



VILLAGE OF MOUNT HOREB

E. Main Street

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PLAN COMMISSION/HISTORIC PRESERVATION COMMISSION AGENDA

Wednesday, October 25, 2023 at 7:00 PM

MEETING MINUTES

- 1) Call to order
The Plan Commission/Historic Preservation Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Ryan Czyzewski called the meeting to order at 7:00pm.
- 2) Roll call
Present were Commissioners Sarah Best, Nate Gauger, Andrew Kidd, Kris Kirkland, Destinee Udelhoven and Peggy Zalucha. Also present were Village Administrator Nic Owen, Village Planner Ben Rohr and Assistant Clerk Jean Culberson.
- 3) Agenda Items
 - a. Consideration of September 27, 2023 Meeting Minutes
Zalucha Motioned with name correction and Best seconded to Consideration of September 27, 2023 Meeting Minutes. Motion carried by unanimous voice vote.
 - b. Consider Design Review for Storage Shed, Children's Community School, 1175 Cox Drive
Owen gave an overview and Rohr questioned if the Commission wanted additional screening of the shed due to the view from the streets. The Commission reviewed the location and no additional screening was necessary. The Commission questioned the longevity of the shed. Applicant Sandra Cannon stated the shed is paintable and necessary for toy storage. Best Motioned, Kirkland seconded to Consider Design Review for Storage Shed, Children's Community School, 1175 Cox Drive. Motion carried by unanimous voice vote.
 - c. Consider Revised Design Review Application, MARC Inc, 1961 Commerce Drive
Rohr gave an overview of the previous approval and the new request for revisions to the building, which included allowing black facade color. No Marc representative was present to answer questions. The Commission agreed to the chimney removal and the enlargement of the patio. The Commission reviewed the fencing and questioned the black color and material change. Udelhoven Tabled to the November meeting and Kidd seconded. Motion carried by unanimous voice vote.

- d. Deanna Opsal Extraterritorial CSM Recommendation
Owen gave overview. The Commission questioned the unusual shape of the parcel. Donald Sands, agent for Deanna Opsal, explained that the past sale created the unique shape. Gauger Motioned, Zalucha seconded to Deanna Opsal Extraterritorial CSM Recommendation. Motion carried by unanimous voice vote.
- e. Discussion on Creating stand alone Historical Preservation Commission and CLG status
Owen gave an overview and informed on proceeding forward with the committee. The Commission discussed the stand alone commission and if property owners would be delayed or restricted by an additional committee. Further details are needed and a draft of the code changes will be presented at the November meeting with a public hearing in December.

4) Committee Reports:

- a. Plan Commission Chair Report
No report.
- b. Village Planner Report
Rohr gave the report.
- c. Building Inspector Report
Owen stated the report was in the packet and gave an update on the development and construction in the Village.

5) Meeting adjournment.

Zalucha Motioned to adjourn at 7:45pm and Best seconded. The motion passed by unanimous voice vote.

Minutes by Jean Culberson, Assistant Clerk