



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA

Tuesday, July 9, 2024 at 7:00 PM

- 1) Call to order
Chairman Temby called the meeting to order at 7:00 pm.
 - a. Roll Call
Present were Glover, Halverson, McNall, Scott, Temby, and White. Village Administrator Nic Owen, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, Wastewater Superintendent Mike Brace, and Finance Director/Treasurer Denise Schwenn were also present. Teri Vierima was absent.
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
McNall moved, White seconded to approve the (consent agenda items) minutes of the June 11, 2024 meeting as presented. Motion carried by voice vote.
 - a. Consideration of June 11, 2024 Meeting Minutes
- 4) Agenda Items
 - a. 2023 Utilities Audit Presentation by Baker Tilly
Bethany Ryers, who is the Partner in charge of the Baker Tilly audit for the Utility, presented the high-level findings for the annual audit of the Enterprise funds for the Village of Mount Horeb. She discussed various financial metrics for the Electric, Water, and Wastewater funds, including actual rate of returns, unrestricted reserves, debt coverage, and investment in capital for each respective utility. Bethany described 2023 results for each financial metric and discussed the trends over the last five years.
 - b. Consider Bank Account Information & Check Registers for June 2024
The bank account and check register information for June 2024 were reviewed and discussed. Glover moved, Halverson seconded to approve the bank account information and check registers for June 2024. Motion carried by voice vote.
 - c. Electric Department report

Schmitz reviewed the monthly report for June 2024.

- d. Review Five Year Capital Projects Plan for Electric Utility
Schmitz discussed the five-year capital project plan for the Electric Utility for informational purposes.
- e. Water Superintendent report
Hyndman reviewed the monthly report for June 2024.
- f. Review Five Year Capital Projects Plan for Water Utility
Hyndman discussed the five-year capital project plan for the Water Utility for informational purposes.
- g. Wastewater Superintendent report
Brace reviewed the monthly reports for June 2024.
- h. Review Five Year Capital Projects Plan for Wastewater Utility
Brace discussed the five-year capital project plan for the Wastewater Utility for informational purposes.

5) Meeting adjournment.

There being no further business before the Commission, White moved, Scott seconded to adjourn the meeting at 8:18 pm. Motion carried by voice vote.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer.