



VILLAGE OF MOUNT HOREB

E. Main Street

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HISTORIC PRESERVATION COMMISSION AGENDA

Wednesday, May 22, 2024 at 6:00 PM

1) Call to order

The Historic Preservation Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Marc Schellpfeffer called the meeting to order at 6:00pm.

Present were Commissioners Megan Ince, Maura Overland, Jackie Sale and Destinee Udelhoven. Also present were Village Administrator Nic Owen and Assistant Clerk Jean Culberson.

2) Agenda Items

a. Consideration of April 24, 2024 Meeting Minutes

Udelhoven Motioned, Sale seconded to Consideration of April 24, 2024 Meeting Minutes. Motion carried by unanimous voice vote.

b. Presentation on Certified Local Government Status, Jason Tish, Certified Local Government Coordinator

Item rescheduled to June Meeting.

c. Discussion on final suggestions on forms

Udelhoven informed the Commission of the June 5th deadline for any feedback on the forms. Mark Johnson, property owner of 108-110 East Main Street, informed the Commission he is interested in this property having a local historic designation. Johnson will work with the committee on feedback and proceeding forward with the designation.

d. Historic Preservation Commission Training Chapter 1: History of Historic Preservation

Schellpfeffer requested the members read Chapter 1 and discuss it at the June Meeting.

e. Update: Certified Local Government Application and 2024 Grant Cycle

Udelhoven gave an overview on the letter of intent needed by June to Jason Tish, Certified Local Government and Preservation Education Coordinator at the Wisconsin State Historic Preservation Office. Udelhoven will check if formal review of the letter is necessary. Grants are available to update the Elizabeth Miller Historic Survey and need to be in by July.

- 3) Future agenda items
Jason Tish CLG presentation. Discuss Historic Preservation Training Chapter One. Discuss forms if completed and Letter of Intent to Jason Tish. Udelhoven questioned how this commission would fit in with the current zoning code rewrite. Owen stated any code discussion on historic preservation will be presented to this commission.
- 4) Meeting adjournment.
Sale Motioned to adjourn at 6:18pm and Ince seconded. Motion passed by unanimous voice vote.

Minutes by Jean Culberson, Assistant Clerk