



VILLAGE OF MOUNT HOREB

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HISTORIC PRESERVATION COMMISSION AGENDA

Wednesday, June 26, 2024 at 6:00 PM

1) Call to order

The Historic Preservation Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Marc Schellpfeffer called the meeting to order at 6:00pm.

Present were Commissioners Megan Ince, Maura Overland, Jackie Sale and Destinee Udelhoven. Also present were Village Administrator Nic Owen and Assistant Clerk Jean Culberson.

2) Agenda Items

a. Consideration of May 22, 2024, Meeting Minutes

Sale Motioned, Ince seconded to Consideration of May 22, 2024, Meeting Minutes. Motion carried by unanimous voice vote.

b. Presentation on Certified Local Government Status, Jason Tish, Certified Local Government Coordinator

Jason Tish, Coordinator for the Certified Local Government program for the Wisconsin State Historic Preservation Office, gave a presentation on the voluntary Certified Local Government Partnership Program in Wisconsin. Tish spoke about the requirements, benefits and responsibilities of the program. Sale presented the July 2002 Village Board minutes designating the Old School House as a historic site. The Commission will need to confirm the property completed all processes. Tish discussed following up on the 1979 and 1997 Historic Survey.

c. Consideration of Historic District and Site Nomination forms and processes

The Commission discussed the forms in the packet and changed the surrounding property notification from 200 feet to 300 feet. Sale Motioned, Ince seconded to Recommendation of Historic District and Site Nomination forms and processes with the revision to the 300 feet surrounding property notification. Motion carried by unanimous voice vote.

d. Certified Local Government Application

Udelhoven gave a summary of the application and Owen informed Jason Tish reviewed and approved the application. Overland Motioned, Sale

seconded to the Certified Local Government Application. Motion carried by unanimous voice vote.

e. HPC Training: Chapter 1 The History of Historic Preservation
The Commission discussed and reviewed Chapter 1.

f. Review Village Ethics Code
Schellpfeffer reminded the Commission of the Village Ethics Code.

3) Future agenda items

Discuss The History of Historic Preservation Chapter 2. Additional review on the 1979 and 1997 surveys.

4) Meeting adjournment.

Udelhoven Motioned to adjourn at 6:48pm and Schellpfeffer seconded. Motion passed by unanimous voice vote.

Minutes by Jean Culberson, Assistant Clerk