



VILLAGE OF MOUNT HOREB

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UTILITY COMMISSION AGENDA Tuesday, April 9, 2024 at 7:00 PM

MEETING MINUTES

- 1) Call to order
The Utility Commission meeting of April 8, 2024 was called to order at 7:00 PM by Chairman Temby.
 - a. Roll Call
Present were commission members White, Vierima, McNall, Glover, Temby, and Scott. Halverson was absent. Also present were Village Administrator Nic Owen, Wastewater Superintendent John Klein, Water Superintendent Josh Hyndman, Wastewater Superintendent Michael Brace, and Finance Director/Treasurer Denise Schwenn.
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
 - a. Consideration of February 13, 2024 Meeting Minutes
McNall moved, Glover seconded to approve the minutes of the February 13, 2024 meeting. Motion carried by voice vote.
- 4) Agenda Items
 - a. Introduction of Wastewater Superintendent, Michael Brace
The new Wastewater Superintendent Michael Brace provided a brief self-introduction and background information to the Commission members.
 - b. Consider Bank Account Information & Check Registers for February & March 2024
The bank account and check register information for January and February 2024 was reviewed. Glover moved, McNall seconded to approve the bank account information and check registers for February and March 2024. Motion carried by voice vote.
 1. February 2024
 2. March 2024
 - c. Electric Department Report-February & March 2024

Due to the absence of Electric Superintendent Jordan Schmitz, Administrator Nic Owen presented the Electric Department Report for February and March 2024.

- d. Water Superintendent Report-February & March 2024
Water Superintendent Josh Hyndman reviewed the monthly reports for February and March 2024.
- e. Wastewater Superintendent Report-February & March 2024
Wastewater Superintendent John Klein reviewed the monthly reports for February and March 2024. This being his last report, Klein expressed his happiness and confidence with the transition of responsibilities from himself to his replacement, Michael Brace. Chairman Temby and Commission members expressed their appreciation to Klein for his years of dedicated and excellent service to the Village, wishing him well in his retirement.

5) Meeting adjournment.

There being no further business before the Commission, McNall moved, White seconded to adjourn the meeting at 7:27 pm. Motion carried by voice vote.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer