



VILLAGE OF MOUNT HOREB

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UTILITY COMMISSION AGENDA

Tuesday, November 14, 2023 at 7:00 PM

MEETING MINUTES

- 1) Call to order
Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Temby, White, Scott, McNall and Vierima. Halverson was absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, and Finance Director/Treasurer Denise Schwenn were also present.
- 2) Public Comments – non-agenda items
None.
- 3) Consent Agenda
 - a. Consideration of October 10, 2023 Meeting Minutes
McNall moved, Glover seconded to approve the minutes of the October 10, 2023 meeting. Motion carried by voice vote.
- 4) Agenda Items
 - a. Election of Officers
McNall moved, Vierima seconded a motion to re-elect Jack Temby as Utility Commission President and Ed Glover as Utility Commission Secretary for 2023-2024. Motion carried by voice vote.
 - b. Consider Reimbursement Request: Ellefson Construction, Sewer Fees at 901 Brookview Trail
Water Superintendent Hyndman provided background for the request. Discussion by committee followed. Ellefson Construction representative was not present for further comments. McNall moved, Vierima seconded a motion to deny the request for reimbursement. Motion carried by voice vote.
 - c. Consider Bank Account Information & Check Registers for month year
The voucher check report and bank account information were reviewed. Glover moved, White seconded to approve the vouchers and bank account information for October 2023. Motion carried by voice vote.
 - d. Electric Department report
Schmitz reviewed the monthly report for October.

- e. Water Superintendent report
Hyndman reviewed the monthly report for October.
- f. Wastewater Superintendent report-John
Klein reviewed the monthly report for October. Klein announced his intent to retire from his position in May 2024.

5) Meeting adjournment.

There being no further business before the Commission, White moved, Glover seconded a motion to adjourn the meeting at 7:41 pm. Motion carried by voice vote.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer