VILLAGE OF MOUNT HOREB
E. Main Street
Mount Horeb, WI 53572
Phone: (608) 437-6884 Fax: (608) 437-3190
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA
Tuesday, October 8, 2024 at 7:00 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

1) Call to order
   a. Roll Call
2) Public Comments – non-agenda items
3) Consent Agenda
   a. Consideration of September 10, 2024 Meeting Minutes
4) Agenda Items
   a. Election of Officers
   b. Consider Awarding Commitment to Community Grants
   c. Consider Bank Account Information & Check Registers for month year
   d. Electric Department Report
   e. Water Superintendent Report
   f. Wastewater Superintendent Report
5) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

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UTILITY COMMISSION AGENDA
Tuesday, September 10, 2024 at 7:00 PM

DRAFT MEETING MINUTES

1) Call to order

a. Roll Call
The Utility Commission Committee was called to order on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Tim White, Jack Temby, Ed Glover, and Mike McNall. Absent members were Teri Vierima, Ken Scott, and Brett Halverson. Also present were Village Administrator Nic Owen, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, Wastewater Superintendent Mike Brace, Deputy Treasurer Niki Erickson, and Village Engineer Rob Wright.

2) Public Comments – non-agenda items

3) Consent Agenda

a. Consideration of July 9, 2024 Meeting Minutes
Motion by McNall, seconded by Glover to approve the July 9, 2024 minutes. Motion carried.

4) Agenda Items

a. Consider Bank Account Information and Check Registers

1. Bank Account Information & Check Registers for July 2024

2. Bank Account Information & Check Registers for August 2024
McNall moved to approve both July and August 2024 bank account information and check registers. Seconded by White. Motion carried.

b. Electric Superintendent Report

1. Electric Department July 2024 Report
Schmitz reviewed the monthly report for July 2024.

2. Electric Department August 2024 Report

Schmitz reviewed the monthly report for August 2024.

c. Water Superintendent Report

1. Water Department July Report

Hyndman reviewed the monthly report for July 2024.

2. Water Department August Report

Hyndman reviewed the monthly report for August 2024.

d. Wastewater Superintendent Report

1. Wastewater Department July Report

Brace reviewed the monthly reports for July 2024.

2. Wastewater Department August Report

Brace reviewed the monthly reports for August 2024.

e. Discussion on Sewer Capacity for North East Neighborhood

Owen gave a brief review of the reason to discuss the sewer capacity for the North East Neighborhood. Wright then presented to the Committee what expanding the sewer capacity would look like, and the locations of it. He showed the four pump site locations (at Brookwood, Lillehammer, Wayside Cty ID and State Hwy 92 areas) and how the pumps would work against themselves and efficiency would go down if it doesn't expand due to future developments in the Village. The pump stations are all working good now, but once acres are developed, potential future flows may not work. Wright will come back to a future meeting with updated costs of this project, and different possible options and solutions to the pump cycles and how the pump stations would work during this process.

5) Meeting adjournment.

Motion by White, seconded by Glover to adjourn the meeting at 8:09 pm. Motion carried.

Minutes by Niki Erickson, Deputy Treasurer

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
October 8, 2024	

AGENDA ITEM # 4.a

Election of Officers

BACKGROUND

RECOMMENDATION

ATTACHMENTS

None

VILLAGE OF
MOUNT HOREB

AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
October 8, 2024	Alyssa Gaffney, Village Clerk

AGENDA ITEM # 4.b

Consider Awarding Commitment to Community Grants

BACKGROUND

Annual Awarding of three $500 Grants

RECOMMENDATION

ATTACHMENTS

1. Community Funds Grant Apps received- 2024

MUNICIPALLY OWNED AND OPERATED

Mount Horeb Electric, Water and Sewer Utility

138 EAST MAIN STREET / MOUNT HOREB, WI 53572
(608) 437-3084 PHONE / (608) 437-3190 FAX

2024 Community Funds Grant Application

Three $500 awards are available to eligible organizations that serve the Mount Horeb community. These awards are provided in partnership with our power supplier, WPPI Energy. Eligible applications will be considered by the Mount Horeb Utilities Commission at their October meeting. ***Applications are due September 20, 2024.***

Eligibility: Any non-profit organization located in Mount Horeb and serving the Mount Horeb community at large.

Organization Name:	Optimist Club of Mt Horeb
Purpose of Organization:	To support the youth of our community through events, sponsorships & Scholarships.
Contact Person:	Curt Garity
Mailing Address:	108 W. Gonstead Rd, Mt Horeb
Phone Number:	608-354-1732
Email Address:	cbgarrity13@gmail.com
Plan for funds if awarded:	To be used to fund the 4-5 $500 Scholarships given to MH Seniors each year, to help cover the cost of the Prairie Fire productions we host each year, the talent show we host as well as the other events & contributions we make toward youth events and causes.

Date application received by Mount Horeb Utilities: April

Application received by: A Hoffman

MUNICIPALLY OWNED AND OPERATED

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Eligibility: Any non-profit organization located in Mount Horeb and serving the Mount Horeb community at large.

Organization Name:	PFLAG Mt. Horeb
Purpose of Organization:	Provide support, education, & advocacy to the LGBTQ+ community, & those who love them.
Contact Person:	Sue Huntenburg, President
Mailing Address:	PO Box 223 Mt. Horeb, WI 53572
Phone Number:	(608) 437-3606 or (608) 345-1605
Email Address:	shuntenburg@mhtc.net
Plan for funds if awarded:	Parents of a gay young man (who died from suicide) have asked us to put on a Pride Celebration in June (Pride month) to show everyone PFLAG is present in our community. We plan to have a PRIDE Wednesday Night Live Concert on June 25, 2025 at Grundahl Park. This requires event insurance, a band, set up, & advertising. Thank you.

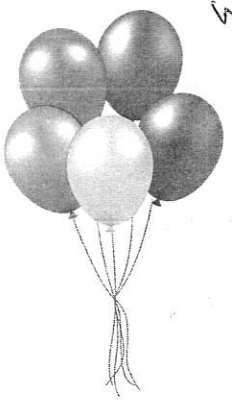
Date application received by Mount Horeb Utilities: 7/02/24

Application received by: A Maffuny

Ms. Sue Huntenburg

Hi Folks –

We were generously given one of your grants last year. We greatly appreciate your support. I could not find any information about whether we could apply again this year. I most certainly understand if we cannot. Thank you so much for your past support.



Sue Huntenburg

the MIRACLE of SCIENCE and SOUL
City of Hope

MUNICIPALLY OWNED AND OPERATED

Mount Horeb Electric, Water and Sewer Utility

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2024 Community Funds Grant Application

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Eligibility: Any non-profit organization located in Mount Horeb and serving the Mount Horeb community at large.

Organization Name:	Agape Christian Preschool (ACP)
Purpose of Organization:	Agape Christian Preschool provides a Christian learning environment while nurturing a child's capacity to grow spiritually, socially, emotionally, physically and cognitively.We also strive to deepen a child's commitment to positive Christian values such as kindness, helpfulness and respect for others.Our goal is to help make the future brighter and better, by educating our children in a positive and warm environment.
Contact Person:	Amy Kellesvig
Mailing Address:	315 East Main Street, Mount Horeb, WI 53572
Phone Number:	(608) 437-7100
Email Address:	agapekids@mhtc.net
Plan for funds if awarded:	Our playground is open to the public, which means that we require a locked shed in our playground area to secure our outdoor toys and protect them from weather. The shed we previously had was in poor condition and needed to be replaced prior to the 2024-2025 school year. In August 2024, we removed the old shed and replaced it with a stable, new shed that will continue protecting the investment of our outdoor toys for the next several years. We are a nonprofit school; so if we are awarded this money, it will be used to help offset the costs that were incurred by replacing the outdoor toy shed.

Date application received by Mount Horeb Utilities: 8/20/24

Application received by: A. Hayhurst

MUNICIPALLY OWNED AND OPERATED

Mount Horeb Electric, Water and Sewer Utility

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2024 Community Funds Grant Application

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Eligibility: Any non-profit organization located in Mount Horeb and serving the Mount Horeb community at large.

Organization Name:	Wednesday Night Live
Purpose of Organization:	To build community around FREE summer music concerts in the park, featuring diverse bands suitable for all ages.
Contact Person:	Mandy Potter
Mailing Address:	2722 Allen Dr Verona WI 53593
Phone Number:	608 395 1986
Email Address:	mandympotter@gmail.com
Plan for funds if awarded:	Hire six bands, pay sound engineer, administrate costs (website, parade) Thank you! ☺

Date application received by Mount Horeb Utilities: 8/20/24

Application received by: A. Happy

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2024 Community Funds Grant Application

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Eligibility: Any non-profit organization located in Mount Horeb and serving the Mount Horeb community at large.

Organization Name:	Mount Horeb Public Library
Purpose of Organization:	Connecting people of all ages with resources, education, programming. Our mission statement is Welcoming Everyone to Explore, Grow & Connect.
Contact Person:	Melisa Roelli, Librarian
Mailing Address:	105 Perimeter Rd., Mt. Horeb, WI 53572
Phone Number:	608-437-9379
Email Address:	melissa.roelli@mounthorebwi.info
Plan for funds if awarded:	Fund presenter fees for an Indigenous People of Wisconsin spring program series for adults (and perhaps kids), honoring and highlighting culture and arts.

Date application received by Mount Horeb Utilities: 9/12/24

Application received by: [signature]

MUNICIPALLY OWNED AND OPERATED

Mount Horeb Electric, Water and Sewer Utility

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2024 Community Funds Grant Application

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Eligibility: Any non-profit organization located in Mount Horeb and serving the Mount Horeb community at large.

Organization Name:	Mount Horeb Police Department
Purpose of Organization:	Ensure the safety and security of the citizens of Mount Horeb.
Contact Person:	Chief Doug Vierck
Mailing Address:	400 Blue Mounds St. Mount Horeb, WI
Phone Number:	(608) 437-5522
Email Address:	dvierck@mhpd.org
Plan for funds if awarded:	See Attached

Date application received by Mount Horeb Utilities: 9/13/24

Application received by: A Maffeny

On May 1, 2024, we realized that there were missing resources for emergencies within the Village of Mount Horeb. We have spent the past four months applying for various grants to fund aspects of these resources due to finite funds in our budget. The grants include mental health resources, electronics and communications upgrades, and training.

The incidents affected by this lack of resources could be weather related emergencies, active threats, or a major crash or building collapse. Awarding the grant to the police department would benefit the fire department (shared response to emergencies) as well as the school and community as a whole.

If we were awarded a $500 grant, this money would go toward emergency preparedness. Items such as upgrading radio communication capabilities or full size, laminated maps to assist in emergency planning or response. We do not know the exact cost of the radio communication upgrade (adding a signal boosting antenna) which would be the preference. The $500 would go toward that cost and any money still remaining would go towards maps, planning boards, and other preparation equipment.

MOUNT HOREB UTILITIES
FOR THE MONTH ENDING 9/30/24

Checking Account Information		
Transfers In/(Out):		
Sales Tax Payment	$	(34,924.41)
Transfer from Village - sales tax	$	510.05
WPPI Monthly Payment	$	(610,087.78)
Transfer to Village - Vouchers	$	(97,860.10)
Transfer to Village - Payroll	$	(149,639.05)
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	$	-
Transfer to Special Funds	$	-
WDOR License fee assessment	$	-
US Bank Rebate Q2	$	-
Checking Account Balance*		
Electric Utility		830,259.34
Water Utility		645,748.25
Sewer Utility		863,589.98
Total Checking Account Balance		2,339,597.57

Special Funds Account Information		
Transfers In/Out:		
None		
Special Funds Account Balance*		
Electric Utility-General		(614,682.29)
Electric Utility-Special Redemption Fund		76,334.45
Electric Utility-Depreciation Reserve Fund		2,847,824.71
Electric Utility-Debt Service Reserve Fund		
Electric Utility-Construction Fund		1,698,166.60
Electric Utility Balance	$	4,007,643.47
Water Utility-General		590,190.23
Water Utility-Special Redemption Fund		284,479.95
Water Utility-Verizon Security Deposit		14,471.47
Water Utility-Depreciation Reserve Fund		395,082.01
Water Utility-Debt Service Reserve Fund		414,052.63
Water Utility Balance	$	1,698,276.29
Sewer Utility-General		(649,753.04)
Sewer Utility-Special Redemption Fund		591,030.21
Sewer Utility-Debt Service Reserve Fund		-
Sewer Utility-Environmental Impact Fee		50,129.91
Sewer Utility-Replacement Fund		1,369,718.49
Sewer Utility-Depreciation Reserve Fund		1,148,744.02
Sewer Utility Balance	$	2,509,869.59
Total Special Funds Investment Account	$	8,215,789.35
W/T Bond payments	$	-
Transfer to Village-PILOT/WWTP/Other	$	-
Transfer from Village -	$	-
Bond Issuance, Waterworks System Revenue Bond	$	-

Report Criteria:
Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
134744											
09/24	09/17/2024	134744	96320	OPEN POINT LLC	1552	1	910-592300-20	.00	1,450.00-	1,450.00-	V
Total 134744:								.00		1,450.00-	
134874											
09/24	09/05/2024	134874	95980	A C ENGINEERING COMPANY	342480828	1	910-110770-000	.00	2,392.00	2,392.00	
Total 134874:								.00		2,392.00	
134875											
09/24	09/05/2024	134875	473	ALTEC INDUSTRIES INC	51484970	1	910-593300-30	.00	1,410.39	1,410.39	
Total 134875:								.00		1,410.39	
134878											
09/24	09/05/2024	134878	5651	CENEX FLEETCARD-(UTILITIES	296442CL	1	920-593300-30	.00	272.45	272.45	
09/24	09/05/2024	134878	5651	CENEX FLEETCARD-(UTILITIES	296442CL	2	910-593300-30	.00	1,472.73	1,472.73	
Total 134878:								.00		1,745.18	
134885											
09/24	09/05/2024	134885	96320	OPEN POINT LLC	1582	1	910-592300-20	.00	1,450.00	1,450.00	
09/24	09/17/2024	134885	96320	OPEN POINT LLC	1582	1	910-592300-20	.00	1,450.00-	1,450.00-	V
Total 134885:								.00		.00	
134888											
09/24	09/05/2024	134888	521	THE O'BRION AGENCY LLC	93599	2	910-592100-30	.00	16.80	16.80	
09/24	09/05/2024	134888	521	THE O'BRION AGENCY LLC	93599	3	920-592100-30	.00	12.60	12.60	
09/24	09/05/2024	134888	521	THE O'BRION AGENCY LLC	93599	4	930-585100-30	.00	12.60	12.60	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134888:								.00		42.00
134893										
09/24	09/12/2024	134893	5652	CENEX FLEETCARD-(WASTEW	296443CL	1	930-582800-30	.00	637.17	637.17
Total 134893:								.00		637.17
134895										
09/24	09/12/2024	134895	33875	CORE & MAIN LP	V537547	1	920-134600-00	.00	31,320.00	31,320.00
Total 134895:								.00		31,320.00
134896										
09/24	09/12/2024	134896	8255	DEPENDABLE LANDSCAPE & L	62079	1	920-565400-30	.00	840.00	840.00
Total 134896:								.00		840.00
134897										
09/24	09/12/2024	134897	96512	HEAT FOR HEROES	2024-09	1	920-223200-00	.00	100.00	100.00
Total 134897:								.00		100.00
134898										
09/24	09/12/2024	134898	96511	JONAH KING	2024-09	1	910-223200-00	.00	58.35	58.35
Total 134898:								.00		58.35
134902										
09/24	09/12/2024	134902	31268	MARTELLE WATER TREATMEN	27791	1	920-563100-30	.00	6,053.02	6,053.02
Total 134902:								.00		6,053.02
134903										
09/24	09/12/2024	134903	96513	NOELLE SMITH	2024-09	1	910-223200-00	.00	131.50	131.50
09/24	09/12/2024	134903	96513	NOELLE SMITH	2024-09	2	920-223200-00	.00	18.13	18.13
09/24	09/12/2024	134903	96513	NOELLE SMITH	2024-09	3	930-223200-00	.00	31.07	31.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134903:								.00		180.70
134905										
09/24	09/19/2024	134905	2256	ANDERSON LAWN SERVICE LL	9106	1	920-562300-30	.00	360.00	360.00
09/24	09/19/2024	134905	2256	ANDERSON LAWN SERVICE LL	9106	2	910-556200-30	.00	400.00	400.00
Total 134905:								.00		760.00
134907										
09/24	09/19/2024	134907	13855	FINK'S PAVING & EXCAVATING I	5334	1	920-565400-30	.00	50.44	50.44
Total 134907:								.00		50.44
134908										
09/24	09/19/2024	134908	96519	HIMANSHU SOMNI	2024-09	1	910-223200-00	.00	40.65	40.65
09/24	09/19/2024	134908	96519	HIMANSHU SOMNI	2024-09	2	920-223200-00	.00	16.15	16.15
09/24	09/19/2024	134908	96519	HIMANSHU SOMNI	2024-09	3	930-223200-00	.00	23.74	23.74
Total 134908:								.00		80.54
134911										
09/24	09/19/2024	134911	33130	MOUNT HOREB UTILITIES	2024-09 UTI	1	910-556200-30	.00	172.90	172.90
09/24	09/19/2024	134911	33130	MOUNT HOREB UTILITIES	2024-09 UTI	2	920-562200-20	.00	9,432.34	9,432.34
09/24	09/19/2024	134911	33130	MOUNT HOREB UTILITIES	2024-09 UTI	3	930-582100-20	.00	11,121.20	11,121.20
Total 134911:								.00		20,726.44
134912										
09/24	09/19/2024	134912	96320	OPEN POINT LLC	1552	1	910-592300-20	.00	1,450.00	1,450.00
09/24	09/19/2024	134912	96320	OPEN POINT LLC	1582	1	910-592300-20	.00	1,450.00	1,450.00
Total 134912:								.00		2,900.00
134914										
09/24	09/25/2024	134914	2256	ANDERSON LAWN SERVICE LL	9107	1	920-562300-30	.00	360.00	360.00
09/24	09/25/2024	134914	2256	ANDERSON LAWN SERVICE LL	9107	2	910-556200-30	.00	400.00	400.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 134914:								.00		760.00
134918										
09/24	09/25/2024	134918	95969	HOOPER CORPORATION	HV 5420470	1	910-556200-30	.00	681.05	681.05
09/24	09/25/2024	134918	95969	HOOPER CORPORATION	HV 5420470	2	920-563200-30	.00	170.26	170.26
Total 134918:								.00		851.31
134919										
09/24	09/25/2024	134919	96520	Integral Building Systems Inc	SD12199	1	930-585600-30	.00	506.00	506.00
Total 134919:								.00		506.00
134923										
09/24	09/25/2024	134923	41010	PUBLIC SERVICE COMMISSION	2408-I-03930	1	910-110770-000	.00	2,263.02	2,263.02
09/24	09/25/2024	134923	41010	PUBLIC SERVICE COMMISSION	2408-I-03930	2	910-592300-20	.00	902.19	902.19
Total 134923:								.00		3,165.21
134924										
09/24	09/25/2024	134924	261	STUART C IRBY CO	S013961572.	1	910-110770-000	.00	1,079.10	1,079.10
09/24	09/25/2024	134924	261	STUART C IRBY CO	S013961572.	1	910-110770-000	.00	484.80	484.80
09/24	09/25/2024	134924	261	STUART C IRBY CO	S013961572.	1	910-110770-000	.00	719.40	719.40
Total 134924:								.00		2,283.30
901506										
09/24	09/05/2024	901506	3099	CLASSY CLEANERS	2254	6	910-593000-30	.00	149.00	149.00
09/24	09/05/2024	901506	3099	CLASSY CLEANERS	2254	7	920-593000-30	.00	34.00	34.00
Total 901506:								.00		183.00
901507										
09/24	09/05/2024	901507	14485	FORSTER ELECTRICAL ENGIN	25554	1	910-110770-000	.00	3,925.00	3,925.00
09/24	09/05/2024	901507	14485	FORSTER ELECTRICAL ENGIN	25555	1	910-110770-000	.00	1,061.25	1,061.25
09/24	09/05/2024	901507	14485	FORSTER ELECTRICAL ENGIN	25556	1	910-110770-000	.00	532.50	532.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 901507:								.00		5,518.75
901508										
09/24	09/05/2024	901508	31623	ICS MEDICAL ANSWERING SER	2322000471	1	910-592100-30	.00	284.26	284.26
09/24	09/05/2024	901508	31623	ICS MEDICAL ANSWERING SER	2322000471	2	920-592100-30	.00	213.19	213.19
09/24	09/05/2024	901508	31623	ICS MEDICAL ANSWERING SER	2322000471	3	930-585100-30	.00	213.19	213.19
09/24	09/05/2024	901508	31623	ICS MEDICAL ANSWERING SER	2322000481	1	910-592100-30	.00	56.40	56.40
09/24	09/05/2024	901508	31623	ICS MEDICAL ANSWERING SER	2322000481	2	920-592100-30	.00	42.30	42.30
09/24	09/05/2024	901508	31623	ICS MEDICAL ANSWERING SER	2322000481	3	930-585100-30	.00	42.30	42.30
Total 901508:								.00		851.64
901511										
09/24	09/05/2024	901511	44670	RESCO	3044760	1	910-115410-000	.00	478.80	478.80
Total 901511:								.00		478.80
901513										
09/24	09/12/2024	901513	841	LV LABORATORIES LLC	3874	1	930-582710-30	.00	1,340.00	1,340.00
Total 901513:								.00		1,340.00
901516										
09/24	09/12/2024	901516	883	SMITHGROUP JJR LLC	0181184	5	930-585200-20	.00	1,080.00	1,080.00
Total 901516:								.00		1,080.00
901517										
09/24	09/12/2024	901517	48768	STRAND ASSOCIATES INC	0213108	1	930-583300-30	.00	1,624.69	1,624.69
Total 901517:								.00		1,624.69
901520										
09/24	09/19/2024	901520	5090	BYTEC RESOURCE MANAGEM	21751	1	930-582510-30	.00	15,607.55	15,607.55
Total 901520:								.00		15,607.55

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
901522										
09/24	09/19/2024	901522	1137	INFOSEND INC	270484	1	910-114555-000	.00	250.66	250.66
09/24	09/19/2024	901522	1137	INFOSEND INC	270484	2	910-592300-20	.00	827.99	827.99
09/24	09/19/2024	901522	1137	INFOSEND INC	270484	3	920-592300-20	.00	620.99	620.99
09/24	09/19/2024	901522	1137	INFOSEND INC	270484	4	930-585200-20	.00	620.99	620.99
Total 901522:								.00		2,320.63
901524										
09/24	09/19/2024	901524	883	SMITHGROUP JJR LLC	0181364	1	920-134300-00	.00	420.00	420.00
Total 901524:								.00		420.00
901525										
09/24	09/19/2024	901525	484	STATEWIDE ENERGY EFFICIEN	2024-08	1	910-225300-00	.00	3,402.11	3,402.11
Total 901525:								.00		3,402.11
901526										
09/24	09/19/2024	901526	48768	STRAND ASSOCIATES INC	0215554	1	930-583300-30	.00	2,245.77	2,245.77
Total 901526:								.00		2,245.77
901533										
09/24	09/25/2024	901533	1258	MILLENNIUM COMM & ELECTRI	24-118522-1	1	910-115410-000	.00	310.00	310.00
Total 901533:								.00		310.00
24091301										
09/24	09/13/2024	24091301	58071	WI DEPT OF REVENUE	091224	1	910-224100-00	.00	34,924.41	34,924.41
Total 24091301:								.00		34,924.41
Grand Totals:								.00		145,719.40

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
910-110770-000	12,457.07	.00	12,457.07
910-114555-000	250.66	.00	250.66
910-115410-000	788.80	.00	788.80
910-211100-000	2,900.00	63,177.26-	60,277.26-
910-223200-000	230.50	.00	230.50
910-224100-000	34,924.41	.00	34,924.41
910-225300-000	3,402.11	.00	3,402.11
910-556200-300	1,653.95	.00	1,653.95
910-592100-300	357.46	.00	357.46
910-592300-200	6,080.18	2,900.00-	3,180.18
910-593000-300	149.00	.00	149.00
910-593300-300	2,883.12	.00	2,883.12
920-134300-000	420.00	.00	420.00
920-134600-000	31,320.00	.00	31,320.00
920-211100-000	.00	50,335.87-	50,335.87-
920-223200-000	134.28	.00	134.28
920-562200-200	9,432.34	.00	9,432.34
920-562300-300	720.00	.00	720.00
920-563100-300	6,053.02	.00	6,053.02
920-563200-300	170.26	.00	170.26
920-565400-300	890.44	.00	890.44
920-592100-300	268.09	.00	268.09
920-592300-200	620.99	.00	620.99
920-593000-300	34.00	.00	34.00
920-593300-300	272.45	.00	272.45
930-211100-000	.00	35,106.27-	35,106.27-
930-223200-000	54.81	.00	54.81
930-582100-200	11,121.20	.00	11,121.20
930-582510-300	15,607.55	.00	15,607.55
930-582710-300	1,340.00	.00	1,340.00
930-582800-300	637.17	.00	637.17
930-583300-300	3,870.46	.00	3,870.46
930-585100-300	268.09	.00	268.09
930-585200-200	1,700.99	.00	1,700.99
930-585600-300	506.00	.00	506.00
Grand Totals:	151,519.40	151,519.40-	.00

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

M = Manual Check, V = Void Check

Report Criteria:
Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
24091701										
ADOBE SYSTEMS INCORPORATED										
09/24	09/17/2024	24091701	2461	U.S. BANK	6417-286082	1	930-585100-30	.00	19.99	19.99
Total ADOBE SYSTEMS INCORPORATED:								.00		19.99
ARAMARK UNIFORM & CAREER APPAREL LLC										
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614040	1	910-593000-30	.00	17.12	17.12
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614040	2	920-593000-30	.00	46.40	46.40
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614041	1	910-593000-30	.00	17.12	17.12
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614041	2	920-593000-30	.00	46.40	46.40
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614041	1	910-593000-30	.00	17.12	17.12
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614041	2	920-593000-30	.00	46.40	46.40
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614042	1	910-593000-30	.00	17.12	17.12
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614042	2	920-593000-30	.00	46.40	46.40
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614042	1	910-593000-30	.00	17.12	17.12
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-614042	2	920-593000-30	.00	46.40	46.40
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-614042	1	930-585600-30	.00	210.35	210.35
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								.00		527.95
CHARTER COMMUNICATIONS HOLDING COMPANY										
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-170918	1	910-592100-30	.00	139.98	139.98
Total CHARTER COMMUNICATIONS HOLDING COMPANY:								.00		139.98
CHIPPEWA VALLEY TECHNICAL COLLEGE										
09/24	09/17/2024	24091701	2461	U.S. BANK	6218-202511	1	910-592610-33	.00	400.42	400.42
Total CHIPPEWA VALLEY TECHNICAL COLLEGE:								.00		400.42

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
CORE & MAIN LP										
09/24	09/17/2024	24091701	2461	U.S. BANK	8251-U59648	1	920-134600-00	.00	3,170.26	3,170.26
Total CORE & MAIN LP:								.00		3,170.26
HAMPTON INN EAU CLAIRE										
09/24	09/17/2024	24091701	2461	U.S. BANK	6218-1B	1	910-592610-33	.00	750.00	750.00
Total HAMPTON INN EAU CLAIRE:								.00		750.00
HILTON HOTEL										
09/24	09/17/2024	24091701	2461	U.S. BANK	4019-833378	1	930-585430-30	.00	144.00	144.00
Total HILTON HOTEL:								.00		144.00
KIMBALL MIDWEST										
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-102509	1	910-556200-30	.00	168.12	168.12
09/24	09/17/2024	24091701	2461	U.S. BANK	9533-102510	1	930-583100-30	.00	50.34	50.34
09/24	09/17/2024	24091701	2461	U.S. BANK	9533-102511	1	930-583100-30	.00	39.77	39.77
Total KIMBALL MIDWEST:								.00		258.23
MADISON GAS & ELECTRIC										
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-840869	1	930-582100-20	.00	84.83	84.83
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-840869	2	910-556200-30	.00	35.25	35.25
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-840869	3	920-564100-30	.00	85.43	85.43
Total MADISON GAS & ELECTRIC:								.00		205.51
MADISON TRUCK EQUIPMENT INC										
09/24	09/17/2024	24091701	2461	U.S. BANK	7232-8-1068	1	930-582800-30	.00	260.00	260.00
Total MADISON TRUCK EQUIPMENT INC:								.00		260.00
MITEL NETWORKS INC										
09/24	09/17/2024	24091701	2461	U.S. BANK	4019-481909	1	930-585600-30	.00	414.95	414.95
Total MITEL NETWORKS INC:								.00		414.95

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
MOUNT HOREB AUTO SUPPLY INC										
09/24	09/17/2024	24091701	2461	U.S. BANK	7432-602244	1	910-593300-30	.00	17.60	17.60
09/24	09/17/2024	24091701	2461	U.S. BANK	7432-602282	1	910-593300-30	.00	12.27-	12.27-
Total MOUNT HOREB AUTO SUPPLY INC:								.00		5.33
MOUNT HOREB TELEPHONE CO										
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-105876	1	930-585100-30	.00	234.09	234.09
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-105887	1	910-556200-30	.00	191.07	191.07
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-105887	2	920-592100-30	.00	127.38	127.38
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-105910	2	910-592100-30	.00	160.48	160.48
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-105910	3	920-592100-30	.00	120.36	120.36
09/24	09/17/2024	24091701	2461	U.S. BANK	6917-105910	4	930-585100-30	.00	120.36	120.36
Total MOUNT HOREB TELEPHONE CO:								.00		953.74
MUNICIPAL ELECTRIC UTILITIES OF WI										
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-1REG	1	910-592610-33	.00	565.00	565.00
Total MUNICIPAL ELECTRIC UTILITIES OF WI:								.00		565.00
PREMIER COOPERATIVE										
09/24	09/17/2024	24091701	2461	U.S. BANK	1609-257128	1	910-593300-30	.00	13.46	13.46
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-256058	1	910-110770-000	.00	29.88	29.88
09/24	09/17/2024	24091701	2461	U.S. BANK	6417-083024	1	930-583100-30	.00	37.93	37.93
09/24	09/17/2024	24091701	2461	U.S. BANK	6816-255620	1	910-556200-30	.00	179.49	179.49
09/24	09/17/2024	24091701	2461	U.S. BANK	6816-C55525	1	920-565400-30	.00	65.89	65.89
09/24	09/17/2024	24091701	2461	U.S. BANK	7232-082324	1	930-583300-30	.00	46.41	46.41
09/24	09/17/2024	24091701	2461	U.S. BANK	7232-090424	1	930-583100-30	.00	71.95	71.95
09/24	09/17/2024	24091701	2461	U.S. BANK	7559-081624	1	930-585600-30	.00	24.86	24.86
09/24	09/17/2024	24091701	2461	U.S. BANK	9992-252780	1	910-556200-30	.00	28.26	28.26
Total PREMIER COOPERATIVE:								.00		498.13
SHOE BOX LTD										
09/24	09/17/2024	24091701	2461	U.S. BANK	6417-090124	1	930-585610-30	.00	50.00	50.00
Total SHOE BOX LTD:								.00		50.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
UNITED LABORATORIES INC										
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-INV414	1	910-556200-30	.00	576.31	576.31
Total UNITED LABORATORIES INC:								.00		576.31
UNITED STATES CELLULAR CORPORATION										
09/24	09/17/2024	24091701	2461	U.S. BANK	8251-066827	2	910-592100-30	.00	105.22	105.22
09/24	09/17/2024	24091701	2461	U.S. BANK	8251-066827	3	920-110790-000	.00	74.98	74.98
09/24	09/17/2024	24091701	2461	U.S. BANK	8251-066827	4	930-583100-30	.00	35.24	35.24
09/24	09/17/2024	24091701	2461	U.S. BANK	8251-066863	1	920-592100-30	.00	40.00	40.00
Total UNITED STATES CELLULAR CORPORATION:								.00		255.44
VIKING HARDWARE INC										
09/24	09/17/2024	24091701	2461	U.S. BANK	6417-082124	1	930-582710-30	.00	36.96	36.96
09/24	09/17/2024	24091701	2461	U.S. BANK	7559-081224	1	930-583400-30	.00	25.99	25.99
Total VIKING HARDWARE INC:								.00		62.95
W W GRAINGER INC										
09/24	09/17/2024	24091701	2461	U.S. BANK	7232-923504	1	930-583300-30	.00	72.24	72.24
09/24	09/17/2024	24091701	2461	U.S. BANK	7232-923504	1	930-583300-30	.00	20.72	20.72
Total W W GRAINGER INC:								.00		92.96
WESCO DISTRIBUTION INC										
09/24	09/17/2024	24091701	2461	U.S. BANK	430990	1	910-556600-30	.00	1,428.48	1,428.48
Total WESCO DISTRIBUTION INC:								.00		1,428.48
WISCO MEDIA GROUP LLC										
09/24	09/17/2024	24091701	2461	U.S. BANK	2527-1118	1	910-114555-000	.00	1,500.00	1,500.00
Total WISCO MEDIA GROUP LLC:								.00		1,500.00
WISCONSIN STATE LABORATORY OF HYGIENE										
09/24	09/17/2024	24091701	2461	U.S. BANK	8251-782146	1	920-564100-30	.00	29.00	29.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total WISCONSIN STATE LABORATORY OF HYGIENE:								.00		29.00
Total 24091701:								.00		12,308.63
Grand Totals:								.00		12,308.63

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110770-000	29.88	.00	29.88
910-114555-000	1,500.00	.00	1,500.00
910-211100-000	12.27	6,374.62-	6,362.35-
910-556200-300	1,178.50	.00	1,178.50
910-556600-300	1,428.48	.00	1,428.48
910-592100-300	405.68	.00	405.68
910-592610-335	1,715.42	.00	1,715.42
910-593000-300	85.60	.00	85.60
910-593300-300	31.06	12.27-	18.79
920-110790-000	74.98	.00	74.98
920-134600-000	3,170.26	.00	3,170.26
920-211100-000	.00	3,945.30-	3,945.30-
920-564100-300	114.43	.00	114.43
920-565400-300	65.89	.00	65.89
920-592100-300	287.74	.00	287.74
920-593000-300	232.00	.00	232.00
930-211100-000	.00	2,000.98-	2,000.98-
930-582100-200	84.83	.00	84.83
930-582710-300	36.96	.00	36.96
930-582800-300	260.00	.00	260.00
930-583100-300	235.23	.00	235.23
930-583300-300	139.37	.00	139.37
930-583400-300	25.99	.00	25.99
930-585100-300	374.44	.00	374.44
930-585430-300	144.00	.00	144.00
930-585600-300	650.16	.00	650.16

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
930-585610-300	50.00	.00	50.00
Grand Totals:	12,333.17	12,333.17-	.00

Dated: _____

Mayor: _____

City Council: _____

_____

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_____

_____

City Recorder: _____

Report Criteria:
Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

M = Manual Check, V = Void Check

We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent
301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: September 2024

- 3 new underground services
- 5 Outages (1-Transformer Failure, 1-Animal, 3-Storm)
- Lot of new jobs have been coming in as a push to get things in the ground is coming before the frost hits. Going to be a super busy fall.
- Still waiting to hear back from the PSC to get the okay to start North Rd extension.
- Encore has begun digging again and we are looking at putting in about 8 new services at any time at the cottages on Lillehammer Ln
- 3 phase primary extension on Springdale St
- Crew has been working on GIS in their free time between jobs.
- Military Ridge Sub and Downtown Sub are running good.

We are Publicly Owned and Operated

Mount Horeb Water Utility

Josh Hyndman
Water Superintendent
301 Blue Mounds St. Mt. Horeb, WI 53572
(608) 437-9431 or (608) 437-3084
Direct (608) 437-9431
Cell (262) 215-8723

In the month of September, we have been working on final details with the water budget. Spent a little time with Nic, Denise, and Andrea. Hopefully this will all be done when we meet on October 2th, with the personal and finance group.

We upgraded almost 200 water meters to the new read system. We would have done more, but we overwhelmed the office staff. We will work with Sara in the office to make sure that we do not overwhelm her again in the future.

We had a water main break in front of the high school. I thought it was with the new service line to the high school. Bryan Moyer and myself came in on Sunday September 22. We dug the area around the water service for the high school and found a dry hole. With the hole being open, we added a water main valve so when we do the water main work on 8th street, we will not affect the school. We can now shut the water off and feed the school from the other direction. We were going to track our leak down on Monday Morning, but we had a call from MHPD and the water main break had caused a sink hole in the road. We did have an issue with a car blowing a tire after hitting the sink hole. We are not happy about this, but the busses and other cars did not hit the hole. We repaired the water main break, and turned the water main loop back on. We did have the water shut off that feeds the high school concession stand. We were working with the school and sporting events to get the water on for them. We were losing about 350,000 gallons a day from this leak. The dry weather and water main break we were close to 1 million gallons a day.

We fixed 2 water shut offs. We had a new home on St Olav that had bent the water shut off. We dug the water line up and put a new curb box and rod in. The other was at 106 Brenda Cir. We cut the old curb stop out and moved it behind the gas. We added 5 ft of ¾" copper and put the water line back together. We did put insulation on the top of the service. We are shallow at that part of the driveway. The depth was about 4.5 ft. So, we added the insulation in hopes that we will never have issues with it again.

We will be hydrant flushing September 30 -October 25th. So, you will see lots of water running down the roads. We may also have some discolored water for a bit. We will be doing our best to get the water cleared up. In the event you get calls about stirred up water please let your water run on the cold side for a few minutes and it should clear up. I did order some new flushing equipment to help with the water damage from flushing. Hopefully we will be able to dump the water right in the road now, and cut down the issues caused by flushing.

Mount Horeb Wastewater

Monthly Report for September

Submitted 10/3/2024

Plant is running well, we are operating well below all permitted limits.

5 lift station generators were inspected and load tested as per our tri-annual rotation.

Staff drained/cleaned the anaerobic zones in the east ditch, removed lots of grit and debris from the tanks. This was the first cleaning since the facility went online, and we intend to continue cleaning them every 3-5 years.

Staff assisted Electric Utility with pole placement by hydro excavating around a high-pressure gas line on North 8th St.

We had a technician from LW Allen on site to troubleshoot/repair our back-up dialer system, which had stopped working, he was able to get it back online.

I met with Randy Langer from Strand to discuss our Adaptive Management program; we will begin implementation this fall by converting roughly 20 acres of crop land owned by the Village to permanent vegetation/prairie grass.

Staff has started working on our seasonal maintenance schedule which includes oil changes on the majority of equipment around the facility and collection system.

Throughout the month staff cleaned 3000 feet and televised 8000 feet of sanitary lines, and inspected 32 manholes, which puts us ahead of pace to meet our 10% goal as outline in our CMOM.

Monthly Wastewater Utility Operations Report

September 2024

Submitted to the Utility Commission 10/03/2024

Monthly average influent flow: 538,000 gpd Design average flow:790,000 gpd

Biological Oxygen Demand (5 day)

BOD5 Influent: **215.7** mg/l mo. average Daily maximum: **262** mg/l

Effluent: **<2** mg/l mo. average Daily maximum: **3.0** mg/l
Permit limit: 15 mg/l mo. average **Times exceeded 0**

Effluent mo. average lbs/day: **1.8**
Permit limit: 76 lbs/day monthly average **Times exceeded 0**

Total Suspended Solids

TSS- Influent: **288.4** mg/l mo. average Daily maximum: **381** mg/l

Effluent: **<2.0** mg/l mo. average Daily maximum: **2.6** mg/l
Permit limit: 15 mg/l mo. average **Times exceeded 0**

Effluent mo. average lb/day: **2.4**
Permit limit: 76 lbs/day mo. average **Times exceeded 0**

Ammonia Nitrogen- Effluent monthly average: **<.08** mg/l
Permit limit: 1 mg/l monthly average **Times exceeded 0**

Total Phosphorus- Effluent monthly average: **.49** mg/l
Permit limit: 1.0 mg/l monthly average **Times exceeded** 0

Chloride- Effluent weekly average: **333.8** mg/l (4 consecutive samples for the week)
Permit limit: 625 mg/l weekly average **Times exceeded 0**

Dissolved Oxygen- Effluent daily minimum: **7.79** mg/l
Permit limit: 6 mg/l daily minimum **Times exceeded 0**

Effluent Temperature deg F Daily Max: **63.2** Daily Min: **60.8**

Fecal Coliform- Effluent geometric mean monthly: 28.5 #/100ml
Permit limit: 400#/100ml