VILLAGE OF MOUNT HOREB
E. Main Street
Mount Horeb, WI 53572
Phone: (608) 437-6884 Fax: (608) 437-3190
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA
Tuesday, January 14, 2025 at 7:00 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

1) Call to order
   a. Roll Call
2) Public Comments – non-agenda items
3) Consent Agenda
   a. Consideration of December 10, 2024 Meeting Minutes
4) Agenda Items
   a. Consider Bank Account Information & Check Registers for December 2024
   b. Electric Superintendent report
   c. Introduction of New Water Superintendent, Brian Schult
   d. Water Superintendent report
   e. Wastewater Superintendent report
5) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

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UTILITY COMMISSION AGENDA
Tuesday, December 10, 2024 at 7:00 PM

DRAFT MEETING MINUTES

1) Call to order

   a. Roll Call
   The Utility Commission Committee meeting was called to order at 7:00 p.m. on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Brett Halverson, Tim White, Ed Glover, Mike McNall, Ken Scott, and Jack Temby. Absent member was Teri Vierima. Also present were Village Administrator Nic Owen, Electric Superintendent Jordan Schmitz, Assistant Wastewater Superintendent Eric Rohowetz, and Finance Director/Treasurer Denise Schwenn.

2) Public Comments – non-agenda items

3) Consent Agenda

   a. Consideration of October 8, 2024 Meeting Minutes
   Motion by McNall, seconded by Glover to approve the October 8, 2024 meeting minutes. Motion carried.

4) Agenda Items

   a. Consider Bank Account Information & Check Registers for October 2024
   Motion by Halverson, seconded by White to approve October 2024 bank account and check register information. Motion carried.

   b. Consider Bank Account Information & Check Registers for November 2024
   Motion by Glover, seconded by McNall to approve November bank account and check register information. Motion carried.

   c. Electric Department Reports
   Schmitz reviewed the October and November reports.

   1. Electric Department Report-October

   2. Electric Department Report-November

d. Wastewater Superintendent Reports

Rohowetz provided a review of monthly reports on behalf of absent Superintendent Brace.

1. Wastewater Superintendent Report-November

e. Water Superintendent Reports

Schmitz presented Hyndman's provided report for October and Shane Kahl's provided report for November.

1. Water Superintendent Report-October

2. Water Superintendent Report-November

5) Meeting adjournment.

There being no further business before the Commission, White moved, Halverson seconded to adjourn the meeting at 7:25 p.m. Motion carried.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer.

MOUNT HOREB UTILITIES
FOR THE MONTH ENDING 12/31/24

Checking Account Information

Transfers In/(Out):

Sales Tax Payment	$	(22,165.50)
Transfer from Village - sales tax	$	135.43
WPPI Monthly Payment	$	(352,358.20)
Transfer to Village - Vouchers	$	(209,352.67)
Transfer to Village - Payroll	$	(142,642.90)
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	$	-
Transfer to Special Funds	$	-
WDOR License fee assessment	$	-
US Bank Rebate Q3	$	-

Checking Account Balance*

Electric Utility		762,162.61
Water Utility		852,786.69
Sewer Utility		1,290,061.71
Total Checking Account Balance		2,905,011.01

Special Funds Account Information

Transfers In/Out:

None

Special Funds Account Balance*

Electric Utility-General		(776,701.57)
Electric Utility-Special Redemption Fund		71,755.28
Electric Utility-Depreciation Reserve Fund		2,194,759.13
Electric Utility-Debt Service Reserve Fund		
Electric Utility-Construction Fund		1,722,215.88
Electric Utility Balance	$	3,212,028.72
Water Utility-General		455,237.35
Water Utility-Special Redemption Fund		331,376.47
Water Utility-Verizon Security Deposit		14,676.41
Water Utility-Depreciation Reserve Fund		412,786.98
Water Utility-Debt Service Reserve Fund		419,916.41
Water Utility Balance	$	1,633,993.62
Sewer Utility-General		(1,040,197.36)
Sewer Utility-Special Redemption Fund		800,098.06
Sewer Utility-Debt Service Reserve Fund		-
Sewer Utility-Environmental Impact Fee		50,839.85
Sewer Utility-Replacement Fund		1,427,565.12
Sewer Utility-Depreciation Reserve Fund		1,192,259.61
Sewer Utility Balance	$	2,430,565.28
Total Special Funds Investment Account	$	7,276,587.62

W/T Bond payments	$	-
Transfer to Village-PILOT/WWTP/Other	$	-
Transfer from Village -	$	-
Bond Issuance, Waterworks System Revenue Bond	$	-

Report Criteria:
Report type: GL detail
Vendor.Vendor number = {<>} 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount		Description
134011										
12/24	12/31/2024	134011	91	WASTEWATER TRAINING SOLU	2023-07	930-585430-30	165.00-	165.00-	V	TRAINING
Total 134011:								165.00-		
135051										
12/24	12/05/2024	135051	5650	CENEX FLEETCARD-(PUBL SVC	302406CL	910-593300-30	822.32	822.32		FUEL
12/24	12/05/2024	135051	5650	CENEX FLEETCARD-(PUBL SVC	302406CL	920-593300-30	175.14	175.14		FUEL
Total 135051:								997.46		
135052										
12/24	12/05/2024	135052	5652	CENEX FLEETCARD-(WASTEW	302407CL	930-582800-30	579.67	579.67		FLEET FUEL
Total 135052:								579.67		
135055										
12/24	12/05/2024	135055	1293	FEHR-GRAHAM & ASSOCIATES	126924	910-592610-33	647.34	647.34		2024 ANNUAL SAFETY TRAININ
12/24	12/05/2024	135055	1293	FEHR-GRAHAM & ASSOCIATES	126924	920-592610-30	215.78	215.78		2024 ANNUAL SAFETY TRAININ
12/24	12/05/2024	135055	1293	FEHR-GRAHAM & ASSOCIATES	126924	930-585610-30	431.56	431.56		2024 ANNUAL SAFETY TRAININ
Total 135055:								1,294.68		
135056										
12/24	12/05/2024	135056	13855	FINK'S PAVING & EXCAVATING I	5515	920-565200-30	400.00	400.00		BLACKTOP PATCH
Total 135056:								400.00		
135057										
12/24	12/05/2024	135057	13830	FIRST SUPPLY LLC	14388890-00	930-583400-30	346.68	346.68		REGULATOR VALVE
Total 135057:								346.68		

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
135060									
12/24	12/05/2024	135060	948	GS SYSTEMS INC.	INV27186	920-139710-00	1,010.00	1,010.00	GS SYSTEMS INC
Total 135060:								1,010.00	
135061									
12/24	12/05/2024	135061	28604	L-R METER TESTING & REPAIR	5177	930-585600-30	260.00	260.00	WASTEWATER - BACKFLOW PR
Total 135061:								260.00	
135062									
12/24	12/05/2024	135062	31268	MARTELLE WATER TREATMEN	28290	920-563200-30	1,388.00	1,388.00	MARTELLE WATER TREATMEN
Total 135062:								1,388.00	
135064									
12/24	12/05/2024	135064	2245	NICOLE SCHROEDER	2024-12	910-223200-00	90.59	90.59	UTILITY REFUND
12/24	12/05/2024	135064	2245	NICOLE SCHROEDER	2024-12	920-223200-00	32.18	32.18	UTILITY REFUND
12/24	12/05/2024	135064	2245	NICOLE SCHROEDER	2024-12	930-223200-00	83.19	83.19	UTILITY REFUND
Total 135064:								205.96	
135065									
12/24	12/05/2024	135065	96320	OPEN POINT LLC	1630	910-592300-20	1,450.00	1,450.00	OPENPOINT
Total 135065:								1,450.00	
135069									
12/24	12/05/2024	135069	521	THE O'BRION AGENCY LLC	94700	910-592100-30	16.80	16.80	PAPER
12/24	12/05/2024	135069	521	THE O'BRION AGENCY LLC	94700	920-592100-30	12.60	12.60	PAPER
12/24	12/05/2024	135069	521	THE O'BRION AGENCY LLC	94700	930-585100-30	12.60	12.60	PAPER
Total 135069:								42.00	
135075									
12/24	12/12/2024	135075	96548	CLEARY BUILDING CORPORATI	8316620241	910-136100-10	8,097.60	8,097.60	SHED DOWN PAYMENT
12/24	12/12/2024	135075	96548	CLEARY BUILDING CORPORATI	8316620241	920-110790-000	5,398.40	5,398.40	SHED DOWN PAYMENT

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 135075:								13,496.00	
135077									
12/24	12/12/2024	135077	19052	HIGH VOLTAGE EQUIPMENT DI	24120203	910-557100-30	4,414.65	4,414.65	HIGH VOLTAGE EQUIPMENT DI
Total 135077:								4,414.65	
135083									
12/24	12/12/2024	135083	33130	MOUNT HOREB UTILITIES	2024-12 UTI	910-556200-30	216.70	216.70	ELECTRIC
12/24	12/12/2024	135083	33130	MOUNT HOREB UTILITIES	2024-12 UTI	920-562200-20	8,936.63	8,936.63	WATER
12/24	12/12/2024	135083	33130	MOUNT HOREB UTILITIES	2024-12 UTI	930-582100-20	10,735.73	10,735.73	SEWER
Total 135083:								19,889.06	
135085									
12/24	12/12/2024	135085	96549	SIX SPRINGS LLC	2024-12	910-225200-00	876.24	876.24	ELECTRIC ESTIMATE OVERPAY
Total 135085:								876.24	
135088									
12/24	12/12/2024	135088	3081	ZION INVESTMENTS LLC	2024-12	910-223200-00	106.16	106.16	UTILITY OVERPAYMENT REFUN
Total 135088:								106.16	
135089									
12/24	12/19/2024	135089	96551	ABBY WITZIG	2024-12	910-223200-00	194.14	194.14	REFUND DUPLICATE UTILITY P
Total 135089:								194.14	
135090									
12/24	12/19/2024	135090	2588	ASHLEY PFISTER	2024-12	910-223200-00	1,270.27	1,270.27	SOLAR GENERATION CREDIT P
Total 135090:								1,270.27	
135092									
12/24	12/19/2024	135092	13855	FINK'S PAVING & EXCAVATING I	5521	920-565100-30	1,300.00	1,300.00	WATER MAIN BREAK
12/24	12/19/2024	135092	13855	FINK'S PAVING & EXCAVATING I	5571	920-565100-30	832.25	832.25	HAMILTON MAIN BREAK

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount		Description
Total 135092:								2,132.25		
135094										
12/24	12/19/2024	135094	52020	UNITED STATES CELLULAR CO	0693659717	910-592100-30	105.22	105.22		TABLETS
12/24	12/19/2024	135094	52020	UNITED STATES CELLULAR CO	0693659717	920-110790-000	74.98	74.98		TABLETS
12/24	12/19/2024	135094	52020	UNITED STATES CELLULAR CO	0693659717	930-585100-30	45.24	45.24		TABLET
Total 135094:								225.44		
135095										
12/24	12/26/2024	135095	6641	COMPUTER & NETWORKING S	2024-12	910-592300-20	936.00	936.00		BLOCK OF NETWORK TIME
12/24	12/26/2024	135095	6641	COMPUTER & NETWORKING S	2024-12	920-592300-20	702.00	702.00		BLOCK OF NETWORK TIME
12/24	12/26/2024	135095	6641	COMPUTER & NETWORKING S	2024-12	930-585200-20	702.00	702.00		BLOCK OF NETWORK TIME
Total 135095:								2,340.00		
135100										
12/24	12/26/2024	135100	261	STUART C IRBY CO	S014066928.	910-115410-000	1,236.00	1,236.00		CABLE SEAL KITS
Total 135100:								1,236.00		
135101										
12/24	12/26/2024	135101	57687	WESO RECEIVABLES CORP	491265	910-556600-30	1,080.03	1,080.03		CT'S
Total 135101:								1,080.03		
901592										
12/24	12/04/2024	901592	1293	FEHR-GRAHAM & ASSOCIATES	126924	910-592610-33	647.34-	647.34-	V	2024 ANNUAL SAFETY TRAININ
12/24	12/04/2024	901592	1293	FEHR-GRAHAM & ASSOCIATES	126924	920-592610-30	215.78-	215.78-	V	2024 ANNUAL SAFETY TRAININ
12/24	12/04/2024	901592	1293	FEHR-GRAHAM & ASSOCIATES	126924	930-585610-30	431.56-	431.56-	V	2024 ANNUAL SAFETY TRAININ
Total 901592:								1,294.68-		
901599										
12/24	12/05/2024	901599	3099	CLASSY CLEANERS	2371	920-593000-30	34.00	34.00		WATER
12/24	12/05/2024	901599	3099	CLASSY CLEANERS	2371	910-593000-30	149.00	149.00		ELECTRIC

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 901599:								183.00	
901600									
12/24	12/05/2024	901600	14485	FORSTER ELECTRICAL ENGIN	25869	910-110770-000	27.50	27.50	M25-21F
12/24	12/05/2024	901600	14485	FORSTER ELECTRICAL ENGIN	25870	910-110770-000	1,116.25	1,116.25	M25-22B
12/24	12/05/2024	901600	14485	FORSTER ELECTRICAL ENGIN	25871	910-592300-20	205.00	205.00	M25-24B
Total 901600:								1,348.75	
901604									
12/24	12/05/2024	901604	31623	ICS MEDICAL ANSWERING SER	2325000471	910-592100-30	153.22	153.22	TELEPHONE ANSWERING SVC
12/24	12/05/2024	901604	31623	ICS MEDICAL ANSWERING SER	2325000471	920-592100-30	114.91	114.91	TELEPHONE ANSWERING SVC
12/24	12/05/2024	901604	31623	ICS MEDICAL ANSWERING SER	2325000471	930-585100-30	114.91	114.91	TELEPHONE ANSWERING SVC
12/24	12/05/2024	901604	31623	ICS MEDICAL ANSWERING SER	2325000481	910-592100-30	78.00	78.00	TELEPHONE ANSWERING SVC
12/24	12/05/2024	901604	31623	ICS MEDICAL ANSWERING SER	2325000481	920-592100-30	58.50	58.50	TELEPHONE ANSWERING SVC
12/24	12/05/2024	901604	31623	ICS MEDICAL ANSWERING SER	2325000481	930-585100-30	58.50	58.50	TELEPHONE ANSWERING SVC
Total 901604:								578.04	
901606									
12/24	12/05/2024	901606	484	STATEWIDE ENERGY EFFICIEN	2024-11	910-225300-00	2,782.22	2,782.22	ENERGY EFFICIENCY PROGRA
Total 901606:								2,782.22	
901610									
12/24	12/12/2024	901610	23408	J & R UNDERGROUND LLC	39704	910-136600-00	2,214.00	2,214.00	BORE
Total 901610:								2,214.00	
901612									
12/24	12/12/2024	901612	48768	STRAND ASSOCIATES INC	0218318	920-592100-30	1,060.02	1,060.02	SCADA SUPPORT
Total 901612:								1,060.02	
901615									
12/24	12/19/2024	901615	1137	INFOSEND INC	276498	910-114555-000	246.68	246.68	NHN DONATIONS INSERT
12/24	12/19/2024	901615	1137	INFOSEND INC	276498	910-592300-20	817.17	817.17	UTIL BILL PRINTING/MAILING
12/24	12/19/2024	901615	1137	INFOSEND INC	276498	920-592300-20	612.88	612.88	UTIL BILL PRINTING/MAILING

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
12/24	12/19/2024	901615	1137	INFOSEND INC	276498	930-585200-20	612.88	612.88	UTIL BILL PRINTING/MAILING
	Total 901615:							2,289.61	
901616									
12/24	12/19/2024	901616	841	LV LABORATORIES LLC	0218317	930-585500-20	124.77	124.77	SCADA SUPPORT
12/24	12/19/2024	901616	841	LV LABORATORIES LLC	4519	930-582710-30	1,110.00	1,110.00	LAB TESTING
	Total 901616:							1,234.77	
901619									
12/24	12/19/2024	901619	883	SMITHGROUP JJR LLC	0183464	920-134300-00	360.00	360.00	NESHEIM WATERMAIN
	Total 901619:							360.00	
901622									
12/24	12/26/2024	901622	8	WOLF PAVING & EXCAVATING	49956	920-565100-30	500.00	500.00	COLD PATCH FOR WATER MAIN
	Total 901622:							500.00	
24121301									
12/24	12/13/2024	24121301	58071	WI DEPT OF REVENUE	2024-12-04	910-224100-00	22,165.50	22,165.50	SALES TAX PAYMENT-NOVEMB
	Total 24121301:							22,165.50	
	Grand Totals:							88,490.92	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110770-000	1,143.75	.00	1,143.75
910-114555-000	246.68	.00	246.68
910-115410-000	1,236.00	.00	1,236.00
910-136100-100	8,097.60	.00	8,097.60
910-136600-000	2,214.00	.00	2,214.00
910-211100-000	647.34	51,514.60-	50,867.26-

GL Account	Debit	Credit	Proof
910-223200-000	1,661.16	.00	1,661.16
910-224100-000	22,165.50	.00	22,165.50
910-225200-000	876.24	.00	876.24
910-225300-000	2,782.22	.00	2,782.22
910-556200-300	216.70	.00	216.70
910-556600-300	1,080.03	.00	1,080.03
910-557100-300	4,414.65	.00	4,414.65
910-592100-300	353.24	.00	353.24
910-592300-200	3,408.17	.00	3,408.17
910-592610-335	647.34	647.34-	.00
910-593000-300	149.00	.00	149.00
910-593300-300	822.32	.00	822.32
920-110790-000	5,473.38	.00	5,473.38
920-134300-000	360.00	.00	360.00
920-139710-000	1,010.00	.00	1,010.00
920-211100-000	215.78	23,218.27-	23,002.49-
920-223200-000	32.18	.00	32.18
920-562200-200	8,936.63	.00	8,936.63
920-563200-300	1,388.00	.00	1,388.00
920-565100-300	2,632.25	.00	2,632.25
920-565200-300	400.00	.00	400.00
920-592100-300	1,246.03	.00	1,246.03
920-592300-200	1,314.88	.00	1,314.88
920-592610-300	215.78	215.78-	.00
920-593000-300	34.00	.00	34.00
920-593300-300	175.14	.00	175.14
930-211100-000	596.56	15,217.73-	14,621.17-
930-223200-000	83.19	.00	83.19
930-582100-200	10,735.73	.00	10,735.73
930-582710-300	1,110.00	.00	1,110.00
930-582800-300	579.67	.00	579.67
930-583400-300	346.68	.00	346.68
930-585100-300	231.25	.00	231.25
930-585200-200	1,314.88	.00	1,314.88
930-585430-300	.00	165.00-	165.00-
930-585500-200	124.77	.00	124.77
930-585600-300	260.00	.00	260.00
930-585610-300	431.56	431.56-	.00

GL Account	Debit	Credit	Proof
Grand Totals:	91,410.28	91,410.28-	.00

Dated: ____

Mayor: ____

City Council: ____

____

____

____

____

____

City Recorder: ____

Report Criteria:
- Report type: GL detail
- Vendor.Vendor number = {<>} 2461
- Check.Type = {<>} "Adjustment"
- Invoice Detail.GL account (3 Characters) = "910","920","930"

Report Criteria:
Only merchant vendors included
Report type: GL detail
Vendor.Vendor number = 2461
Check.Type = {<>} "Adjustment"
Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
24121701									
A-1 SEWER SERVICE INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	9533-35807	910-556200-30	200.00	200.00	PW BASIN
12/24	12/17/2024	24121701	2461	U.S. BANK	9533-35807	920-563200-30	50.00	50.00	PW BASIN
Total A-1 SEWER SERVICE INC:								250.00	
ADOBE SYSTEMS INCORPORATED									
12/24	12/17/2024	24121701	2461	U.S. BANK	6417-294484	930-583100-30	19.99	19.99	GIS SOFTWARE
Total ADOBE SYSTEMS INCORPORATED:								19.99	
AMAZON.COM LLC									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-113-21	910-593000-30	106.97	106.97	CLOTHING CHRIS HOOK
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-113-86	910-556200-30	22.97	22.97	CLOCKS
12/24	12/17/2024	24121701	2461	U.S. BANK	6816-113-17	920-593300-30	176.29	176.29	RUNNING BOARDS
Total AMAZON.COM LLC:								306.23	
ARAMARK UNIFORM & CAREER APPAREL LLC									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614046	910-593000-30	17.12	17.12	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614046	920-593000-30	46.40	46.40	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614046	910-593000-30	17.12	17.12	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614046	920-593000-30	46.40	46.40	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614046	910-593000-30	17.12	17.12	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614046	920-593000-30	46.40	46.40	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614047	910-593000-30	17.12	17.12	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614047	920-593000-30	46.40	46.40	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614047	910-593000-30	17.12	17.12	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-614047	920-593000-30	46.40	46.40	UNIFORMS
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-614047	930-585600-30	196.14	196.14	UNIFORMS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								513.74	
AUTO VALUE - MOUNT HOREB									
12/24	12/17/2024	24121701	2461	U.S. BANK	6417-704031	930-583400-30	12.02	12.02	MAU BELT BLDG 90
Total AUTO VALUE - MOUNT HOREB:								12.02	
CHARTER COMMUNICATIONS HOLDING COMPANY									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-170918	910-592100-30	139.98	139.98	INTERNET
Total CHARTER COMMUNICATIONS HOLDING COMPANY:								139.98	
CHIPPEWA VALLEY TECHNICAL COLLEGE									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-88964	910-592610-33	1,073.23	1,073.23	BO APPRENTICE CLASSES
Total CHIPPEWA VALLEY TECHNICAL COLLEGE:								1,073.23	
EMS INDUSTRIAL, INC.									
12/24	12/17/2024	24121701	2461	U.S. BANK	7232-3	930-583300-30	891.43	891.43	CLARIFIER DRIVE/MOTOR
12/24	12/17/2024	24121701	2461	U.S. BANK	7232-3	930-583300-30	636.35	636.35	CLARIFIER DRIVE/MOTOR
Total EMS INDUSTRIAL, INC.:								1,527.78	
FINGER PUBLISHING INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-148815	920-593000-30	46.48	46.48	HYDRANT FLUSHING
Total FINGER PUBLISHING INC:								46.48	
HAMPTON INN EAU CLAIRE									
12/24	12/17/2024	24121701	2461	U.S. BANK	9992-877238	910-592610-33	493.50	493.50	BO SCHULT APP CLASS ROOM
Total HAMPTON INN EAU CLAIRE:								493.50	
INDEED INC.									
12/24	12/17/2024	24121701	2461	U.S. BANK	6023-USI24-	920-593000-30	15.79	15.79	WATER SUPERINTENDENT JOB
Total INDEED INC.:								15.79	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
KALAHARI RESORT									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-1A	910-592610-33	144.00	144.00	MEUW CONFERENCE
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-2	910-592610-33	144.00	144.00	MEUW CONFERENCE
Total KALAHARI RESORT:								288.00	
KIMBALL MIDWEST									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-102780	910-556200-30	415.34	415.34	PAINT, WASHERS, TIES, SCRE
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-102780	920-562300-30	19.77	19.77	PAINT, WASHERS, TIES, SCRE
Total KIMBALL MIDWEST:								435.11	
MADISON GAS & ELECTRIC									
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-840406	910-556200-30	164.00	164.00	ELECTRIC
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-840406	920-564100-30	102.02	102.02	WATER
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-840406	930-582100-20	228.80	228.80	SEWER
Total MADISON GAS & ELECTRIC:								494.82	
MILLER & SONS INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	7559-013663	930-585600-30	29.14	29.14	CLEANING SUPPLIES AND TOIL
12/24	12/17/2024	24121701	2461	U.S. BANK	7559-013663	930-582710-30	15.54	15.54	ICE FOR COOLERS
Total MILLER & SONS INC:								44.68	
MITEL NETWORKS INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	4019-485859	930-585100-30	416.98	416.98	PHONE SERVICE
Total MITEL NETWORKS INC:								416.98	
MOUNT HOREB AUTO SUPPLY INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	6417-608911	930-583400-30	4.29	4.29	SNOWBLOWER OIL
12/24	12/17/2024	24121701	2461	U.S. BANK	7232-608981	930-582800-30	46.08	46.08	WIPERS 2016 F150
12/24	12/17/2024	24121701	2461	U.S. BANK	7232-609060	930-582800-30	31.07	31.07	OIL CHANGE 2016 F150
Total MOUNT HOREB AUTO SUPPLY INC:								81.44	
MOUNT HOREB TELEPHONE CO									
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-106070	910-556200-30	191.73	191.73	ELECTRIC
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-106070	920-592100-30	127.82	127.82	WATER

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-106088	910-592100-30	161.72	161.72	MUNI BLDG
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-106088	920-592100-30	121.30	121.30	MUNI BLDG
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-106088	930-585100-30	121.30	121.30	MUNI BLDG
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-106096	930-585100-30	234.61	234.61	WWTP
Total MOUNT HOREB TELEPHONE CO:								958.48	
MUNICIPAL ELECTRIC UTILITIES OF WI									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-1B	910-556200-30	650.00	650.00	CONFERENCE
Total MUNICIPAL ELECTRIC UTILITIES OF WI:								650.00	
POSTAL CONNECTION									
12/24	12/17/2024	24121701	2461	U.S. BANK	6417-240701	930-583100-30	100.83	100.83	VACTOR REMOTE REPAIR
Total POSTAL CONNECTION:								100.83	
PREMIER COOPERATIVE									
12/24	12/17/2024	24121701	2461	U.S. BANK	6218-002853	910-593300-30	153.72	153.72	TRUCK 21 OIL CHANGE
12/24	12/17/2024	24121701	2461	U.S. BANK	6218-272482	910-593000-30	17.38	17.38	LOCKS
12/24	12/17/2024	24121701	2461	U.S. BANK	7232-379383	930-583400-30	23.98	23.98	EF REPAIR BLDG 80
12/24	12/17/2024	24121701	2461	U.S. BANK	7232-380785	930-583400-30	69.64	69.64	SHOP MATERIALS
12/24	12/17/2024	24121701	2461	U.S. BANK	7559-381447	930-582700-30	28.74	28.74	HARDWARE AND SUPPLIES
Total PREMIER COOPERATIVE:								293.46	
QUILL CORPORATION									
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-414675	910-592100-30	38.98	38.98	OFFICE SUPPLIES
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-414675	920-592100-30	29.24	29.24	OFFICE SUPPLIES
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-414675	930-585100-30	29.24	29.24	OFFICE SUPPLIES
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-415382	910-592100-30	43.80	43.80	CALENDARS
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-415382	920-592100-30	32.84	32.84	CALENDARS
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-415382	930-585100-30	32.84	32.84	CALENDARS
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-417746	910-592100-30	69.56	69.56	UTILITY ENVELOPES
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-417746	920-592100-30	52.17	52.17	UTILITY ENVELOPES
12/24	12/17/2024	24121701	2461	U.S. BANK	6917-417746	930-585100-30	52.17	52.17	UTILITY ENVELOPES
Total QUILL CORPORATION:								380.84	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
SLOAN IMPLEMENT COMPANY INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	6218-372412	910-556200-30	55.00	55.00	BAR OIL
Total SLOAN IMPLEMENT COMPANY INC:								55.00	
SUMMIT COMPANIES									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-285018	910-556200-30	460.55	460.55	FIRE EXTINGUISHER INSPECTI
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-285018	920-562300-30	460.55	460.55	FIRE EXTINGUISHER INSPECTI
Total SUMMIT COMPANIES:								921.10	
TYLER TECHNOLOGIES INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-150906	910-556200-30	6.14	6.14	CRASH REPORT FEE
Total TYLER TECHNOLOGIES INC:								6.14	
UNITED STATES CELLULAR CORPORATION									
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-068702	910-592100-30	105.22	105.22	TABLETS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-068702	920-110790-000	74.98	74.98	TABLETS
12/24	12/17/2024	24121701	2461	U.S. BANK	2527-068702	930-583100-30	35.24	35.24	TABLETS
Total UNITED STATES CELLULAR CORPORATION:								215.44	
USA BLUE BOOK									
12/24	12/17/2024	24121701	2461	U.S. BANK	4019-INV005	930-585610-30	78.00	78.00	WINTER COAT
12/24	12/17/2024	24121701	2461	U.S. BANK	4019-INV054	930-585610-30	111.50	111.50	WINTER COATS
12/24	12/17/2024	24121701	2461	U.S. BANK	6417-INV005	930-585600-30	71.95	71.95	NEW FLAG
12/24	12/17/2024	24121701	2461	U.S. BANK	6417-INV005	930-583300-30	1,451.77	1,451.77	LONGOPAC BAGS
Total USA BLUE BOOK:								1,713.22	
VIKING HARDWARE INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	6417-199865	930-583400-30	49.99	49.99	SNOWBLOWER REPAIR
Total VIKING HARDWARE INC:								49.99	
W W GRAINGER INC									
12/24	12/17/2024	24121701	2461	U.S. BANK	4019-930911	930-585100-30	195.51	195.51	DRY ERASE BOARD/MARKERS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total W W GRAINGER INC:								195.51	
WISCONSIN RURAL WATER ASSOCIATION									
12/24	12/17/2024	24121701	2461	U.S. BANK	4019-076410	930-585430-30	91.35	91.35	WRWA TRANING PLUS FEE
Total WISCONSIN RURAL WATER ASSOCIATION:								91.35	
Total 24121701:								11,791.13	
Grand Totals:								11,791.13	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-211100-000	.00	4,943.39-	4,943.39-
910-556200-300	2,165.73	.00	2,165.73
910-592100-300	559.26	.00	559.26
910-592610-335	1,854.73	.00	1,854.73
910-593000-300	209.95	.00	209.95
910-593300-300	153.72	.00	153.72
920-110790-000	74.98	.00	74.98
920-211100-000	.00	1,541.25-	1,541.25-
920-562300-300	480.32	.00	480.32
920-563200-300	50.00	.00	50.00
920-564100-300	102.02	.00	102.02
920-592100-300	363.37	.00	363.37
920-593000-300	294.27	.00	294.27
920-593300-300	176.29	.00	176.29
930-211100-000	.00	5,306.49-	5,306.49-
930-582100-200	228.80	.00	228.80
930-582700-300	28.74	.00	28.74
930-582710-300	15.54	.00	15.54
930-582800-300	77.15	.00	77.15
930-583100-300	156.06	.00	156.06
930-583300-300	2,979.55	.00	2,979.55
930-583400-300	159.92	.00	159.92

GL Account	Debit	Credit	Proof
930-585100-300	1,082.65	.00	1,082.65
930-585430-300	91.35	.00	91.35
930-585600-300	297.23	.00	297.23
930-585610-300	189.50	.00	189.50
Grand Totals:	11,791.13	11,791.13-	.00

Dated: ____________________

Mayor: ____________________

City Council: ____________________

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City Recorder: ____________________

Report Criteria:
- Only merchant vendors included
- Report type: GL detail
- Vendor.Vendor number = 2461
- Check.Type = {<>} "Adjustment"
- Invoice Detail.GL account (3 Characters) = "910","920","930"

We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent
301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: December 2024

- 4 New Underground Services
- 3 Outages (1- Equipment Failure, 1- Squirrel, 1- Cable Fault)
- Finished up small jobs for the year.
- Completed one primary extension and finished another partial one. Crew did good digging for how cold it was out.
- Digging is now done for the winter.
- Year-end inventory is looking great!
- Crew is getting ready for meter testing.
- Our new small bucket truck showed up right before Christmas! Stickers and a radio swap and we will have this truck on the road and the old one will be heading out to Wisconsin Surplus.
- Our Rg-3 rate (EV friendly) has passed with the PSC and we are working to get this into effect 2/1/25. Customers should be seeing something about this very soon!
- In 2024 we had 4 less outages than in 2023. Compared to 2022 we were down 20 outages! Hopefully with having all of the substations covered up this year, we can get this number down even lower!
- Our call outs after hours were 33 in 2024, which was down 1 from 2023. We have seen anywhere from 28 to 73 in this category over the past 7 years.
- The 2024 average call out (on site) response time was just about the same as 2023 coming in at 13.94 minutes. This is a very quick response time and why the community should be happy with having a local power company!

We are Publicly Owned and Operated

Mount Horeb Water Utility

Brian Schult
Water Superintendent
301 Blue Mounds St. Mt. Horeb, WI 53572
(608) 437-9431 or (608) 437-3084
Direct (608) 437-9431
Cell # (608) 636-5763

In the month of December, Shane has been busy keeping up with the normal day to day operations.

Shane was working on completing our Public Service and Commercial cross connection inspections they were completed in the month of December.

Shane delt with a few high-water usage questions. He went to customers homes and helped them narrow down when the water was used, and some ideas on how to minimize the water usage.

Shane and I received a request for a fire flow test for Glacier trail and Brookview trail from Wyser Engineering in regards to a water main extension.

Shane and I did the 2 bacti and 1 floride sampling for the month of December.

Shane set a few new residential water meters.

Inventory was completed in the month of December.

We replaced a leaking sample tap in the bottom of tower 3 by the village office.

I officially started reporting to the Mount Horeb Utilities on December 30 2024

Thank You,

Brian Schult

Mount Horeb Wastewater

Monthly Report for December

Submitted 01/09/2025

Plant is running well, we are operating below all permitted limits.

Received WQBEL draft memo; outlines proposed discharge limits for next permit cycle.

Two lift station repairs completed; Automatic transfer switch was repaired at Hwy 92 station and 4th St. seal fail was repaired.

The fermenter gate actuator motor that was damaged in the last power outage was replaced and is working again.

There were no call-outs this month.

Grassland planting per our adaptive management plan has been postponed until the spring, contractors that provide the service expressed concern over the corn stubble that remains on the field.

Staff attended the training from the WRWA; topics included, PFAs and other emerging contaminants and industrial dischargers.

We completed 25 manhole inspections, we also cleaned and televised 2433’ of sanitary sewer.

Monthly Wastewater Utility Operations Report

December 2024

Submitted to the Utility Commission 01/06/2025

Monthly average influent flow: 507,000 gpd Design average flow:790,000 gpd

Biological Oxygen Demand (5 day)

BOD5 Influent: **243.8** mg/l mo. average Daily maximum: **286** mg/l

Effluent: **3.1** mg/l mo. average Daily maximum: **5** mg/l
Permit limit: 22 mg/l mo. average **Times exceeded 0**

Effluent mo. average lbs/day: **14.2**
Permit limit: 112 lbs/day monthly average **Times exceeded 0**

Total Suspended Solids

TSS- Influent: **292.4** mg/l mo. average Daily maximum: **347** mg/l

Effluent: **3.3** mg/l mo. average Daily maximum: **5.0** mg/l
Permit limit: 22 mg/l mo. average **Times exceeded 0**

Effluent mo. average lb/day: **14.7**
Permit limit: 112 lbs/day mo. average **Times exceeded 0**

Ammonia Nitrogen- Effluent monthly average: **.08** mg/l
Permit limit: 4 mg/l monthly average **Times exceeded 0**

Total Phosphorus- Effluent monthly average: **.16** mg/l
Permit limit: 1.0 mg/l monthly average **Times exceeded** 0

Chloride- Effluent weekly average: **336.3** mg/l (4 consecutive samples for the week)
Permit limit: 625 mg/l weekly average **Times exceeded 0**

Dissolved Oxygen- Effluent daily minimum: **9.80** mg/l
Permit limit: 6 mg/l daily minimum **Times exceeded 0**

Effluent Temperature deg F Daily Max: **52.7** Daily Min: **49.4**