



VILLAGE OF MOUNT HOREB

E. Main Street

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UTILITY COMMISSION AGENDA

Tuesday, December 10, 2024 at 7:00 PM

MEETING MINUTES

- 1) Call to order
 - a. Roll Call

The Utility Commission Committee meeting was called to order at 7:00 p.m. on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Brett Halverson, Tim White, Ed Glover, Mike McNall, Ken Scott, and Jack Temby. Absent member was Teri Vierima. Also present were Village Administrator Nic Owen, Electric Superintendent Jordan Schmitz, Assistant Wastewater Superintendent Eric Rohowetz, and Finance Director/Treasurer Denise Schwenn.
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
 - a. Consideration of October 8, 2024 Meeting Minutes

Motion by McNall, seconded by Glover to approve the October 8, 2024 meeting minutes. Motion carried.
- 4) Agenda Items
 - a. Consider Bank Account Information & Check Registers for October 2024

Motion by Halverson, seconded by White to approve October 2024 bank account and check register information. Motion carried.
 - b. Consider Bank Account Information & Check Registers for November 2024

Motion by Glover, seconded by McNall to approve November bank account and check register information. Motion carried.
 - c. Electric Department Reports

Schmitz reviewed the October and November reports.

- d. Wastewater Superintendent Reports
Rohowetz provided a review of monthly reports on behalf of absent Superintendent Brace.
- e. Water Superintendent Reports
Schmitz presented Hyndman's provided report for October and Shane Kahl's provided report for November.

- 5) Meeting adjournment.
There being no further business before the Commission, White moved, Halverson seconded to adjourn the meeting at 7:25 p.m. Motion carried.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer.