VILLAGE OF MOUNT HOREB
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UTILITY COMMISSION AGENDA
Tuesday, June 11, 2024 at 7:00 PM

MEETING MINUTES

1) Call to order

 a. Roll Call
 Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Halverson, Temby, Scott, McNall, White and Vierima. Village Administrator Nic Owen, Wastewater Superintendent Mike Brace, Electric Utility Superintendent Jordan Schmitz, and Finance Director/Treasurer Denise Schwenn were also present.

2) Public Comments – non-agenda items
 No comments.

3) Consent Agenda

 a. Consideration of May 14, 2024 Meeting Minutes
 Glover moved, Scott seconded to approve the minutes of the May 14, 2024 meeting. Motion carried by voice vote.

4) Agenda Items

 a. Consider Bank Account Information & Check Registers for May 2024
 The bank account and check register information for May 2024 were reviewed and discussed. McNall moved, White seconded to approve the bank account information and check registers for May 2024. Motion carried by voice vote.

 b. Electric Department Report
 Schmitz reviewed the monthly report for May 2024 and provided a brief update regarding substation updates and recent storm damages in the Village.

 c. Water Superintendent Report
 Nic Owen reviewed the monthly report for May 2024, as provided by Josh Hyndman, Water Utility Superintendent who was absent from this evening's meeting.

 d. Wastewater Superintendent Report
 Brace reviewed the monthly reports for May 2024.

e. Resolution 2024-08 Adopting the Compliance Maintenance Annual Report (CMAR Report Year 2023)

Wastewater Superintendent Brace provided a brief review of the CMAR Report for 2023. The department received a grade of 3.92 out of possible 4.0 for 2023. Commission members commended the staff for their excellent work. Glover moved, Vierima seconded to approve Resolution 2024-08, Adopting the Compliance Maintenance Annual Report for 2023. Motion carried by voice vote.

f. Review Code of Ethics Policy

Commission members briefly reviewed and discussed the Code of Ethics Policy.

5) Meeting adjournment.

There being no further business before the Commission, White moved, Halverson seconded a motion to adjourn the meeting at 7:27 pm. Motion carried by voice vote.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer