

HISTORIC PRESERVATION COMMISSION AGENDA

Wednesday, October 23, 2024 at 6:00 PM

MEETING MINUTES

1) Call to order

Chair Marc Schellpfeffer called the meeting to order at 7:00 pm in the Board Room of the Municipal Building, 138 East Main Street, Mount Horeb, WI.

Roll call

Members Present: Megan Ince, Maura Overland, Jackie Sale, Destinee Udelhoven

Members Absent: None

Others Present: Village Administrator Nic Owen, Assistant Clerk Jean Culberson

2) Agenda Items

a. Consideration of September 25, 2024 Meeting Minutes

Udelhoven Motioned, Overland seconded to Consideration of September 25, 2024 Meeting Minutes. Motion carried by unanimous voice vote.

b. Discussion on Zoning Code Rewrite Updates

Owen gave an overview. The Commission discussed the proposed dwelling unit density square footage. The Commission agreed that the density must fit in with the downtown character and qualities for pedestrians. Owen will check with the Village Planner on applying the rewrite components to a hypothetical downtown site example that includes first floor retail. The Commission would also like to see an example on how other municipalities are addressing the matter.

c. Update on Subgrant Application

Udelhoven informed that the information is in place and the application needs to be completed. The contractor will schedule the required public hearing.

d. HPC Training Topic Chapter 5: HPC Operations

Schellpfeffer felt that the Commission was on track with the processes. Owen to review procedure for sending the minutes to the State.

3) Future agenda items

- Review draft of Grant application
- HPC Training Chapter 6
- Next Meeting scheduled for November 20th at 5:00 pm.

4) Meeting adjournment

Sale Motioned, Ince seconded to Meeting adjournment at 6:49 pm. Motion carried by unanimous voice vote.

Minutes by Assistant Clerk Jean Culberson