VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
FEBRUARY 7, 2024

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees White, Schellpfeffer, Jones, Halverson, Gauger, and Scott. Also present were Administrator Nic Owen, Village Clerk Alyssa Gaffney, and Youth-In-Government students Siobhan Mertz and Ethan Fendrick.

Public Comments: None

Consent Agenda: Jones moved, White seconded to approve the following consent agenda items: January 3, 2024 Meeting Minutes; Pay Request #5-FINAL Contract 1-2021-Brookwood Pump Station Improvements; Authorize Village Administrator and Village Engineer to advertise for 2024 Street Reconstruction Projects; Appointment of Successor Agent, Tommy Heath, Walgreens #11648. Motion carried by unanimous voice vote.

Consider appointment of members to the Historic Preservation Commission: Czyzewski explained this item. The board members gave their input. Scott moved, Jones seconded to approve the appointment. Motion carried by unanimous voice vote.

Consideration of Kluesner Claim: Owen explained this item. Jones moved, Gauger seconded to disallow the claim. Motion carried by unanimous voice vote.

Consideration of award of contract to update Zoning Ordinance and Maps to Vandewalle Associates: Owen explained this item. The board members gave their input. Vandewalle Associate Planner Ben Rohr was present and spoke on the process. White moved, Schellpfeffer seconded to award the contract to Vandewalle Associates. Motion carried by unanimous voice vote.

Discuss and Take Action on Order to Repair or Raze Building at 101 Perimeter Road (Karakahl Country Inn): Owen explained this item. The board members discussed and gave their input. Scott moved, Schellpfeffer seconded to approve the Repair and Raze Order for the building at 101 Perimeter Road, with the understanding that the building will not be razed unless by the village unless and until the contract is approved by the Village Board. Motion carried by unanimous voice vote.

Consideration of 2023 Village Strategic Plan: Czyzewski explained this item. Halverson moved, White seconded to approve the plan. Motion carried by unanimous voice vote.

<u>Committee reports:</u> All committee reports were given, with no action taken.

<u>Village President's report</u>: Czyzewski spoke about the changes in commission members and the application process.

<u>Village Administrator's report</u>: Owen spoke about the Youth-In-Government application process.

<u>Village Clerk's report</u>: Gaffney gave an update on the 2024 elections and garbage/recycling cart retrieval.

<u>Closed Session: Discussion/Consideration: Purchase of Lukken Farm for Park Space and Development. The Village Board may convene in closed session as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene in open session and discuss and take action on the subject matter discussed in closed session:</u> Czyzewski <u>moved</u>, Halverson seconded to convene in closed session at 8:13pm. Motion carried by unanimous roll call vote.

<u>Adjournment:</u> The board adjourned by consensus at 8:51pm at the end of closed session.

Minutes by Alyssa Gaffney, Village Clerk