



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

PLAN COMMISSION AGENDA **Wednesday, May 22, 2024 at 7:00 PM**

- 1) Call to order
The Plan Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Ryan Czyzewski called the meeting to order at 7:00pm.
- 2) Roll call
Present were Commissioners Andrew Kidd, Destinee Udelhoven and Peggy Zalucha. Nate Gauger and Jill Remmert-Willis were absent. Also present were Village Administrator Nic Owen, Village Planner Ben Rohr, Assistant Clerk Jean Culberson, and Youth in Government Siobhan Mertz. Sarah Best appeared after roll call.
- 3) Agenda Items
 - a. Consideration of April 24, 2024 Meeting Minutes
Udelhoven Motioned, Zalucha seconded to Consideration of April 24, 2024 Meeting Minutes. Motion carried by unanimous voice vote.
 - b. Presentation by Greater Madison Metropolitan Planning Organization
Alexandra Andros, Director and Transportation Manager for the Greater Madison Metropolitan Planning Organization (MPO), gave a presentation on the Regional Transportation plan. The MPO would require the Village to submit an annual \$3500-\$4000 funding contribution. The Commission questioned how the Village would fit in and the pros and cons of joining the MPO. Owen and Czyzewski informed the Commission that the Safety Committee and Public Works would see the MPO as an asset and the contribution is possible.
 - c. Consider Certified Survey Map for 175 Lillehammer Lane, Grandstay Hotel
Owen gave an overview on the secondary lot 2 for the Grandstay Hotel CSM. Zalucha abstained from the discussion and motion. Czyzewski Motioned, Kidd seconded to Consider Certified Survey Map for 175 Lillehammer Lane, Grandstay Hotel. Motion carried by unanimous voice vote.
 - d. Public Hearing: Conditional Use Permit for 1833 Danny Drive to Operate a Tourist Rooming House

Owen gave an overview of the conditional use permit required. Owen received two surrounding property owner emails: Krista and Brian Kruehl expressed concern about the permit and what would happen if the house changed ownership. Dan & Kristen Carlton were not opposed. Erica and Paul Bormann, applicant and owners, gave an overview on why they are requesting the permit. The hearing opened at 8:09pm. Neighbor Kelly Hurda questioned if the permit was transferable, if the owner could rent both sides, and if the zoning would remain R-1 single family. The hearing closed at 8:13pm.

- e. Recommendation on Resolution 20224-09 Tourist Rooming House at 1883 Danny Drive
Rohr stated the permit is not transferable, the renting of property is permitted, and the zoning remains as R-1 single family. The State License was approved, and the operational rules were submitted. The applicant will submit a tax ID number. Udelhoven Motioned to recommendation of the Resolution 2024-09 Tourist Rooming House at 1833 Danny Drive with contingency on the submittal of the tax ID number. Kidd seconded and the Motion carried by unanimous voice vote.
- f. Zoning Code Rewrite Presentation and Discussion
Rohr gave an overview of the presentation and process for the zoning code rewrite. The Commission discussed the key issues to address and questioned how the Commission and the Historic Preservation Commission will be involved and how to avoid conflicting standards. Further discussion took place on setbacks and the processes in development presentations and public communication.
- g. Review of Village Ethics Code

4) Committee Reports:

- a. Plan Commission Chair Report
Czyzewski discussed the ethics policy review and informed the Commission to contact contact Nic Owen if there are questions.
 - 1. Update: New Sign for 209 E Main Street
New sign Bar Manzo replacing the Skal awning/sign. Commission discussed neon lighting and limits.
- b. Village Planner Report
Rohr no report.
- c. Building Inspector Report
No report.

5) Meeting adjournment.

Best Motioned to adjourn at 9:26 pm and Zalucha seconded. The motion passed by unanimous voice vote.

Minutes by Jean Culberson, Assistant Clerk