



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

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VILLAGE BOARD AGENDA

Wednesday, September 4, 2024 at 7:30 PM

Municipal Building Board Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll call
- 4) Public Comments – non-agenda items
- 5) Consent Agenda
 - a. Consideration of August 7, 2024 Meeting Minutes
- 6) Agenda Items
 - a. Presentation of 2025 Fire District budget request
 - b. Consider Resolution 2024-11 "Resolution Requesting Exemption from Dane County Library Tax"
 - c. Consider Resolution 2024-12 "Annual Bank Authorization"
 - d. Consideration of Resolution 2024-13 Approving the Urban Area Boundary
- 7) Committee Reports:
 - a. Community Development Authority
 - b. Dane County Cities & Villages Association Report
 - c. Finance/Personnel
 - d. Historic Preservation Committee Report
 - e. Library Board
 - f. Mount Horeb Area Chamber of Commerce
 - g. Mount Horeb Area Joint Fire Department
 - h. Parks, Recreation, and Forestry Commission
 - i. Plan Commission
 - j. Public Safety Committee
 - k. Public Works Committee
 - l. School Liaison

- m. Sustainability and Natural Resources Committee
 - n. Tourism Commission
 - o. Utility Commission
- 8) Village President's report
 - 9) Village Administrator's report
 - 10) Village Clerk's report
 - 11) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
AUGUST 7, 2024**

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees Jones, Halverson, Scott, Gauger, Schellpfeffer, and White. Also present were Administrator Nic Owen and Village Clerk Alyssa Gaffney.

Public Comments: None

Consent Agenda: Gauger moved, White seconded to approve the following consent agenda items: July 10, 2024 meeting minutes; July 31, 2024 special meeting minutes; Ordinance 2024-12 "An Ordinance Providing for the Direct Annexation of a Portion of the Town of Blue Mounds to the Village of Mount Horeb, Dane County, Wisconsin"; Certified Survey Map for T Robert and Janet M Ibinger Rev Trust, 920 Norsk Ridge; Extraterritorial Jurisdiction Certified Survey Map James Leuzinger, Z&L Properties LLC, Red Fox Drive; Pay Request #4 for Contract 24-100, 2024 Street Improvements. Motion carried by unanimous voice vote.

Appearance by Robert Sagmoen, Badger ATV Club Regarding Opening Village Streets for ATV/UTV Traffic: Czyzewski explained this item. Robert Sagmoen of the Badger ATV Club spoke about their request and fielded questions from the board. No action was taken. The subject will be discussed with the appropriate staff and committees.

Consideration of Proclamation recognizing National Farmers Market Week, August 4-10th: Czyzewski read the proclamation aloud. White moved, Halverson seconded to approve the proclamation. Motion carried by unanimous voice vote.

Consideration of Ordinance 2024-11 Building Inspection Certified Municipality: Owen explained this item. Schellpfeffer moved, White seconded to approve the ordinance. Motion carried by unanimous voice vote.

Recommendation on MPO Membership: Owen explained this item. The board members gave their input. White moved, Halverson seconded to recommend approval. All members voted aye, with the exception of Scott, who voted no. Motion carried.

Consider Transfer of Reserve "Class B" Liquor License to the Town of Blue Mounds: Gaffney explained this item and fielded questions from the board. Gauger moved, Scott seconded to approve the transfer of the license. Motion carried by unanimous voice vote.

Discussion on Gap Financing and Closing Date for Lukken Property Purchase: Owen explained this item and the board members gave their input. No action was taken.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Czyzewski thanked the trustees and staff for the time and work they put in.

Village Administrator's report: Owen did not have anything to report.

Village Clerk's report: Gaffney reported details on absentee voting and election day information for the August 13th Partisan Primary election. She also presented the report provided by the assessor on the 2024 assessment cycle details.

Adjournment: With no further business before the board, White moved, Schellpfeffer seconded to adjourn @ 8:44pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
September 4, 2024	
AGENDA ITEM # 6.a	
Presentation of 2025 Fire District budget request	
BACKGROUND	
RECOMMENDATION	
ATTACHMENTS	
None	



AGENDA ITEM REPORT

MEETING DATE

September 4, 2024

PREPARED BY

Nicholas Owen, Administrator

AGENDA ITEM # 6.b

Consider Resolution 2024-11 "Resolution Requesting Exemption from Dane County Library Tax"

BACKGROUND

This is an annual resolution stating the Village will levy sufficient funds to exempt our residents from paying the county library tax.

RECOMMENDATION

ATTACHMENTS

1. reso 2024-11 Resolution Requesting Exemption from Dane County Library Tax
2. 2025 FINAL EXEMPT MINIMUM APPROPRIATION

RESOLUTION 2023-11
Resolution Requesting Exemption from Dane County Library Tax

WHEREAS the Dane County Board has established a county library and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS the Dane County Library Board has determined that the library serving the Village of Mount Horeb meets the minimum standards of operation established by the County Board (RES 185, 2011-2012; RES 98, 2013-2014; RES 233, 2016-2017) in compliance with Section 43.11 (3) (d) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city which levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year, and

WHEREAS the Village of Mount Horeb will appropriate in 2024 and expend in 2025 an amount in excess of that calculated above in support of its library,

NOW THEREFORE BE IT RESOLVED that the Village of Mount Horeb hereby requests of the Dane County Board of Supervisors that the Village of Mount Horeb be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that confirmed copies of this resolution will be forwarded by the Village Clerk to the following party:

Tracy Herold, Director
Dane County Library Service
herold@dcls.info

Date Passed: _____

Vote: _____

Introduced and passed this 4th day of September, 2024.

Ryan Czyzewski, Village President

ATTEST:

Alyssa Gaffney, Village Clerk

Exempt Total	73,367,021,300	
County Total	93,315,894,600	
2023 tax base	\$19,948,873,300	
2024 DCLS app		\$6,760,910
2024 County library tax levy rate		\$0.0003389119

Per 2024 DOR DaneCo EqVal

	EXEMPT LIBS	2024 Eq Val	2025 Min App	2024 App	Diff
Villages	Belleville	297,043,000	\$100,671	\$253,800	\$153,129
	Black Earth	192,013,300	\$65,076	\$157,446	\$92,370
	Cambridge	273,196,500	\$92,590	\$105,000	\$12,410
	Cross Plains	563,671,800	\$191,035	\$304,803	\$113,768
	Deerfield	310,337,600	\$105,177	\$173,000	\$67,823
	DeForest	1,741,105,600	\$590,081	\$693,095	\$103,014
	Marshall	386,859,100	\$131,111	\$186,000	\$54,889
	Mazomanie	240,400,300	\$81,475	\$97,850	\$16,375
	McFarland	1,568,293,500	\$531,513	\$768,000	\$236,487
	Mount Horeb	1,160,929,900	\$393,453	\$512,132	\$118,679
	Oregon	1,868,548,600	\$633,273	\$1,099,376	\$466,103
	Waunakee	3,088,851,000	\$1,046,848	\$1,338,863	\$292,015
Cities	Fitchburg	5,855,418,000	\$1,984,471	\$2,314,436	\$329,965
	Madison	43,854,448,000	\$14,862,793	\$19,770,825	\$4,908,032
	Middleton	4,698,269,500	\$1,592,299	\$1,597,392	\$5,093
	Monona	1,825,534,500	\$618,695	\$707,955	\$89,260
	Stoughton	1,778,095,500	\$602,618	\$741,585	\$138,967
	Sun Prairie	5,574,558,400	\$1,889,284	\$2,023,505	\$134,221
	Verona	4,049,963,900	\$1,372,581	\$1,291,669	-\$80,912



AGENDA ITEM REPORT

MEETING DATE

September 4, 2024

PREPARED BY

Nicholas Owen, Administrator

AGENDA ITEM # 6.c

Consider Resolution 2024-12 "Annual Bank Authorization"

BACKGROUND

This is an annual resolution establishing banking procedures and identifying banks in which the Village can invest funds.

RECOMMENDATION

ATTACHMENTS

1. reso 2024-12 Annual Bank Authorization

RESOLUTION 2024-12

ANNUAL BANK AUTHORIZATION RESOLUTION

WHEREAS, the Village of Mount Horeb, Dane County, Wisconsin has the responsibility to maintain security for the finances of the village; and

WHEREAS, the Village has a limited number of employees to maintain that security;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Mount Horeb, Dane County, Wisconsin that the following employees will be given the authority to handle the finances as described below:

Bank Accounts: All bank accounts require two signatures for checks or withdrawals, unless the Village Administrator gives authorization to modify this requirement. The Clerk or Treasurer are authorized to set up new bank accounts or close accounts, as needed, following the requirements established in this resolution. The authorized signers shall be the Clerk, Treasurer, Deputy Treasurer, and Village President unless the Village Administrator approves other signers.

Wire Transfers/ACH Transactions: The Clerk, Treasurer, or Deputy Treasurer may send wire transfers or ACH transactions as necessary to conduct village business, with a daily limit of \$1,000,000 and prior approval of the Village Administrator.

Online Transfers: The Clerk, Treasurer, or Deputy Treasurer may transfer funds online between bank accounts as needed to conduct village business.

AUTHORIZED FINANCIAL INSTITUTIONS

Pursuant to approved Village policy 100-10 - Financial Investments, the following are authorized public depositories for funds of the Village of Mount Horeb:

Farmers Savings Bank, Lake Ridge Bank, Mound City Bank, Old National Bank, and the State of Wisconsin Local Government Investment Pool.

Deposits in authorized financial institutions shall be time deposits, demand deposits, or savings deposits and may vary with each public depository from time-to-time.

With the exception of Village investments in authorized bonds, each public depository must furnish security in a format acceptable to the Village for all Village deposits held in excess of federally insured amounts.

Introduced and passed this 4th day of September 2024.

APPROVED:

Ryan Czyzewski, Village President

ATTEST:

Alyssa Gaffney, Village Clerk



AGENDA ITEM REPORT

MEETING DATE

September 4, 2024

PREPARED BY

Nicholas Owen, Administrator

AGENDA ITEM # 6.d

Consideration of Resolution 2024-13 Approving the Urban Area Boundary

BACKGROUND

Every 10 years following the census, we are required to submit our Adjusted Urban Boundary for DOT approval. I worked with engineers from the DOT to come up with the attached maps showing our urban boundary, which includes land currently in the Village as well as areas we see for near future growth opportunities. The attached resolution adopts the adjusted urban boundary map.

RECOMMENDATION

ATTACHMENTS

1. reso 2024-13 Adjusted Urban Boundary
2. Mount_Horeb_proposed_adjusted_UAB_071924
3. Mount_Horeb_proposed_adjusted_UAB_071924_clean

RESOLUTION 2024-13

Approving the Mount Horeb Adjusted Urban Area Boundary

WHEREAS every ten years, the US Census Bureau defines the boundaries for geographic areas meeting the urban area criteria as published in the Federal Register; and

WHEREAS the Federal Highway Administration allows states to adjust the Census-defined urban area boundaries for transportation planning and funding purposes; and

WHEREAS the Wisconsin Department of Transportation, following the release of decennial census data, leads a process to adjust Census-defined Urban Area Boundaries within the state; and

WHEREAS after review by local officials, the Wisconsin Department of Transportation, and the Federal Highway Administration, the proposed adjusted Urban Area Boundary has been found to be justified; and

WHEREAS the Wisconsin Department of Transportation will, after local approval of the proposed boundary, submit the adjusted urban area boundary to the Federal Highway Administration for final approval;

NOW, THEREFORE, BE IT RESOLVED that the Village of Mount Horeb adjusted Urban Area Boundary as shown on the attached map is hereby approved.

Introduced and passed this 4th day of September 2024.

APPROVED:

Ryan Czyzewski, Village President

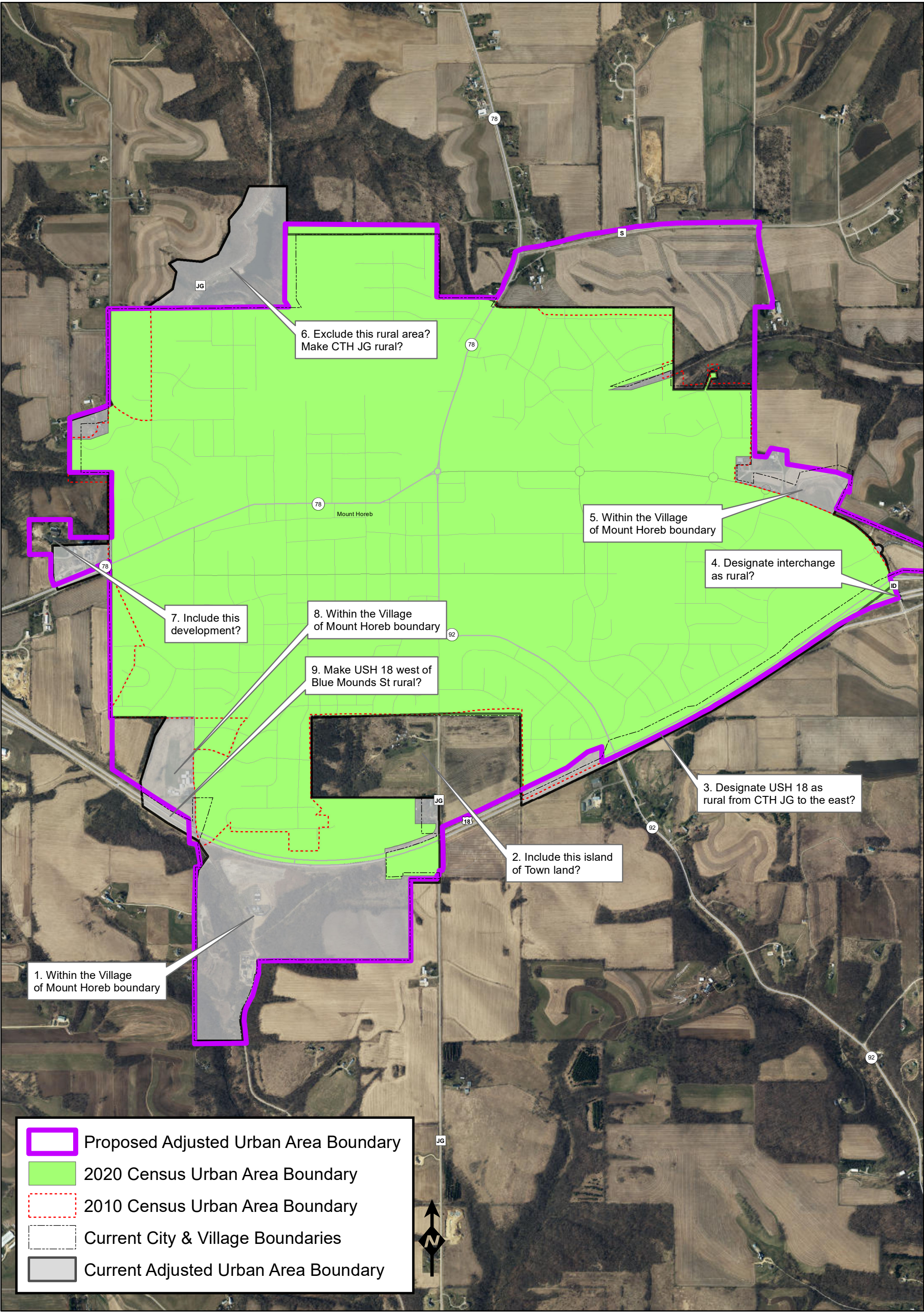
ATTEST:

Alyssa Gaffney, Village Clerk

Mount Horeb Urban Area

(Adjusted Urban Area Boundary)

DRAFT



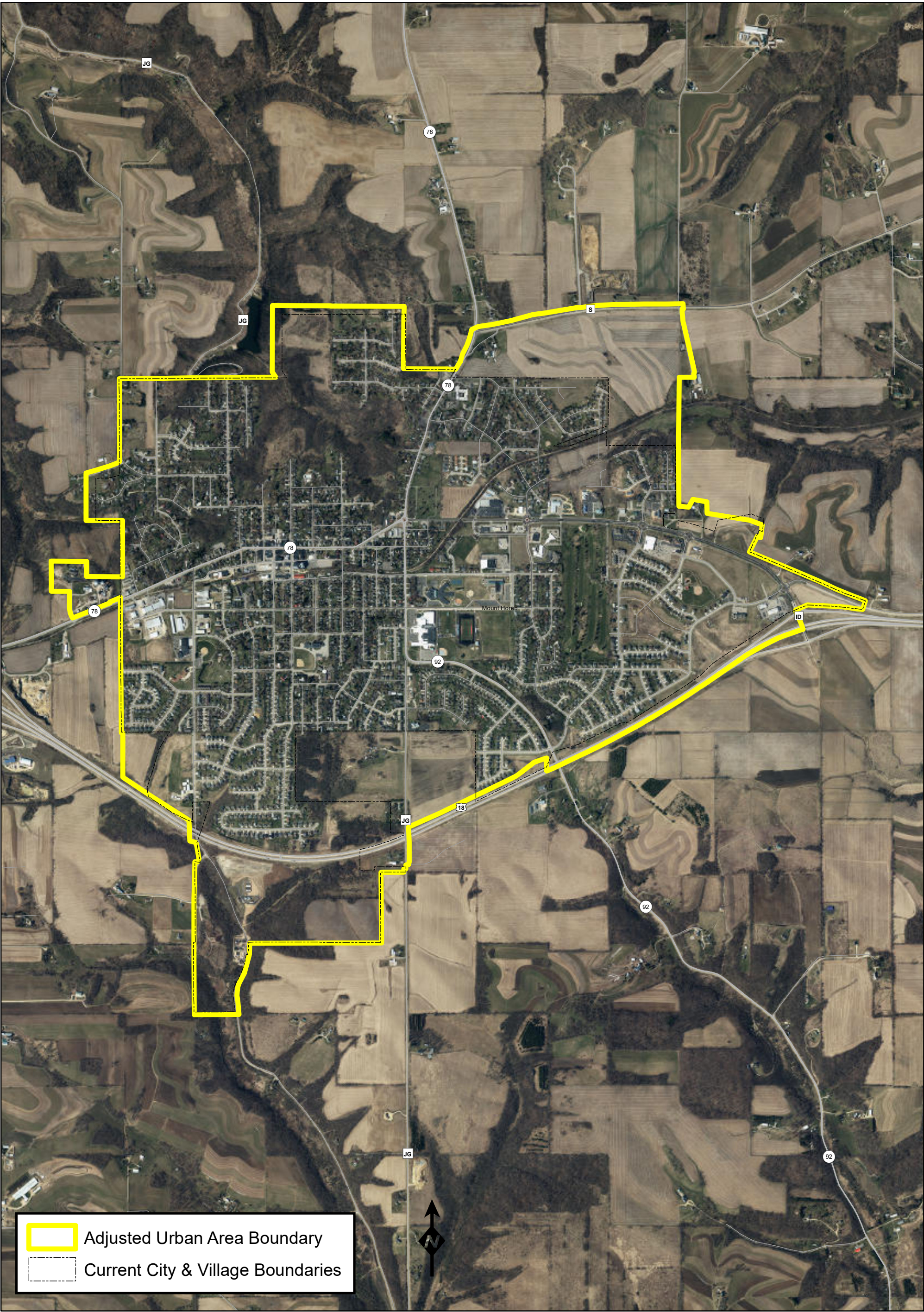
0 0.25 0.5 1 Miles

Population (2020): 7,730
Housing Units: 3,116
Map Date: 07/19/2024

Mount Horeb Urban Area

(Adjusted Urban Area Boundary)

DRAFT



Adjusted Urban Area Boundary

Current City & Village Boundaries

0 0.25 0.5 1 Miles

Population (2020): 7,730
Housing Units: 3,116
Map Date: 07/19/2024