



VILLAGE OF MOUNT HOREB

E. Main Street

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UTILITY COMMISSION AGENDA Tuesday, September 10, 2024 at 7:00 PM

MEETING MINUTES

- 1) Call to order
 - a. Roll Call

The Utility Commission Committee was called to order on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Tim White, Jack Temby, Ed Glover, and Mike McNall. Absent members were Teri Vierima, Ken Scott, and Brett Halverson. Also present were Village Administrator Nic Owen, Electric Superintendent Jordan Schmitz, Water Superintendent Josh Hyndman, Wastewater Superintendent Mike Brace, Deputy Treasurer Niki Erickson, and Village Engineer Rob Wright.
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
 - a. Consideration of July 9, 2024 Meeting Minutes

Motion by McNall, seconded by Glover to approve the July 9, 2024 minutes. Motion carried.
- 4) Agenda Items
 - a. Consider Bank Account Information and Check Registers
 1. Bank Account Information & Check Registers for July 2024
 2. Bank Account Information & Check Registers for August 2024

McNall moved to approve both July and August 2024 bank account information and check registers. Seconded by White. Motion carried.
 - b. Electric Superintendent Report
 1. Electric Department July 2024 Report

Schmitz reviewed the monthly report for July 2024.

2. Electric Department August 2024 Report
Schnitz reviewed the monthly report for August 2024.
 - c. Water Superintendent Report
 1. Water Department July Report
Hyndman reviewed the monthly report for July 2024.
 2. Water Department August Report
Hyndman reviewed the monthly report for August 2024.
 - d. Wastewater Superintendent Report
 1. Wastewater Department July Report
Brace reviewed the monthly reports for July 2024.
 2. Wastewater Department August Report
Brace reviewed the monthly reports for August 2024.
 - e. Discussion on Sewer Capacity for North East Neighborhood
Owen gave a brief review of the reason to discuss the sewer capacity for the North East Neighborhood. Wright then presented to the Committee what expanding the sewer capacity would look like, and the locations of it. He showed the four pump site locations (at Brookwood, Lillehammer, Wayside Cty ID and State Hwy 92 areas) and how the pumps would work against themselves and efficiency would go down if it doesn't expand due to future developments in the Village. The pump stations are all working good now, but once acres are developed, potential future flows may not work. Wright will come back to a future meeting with updated costs of this project, and different possible options and solutions to the pump cycles and how the pump stations would work during this process.
- 5) Meeting adjournment.
Motion by White, seconded by Glover to adjourn the meeting at 8:09 pm. Motion carried.

Minutes by Niki Erickson, Deputy Treasurer