



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

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HISTORIC PRESERVATION COMMISSION AGENDA

Wednesday, January 22, 2025 at 6:00 PM

Municipal Building Board Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to order
- 2) Agenda Items
 - a. Consideration of November 20, 2024 Meeting Minutes
 - b. Discussion on 2025 HPC Goals
 - c. [HPC Training Chapter 7: Preservation Commission Processes](#)
- 3) Future agenda items
- 4) Meeting adjournment.

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HISTORIC PRESERVATION COMMISSION AGENDA
Wednesday, November 20, 2024 at 5:00 PM

DRAFT MEETING MINUTES

1) Call to order

Chair Marc Schellpfeffer called the meeting to order at 5:00 pm in the Board Room of the Municipal Building, 138 East Main Street, Mount Horeb, WI.

Roll call

Members Present: Megan Ince, Maura Overland, Destinee Udelhoven

Members Absent: Jackie Sale

Others Present: Village Administrator Nic Owen, Assistant Clerk Jean Culberson

2) Agenda Items

a. Consideration of October 23, 2024 Meeting Minutes

Udelhoven Motioned, Ince seconded to Consideration of October 23, 2024 Meeting Minutes. Motion carried by unanimous voice vote.

b. Recommendation of CLG Grant Application

Udelhoven discussed the following on the application: Project Type (Box A) Initial Intensive survey for the most points, review of the quotes received, Village hours & budget, and the fiscal receiver's name. Udelhoven to finalize the items with CLG Coordinator Jason Tish.

Schellpfeffer Motioned recommendation of the application pending finalization of the items discussed. Overland seconded and Motion carried by unanimous voice vote.

c. HPC Training Topic Chapter 6: Preservation Commission Budgets and Finances

The Commission discussed the chapter.

3) Future agenda items

- Discuss Tax Credits
- HPC Training Chapter 7
- Grant discussion on quotes and budget
- No December Meeting

4) Meeting adjournment

Overland Motioned, Ince seconded to Meeting adjournment at 5:13 pm. Motion carried by unanimous voice vote.

Minutes by Assistant Clerk Jean Culberson



AGENDA ITEM REPORT

MEETING DATE

January 22, 2025

PREPARED BY

Nicholas Owen, Administrator

AGENDA ITEM # 2.b

Discussion on 2025 HPC Goals

BACKGROUND

For the first meeting of the year we thought it would be good to set the goals for the HPC for 2025. Ideas include programing, selecting x number of properties for local designation, ideas for raising the awareness of the HPC, etc. The Village Board approved a budget of \$1,000 for the Committee for 2025.

RECOMMENDATION

ATTACHMENTS

None



AGENDA ITEM REPORT

MEETING DATE

January 22, 2025

PREPARED BY**AGENDA ITEM # 2.c**

[HPC Training Chapter 7: Preservation Commission Processes](#)

BACKGROUND**RECOMMENDATION****ATTACHMENTS**

None