VILLAGE OF MOUNT HOREB
E. Main Street
Mount Horeb, WI 53572
Phone: (608) 437-6884 Fax: (608) 437-3190
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

FINANCE AND PERSONNEL COMMITTEE AGENDA
Wednesday, May 1, 2024 at 5:30 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

1) Call to order
   a. Roll Call
2) Agenda Items
   a. Consideration of April 3, 2024 Meeting Minutes
   b. Human Resources Manager Report
   c. Finance Director Report
   d. Consider 2025 Budget Calendar Timeline
   e. 2024 Review of 2023 Vendor Activity-Department Head Responses
3) Future agenda items
4) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE MINUTES
WEDNESDAY, APRIL 3, 2024

The Finance/Personnel Committee met in regular session in-person on the above date.

Call to Order/Roll Call: Chair Scott called the meeting to order at 5:30pm. Present were Committee members Hoffman, Fendrick, Halvorson, and Jones. Also present were Administrator Owen, Treasurer/Finance Director Schwenn, and Village Clerk Gaffney.

Consideration of February 7, 2024 Meeting Minutes: Hoffman moved, Jones seconded to approve the February 7, 2024 meeting minutes. Motion carried by unanimous voice vote.

Introduction of new Wastewater Superintendent Michael Brace: Human Resources Manager Andrea Murleau introduced Brace. He briefly spoke about his background.

Personnel Report- Human Resources Manager Andrea Murleau presented her report.

Finance Director Report: Finance Director Denise Schwenn gave an update on the audit completion and spoke about the PILOT program.

Future agenda items: Municipal Wheel Tax, detailed building report, updates on offers to purchase, and fees related to building.

Meeting Adjournment: There being no further business before the Committee, Halverson moved, Hoffman seconded to adjourn the meeting at 6:06pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk

HERITAGE
COMMUNITY
OPPORTUNITY

Finance and Personnel Committee Report for 05.01.2024

There were no terminations, or hires for full or part time staff

Seasonal Summer Staff Hires:

Public Services - 1

Recreation Staff including Lifeguards and Pool Attendants -8

Retirements (Upcoming):

Wastewater – Superintendent – John Klein - Effective 05.03.2024

Recruitments:

****Candidates are going through the interview process for both positions

Recreation Department – Office Assistant – 1 employee – seasonal summer

Recreation Department – Recreation Assistant – 1 employee – LTE fill in for an FMLA

In Progress with Various Department Heads

Administration – Reviewing day to day tasks with office staff to identify where cross-training is needed. Alyssa and I are also going to be looking at tasks over the next several weeks to identify areas where work can be redistributed or processes be made more efficient.

On April 10, I brought in Chris Spaith from WDC for a presentation on retirement at the Public Safety Building. The presentation was open for all employees to attend. We invited the MHFD as well. Event was well attended with over 20 people in attendance. 1x1 meetings were scheduled for employees who had further questions or were not able to make the meeting.

Recreation – Working with Jill to onboard and get 20 rehires ready for the summer pool season. Also worked on new hire onboarding

Ongoing for HR

Policy Updates – I am in the process of updating multiple policies Administrative and HR Policies for the Village

Will be attending the GMASHRM Policy Conference May 21st

Finance & Personnel Committee Meeting

05-01-2024

FINANCE DIRECTOR REPORT

1. Financial Reporting Update
    a. Annual Audit Status Update
        i. Timeline is on track for return of year-end entries in mid to late April; wherein I can begin closing 2023 and generate final financials.
        ii. Baker Tilly provided me with the information needed to file the 2023 WI State Financial Report Form C, filing due 5/1/24—this is an indicator that they have reached this milestone stage of the audit process. (4/24/24)
    b. 2024 Monthly Financial details
        i. Actively working to keep all 2024 financial activity up to date, so we are ready to move ahead when 2023 officially is closed
        ii. DRAFT Financial statements have been made available to managers upon request for various needs
2. Annual Vendor Review Report
    a. Manager Feedback has been provided in report form to F&P Committee in the May 1, 2024 meeting packet
3. Future Items:
    a. June—Reporting request follow up: Building Permit/Impact information (CS 4/3/24 mtg)
    b. June/July—PILOT Program update due to F&P (written process/draft letter to prospective entity/draft agreement template)
    c. July 15-19—DS attending Green Bay Clerk & Treasurer Training
4. Other Comments:
    a. Wheel Tax discussion requested by F&P Committee (tabled; "Cathy mentioned she doesn't want to look at a wheel tax unless we are in desperate need of new revenue. I think mentioning that the audit results came in as expected may help delay further discussion on the topic." -per Nic Owen 4/17/24).

Denise J. Schwenn
Finance Director / Treasurer

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Village of Mount Horeb 2025 Budget Calendar

No later than July 2024: Department heads meet with their respective committees to discuss and recommend capital purchase requests for the 2025-2029 budget years.

July 31, 2024: Department requests for Capital Improvement purchases for years 2025-2029 due to the Village Administrator.

August 9, 2024: Village Administrator provides preliminary 2025 operating budget to department heads for review.

August 26-30, 2024: Department heads meet with Village Administrator and Treasurer to discuss 2025 operating and capital budgets.

Finance & Personnel Meetings – Proposed; FP Committee to approve 5/1/2025:

- September 25, 2024: 5:00 p.m. Finance and Personnel Committee meets to discuss 2025 budget and 2025 – 2029 Capital Improvement Plan (data for review to be distributed by September 18, 2024)

- October 2, 2024: 4:00 p.m. Finance and Personnel Committee meeting, with department heads in attendance, to present 2025 budget requests

- October 16, 2024: 5:00 p.m. Finance and Personnel Committee meeting to continue budget work

- October 23, 2024: 5:00 p.m. Finance and Personnel Committee meeting to continue budget work (if necessary)

November 6, 2024: Village Administrator presents 2025 budget and 2025-2029 Capital Improvement Plan to Village Board. Village Board sets a public hearing for November 20, 2024.

November 20, 2024: Village Board holds public hearing on 2025 budget and 2025-2029 Capital Improvement Plan followed by budget adoption.

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
May 1, 2024	

AGENDA ITEM # 2.e

2024 Review of 2023 Vendor Activity-Department Head Responses

BACKGROUND

ANNUAL VENDOR REVIEW PROCESS
Annually, a VENDORS TO REVIEW report is provided to Nic Owen for his review. This same list is converted to a multi-step process of further review by all Department Heads and reported to the Finance & Personnel Committee, (a) to satisfy accounting standards requiring us to report on all contracts held with vendors and customers who lease from us; and (b) for the purpose of ensuring we continue to receive the service and value most beneficial to the Village.
<u>Vendor Review Criteria:</u>

1. List all vendors paid in the year, with total spending (# vendors, $ spent)
2. Filter list to only include those vendors totaling $5,000+ (# vendors, $ spent)
3. Filtered vendors to be reviewed, removing refund vendors, construction vendors for which bidding process was used, one-time purchase vendors, government bodies, loan payments, etc); create additional file tab labeled “$5K+ Vendors to Ignore”.
4. Remaining list of vendors to be reviewed by Department Heads, who will add notes/comments as needed for the file tab labeled “Summary – Action Vendors”
    1. This list will be reported to Finance & Personnel Committee in March
    2. Each Dept Head will receive a file with tabs sorted to reflect only the data affecting them, and will be asked to return completed details prior to established “APRIL” date for timeline below
    3. Findings will be reported to F&P Committee for review/discussion in MAY

<u>Timeline for process</u>:
EOY (after final check run): Prepare “YYYY Vendors to Review” file for Nic Owen
FEB: Prepare new data spreadsheets, steps 2-3 above
MAR: Review list given to F&P Committee and to Dept. Heads
APRIL: Follow up w/Dept. Heads, update notes sections
MAY: Provide updated notes to F&P Committee

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

RECOMMENDATION

ATTACHMENTS

1. 2024 Vendors to Review Listing - Finance and Personnel
2. 2023 Vendors Paid Over $5000 Reviewed by Department Heads

Vendor Name	Total 2020 Expense	Total 2021 Expense	Total 2022 Expense	Total 2023 Expense	Notes	Dept Head	Current agreement expires when? PROVIDE AGREEMENT TO DENISE	Last negotiated when?	Recommendation for review: Frequency; When Next?	Notes
ANDERSON LAWN SERVICE LLC Total	12,495	14,040	**2,825**	**3,000**	mowing / snow removal	Josh Hyndman / Jordan Schmitz				Mows wells for the water utility, Jordy just had this out for bid. Anderson was low bid. 3 year contract I believe -JH 2024
AQUACHEM OF AMERICA INC		4,355	**5,868**	**4,014**	polymer for biosolids	John Klein				Our polymer supplier - we are in the process of doing a cost comparison now. JK 2024
AQUAFIX INC Total	3,781	3,104	**3,939**	**9,786**		John Klein			Annually	This company supplies enzymes and bacteria for the wastewater industry. We mostly use their lift station degreaser which we recently did a price comparison. JK 2024
ARAMARK UNIFORM & CAREER APPAREL LLC	11,125	10,135	**11,844**	**10,774**		Jordan Schmitz / Jeff Gorman / Josh Hyndman / John Klein	expires 2021	2018	Every 3 years; 2024	3-year contract; matched Cintas price negotiated by WPPI. Electric is done with this, water is still using them and should check into new contract. JS 2024. Might be on the way out only used by waste water and water utiltiy. Contract is due to expire, JH 2/29/24.
BADGER WELDING SUPPLIES INC				**10,364**	Welder, plasma cutter	Jeff Gorman				one-time purchase-JG 2024
BASLER ELECTRIC COMPANY				**8,027**	Relays	Jordan Schmitz	N/A		N/A	Relays for substation. Do not use them very often. JS 2024
BERGSTROM CHEVROLET OF MADISON INC			**43,212**	**-**	Vehicle purch/maint	Jeff Gorman				Included in bidding process when appropriate. -JG 2024
BROOKS TRACTOR INCORPORATED				**21,039**	JD 524 repairs	Jeff Gorman				Lower bidder for purchase of new asphalt roller - JG 2024
CENEX FLEETCARD Total	41,301	54,586	**73,393**	**70,339**	fuel	Jordan Schmitz / Jeff Gorman / Josh Hyndman / John Klein			Every 3 years; 2024	2022: $46170=Publ Svcs, $18724=Util, $8499=Sewer *only place water utility can buy fuel in town, we decided not to use kwik trip. JH 2024
CENTER GROUND STUDIOS				**6,148**	Rec pottery classes	Jill Dudley	End of December 2024	February of 2024	Every 3 years, 2027	Contracted pottery/clay classes (80%/20% split) JD 2024
CGC INC Total	-	-		**-**	Soil engineering	John Klein			Every 3 years; 2024	Used only for large construction projects. Nothing coming up. JK 2024
CLASSY CLEANERS		92,278	**88,817**	**89,484**	cleaning service	Nic Owen	?	2021	When should this vendor be reviewed?	New contract in 2024. Review again 2027. NO 2024
COMPASS MINERALS AMERICA INC				**48,900**	road salt	Jeff Gorman				WISDOT bid. We do not have to participate in the program, but we definitely save on costs for salt by doing so. JG 2024
COMPLETE OFFICE OF WISCONSIN INC Total	5,866	17,921	**8,216**	**3,746**	Office supplies	Alyssa Gaffney	no contract		N/A, compare each purchase to others	Compare prices with Quill and Complete Office and choose the lowest
COYLE CARPET ONE LLC	-	13,858	**11,850**	**8,650**	library	Jessica Gretzinger				No work scheduled this year with them. JG 2024
CRACK FILLING SERVICE CORPORATION Total	38,000	53,000	**75,000**	**80,000**	street maintenance	Jeff Gorman			Annually	Annual bid-They do excellent work and are competetively priced.-JG 2024
CRANE ENGINEERING SALES INC	-	248	**-**	**7,868**	life station repair	John Klein				Used very infrequently. JK 2024
CREATIVE CANVASES WITH SARA LLC	-	1,500	**10,196**	**8,960**	drawing classes	Jill Dudley	End of December 2024	January of 2024	Every 3 years, 2027	Contracted art classes (paid per participant)
DELUXE DISTRIBUTORS Total	8,292	3,026	**3,454**	**3,609**	Institutional Chemicals and Paper Supplies	John K/Josh H/Jordan S/Jeff G			Annually	Wastewater does not purchase much from this vendor. JK 2023-24 - other departments must order from them, Wastewater seldom orders from them. JK 2024
ENGINEERING FOR KIDS Total	-	6,565	**11,260**	**1,365**	Rec program	Jill Dudley			N/A	We no longer work with this vendor anymore. JD 2024
FINKS CAFE LLC Total	16,692	10,746	**5,964**	**11,491**	Senior Center	Lynn Forshaug	N/A	Program began 3/1/2015	Funding is Reviewed Annually in November	Dane Cty determines amount received each year.
FINLEY INC				**62,624**	New Water Truck	Josh Hyndman				One time buy, only place with a new service truck. JH 2024
GENERAL ENGINEERING COMPANY Total	44,223	44,330	**74,847**	**71,818**	Building Inspection	Nic Owen	Auto-renews	2018	Every 2 years; 2024	Issue RFP in 2024 for 2025. NO 2024
GENERAL HEATING & AIR CONDITIONING INC Total	169,877	16,056	**4,122**	**-**	service	Jeff Gorman / Jessica Gretzinger	2020	2018	Every 2 years; 2024	Service agreement for library and Municipal Building HVAC-JG 2024 (refer to Jeff - JG 2024)
ICS MEDICAL ANSWERING SERVICE LLCS				**6,001**	after hours service	John, Josh, Jordan	N/A	9/30/2022	every 5 years, 2027	I just sent out bids in 2022 and ICS was the cheapest at the time. JS 2024
KIMBALL MIDWEST Total	9,713	6,213	**13,448**	**9,508**	PS supplies	Jeff Gorman			every 3 years; 2024	Supplies common hardware/supplies stocked in our shop for convenience. Competetive prices and delivery to our shop-JG 2024
L W ALLEN LLC Total	16,848	5,943	**-**	**-**	Waste water	John Klein			Every 3 years; 2024	Same as SJE? Reps much of our equipment. JK 2024
LEIGHTRONIX INC Total	15,194	4,776	**6,071**	**6,071**	Cable TV equipment	Diane Stojanovich				As of March 28, 2024 the annual contract for broadcast and streaming services for Trollway TV has ended. Given the recent software and equipment upgrades, I don't anticipate renewal with this vendor. DS 2024
LITTLE STAR KICKERS LLC Total	-	13,645	**19,560**	**18,868**	Rec program	Jill Dudley	End of December 2024	January of 2024	Every 3 years; 2027	Contracted soccer camps (paid per participant)
LV LABORATORIES LLC Total	7,133	3,285	**6,411**	**8,554**	Lab supplies?	John Klein				They are competitive and have a free courier service for us. JK 2024
MARTIN GLASS LLC				**16,761**	door replacement	Jeff Gorman				Lower bidder for Community Center door replacement - JG 2024

Vendor Name	Total 2020 Expense	Total 2021 Expense	Total 2022 Expense	Total 2023 Expense	Notes	Dept Head	Current agreement expires when? PROVIDE AGREEMENT TO DENISE	Last negotiated when?	Recommendation for review: Frequency; When Next?	Notes
MIDDLETON MOTORS INC		142,409	**79,571**	**47,772**		Doug Vierck / Jeff Gorman		2021	as needed (when bidding done)	Included in bidding when appropriate-JG 2024 Included in state rates. Swithced from Kayser for ordering because they are quicker. DV 2023
MID-STATE EQUIPMENT		6,650	**1,352**	**-**		Jeff Gorman		2021	as needed (when bidding done)	Low bidder for mower purchase-JG
MIDWEST ATHLETIC FIELDS LLC				**13,475**	Grundahl diamond repair	Jeff Gorman				Included in bidding out ball diamond improvement projects - JG 2024
MIDWEST PUBLIC SAFETY LLC		34,245	**4,080**	**4,092**		Doug Vierck				
MOLL CONSTRUCTION INC				**59,754**	Substation grading	Jordan Schmitz	Sub Contract	1/1/2023	N/A	Construction for Military Ridge Sub. Should not use for quite some time. JS 2024
MOUNT HOREB AUTO SUPPLY INC Total (NAPA)	6,774	5,287	**6,904**	**4,620**		Jordan Schmitz / Jeff Gorman / Josh Hyndman / John Klein	N/A		Annually	Water & Electric utility buys parts, auto supplies, well services needs from them as needed. -JH, JS 2024
MOUNT HOREB BASKETBALL CLUB INC Total	-	-		**-**	Rec program	Jill Dudley			N/A	We no longer work with this vendor. JD 2024
MOUNT HOREB TELEPHONE CO Total	44,248	39,192	**39,015**	**40,520**	phones	Alyssa Gaffney	no contract	2019	every 5 years; 2024	Phone service in the whole Village (61 lines currently)
MULCAHY SHAW WATER INC Total		6,454	**277**	**7,267**		John Klein				They rep Trojan and Vulcan and we purchase parts through them. JK 2024
MZ CONSTRUCTION INC			**128,604**	**194,333**	pump station improv	John Klein				They were the contractor for our Brookwood liftstation project completed end of 2023. We have no upcoming work for them. JK 2024
NAVIANT INC Total	27,101	9,799	**9,029**	**10,710**	Electronic recordkeeping software ONBase	Denise Schwenn		2019	every 5 years; 2024	Naviant houses our ONBASE software, which has reached a point of requiring substantial financial upgrades to continue to use. Currently, only 2 people make use of this software and find it not very user-friendly as is. It is in our plans as an Admin team to review the options for ONBASE and other file management systems, and make a decision regarding the contract by Summer 2024. DS 2024
OPEN POINT LLC				**60,400**		Jordan Schmitz	N/A	8/30/2023	N/A	Software System we will use every year. JS 2024
PATIO PLEASURES LLC				**7,544**	pool umbrellas	Jeff Gorman				
PITNEY BOWES RESERVE ACCOUNT Total	14,500	4,000	**4,000**	**6,000**	Postage meters & postage	Alyssa Gaffney	July 2024	2019	every 5 years; 2024	We already renewed this contract in December, due to having to upgrade the postage machine. There are no competitors to measure against, as Pitney Bowes has the government contract.
PREMIER COOPERATIVE Total	17,501	20,030	**20,095**	**27,683**	various supplies	Jordan Schmitz / Jeff Gorman / Josh Hyndman / John Klein		2022-elec.	Annually	tools,truck work-elec. JS 2024 Wastewater purchases items from all of the hardware stores in the village. JK Water uses when needing parts in a hurry. We also get day to day supplies from them. JH
QUIETKAT INC				**6,520**	Patrol Bicycles	Doug Vierck				Single purchase.
QUILL CORPORATION Total	6,068	6,585	**5,371**	**8,000**	Office supplies	Alyssa Gaffney			N/A, compare each purchase to others	Compare prices with Quill and Complete Office and choose the lowest
REDEVELOPMENT RESOURCES LLC			**11,306**	**72,031**	Economic Dev Services	Nic Owen				Contract going well. Keep vendor until we transition to in house. NO 2024
S.T. & ASSOCIATES OF MT. HOREB Total		6,089	**2,160**	**14,851**	building improvement grant	Nic Owen				Received TID grant from Improvement program. No need to review. NO 2024
SIEMENS INDUSTRY				**52,950**	RECLOSERS	Jordan Schmitz	N/A		N/A	Reclosers for substation. Will not use very often. JS 2024
SJ ELECTRIC SYSTEMS LLC Total		7,099	**12,826**	**18,869**	Electrical controls and pump, lift station repair. Commonly know as LW Allen. Name change for billing is fairly recent.	John Klein				Also known as LW Allen, they rep our electrical controls and many of our pumps. We do get competitive quotes on pump maintenance and repairs. JK 2024
STAFFORD ROSENBAUM LLP Total	29,484	44,602	**56,271**	**74,197**	Municipal and court attorney	Nic Owen	5/1/2020	2019	every 5-7 years; 2024	Verified costs are in line, satisfied with services. NO 2024
STOUGHTON UTILITIES				**20,663**	transformer, 3 phase switch	Jordan Schmitz	N/A		N/A	Supplies bought due to long lead times. May buy more down the road if in trouble. JS 2024
TATMAN ACQUISITION CORPORATION				**196,621**	various supplies	Jordan Schmitz	Sub Contract	2023	N/A	Structure for Mil Rid Sub. Should not use in quite some time. JS 2024
TRI HOLDINGS, LLC Total	61,500	45,127		**45,874**		Nic Owen				Vendor for TID Incentive. No need to review. NO 2024
URBEN FOREST SERVICES LLC				**9,850**	grind/haul brush pile	Jeff Gorman				Included in bidding process for grinding large brush pile at compost site-JG 2024
USA FOOTBALL INC Total	-	6,975		**-**	Rec supplies	Jill Dudley	End of October 2019	January of 2019	Every 3 years; 2027	Flag football for jerseys, flags, and footballs. They are the only vendor that we can go through for NFL flag football. Recommend review every 5 years. JD 2024

Vendor Name	Total 2020 Expense	Total 2021 Expense	Total 2022 Expense	Total 2023 Expense	Notes	Dept Head	Current agreement expires when? PROVIDE AGREEMENT TO DENISE	Last negotiated when?	Recommendation for review: Frequency; When Next?	Notes
VISION METERING LLC				**27,195**	meter test bench	Jordan Schmitz	N/A		N/A	Meter Test Bench. 1 time buy. JS 2024
VULCAN INDUSTRIES INC				**5,409**	parts	John Klein				We direct purchase parts from them. There is no aftermarket for these parts. JK 2024
WYSER ENGINEERING LLC Total	17,626	32,987	**51,537**	**34,333**	Surveying/Engineering	Nic Owen	N/A	12/5/2017	project basis	Continue to use, local, reasonable, responsive. NO 2023-24
ZARNOTH BRUSH WORKS INC Total	6,160	6,026	**4,636**	**5,744**	operating supplies	Jeff Gorman				Best prices on street sweeper brooms - JG 2024
Total - All Vendors to Review (103)	**2,729,061**	**3,750,389**	**4,266,929**	**4,658,017**						

Payee	Amount	over $5000-included in Vendor revi
WASTE MANAGEMENT OF WISCONSIN INC Total	466,443.56	
SMITHGROUP JJR LLC Total	387,336.63	
CORE & MAIN LP Total	298,212.33	
TATMAN ACQUISITION CORPORATION Total	196,621.00	
FORSTER ELECTRICAL ENGINEERING INC Total	169,656.90	
DEPENDABLE LANDSCAPE & LAWN CARE LLC Total	168,846.25	
THE MCCLONE AGENCY INC Total	157,397.00	
COMPUTER & NETWORKING SOLUTIONS INC Total	115,828.46	
BAKER TILLY US, LLP Total	111,419.01	
B&B TRANSFORMER INC Total	111,279.00	
FINK'S PAVING & EXCAVATING INC Total	106,174.09	
STRAND ASSOCIATES INC Total	95,765.74	
CLASSY CLEANERS Total	89,484.36	
CRACK FILLING SERVICE CORPORATION Total	80,000.00	
STAFFORD ROSENBAUM LLP Total	74,197.32	
Redevelopment Resources LLC Total	72,030.75	
GENERAL ENGINEERING COMPANY Total	71,817.50	
JONES EXCAVATING SOLUTIONS LLC Total	66,255.00	
FINLEY INC. Total	62,623.50	
OPEN POINT LLC Total	60,400.00	
MOLL CONSTRUCTION INC Total	59,754.49	
SIEMENS INDUSTRY INC Total	52,950.00	
J & R UNDERGROUND LLC Total	52,525.50	
COMPASS MINERALS AMERICA INC Total	48,900.24	
MIDDLETON MOTORS INC Total	47,772.28	
CENEX FLEETCARD-(PUBL SVCS) Total	46,566.59	
TRI HOLDINGS, LLC Total	45,874.00	developer agreement
GENERAL COMMUNICATIONS INC Total	43,902.41	
MARTELLE WATER TREATMENT INC Total	41,661.16	
AVI SYSTEMS INC Total	40,741.11	
MOUNT HOREB TELEPHONE CO Total	40,519.89	
CTW CORPORATION Total	39,550.45	
BAKER & TAYLOR BOOKS Total	39,492.93	
SLOAN IMPLEMENT COMPANY INC Total	37,510.24	
BYTEC RESOURCE MANAGEMENT INC Total	35,330.63	
MILLENNIUM COMM & ELECTRICAL PRODUCTS Total	35,129.17	
WYSER ENGINEERING LLC Total	34,332.60	
AMAZON.COM LLC Total	32,274.48	
JOHNSON'S NURSERY INC Total	29,335.00	
PREMIER COOPERATIVE Total	27,683.30	
VISION METERING LLC Total	27,195.00	
INFOSEND INC Total	24,580.15	
DANE COUNTY HIGHWAY & TRANSPORTATION Total	22,454.13	
MIDWEST TAPE LLC Total	21,220.58	
BROOKS TRACTOR INCORPORATED Total	21,038.92	
STOUGHTON UTILITIES Total	20,663.00	transformer, 3 phase switch
ACCURATE APPRAISAL LLC Total	19,900.00	
SJ ELECTRIC SYSTEMS LLC Total	18,868.77	
LITTLE STAR KICKERS LLC Total	18,868.00	

CENEX FLEETCARD-(UTILITIES) Total	17,163.14	
MARTIN GLASS LLC Total	16,760.52	
SHERWIN WILLIAMS Total	15,136.47	
S.T. & ASSOCIATES OF MT. HOREB Total	14,851.00	building improvement grant
CIVIC SYSTEMS LLC Total	14,309.01	
TOP PACK DEFENSE Total	14,015.44	
SYMDON MOTORS INC Total	14,013.00	
CORE TECHNOLOGY CORPORATION Total	13,490.00	
MIDWEST ATHLETIC FIELDS LLC Total	13,475.00	
CARRICO AQUATIC RESOURCES INC Total	12,718.34	
FINKS CAFE LLC Total	11,491.17	
GORDON FLESCH COMPANY INC Total	10,886.53	
ARAMARK UNIFORM & CAREER APPAREL LLC Total	10,773.49	
NAVIANT INC Total	10,710.37	
BADGER WELDING SUPPLIES INC. Total	10,363.66	
FABICK POWER SYSTEMS Total	10,255.10	
URBEN FOREST SERVICES LLC Total	9,850.00	
AQUAFIX INC Total	9,786.36	
KIMBALL MIDWEST Total	9,507.79	
WIS PARK & RECREATION ASSOCIATION INC Total	9,402.75	
CREATIVE CANVASES WITH SARA LLC Total	8,960.00	
POMP'S TIRE SERVICE INC Total	8,937.74	TIRES
COYLE CARPET ONE LLC Total	8,650.00	Library
LV LABORATORIES LLC Total	8,553.76	
CIVIC PLUS LLC Total	8,400.00	
BASLER ELECTRIC COMPANY Total	8,026.92	
QUILL CORPORATION Total	7,999.81	
CRANE ENGINEERING SALES INC Total	7,868.36	
PATIO PLEASURES LLC Total	7,544.00	
UNITED STATES CELLULAR CORPORATION Total	7,460.73	
MULCAHY SHAW WATER INC Total	7,267.25	
KELENY TOP SOIL INC Total	7,056.00	
CENEX FLEETCARD-(WASTEWATER) Total	6,608.90	
QuietKat, Inc Total	6,519.97	
NEWS PUBLISHING CO INC OF MT HOREB Total	6,329.02	
CENTER GROUND STUDIOS LLC Total	6,148.00	
LEIGHTRONIX INC Total	6,071.00	
ICS MEDICAL ANSWERING SERVICE Total	6,001.38	
PITNEY BOWES RESERVE ACCOUNT Total	6,000.00	POSTAGE
REIGNING CHAMPS FOOTBALL LLC Total	5,780.00	
ZARNOTH BRUSH WORKS INC Total	5,744.00	
VULCAN INDUSTRIES INC Total	5,409.41	
W W GRAINGER INC Total	5,404.86	
UTILITY SALES AND SERVICE INC Total	5,346.43	