



## VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: [mhinfo@mounthorebwi.info](mailto:mhinfo@mounthorebwi.info) Web: [mounthorebwi.info](http://mounthorebwi.info)

### **PUBLIC WORKS COMMITTEE AGENDA**

**Monday, August 28, 2023 at 6:00 PM**

1) Call to order

2) Roll Call

The Public Works Committee was called to order on the above date at 6:00 pm in the 3rd floor Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Ben Jones, Cathy Scott, and Rob VanDomelen. Absent members were Jeff Hook and Nate Gauger. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman, and Office Coordinator Niki Erickson.

3) Agenda Items

a. **PUBLIC HEARING:**

1. Consider special assessments for adjacent property owners for the sidewalk installation along N. Brookwood Dr.

The Public Hearing opened at 6:02 pm, and it was explained that in October 2022, the Committee approved to connect the sidewalk from Springdale St. to N. Brookwood Dr. Jerry A. Lewis, 640 Basswood Ave. Verona, was present and spoke about how he owns the majority of the area and was looking for any consideration towards the cost of it. The Public Hearing closed at 6:15 pm, and this topic will be at the next Village Board meeting.

Owen explained the legality of assessments. This area is apart of the Sidewalk Circulation plan and new sidewalks are 100% the property owners' responsibility, and the Village covers 50% of sidewalk repairs. The Village will cover 100% of the driveway aprons. Motion by Jones to approve the proposed assessment contingent on staff re-measuring the area. Seconded by Scott. Motion carried. The Village Board does have to approve the motion before Gorman can move ahead with the project.

- b. Consider request from Buck & Honey's to add two 10-minute parking stalls.

Buck & Honey's is requesting to add two 10-minute parking stalls, for take out orders. One of the spots would be on S. 2nd St., where an old garage was. The other one is on Front St. The spot on S. 2nd St. makes sense since there is room for one, but the one on Front St. would be very narrow and might bottle neck that area. Buck & Honey's also has a driveway there that they can utilize. If they are allowed two 10-minute parking stalls, it may set the precedence for other businesses in town to request the same thing. Motion by VanDomelen to approve the parking spot on S. 2nd St. and defer consideration of the Front St. spot until the parking study is done. Seconded by Jones. Motion carried.

c. Recommendation: Ordinance 2023-05 Permitting Pollinator Gardens and Defining Gardens

Owen explained that the Sustainability & Natural Resources Committee (SNR) is looking for specific guidelines regarding pollinator gardens and defining gardens. SNR Committee member, Kerry Beheler was there to explain more in detail. She pointed out the benefits of a pollinator garden and would like certain plants moved from the weed ordinance, to allow them now. Members of the SNR committee offer to volunteer and help home owners with pollinator garden questions. Having residences with pollinator gardens register their lawns was discussed, by possibly submitting a form online or with office staff, but nothing was decided. No action was needed. The Village Board will decide on the ordinance.

d. Sidewalk Circulation Plan Update

Gorman gave a quick overview of the plan and mentioned that we are still waiting for prices. Information was not included in the packet, so Gorman will email the Committee the updated plan, and will discuss it at a future meeting.

e. Public Services Director's Report

Gorman went through his monthly report and answered questions.

4) Future agenda items

- Sidewalk Circulation Plan update

5) Meeting adjournment.

Motion by VanDomelen, seconded by Scott to adjourn the meeting at 7:27 pm. Motion carried.

Minutes by Niki Erickson, Office Coordinator