VILLAGE OF MOUNT HOREB
E. Main Street
Mount Horeb, WI 53572
Phone: (608) 437-6884 Fax: (608) 437-3190
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA
Tuesday, December 12, 2023 at 7:00 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

1) Call to order
   a. Roll Call
2) Public Comments – non-agenda items
3) Consent Agenda
   a. Consideration of November 14, 2023 Meeting Minutes
4) Agenda Items
   a. Consider Bank Account Information & Check Registers for November 2023
   b. Consideration of Optional Three-Tier Time of Day Rate for Residential Services
   c. Electric Department report
   d. Water Superintendent report
   e. Wastewater Superintendent report
5) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
December 12, 2023	

AGENDA ITEM # 3.a

Consideration of November 14, 2023 Meeting Minutes

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. Draft Meeting Minutes Nov 14 2023

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E. Main Street
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UTILITY COMMISSION AGENDA
Tuesday, November 14, 2023 at 7:00 PM

DRAFT MEETING MINUTES

1) Call to order
Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Temby, White, Scott, McNall and Vierima. Halverson was absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, and Finance Director/Treasurer Denise Schwenn were also present.

2) Public Comments – non-agenda items
None.

3) Consent Agenda

a. Consideration of October 10, 2023 Meeting Minutes
McNall moved, Glover seconded to approve the minutes of the October 10, 2023 meeting. Motion carried by voice vote.

4) Agenda Items

a. Election of Officers
McNall moved, Vierima seconded a motion to re-elect Jack Temby as Utility Commission President and Ed Glover as Utility Commission Secretary for 2023-2024. Motion carried by voice vote.

b. Consider Reimbursement Request: Ellefson Construction, Sewer Fees at 901 Brookview Trail
Water Superintendent Hyndman provided background for the request. Discussion by committee followed. Ellefson Construction representative was not present for further comments. McNall moved, Vierima seconded a motion to deny the request for reimbursement. Motion carried by voice vote.

c. Consider Bank Account Information & Check Registers for month year
The voucher check report and bank account information were reviewed. Glover moved, White seconded to approve the vouchers and bank account information for October 2023. Motion carried by voice vote.

d. Electric Department report
Schmitz reviewed the monthly report for October.

e. Water Superintendent report
Hyndman reviewed the monthly report for October.

f. Wastewater Superintendent report-John
Klein reviewed the monthly report for October. Klein announced his intent to retire from his position in May 2024.

5) Meeting adjournment.
There being no further business before the Commission, White moved, Glover seconded a motion to adjourn the meeting at 7:41 pm. Motion carried by voice vote.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer

MOUNT HOREB UTILITIES
FOR THE MONTH ENDING 11/30/2023

Checking Account Information		
Transfers In/(Out):		
Sales Tax Payment	$	(24,647.71)
Transfer from Village - sales tax	$	41.47
WPPI Monthly Payment	$	(339,846.51)
Transfer to Village - Vouchers	$	(263,164.18)
Transfer to Village - Payroll	$	(140,657.96)
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	$	-
Transfer to Special Funds	$	-
WDOR License fee assessment	$	-

Checking Account Balance*	
Electric Utility	1,232,350.76
Water Utility	(2,032,417.33)
Sewer Utility	2,429,854.38
Total Checking Account Balance	1,629,787.81

Special Funds Account Information

Special Funds Account Balance*		
Electric Utility-General		(2,182,012.68)
Electric Utility-Special Redemption Fund		4,644,970.66
Electric Utility-Depreciation Reserve Fund		2,571,706.56
Electric Utility-Debt Service Reserve Fund		-
Electric Utility Balance	$	5,034,664.54
Water Utility-General		4,106,225.65
Water Utility-Special Redemption Fund		100,535.25
Water Utility-Verizon Security Deposit		13,799.38
Water Utility-Depreciation Reserve Fund		337,586.76
Water Utility-Debt Service Reserve Fund		187,322.17
Water Utility Balance	$	4,745,469.21
Sewer Utility-General		(2,199,257.57)
Sewer Utility-Special Redemption Fund		826,390.88
Sewer Utility-Replacement Fund		1,188,425.23
Sewer Utility-Depreciation Reserve Fund		1,007,313.97
Sewer Utility Balance	$	822,872.51
Total Special Funds Investment Account	$	10,603,006.26

W/T Bond payments	$	-
Transfer to Village-PILOT/WWTP/Other	$	-
Transfer from Village -	$	-
Bond Issuance, Waterworks System Revenue Bond	$	-

*Preliminary

Report Criteria:
Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11172301										
ADOBE SYSTEMS INCORPORATED										
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-259157	1	930-583100-30	.00	21.09	21.09
Total ADOBE SYSTEMS INCORPORATED:								.00		21.09
ARAMARK UNIFORM & CAREER APPAREL LLC										
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-614024	1	910-593000-30	.00	58.36	58.36
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-614024	2	920-593000-30	.00	170.70	170.70
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-614024	1	930-585600-30	.00	171.42	171.42
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								.00		400.48
CHARTER COMMUNICATIONS HOLDING COMPANY										
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-170918	1	910-592100-30	.00	139.98	139.98
Total CHARTER COMMUNICATIONS HOLDING COMPANY:								.00		139.98
CUMMINS NPOWER LLC										
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-F6-636	1	920-562300-30	.00	2,100.57	2,100.57
Total CUMMINS NPOWER LLC:								.00		2,100.57
DINGES FIRE COMPANY										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-45702	1	930-585610-30	.00	1,252.12	1,252.12
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-45720	1	930-585610-30	.00	95.00	95.00
Total DINGES FIRE COMPANY:								.00		1,347.12
FARM & FLEET OF MADISON INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-1672	1	920-563200-30	.00	359.97	359.97
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-1672	2	920-593000-30	.00	134.93	134.93

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-1672	3	910-556200-30	.00	44.94	44.94
Total FARM & FLEET OF MADISON INC:								.00		539.84
GEMPLER'S - DIV OF GHC SPECIALTY BRANDS										
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-#CS00	1	920-593000-30	.00	139.80	139.80
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								.00		139.80
GENERAL COMMUNICATIONS INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-322462	1	910-593300-30	.00	187.53	187.53
Total GENERAL COMMUNICATIONS INC:								.00		187.53
HAMPTON INN EAU CLAIRE										
11/23	11/17/2023	11172301	2461	U.S. BANK	1609-534365	1	910-592610-33	.00	392.00	392.00
11/23	11/17/2023	11172301	2461	U.S. BANK	6218-939562	1	910-592610-33	.00	654.80	654.80
Total HAMPTON INN EAU CLAIRE:								.00		1,046.80
HOTSY CLEANING SYSTEMS INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-000133	1	910-556200-30	.00	783.78	783.78
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-000133	2	920-562300-30	.00	195.94	195.94
Total HOTSY CLEANING SYSTEMS INC:								.00		979.72
KELENY TOP SOIL INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	9533-25072,	2	920-565200-30	.00	223.34	223.34
11/23	11/17/2023	11172301	2461	U.S. BANK	9533-25072,	3	910-556200-30	.00	223.33	223.33
Total KELENY TOP SOIL INC:								.00		446.67
KIMBALL MIDWEST										
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-101559	1	910-556200-30	.00	284.78	284.78
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-101559	2	920-563200-30	.00	71.20	71.20
Total KIMBALL MIDWEST:								.00		355.98

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
MACQUEEN EQUIPMENT LLC										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-P30923	1	930-583100-30	.00	383.92	383.92
Total MACQUEEN EQUIPMENT LLC:								.00		383.92
MADISON GAS & ELECTRIC										
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-840880	1	910-556200-30	.00	30.16	30.16
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-840880	2	920-564100-30	.00	130.32	130.32
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-840880	3	930-582100-20	.00	78.35	78.35
Total MADISON GAS & ELECTRIC:								.00		238.83
MARK IT										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-203481	1	930-585600-30	.00	331.52	331.52
Total MARK IT:								.00		331.52
MENARDS INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	6218-55954	1	910-556200-30	.00	273.58	273.58
Total MENARDS INC:								.00		273.58
MITEL NETWORKS INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-449199	1	930-585100-30	.00	373.63	373.63
Total MITEL NETWORKS INC:								.00		373.63
MOUNT HOREB TELEPHONE CO										
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-105309	1	910-556200-30	.00	193.23	193.23
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-105309	2	920-592100-30	.00	128.82	128.82
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-105354	3	910-592100-30	.00	161.15	161.15
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-105354	4	920-592100-30	.00	120.86	120.86
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-105354	5	930-585100-30	.00	120.86	120.86
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-105356	1	930-585100-30	.00	236.97	236.97
Total MOUNT HOREB TELEPHONE CO:								.00		961.89
NCL OF WISCONSIN INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-494649	1	930-582710-30	.00	842.00	842.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total NCL OF WISCONSIN INC:							.00		842.00
NORTHEAST WISCONSIN TECHNICAL COLLEGE										
11/23	11/17/2023	11172301	2461	U.S. BANK	1609-6455	1	910-592610-33	.00	659.42	659.42
	Total NORTHEAST WISCONSIN TECHNICAL COLLEGE:							.00		659.42
O'REILLY AUTO PARTS										
11/23	11/17/2023	11172301	2461	U.S. BANK	7232-4406-3	1	930-582800-30	.00	95.50	95.50
11/23	11/17/2023	11172301	2461	U.S. BANK	7559-4406-3	1	930-582800-30	.00	12.87	12.87
	Total O'REILLY AUTO PARTS:							.00		108.37
PITNEY BOWES GLOBAL FINANCIAL SERVICES										
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-331812	2	910-592100-30	.00	94.70	94.70
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-331812	3	920-592100-30	.00	71.02	71.02
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-331812	4	930-585100-30	.00	71.02	71.02
	Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:							.00		236.74
PREMIER COOPERATIVE										
11/23	11/17/2023	11172301	2461	U.S. BANK	1609-286706	1	910-556200-30	.00	21.53	21.53
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-002087	1	930-582800-30	.00	1,330.23	1,330.23
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-100523	1	930-583200-30	.00	7.99	7.99
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-101223	1	930-583200-30	.00	12.29	12.29
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-101223	1	930-583200-30	.00	124.48	124.48
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-102623	1	930-583200-30	.00	23.99-	23.99-
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-102623	1	930-583200-30	.00	23.99	23.99
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-103123	1	930-583200-30	.00	22.26	22.26
11/23	11/17/2023	11172301	2461	U.S. BANK	7232-063000	1	930-582710-30	.00	22.90	22.90
11/23	11/17/2023	11172301	2461	U.S. BANK	7232-064800	1	930-582710-30	.00	97.90	97.90
11/23	11/17/2023	11172301	2461	U.S. BANK	7232-101623	1	930-583400-30	.00	28.06	28.06
11/23	11/17/2023	11172301	2461	U.S. BANK	7232-102323	1	930-583400-30	.00	85.59	85.59
11/23	11/17/2023	11172301	2461	U.S. BANK	7232-103123	1	930-582800-30	.00	62.47	62.47
11/23	11/17/2023	11172301	2461	U.S. BANK	7559-101123	1	930-583400-30	.00	43.37	43.37
11/23	11/17/2023	11172301	2461	U.S. BANK	7559-101923	1	930-583400-30	.00	24.88	24.88
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-B91307	1	920-563200-30	.00	55.94	55.94

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total PREMIER COOPERATIVE:							.00		1,939.89
QUILL CORPORATION										
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-351949	1	910-592100-30	.00	29.98	29.98
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-351949	2	920-592100-30	.00	22.49	22.49
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-351949	3	930-585100-30	.00	22.49	22.49
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-352608	2	910-592100-30	.00	8.39	8.39
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-352608	3	920-592100-30	.00	6.30	6.30
11/23	11/17/2023	11172301	2461	U.S. BANK	6917-352608	4	930-585100-30	.00	6.30	6.30
	Total QUILL CORPORATION:							.00		95.95
SCHAEFFER MANUFACTURING COMPANY										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-AQ462	1	930-583300-30	.00	1,580.80	1,580.80
	Total SCHAEFFER MANUFACTURING COMPANY:							.00		1,580.80
SLOAN IMPLEMENT COMPANY INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	5459-329455	1	910-556200-30	.00	6.26	6.26
	Total SLOAN IMPLEMENT COMPANY INC:							.00		6.26
SYMDON MOTORS INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-95728	1	920-593300-30	.00	835.95	835.95
	Total SYMDON MOTORS INC:							.00		835.95
THERMO DYNAMICS										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-614	1	930-583400-30	.00	428.50	428.50
	Total THERMO DYNAMICS:							.00		428.50
UNITED STATES CELLULAR CORPORATION										
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-060644	2	910-110790-000	.00	191.89	191.89
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-060644	3	920-110790-000	.00	64.00	64.00
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-060644	4	930-583100-30	.00	64.01	64.01
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-061308	1	920-592100-30	.00	40.00	40.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total UNITED STATES CELLULAR CORPORATION:							.00		359.90
USA BLUE BOOK										
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-001836	1	930-583300-30	.00	49.87	49.87
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-001846	1	930-583300-30	.00	63.30	63.30
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-001860	1	930-583300-30	.00	42.49	42.49
	Total USA BLUE BOOK:							.00		155.66
VIKING HARDWARE INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	2527-306617	1	910-556200-30	.00	6.59	6.59
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-101623	1	930-583200-30	.00	70.00	70.00
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-110123	1	930-583300-30	.00	12.98	12.98
11/23	11/17/2023	11172301	2461	U.S. BANK	7559-101123	1	930-583400-30	.00	36.16	36.16
	Total VIKING HARDWARE INC:							.00		125.73
WI WASTEWATER OPERATORS' ASSOCATION										
11/23	11/17/2023	11172301	2461	U.S. BANK	6417-4042	1	930-585430-30	.00	60.00	60.00
	Total WI WASTEWATER OPERATORS' ASSOCATION:							.00		60.00
WISCONSIN STATE LABORATORY OF HYGIENE										
11/23	11/17/2023	11172301	2461	U.S. BANK	8251-755609	1	920-564100-30	.00	3,742.00	3,742.00
	Total WISCONSIN STATE LABORATORY OF HYGIENE:							.00		3,742.00
ZURBUCHEN OIL INC										
11/23	11/17/2023	11172301	2461	U.S. BANK	6161-272870	1	930-583200-30	.00	1,204.65	1,204.65
	Total ZURBUCHEN OIL INC:							.00		1,204.65
	Total 11172301:							.00		22,650.77
	Grand Totals:							.00		22,650.77

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
910-110790-000	191.89	.00	191.89
910-211100-000	.00	4,446.38-	4,446.38-
910-556200-300	1,868.18	.00	1,868.18
910-592100-300	434.20	.00	434.20
910-592610-335	1,706.22	.00	1,706.22
910-593000-300	58.36	.00	58.36
910-593300-300	187.53	.00	187.53
920-110790-000	64.00	.00	64.00
920-211100-000	.00	8,614.15-	8,614.15-
920-562300-300	2,296.51	.00	2,296.51
920-563200-300	487.11	.00	487.11
920-564100-300	3,872.32	.00	3,872.32
920-565200-300	223.34	.00	223.34
920-592100-300	389.49	.00	389.49
920-593000-300	445.43	.00	445.43
920-593300-300	835.95	.00	835.95
930-211100-000	23.99	9,614.23-	9,590.24-
930-582100-200	78.35	.00	78.35
930-582710-300	962.80	.00	962.80
930-582800-300	1,501.07	.00	1,501.07
930-583100-300	469.02	.00	469.02
930-583200-300	1,465.66	23.99-	1,441.67
930-583300-300	1,749.44	.00	1,749.44
930-583400-300	646.56	.00	646.56
930-585100-300	831.27	.00	831.27
930-585430-300	60.00	.00	60.00
930-585600-300	502.94	.00	502.94
930-585610-300	1,347.12	.00	1,347.12
Grand Totals:	22,698.75	22,698.75-	.00

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:

Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

M = Manual Check, V = Void Check

Report Criteria:
Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
134213										
11/23	11/02/2023	134213	5652	CENEX FLEETCARD-(WASTEW	276201	1	930-582800-30	.00	682.95	682.95
Total 134213:								.00		682.95
134218										
11/23	11/02/2023	134218	96051	MOYER ELECTRIC & REPAIR LL	2243	1	910-110770-000	.00	640.00	640.00
Total 134218:								.00		640.00
134219										
11/23	11/02/2023	134219	96350	PRECISION WATER METER AN	036-23	1	920-565300-30	.00	1,440.00	1,440.00
Total 134219:								.00		1,440.00
134220										
11/23	11/02/2023	134220	261	STUART C IRBY CO	S013761779.	1	910-115400-000	.00	720.40	720.40
Total 134220:								.00		720.40
134221										
11/23	11/02/2023	134221	96275	TATMAN ACQUISITION CORPO	5228-112	1	910-110770-000	.00	13,700.00	13,700.00
Total 134221:								.00		13,700.00
134223										
11/23	11/09/2023	134223	2256	ANDERSON LAWN SERVICE LL	8630	1	910-556200-30	.00	180.00	180.00
11/23	11/09/2023	134223	2256	ANDERSON LAWN SERVICE LL	8630	2	920-562300-30	.00	270.00	270.00
Total 134223:								.00		450.00
134227										
11/23	11/09/2023	134227	5651	CENEX FLEETCARD-(UTILITIES	276200CL	1	920-593300-30	.00	261.80	261.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/23	11/09/2023	134227	5651	CENEX FLEETCARD-(UTILITIES	276200CL	2	910-593300-30	.00	1,019.57	1,019.57
Total 134227:								.00		1,281.37
134230										
11/23	11/09/2023	134230	3172	CREATIVE SIGNWORKS	1642	1	910-593300-30	.00	195.00	195.00
Total 134230:								.00		195.00
134233										
11/23	11/09/2023	134233	96365	MIG HOMES	2023-11	1	920-223200-00	.00	44.57	44.57
11/23	11/09/2023	134233	96365	MIG HOMES	2023-11	2	930-223200-00	.00	165.32	165.32
Total 134233:								.00		209.89
134234										
11/23	11/09/2023	134234	1862	MOUNT HOREB INVESTMENTS	2023-11	1	910-223200-00	.00	97.42	97.42
Total 134234:								.00		97.42
134235										
11/23	11/09/2023	134235	33190	MOUNT HOREB TELEPHONE C	2023-11	1	910-223200-00	.00	27.76	27.76
Total 134235:								.00		27.76
134236										
11/23	11/09/2023	134236	96135	MZ CONSTRUCTION INC.	2023-Pay Ap	1	930-110791-000	.00	32,301.81	32,301.81
Total 134236:								.00		32,301.81
134237										
11/23	11/09/2023	134237	96320	OPEN POINT LLC	1447	1	910-139110-000	.00	1,450.00	1,450.00
Total 134237:								.00		1,450.00
134239										
11/23	11/09/2023	134239	96362	RESOURCE CENTRAL	1	1	910-114555-000	.00	600.00	600.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134239:								.00		600.00
134241										
11/23	11/09/2023	134241	484	STATEWIDE ENERGY EFFICIEN	2023-10	1	910-225300-00	.00	3,140.50	3,140.50
Total 134241:								.00		3,140.50
134242										
11/23	11/09/2023	134242	2966	STEVE HANDEL	95380	1	910-556200-30	.00	100.00	100.00
11/23	11/09/2023	134242	2966	STEVE HANDEL	95380	2	920-565200-30	.00	100.00	100.00
Total 134242:								.00		200.00
134243										
11/23	11/09/2023	134243	261	STUART C IRBY CO	S013194701.	1	910-110770-000	.00	93,600.00	93,600.00
Total 134243:								.00		93,600.00
134245										
11/23	11/09/2023	134245	3001	TRINDOR LLC	2023-10	1	910-223200-00	.00	59.61	59.61
Total 134245:								.00		59.61
134248										
11/23	11/16/2023	134248	6641	COMPUTER & NETWORKING S	7617	1	910-592300-20	.00	194.00	194.00
11/23	11/16/2023	134248	6641	COMPUTER & NETWORKING S	7617	2	920-592100-30	.00	194.00	194.00
Total 134248:								.00		388.00
134251										
11/23	11/16/2023	134251	16769	EDWARD N GLOVER	2023-10	1	910-593000-30	.00	90.00	90.00
11/23	11/16/2023	134251	16769	EDWARD N GLOVER	2023-10	2	920-593000-30	.00	67.50	67.50
11/23	11/16/2023	134251	16769	EDWARD N GLOVER	2023-10	3	930-585600-30	.00	67.50	67.50
Total 134251:								.00		225.00
134252										
11/23	11/16/2023	134252	13855	FINK'S PAVING & EXCAVATING I	4780	1	920-565200-30	.00	53.20	53.20

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134252:								.00		53.20
134253										
11/23	11/16/2023	134253	1271	JACK W LYLE	2023-10	1	930-585600-30	.00	30.00	30.00
11/23	11/16/2023	134253	1271	JACK W LYLE	2023-10	2	920-593000-30	.00	30.00	30.00
11/23	11/16/2023	134253	1271	JACK W LYLE	2023-10	3	910-593000-30	.00	40.00	40.00
Total 134253:								.00		100.00
134254										
11/23	11/16/2023	134254	49870	JOHN C TEMBY	2023-10	1	910-593000-30	.00	80.00	80.00
11/23	11/16/2023	134254	49870	JOHN C TEMBY	2023-10	2	920-593000-30	.00	60.00	60.00
11/23	11/16/2023	134254	49870	JOHN C TEMBY	2023-10	3	930-585600-30	.00	60.00	60.00
Total 134254:								.00		200.00
134255										
11/23	11/16/2023	134255	47084	KEN SCOTT	2023-10	1	910-593000-30	.00	40.00	40.00
11/23	11/16/2023	134255	47084	KEN SCOTT	2023-10	2	920-593000-30	.00	30.00	30.00
11/23	11/16/2023	134255	47084	KEN SCOTT	2023-10	3	930-585600-30	.00	30.00	30.00
Total 134255:								.00		100.00
134256										
11/23	11/16/2023	134256	31431	MICHAEL MCNALL	2023-10	1	910-593000-30	.00	80.00	80.00
11/23	11/16/2023	134256	31431	MICHAEL MCNALL	2023-10	2	920-593000-30	.00	60.00	60.00
11/23	11/16/2023	134256	31431	MICHAEL MCNALL	2023-10	3	930-585600-30	.00	60.00	60.00
Total 134256:								.00		200.00
134257										
11/23	11/16/2023	134257	33130	MOUNT HOREB UTILITIES	2023-11 UTIL	1	910-556200-30	.00	172.90	172.90
11/23	11/16/2023	134257	33130	MOUNT HOREB UTILITIES	2023-11 UTIL	2	920-562200-20	.00	12,192.17	12,192.17
11/23	11/16/2023	134257	33130	MOUNT HOREB UTILITIES	2023-11 UTIL	3	930-582100-20	.00	12,847.75	12,847.75
Total 134257:								.00		25,212.82

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
134260										
11/23	11/16/2023	134260	96367	RICHARD TOGSTAD	2023-11	1	910-223200-00	.00	63.38	63.38
Total 134260:								.00		63.38
134262										
11/23	11/16/2023	134262	261	STUART C IRBY CO	S013774227.	1	910-556200-30	.00	74.25	74.25
Total 134262:								.00		74.25
134263										
11/23	11/16/2023	134263	2526	TERI VIERIMA	2023-10	1	910-593000-30	.00	60.00	60.00
11/23	11/16/2023	134263	2526	TERI VIERIMA	2023-10	2	920-593000-30	.00	45.00	45.00
11/23	11/16/2023	134263	2526	TERI VIERIMA	2023-10	3	930-585600-30	.00	45.00	45.00
Total 134263:								.00		150.00
134267										
11/23	11/30/2023	134267	20	A+ PLUMBING SERVICES LLC	I5061	1	910-592100-30	.00	100.00	100.00
11/23	11/30/2023	134267	20	A+ PLUMBING SERVICES LLC	I5061	2	920-562300-30	.00	25.00	25.00
Total 134267:								.00		125.00
134268										
11/23	11/30/2023	134268	2256	ANDERSON LAWN SERVICE LL	8677	1	920-562300-30	.00	360.00	360.00
11/23	11/30/2023	134268	2256	ANDERSON LAWN SERVICE LL	8677	2	910-556200-30	.00	240.00	240.00
Total 134268:								.00		600.00
134270										
11/23	11/30/2023	134270	8241	DELUXE DISTRIBUTORS	5634	1	920-562300-30	.00	123.11	123.11
11/23	11/30/2023	134270	8241	DELUXE DISTRIBUTORS	5634	2	910-556200-30	.00	492.44	492.44
Total 134270:								.00		615.55
134273										
11/23	11/30/2023	134273	13855	FINK'S PAVING & EXCAVATING I	4821	1	920-565200-30	.00	650.00	650.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total 134273:							.00		650.00
134274										
11/23	11/30/2023	134274	13830	FIRST SUPPLY LLC	13924134-00	1	930-583300-30	.00	55.40	55.40
	Total 134274:							.00		55.40
134276										
11/23	11/30/2023	134276	33114	MOUNT HOREB AREA CHAMBE	2023-11	1	910-114555-000	.00	1,000.00	1,000.00
	Total 134276:							.00		1,000.00
134280										
11/23	11/30/2023	134280	41010	PUBLIC SERVICE COMMISSION	2310-I-03930	1	910-110770-000	.00	46.74	46.74
	Total 134280:							.00		46.74
134281										
11/23	11/30/2023	134281	2254	STAAB CONSTRUCTION CORP	8025	1	930-583300-30	.00	6,896.00	6,896.00
	Total 134281:							.00		6,896.00
134283										
11/23	11/30/2023	134283	95962	TRI-STATE DIRECTIONAL DRILL	2023-5671	1	910-110770-000	.00	34,928.90	34,928.90
	Total 134283:							.00		34,928.90
901187										
11/23	11/02/2023	901187	5090	BYTEC RESOURCE MANAGEM	21163	1	930-582510-30	.00	22,955.63	22,955.63
	Total 901187:							.00		22,955.63
901189										
11/23	11/09/2023	901189	4045	BORDER STATES INDUSTRIES I	927301458	1	910-115400-000	.00	1,522.50	1,522.50
11/23	11/09/2023	901189	4045	BORDER STATES INDUSTRIES I	927334903	1	910-115400-000	.00	1,218.00	1,218.00
	Total 901189:							.00		2,740.50

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
901190										
11/23	11/09/2023	901190	3099	CLASSY CLEANERS	1905	4	910-593000-30	.00	138.40	138.40
11/23	11/09/2023	901190	3099	CLASSY CLEANERS	1905	5	920-593000-30	.00	34.60	34.60
Total 901190:								.00		173.00
901191										
11/23	11/09/2023	901191	14485	FORSTER ELECTRICAL ENGIN	24918	1	910-110770-000	.00	2,689.50	2,689.50
11/23	11/09/2023	901191	14485	FORSTER ELECTRICAL ENGIN	24946	1	910-110770-000	.00	6,867.18	6,867.18
Total 901191:								.00		9,556.68
901193										
11/23	11/09/2023	901193	31623	ICS MEDICAL ANSWERING SER	23110004710	1	910-592100-30	.00	131.98	131.98
11/23	11/09/2023	901193	31623	ICS MEDICAL ANSWERING SER	23110004710	2	920-592100-30	.00	98.98	98.98
11/23	11/09/2023	901193	31623	ICS MEDICAL ANSWERING SER	23110004710	3	930-585100-30	.00	98.98	98.98
11/23	11/09/2023	901193	31623	ICS MEDICAL ANSWERING SER	23110004810	1	910-592100-30	.00	66.65	66.65
11/23	11/09/2023	901193	31623	ICS MEDICAL ANSWERING SER	23110004810	2	920-592100-30	.00	50.00	50.00
11/23	11/09/2023	901193	31623	ICS MEDICAL ANSWERING SER	23110004810	3	930-585100-30	.00	50.00	50.00
Total 901193:								.00		496.59
901195										
11/23	11/09/2023	901195	33251	MUNICIPAL ELECTRIC UTILITIE	102323-23	1	910-556200-30	.00	120.00	120.00
Total 901195:								.00		120.00
901197										
11/23	11/09/2023	901197	44670	RESCO	3008941	1	910-110770-000	.00	845.07	845.07
Total 901197:								.00		845.07
901200										
11/23	11/16/2023	901200	4045	BORDER STATES INDUSTRIES I	927368599	1	910-115400-000	.00	532.32	532.32
Total 901200:								.00		532.32
901202										
11/23	11/14/2023	901202	58071	WI DEPT OF REVENUE	20231113	1	910-224100-00	.00	26,647.71	26,647.71

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 901202:								.00		26,647.71
901203										
11/23	11/16/2023	901203	48768	STRAND ASSOCIATES INC	0203656	1	930-585500-20	.00	2,577.66	2,577.66
Total 901203:								.00		2,577.66
901211										
11/23	11/30/2023	901211	4045	BORDER STATES INDUSTRIES I	927426789	1	910-115400-000	.00	1,896.12	1,896.12
11/23	11/30/2023	901211	4045	BORDER STATES INDUSTRIES I	927434451	1	910-115400-000	.00	1,945.90	1,945.90
11/23	11/30/2023	901211	4045	BORDER STATES INDUSTRIES I	927434464	1	910-115400-000	.00	1,836.50	1,836.50
11/23	11/30/2023	901211	4045	BORDER STATES INDUSTRIES I	927442008	1	910-110770-000	.00	10,061.90	10,061.90
11/23	11/30/2023	901211	4045	BORDER STATES INDUSTRIES I	927442014	1	910-115400-000	.00	1,797.80	1,797.80
Total 901211:								.00		17,538.22
901214										
11/23	11/30/2023	901214	31623	ICS MEDICAL ANSWERING SER	2312000471	1	910-592100-30	.00	136.94	136.94
11/23	11/30/2023	901214	31623	ICS MEDICAL ANSWERING SER	2312000471	2	920-592100-30	.00	102.70	102.70
11/23	11/30/2023	901214	31623	ICS MEDICAL ANSWERING SER	2312000471	3	930-585100-30	.00	102.70	102.70
11/23	11/30/2023	901214	31623	ICS MEDICAL ANSWERING SER	2312000481	1	910-592100-30	.00	84.40	84.40
11/23	11/30/2023	901214	31623	ICS MEDICAL ANSWERING SER	2312000481	2	920-592100-30	.00	63.30	63.30
11/23	11/30/2023	901214	31623	ICS MEDICAL ANSWERING SER	2312000481	3	930-585100-30	.00	63.30	63.30
Total 901214:								.00		553.34
901215										
11/23	11/30/2023	901215	1137	INFOSEND INC	250329	1	910-592300-20	.00	780.56	780.56
11/23	11/30/2023	901215	1137	INFOSEND INC	250329	2	920-592300-20	.00	585.42	585.42
11/23	11/30/2023	901215	1137	INFOSEND INC	250329	3	930-585200-20	.00	585.42	585.42
Total 901215:								.00		1,951.40
901218										
11/23	11/30/2023	901218	883	SMITHGROUP JJR LLC	0175143	1	920-592300-20	.00	3,255.00	3,255.00
Total 901218:								.00		3,255.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
901219										
11/23	11/30/2023	901219	48768	STRAND ASSOCIATES INC	0203655	1	930-582700-30	.00	1,409.32	1,409.32
11/23	11/30/2023	901219	48768	STRAND ASSOCIATES INC	0203655	2	930-110791-000	.00	1,662.67	1,662.67
11/23	11/30/2023	901219	48768	STRAND ASSOCIATES INC	0203655	3	910-110790-000	.00	93.83	93.83
11/23	11/30/2023	901219	48768	STRAND ASSOCIATES INC	0203753	1	930-583300-30	.00	925.48	925.48
Total 901219:								.00		4,091.30
901221										
11/23	11/30/2023	901221	96069	VIRGINIA TRANSFORMER COR	73971	1	910-110770-000	.00	106,452.90	106,452.90
Total 901221:								.00		106,452.90
901222										
11/23	11/30/2023	901222	1999	WYSER ENGINEERING LLC	9	1	910-110770-000	.00	476.56	476.56
Total 901222:								.00		476.56
Grand Totals:								.00		423,444.83

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110770-000	270,308.75	.00	270,308.75
910-110790-000	93.83	.00	93.83
910-114555-000	1,600.00	.00	1,600.00
910-115400-000	11,469.54	.00	11,469.54
910-139110-000	1,450.00	.00	1,450.00
910-211100-000	.00	319,575.59-	319,575.59-
910-223200-000	248.17	.00	248.17
910-224100-000	26,647.71	.00	26,647.71
910-225300-000	3,140.50	.00	3,140.50
910-556200-300	1,379.59	.00	1,379.59
910-592100-300	519.97	.00	519.97
910-592300-200	974.56	.00	974.56
910-593000-300	528.40	.00	528.40

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
910-593300-300	1,214.57	.00	1,214.57
920-211100-000	.00	20,196.35-	20,196.35-
920-223200-000	44.57	.00	44.57
920-562200-200	12,192.17	.00	12,192.17
920-562300-300	778.11	.00	778.11
920-565200-300	803.20	.00	803.20
920-565300-300	1,440.00	.00	1,440.00
920-592100-300	508.98	.00	508.98
920-592300-200	3,840.42	.00	3,840.42
920-593000-300	327.10	.00	327.10
920-593300-300	261.80	.00	261.80
930-110791-000	33,964.48	.00	33,964.48
930-211100-000	.00	83,672.89-	83,672.89-
930-223200-000	165.32	.00	165.32
930-582100-200	12,847.75	.00	12,847.75
930-582510-300	22,955.63	.00	22,955.63
930-582700-300	1,409.32	.00	1,409.32
930-582800-300	682.95	.00	682.95
930-583300-300	7,876.88	.00	7,876.88
930-585100-300	314.98	.00	314.98
930-585200-200	585.42	.00	585.42
930-585500-200	2,577.66	.00	2,577.66
930-585600-300	292.50	.00	292.50
Grand Totals:	423,444.83	423,444.83-	.00

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

M = Manual Check, V = Void Check

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
December 12, 2023	

AGENDA ITEM # 4.b

Consideration of Optional Three-Tier Time of Day Rate for Residential Services

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. MTH_Rg3_rate_tariff

RATE FILE

Sheet No.	1 of 1
Schedule No.	Rg-3
Amendment No.	XX

Public Service Commission of Wisconsin

MOUNT HOREB ELECTRIC UTILITY

Residential Service - Optional Three-Tier Time of Day

Application: This rate schedule is optional to all residential service customers. Customers that wish to be served on this rate schedule must apply to the utility for service. Once an optional customer begins service on this rate schedule, the customer shall remain on the rate schedule for a minimum of one year. Any customer choosing to be served on this rate schedule waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

Once on this rate, the utility will review billing annually according to Wis. Admin. Code Ch. PSC 113.

Customer Charge:	Single-Phase:	$10.00 per month.
	Three-Phase:	$15.00 per month.
Energy Charge:	Off-Peak Hours:	$0.0623 per kWh.
	Standard Hours:	$0.1199 per kWh.
	On-Peak Hours:	$0.1891 per kWh
Power Cost Adjustment Clause:		Charge per kWh varies monthly. See schedule PCAC.
Pricing Periods:	Off-Peak Hours:	12:00 a.m. to 5:00 a.m. every day
	Peak Hours:	3:00 p.m. to 7:00 p.m. Monday through Friday, excluding holidays specified below
	Standard Hours:	All times not specified as Off-peak or On-Peak hours
Holidays:		New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, or the day designated to be celebrated as such.

Prompt Payment of Bills: Same as Rg-1.

Minimum Monthly Bill: The minimum monthly bill shall be the customer charge.

Moving Provision: If a customer moves within the utility's service territory, both the original and the new customer have the option to remain on the Residential Service – Optional Three Tier Time of Day, Rg-3, or transfer to the Residential Service Schedule, Rg-1, at no cost to the customer.

Joint Residential/Commercial Customers: A customer occupying a building or apartment for residential and commercial purposed jointly shall be billed on another rate which is determined based on the customer's load.

EFFECTIVE:
PSCW AUTHORIZATION:

We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent
301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: November 2023

- 1 New Underground Service
- 2 Outages (1- Equipment Failure, 1- Unknown Reason)
- Military Ridge Substation construction has been flowing smooth but with a few smaller parts not designed properly.
- Denise, Alyssa, and I have been putting in time trying to get OpenPoint(software) ready to go for 2024 yet.
- We are going to push off the class change one more year, as we feel we will be better prepared at that time with year end reports coming up soon.
- Crew has been super busy with tree trimming.
- Ordering supplies for 2024 has been finished.
- AED batteries are no longer being produced so we are being forced to buy new units. 3 units=$6,579(quoted)
- Getting ready for our largest primary extension of the year this week

We are Publicly Owned and Operated

Mount Horeb Water Utility

Josh Hyndman
Water Superintendent
301 Blue Mounds St. Mt. Horeb, WI 53572
(608) 437-9431 or (608) 437-3084
Direct (608) 437-9431
Cell (262) 215-8723

In the month of November, we had a meeting with the Village Board for Strategic Planning. This was a fun little exercise that we got the learn about the board members and work with the other department heads, learn about the plan of the Village.

We started meter testing. We are short about 125 water meters to make our 10% for the Public Commission requirements. So, that has kicked off and now underway.

I heard back about the well meter at well 5, 1501 East Garfield Street. They are unable to repair the water meter there without half the cost of a new meter. I talked to Nic and we have ordered a new water meter and tube that the water meter sits in. Once that is here, I will get that installed and well 5 back online. The cost to repair was $ 2,800 and then its still an old water meter that was retro fit to the well, or a new meter that will work better with our Scada system for $4,500. So, the new meter is coming. There might be a few more dollars if I have to have Tom from CTW help install it. Tom has all the pipe splitter to help get that water meter pipe in place. I could maybe do it but I will have to take more apart to get this to work. We will see.

Well 4 is working as of right now. I won't say anything more about it. Hopefully this will be for good.

Main break season is off to a good start. As of today, we have had 2 in the last 5 days. The first one was at 505 Michelle Street on Thursday November 30, and one Monday December 4, 2023 at 107 Oakridge Street. Hopefully this isn't going to be the new trend.

I picked up a battery power jack hammer. I had a big rock under the water main on Michelle Street. I was able to split that rock with my pick ax, but I won't lie I am getting older and don't know how much long I will be able to do this for. The jack hammer was at the shop and everyone was busy to bring it over. Jordy did have Bo bring it over but by the time he showed up we were turning back on the water. The air compressor jack hammer is 100 lbs. The new battery powered one is 48 lbs. I used Rule Construction during the lead line replacement and it worked really well. Now we as the water utility have one to use.

I ordered a new water locator we talked about. I have not seen it and will be following up on that. Thank you, Jordy and the electric guys, for helping me locate for our water main breaks. We had a few water services in the way from the one on Michelle Street.

I may not make it to the meeting in January. My wife is due with our third child. We know it's a baby and has 10 fingers and 10 toes. We will find out boy or girl when it arrives. Due date is January 11.

Mount Horeb Wastewater

Monthly Report for November

Submitted to the Commission 12/6/2023

Our Vulcan influent step screen was repaired by Staab Construction in November. They replaced the damaged lower lamellas as well as the drive chains. It seems to be running very well now. The step screen was installed in 2014 and recently our staff replaced damaged upper lamellas and soon after the stainless steel lower lamellas got damaged. One of the drive chains also stretched and both needed replacement. This equipment is maintained very well and it seems like the bearings are still in good shape.

Flygt Pumps is helping us with pump inspections and maintenance on all our submersible lift station pumps. They only got two lift stations completed and will be coming back in December. They will also do the influent pumps at the WPCF. This is something we do roughly every 5 years in addition to the maintenance we do ourselves.

Hayward Gordon got back to us with a new quotation for replacing the mechanical seal housing and bearing frame on our RAS pumps. These pumps were installed in 2018 and had issues with seal fails since installation. They have recently admitted they have been having problems with the type of seals we have on our 3 pumps. I rejected their last offer and they came back with reducing it by half, down to $12,621 for all 3 pumps and they will supply the labor to install the new equipment. We have been going back and forth since March and I feel these new parts are a substantial upgrade for a fraction of what they would normally cost.

We had a company do a demo for spot lining sewer mains. 150 feet off Nordic Trail we spot lined an area with a crack, offset, and unused sewer lateral. The 4- foot- long patch was able to correct all the problems and turned out very well. It is a DIY system and with our televising equipment and their packer device and push rods for about $4,835.00, we could do the patches ourselves for about $530.00 per patch plus our labor. We currently pay up to $3000.00 for each spot line and usually wait months to get it done. The packer we would buy would allow us to patch 8,10, and 12 inch lines. The company representative would be out for training on our first two patches we put in. All the supplies are in stock at First Supply in Madison. This is something I am very interested in for the Village but I will be waiting until Spring to make sure the next Superintendent feels the same.

Our annual DNR biosolids reports were submitted in November. We injected 563,050 gallons of 4.9% biosolids onto approved farm fields in 2023.

The staff pumped down and cleaned both influent wet wells at the WPCF. After having the influent screen down so long we started to build up debris in the facility.

Monthly Wastewater Utility Operations Report

November 2023

Submitted to the Utility Commission December 6, 2023

The facility is running great, BPR is working very well.

Monthly average influent flow: 415,000 gpd Design average flow:790,000 gpd (2019)

Biological Oxygen Demand (5 day)

BOD5 Influent: **396** mg/l mo. average Daily maximum: **748** mg/l

Effluent: **2.6** mg/l mo. average Daily maximum: **4** mg/l

Permit limit: 22 mg/l mo. average **Times exceeded 0**

Effluent mo. average lbs/day: <**10.2**

Permit limit: 112 lbs/day monthly average **Times exceeded 0**

Total Suspended Solids

TSS- Influent: **373** mg/l mo. average Daily maximum: **608** mg/l

Effluent: **2.3** mg/l mo. average Daily maximum: **3** mg/l

Permit limit: 22 mg/l mo. average **Times exceeded 0**

Effluent mo. average lb/day: **<9.0**

Permit limit: 112 lbs/day mo. average **Times exceeded 0**

Ammonia Nitrogen- Effluent monthly average: **<.11** mg/l

Permit limit: 4 mg/l monthly average **Times exceeded 0**

Total Phosphorus- Effluent monthly average: **.16** mg/l

Permit limit: 1.0 mg/l monthly average **Times exceeded 0**

Chloride- Effluent weekly average **393** mg/l (4 consecutive samples for the week)

Permit limit: 625 mg/l weekly average **Times exceeded 0**

Dissolved Oxygen- Effluent daily minimum: **8.5** mg/l

Permit limit: 6 mg/l daily minimum **Times exceeded 0**

Effluent Temperature deg F Daily Max **56.3** Daily Min **51.0**

Disinfection not required. Out of season.