



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

PUBLIC WORKS COMMITTEE AGENDA

Monday, February 26, 2024 at 6:00 PM

Municipal Building Board Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to order
- 2) Roll Call
- 3) Agenda Items
 - a. Consider January 22, 2024 meeting minutes
 - b. Discuss sidewalk circulation plan
 - c. Update on waste contractors
 - d. Public Services Director's Report
- 4) Future agenda items
- 5) Meeting adjournment.

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AGENDA ITEM REPORT

MEETING DATE

February 26, 2024

PREPARED BY

AGENDA ITEM # 3.a

Consider January 22, 2024 meeting minutes

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. Draft Meeting Minutes 012224



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PUBLIC WORKS COMMITTEE AGENDA

Monday, January 22, 2024 at 6:00 PM

DRAFT MEETING MINUTES

- 1) Call to order
- 2) Roll Call

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Cathy Scott, Nate Gauger, Ben Jones, and Rob VanDomelen. Absent members were Jeff Hook. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman, Village Engineer Rob Wright, Deputy Treasurer Niki Erickson and Utility Office Coordinator Sara Alderson.
- 3) Agenda Items
 - a. Consider July 24, 2023 meeting minutes

Motion by Gauger to approve the July 24, 2023, meeting minutes with the amendment to correct the date in the future agenda item. Seconded by Jones. Motion carried.
 - b. Consider August 28, 2023 meeting minutes

Motion by Scott, seconded by VanDomelen to approve the August 28, 2023, minutes. Motion carried.
 - c. Public information meeting for the 2024 street construction projects

Wright was here to present the 2024 Street Project Plan. He went over pavement replacement, curb and gutters, and water mains for the following streets: Francis Circle, Ida Circle, Linda Road, Heather Court and Alaska Avenue. Residents will receive notification letters in the mail. The total project cost is \$1.322 million. Any issues should be addressed with Josh, the project engineer on site.
 - d. Discussion on snow removal and contractors depositing snow in the streets

Gorman explained how over the last few years, contractors have been putting snow in the streets, especially around downtown businesses. They discussed snow removal equipment and where the Village hauls the snow. Gorman will find out what other communities are

doing about this and the committee will have a full discussion about this issue in March or April.

e. Public Services Director's Report

Gorman went through his monthly report and answered questions.

4) Future agenda items

- Snow removal
- Sidewalk circulation plan review
- Garbage transition

5) Meeting adjournment.

Motion by Scott, seconded by VanDomelen to adjourn the meeting at 6:47 pm. Motion carried.

Minutes by Sara Alderson, Utility Office Coordinator



AGENDA ITEM REPORT

MEETING DATE

February 26, 2024

PREPARED BY

Jeff Gorman, Public Services
Director

AGENDA ITEM # 3.b

Discuss sidewalk circulation plan

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. Sidewalk Circ Plan 2020 Rev 2023
2. Sidewalks 4
3. Sidewalks 3
4. Sidewalks 2
5. Sidewalks 1

SIDEWALK CIRCULATION PLAN

IMPLEMENTATION SCHEDULE

REVISED: January 2023

The following description describes the status of each sidewalk proposed for the Circulation Plan and suggests a timetable for implementation. If the Village participates in the installation cost, the budget impact must always be considered. The streets are not ranked in any order of importance.

1. Lake Street to Stewart Park

Status: Sidewalk currently extends on both sides to a point just south of Hilltop Drive. The plan calls for extension to the Village limits at Stewart Park.

Implementation: Sidewalk should be installed with an upgrade of the street. Since Lake Street is also County Highway JG, the project would be coordinated with Dane County. What is the best way to get from Lake St. to Stewart Park considering the hill?

2. N. Eighth Street to Village limits

Status: Sidewalk extends to Blue View Drive on the west side and Manor Drive on the east side.

Implementation: Sidewalk should be extended as land develops north of the Village limits.

3. Carver Street

Status: Sidewalk currently exists on the north side from S. First Street to S. Second Street and on the south side from S. First Street to Maple Street.

Implementation: The Village has not required any additional sidewalk along Carver Street. Consider extending sidewalk from Maple St. to Grundahl Park on the south side of Carver St.

4. S. First Street to Carver Street

Status: Sidewalk extends south to Garfield Street on the east side and just south of Garfield Street on the west side.

Implementation: Sidewalk should be extended as development occurs south of Carver Street or with improvement to Carver St. and S. First St. Consider extending sidewalk on west side of S. First St. from Henry St. to north of Carver St.

5. S. Second Street to Spellman Street

Status: Sidewalk extends to Carver Street on the east side and to Spellman Street on the west side.

Implementation: Sidewalk should be extended on the east side to Spellman Street with improvements to S. Second Street.

6. Henry Street from Parkway Drive to S. First Street

Status: There is only one short section of sidewalk on the north side.

Implementation: Sidewalk should be extended following sidewalk installation on S. First Street and/or with improvements to Henry St.

7. W. Garfield Street from S. First Street to Village limits

Status: Sidewalk exists for one block on the south side.

Implementation: Sidewalk should be extended with further development west of Blue Mounds Street. Extend sidewalk from Maple Dr./Maple Ct. to the west. How far west? On both sides?

8. Blue Mounds Street to Village limits

Status: Sidewalk exists on east side from Main Street to Grundahl Park and Justin Drive south to Village limits. Sidewalk exists on the west side from the Public Safety Building south to the Village limits and along the Landsby Ridge Apartments.

Implementation: Sidewalk should be installed on the west side as land is improved. Sidewalk should be extended from Landsby Ridge north to the MRST to allow a crossing to the east side of Blue Mounds St. and access to Main St. Sidewalk should be considered on the west side from Garfield St. south to the Public Safety Building and in front of Public Safety Building. Sidewalk could be installed on the east side when Blue Mounds Street is improved.

9. Park Street between N. Second Street and N. Fourth Street (Swimming Pool connection)

Status: Sidewalk exists on the south side of Park Street between N. Fourth Street and N. Third Street.

Implementation: Sidewalk should be extended on the north side of Park Street from N. Second Street to the entrance to Boeck's Park.

10. Brian Street from Perimeter Street to Village limits

Status: No sidewalk.

Implementation: Install sidewalk following installation on Perimeter Street and/or with development north beyond the Village limits. East side of street?

11. Perimeter Street north and east of Springdale Street

Status: No sidewalks north of the roundabout.

Implementation: Installation following extension of sidewalk to Perimeter Street on Springdale Street and development of lands to the east of the Perimeter Street dead end and/or installation of sidewalk on Brian Street.

12. E. Garfield Street between S. Eighth Street and Perimeter Road

Status: Sidewalk exists on the north side of E. Garfield from S. Eighth Street to Hanneman Boulevard. Sidewalk exists on the entire south side.

Implementation: Install sidewalk on north side between Hanneman Boulevard and Perimeter Road when E. Garfield Street is improved.

13. E. Lincoln Street between S. Eighth Street and Perimeter Road

Status: Sidewalk exists on the south side of E. Lincoln Street from S. Eighth Street to Hanneman Boulevard and on the entire north side.

Implementation: Install sidewalk on south side between Hanneman Boulevard and Perimeter Road when E. Lincoln Street is improved.

14. Highway 92 east of S. Eighth Street to the By-pass (E. Gonstead Rd.)

Status: Sidewalk exists on the south side from S. Eighth Street to 837 Vista Ridge Drive.

Implementation: Install when development occurs beyond Vista Ridge and the Golf View Addition to Camelot Valley or when the WI DOT upgrades Highway 92. This is not feasible unless this section of Hwy. 92 becomes an improved road with curb and gutter.

15. Spellman Street from S. Eighth Street to S. Second Street

Status: Sidewalk exists on the north side of Spellman Street from S. Second Street to Valley Drive.

Implementation: Install when development occurs in Vista Ridge. Valley Dr. to S. Eighth St. on the north side.

16. N. Brookwood Dr. from Springdale St. north to 202 N. Brookwood

Status: No sidewalk for approximately 240'.

Implementation: Install sidewalk to connect the Eastwood Way/N. Brookwood neighborhood to Springdale Street. Budgeted for in the 2023 budget. **Completed in 2023.**

17. Academy St. to S. Fifth St.

Status: Currently no sidewalk along the south side of Academy St. and no sidewalk along the east side of S. Fifth St. between the two existing sidewalks.

Implementation: Explore adding sidewalk on both of these streets to provide better access to the schools.

18. Meadowview Rd. to Carver St.

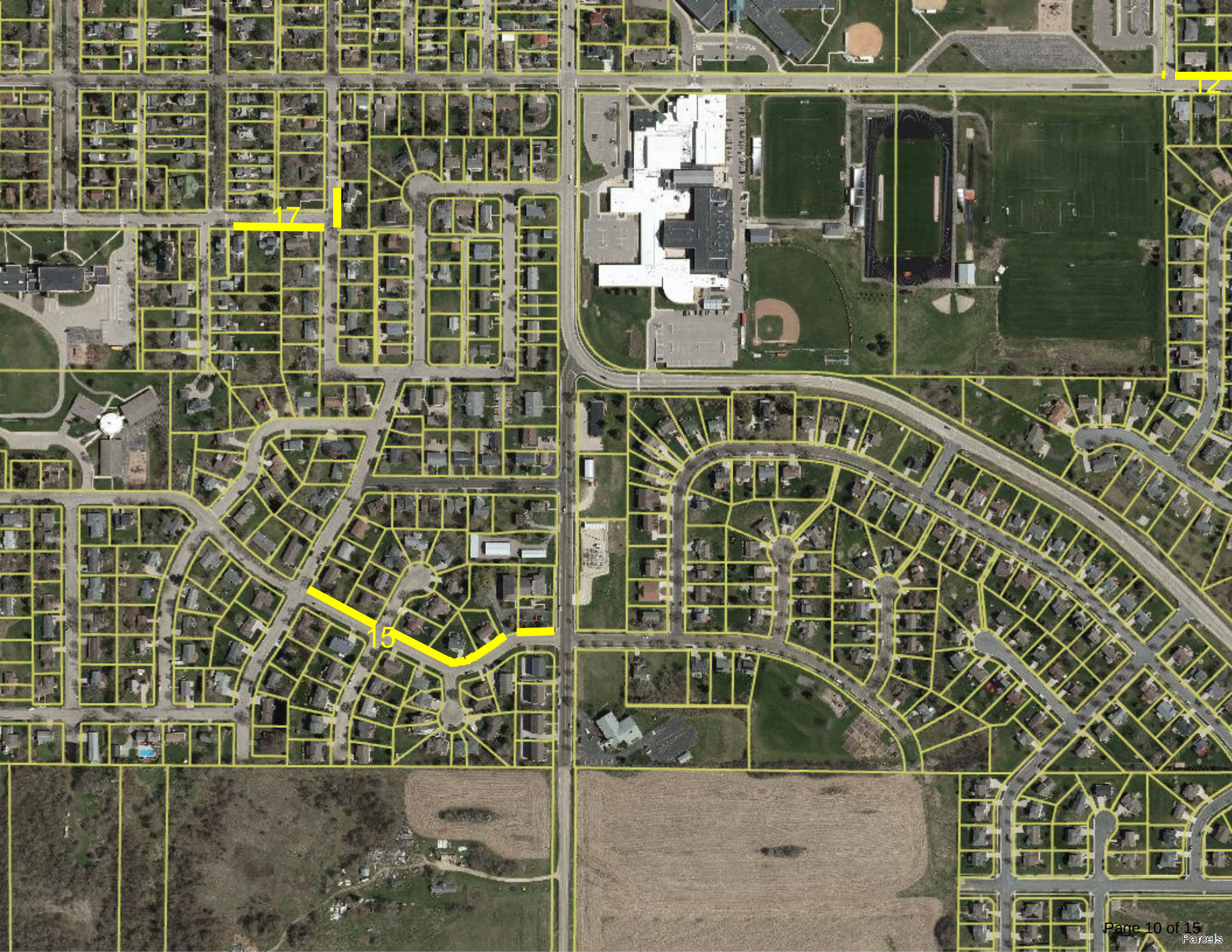
Status: Currently, there is no sidewalk between 204 Meadowview Rd. and Carver St.

Implementation: With the new development in Valley View Heights and Maple Dr., consider adding sidewalk on the west side of Maple Dr. from 204 Meadowview Rd. to Carver St.. With the addition of sidewalk on the south side of Carver St, this would provide access to Grundahl Park. Also consider adding sidewalk in front of 701 Maple Dr. to provide a crosswalk to the west side of Maple Dr.

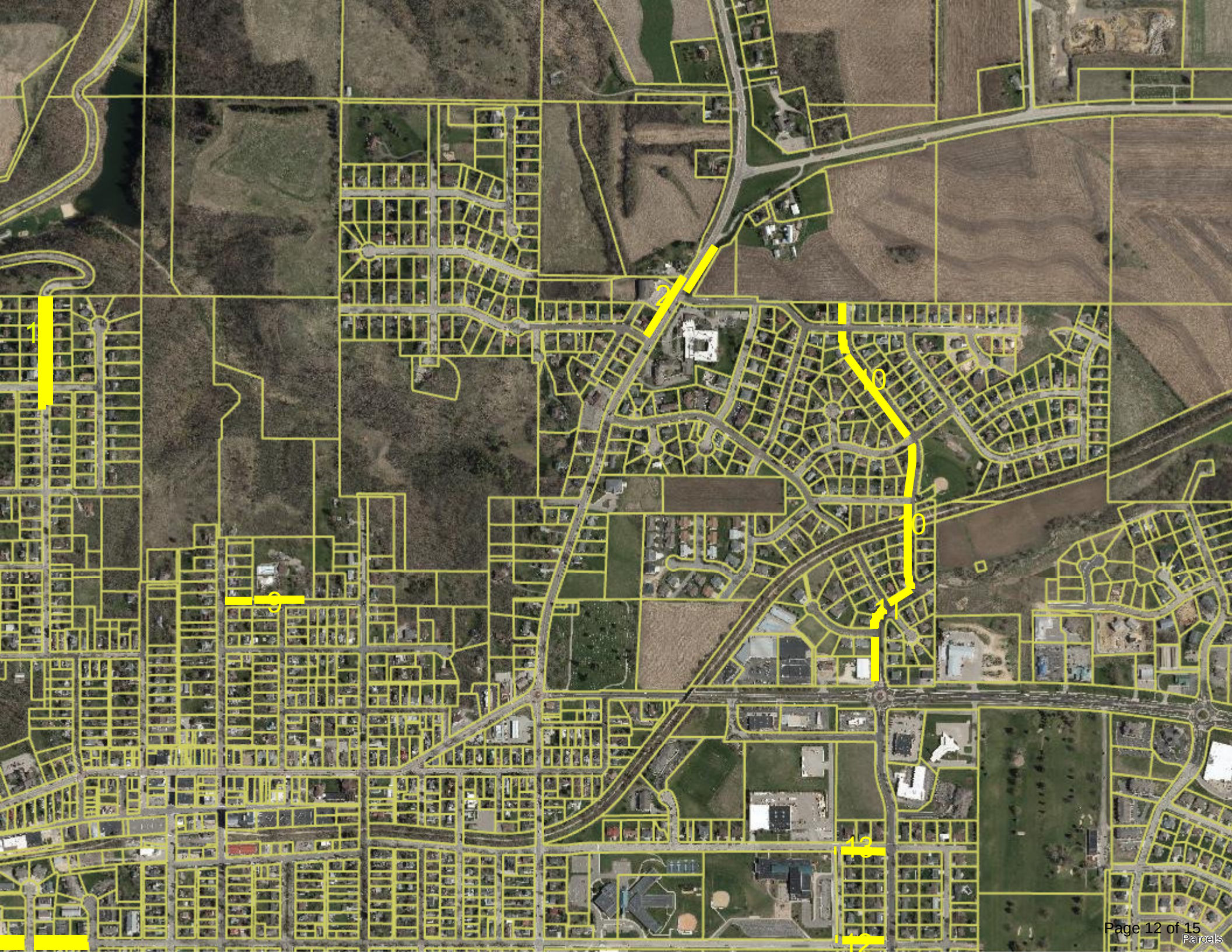


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AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
February 26, 2024	
AGENDA ITEM # 3.c	
Update on waste contractors	
BACKGROUND	
RECOMMENDATION	
ATTACHMENTS	
None	



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
February 26, 2024	

AGENDA ITEM # 3.d

Public Services Director's Report

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. pw comm report 2.26.24



Village of Mount Horeb

Public Services Department

138 E Main St
Mount Horeb, WI 53572
Phone (608) 437-3351/Fax (608) 437-3190
www.mounthorebwi.info

Public Works Committee
February 26, 2024
Public Services Director's Report

1. The Wis DOT has started a new program to inventory and inspect all small bridges/culverts with spans between 6'-20'. Our staff will have to inventory these for the first time this year and submit to DOT. We are not responsible for the inspections. That will be done at a later date by contractors. The Village will be reimbursed \$100 for each bridge/culvert inventoried.
2. Our mechanic did quite a bit of work on our street sweeper recently. He replaced some plates and conveyor parts that were simply wearing out. The sweeper is ready to go and we plan to start sweeping streets as the snow melts from the gutters. The streets that we seal coated last year have quite a bit of material in the gutters that was scraped up from the snowplows.
3. Our crew took down the donated holiday tree and large snowflakes on Main Street and stored them. We also took down the snowflakes on the street light poles.
4. The bid opening for this year's street projects will be on March 1.
5. With the nice weather we have been experiencing and lack of snow, we will be clearing some storm drainage areas and working on inspecting our storm sewers.