

PLAN COMMISSION AGENDA
Wednesday, February 26, 2025 at 7:00 PM

MEETING MINUTES

1) Call to order

Chair Ryan Czyzewski called the meeting to order at 7:00 pm in the Board Room of the Municipal Building, 138 East Main Street, Mount Horeb, WI.

2) Roll call

Members Present: Sarah Best, Nate Gauger, Andrew Kidd, Jill Remmert-Willis, Destinee Udelhoven, Peggy Zalucha

Others Present: Village Administrator Nic Owen, Village Planner Ben Rohr, Assistant Clerk Jean Culberson

3) Agenda Items

a. Consideration of January 22, 2025 Meeting Minutes

Udelhoven Motioned Best seconded to approve the minutes of the January 22, 2025 meeting and the Motion carried by unanimous voice vote.

b. Public Hearing: Rezone from R-3 Multi-Family Residential to R-2 Two-Family Residential, Mark Nortman

Public Hearing opened at 7:01 pm. No one spoke with exception to Owen who informed of an email from property owner Steve Smieja at 303 Manor Drive. The vacant parcel will need to be reviewed for a new address. Public Hearing closed at 7:03 pm.

c. Recommendation of rezone application from R-3 Multifamily Residential to R-2 Two-Family Residential for 303 Manor Drive

Gauger Motioned to approve the Rezone from R-3 to R-2 contingent on a new address for the vacant parcel. Zalucha seconded and the Motion carried by unanimous voice vote.

d. Consideration of Preliminary Plat Application by Jeff Grundahl for Brookstone Hills

Owen and Wade Wyser from Wyser Engineering spoke on the proposed subdivision. The packet contents a letter from Village Engineer Rob Wright with his review of the plat requirements and comments. Wyser & Rohr informed of the sanitary concern on lot two, the environmental corridor, and the no build line on the plat. Wyser would like confirmation on the environmental corridor regarding the lots on the east side. Rohr noted that sidewalks are planned for the project. Czyzewski requested a motion on the preliminary plat knowing that the items will be resolved for the final plat. Kidd Motioned to approve the Consideration of Preliminary Plat Application for Brookstone Hills. Zalucha seconded and the Motion carried by unanimous voice vote.

e. Discuss March Meeting Date

Owen informed that spring break is the same week as the March 26th meeting date. Commissioners Kidd, Willis-Remment & Gauger will not be in attendance.

4) Committee Reports:

a. Plan Commission Chair Report

No Report.

b. Village Planner Report

Rohr informed the Commission if they had any further comments on the recodification of Draft Part 1 to email them.

c. Building Inspector Report

Report in Packet.

5) Meeting adjournment.

Best Motioned and Willis-Remment seconded to adjournment at 7:15pm. Motion carried by unanimous voice vote.

Minutes by Assistant Clerk Jean Culberson