



VILLAGE OF MOUNT HOREB

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UTILITY COMMISSION AGENDA **Tuesday, February 13, 2024 at 7:00 PM**

MEETING MINUTES

- 1) Call to order
 - a. Roll Call
Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Halverson, Temby, Scott, McNall and Vierima. White was absent. Village Administrator Nic Owen, Wastewater Superintendent John Klein, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, and Finance Director/Treasurer Denise Schwenn were also present.
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
 - a. Consideration of December 12, 2023 Meeting Minutes
Glover moved, Halverson seconded to approve the minutes of the December 12, 2023 meeting. Motion carried by voice vote.
- 4) Agenda Items
 - a. Consider Bank Account Information & Check Registers for December 2023
The bank account and check register information for December 2023 were reviewed. McNall moved, Vierima seconded to approve the bank account information and check registers for December 2023. Motion carried by voice vote.
 - b. Consider Bank Account Information & Check Registers for January 2024
The bank account and check register information for January 2024 were reviewed. Glover moved, Scott seconded to approve the bank account information and check registers for January 2024. Motion carried by voice vote.
 - c. Electric Department report-December 2023
Schmitz reviewed the monthly report for December 2023.
 - d. Electric Department Report-January 2024

- Schmitz reviewed the monthly report for January 2024.
- e. Water Superintendent report-December 2023
Hyndman reviewed the monthly report for December 2023.
 - f. Water Superintendent Report-January 2024
Hyndman reviewed the monthly report for January 2024.
 - g. Wastewater Superintendent Report-December 2023
Klein reviewed the monthly reports for December 2023.
 - h. Wastewater Superintendent Report-January 2024
Klein reviewed the monthly reports for January 2024. John Klein announced the hiring of Michael Brace as the new Wastewater Superintendent. Brace will start working on February 19, 2024 and Klein will remain on staff until his retirement on May 3, 2024.
 - i. Consideration of Optional Three-Tier Time of Day Rate for Residential Services
In January, Electric Superintendent Schmitz presented a proposed rate schedule document as prepared by/with area municipalities and WPPI with new residential rating based on peak vs. off peak and standard hours. Schmitz returned to this meeting with additional information comparing rate options and associated costs. The committee discussed community impact and opportunities for cost reduction for residents who elect to participate (this is an optional program). Halverson moved, Glover seconded a motion to approve offering the new rating option by Mount Horeb Utilities. Motion carried by voice vote.
- 5) Meeting adjournment.
There being no further business before the Commission, McNall moved, Halverson seconded a motion to adjourn the meeting at 7:48 pm. Motion carried by voice vote.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer