th, to look at the unit they have. This unit will work with our GIS system and we will upload right to the maps with the GPS unit we have. So, we go out and locate the water main and it will upload the information to the to our GIS system if we attach our GPS receiver. For us this makes a lot of since to look at this unit. The cost for this unit if we buy everything, we need for it is around \$8,140 dollars. We will get 10% off to send our old unit down the road with the salesman. That would be around \$840 dollars, and the total unit cost of \$7,300. We will see what we find out. But we are unable to do locates right now with our unit. Thank you to the electric guys for helping us out with locates.

Upcoming events

Meter testing

Inventory- December

Main break season

In April I will need to attend the Wisconsin Rural Water conference to keep my water license



Mount Horeb Wastewater

Monthly Report for October

Submitted to the Commission 11/7/2023

The WPCF is running very well. BPR is making the phosphorus limit easily. We have made several changes to decanting the digesters for improving the side stream.

We are no longer going to apply for a chloride variance for the next discharge permit. Without the variance we are only required to submit a chloride report at the end of the permit and not each year. The reason we wanted a variance is so that a lower limit would be easily attainable every month. After negotiation with the WDNR they decided we have done such a good job with our chloride reduction plan and we have shown a decrease in chlorides over the years, that no limit of any kind will be necessary for the upcoming permit. Keep in mind our chloride reduction practices will continue as well as testing the chlorides. After review of our final report at the end of the upcoming permit they will decide if a limit will be necessary at that point.

We had a meeting with Dane County and Strand on Adaptive Management. Dane county is drafting a letter for the farmers we plan to target in 2024. Some areas have a much better chance for reducing larger amounts of phosphorus. We are still looking to get land under contract for permanent vegetation. We will be sharing costs with Dane County.

We have hired Staab to repair the Vulcan step screen. They are scheduled for November 14th and 15th. Parts have been delivered and are ready to go.

We did a punch list inspection of the Brookwood lift station on 10/24. Although the contractor claimed all items are completed, we found several small items left to do. We are pushing hard to have this completely wrapped up before the start of the next year.

The staff has been cleaning and televising sewer mains on and off this month as well as doing Fall maintenance at the WPCF such as oil changes to mixers, aerators, clarifier drives and other outdoor equipment.

The painting of the interior at the Brookwood lift station is continuing. This is a project being done by our staff when time allows.



Monthly Wastewater Utility Operations Report

October 2023

Submitted to the Utility Commission November 7, 2023

The facility is running great, BPR is working well. Influent step screen still out of service.

Monthly average influent flow: 433,000 gpd Design average flow: 790,000 gpd (2019)

Some BOD results are not back from the lab yet.

Biological Oxygen Demand (5 day)

BOD5 Influent: **395 mg/l** mo. average

Daily maximum: **608 mg/l**

Effluent: **<2 mg/l** mo. average

Daily maximum: **3 mg/l**

Permit limit: 22 mg/l mo. average Times exceeded **0**

Effluent mo. average lbs/day: **<8.7**

Permit limit: 112 lbs/day monthly average Times exceeded **0**

Total Suspended Solids

TSS- Influent: **331 mg/l** mo. average

Daily maximum: **526 mg/l**

Effluent: **<2 mg/l** mo. average

Daily maximum: **7 mg/l**

Permit limit: 22 mg/l mo. average Times exceeded **0**

Effluent mo. average lb/day: **<10.5**

Permit limit: 112 lbs/day mo. average Times exceeded **0**

Ammonia Nitrogen- Effluent monthly average: **.14 mg/l**

Permit limit: 4 mg/l monthly average Times exceeded **0**

Total Phosphorus- Effluent monthly average: **.27 mg/l**

Permit limit: 1.0 mg/l monthly average Times exceeded **0**

Chloride- Effluent weekly average **371 mg/l** (4 consecutive samples for the week)

Permit limit: 625 mg/l weekly average Times exceeded **0**

Dissolved Oxygen- Effluent daily minimum: **7.8 mg/l**

Permit limit: 6 mg/l daily minimum Times exceeded **0**

Effluent Temperature deg F Daily Max **62.7** Daily Min **55.5**

Disinfection not required. Out of season.