



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

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VILLAGE BOARD AGENDA Monday, April 14, 2025 at 5:30 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

- 1) Call to order
- 2) Roll call
- 3) Agenda Items
 - a. Trustee-Oath/Swearing in
 - b. Presentation of Certificates of Election
 - c. Consider Committee and Commission Appointments
 - d. Proclamation for Outgoing Board member Cathy Scott
- 4) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

VILLAGE APPOINTMENTS Effective 5/1/23

	MUN. CODE REF.	TERM	DATE APPOINTED	TERM EXPIRES	CURRENT APPOINTMENT	
APPOINTED OFFICIALS						
Assessor	1.02	2 yr	01/02/23	12/31/25	Accurate Appraisal	
Attorney	1.02	1 yr	05/01/24	05/01/25	Stafford Rosenbaum	
Prosecuting Attorney	1.02	1 yr	05/01/24	05/01/25	Stafford Rosenbaum	
Building Inspector	1.02	1 yr	05/01/24	05/01/25	General Engineering Co.	
Electrical Inspector	1.02	1 yr	05/01/24	05/01/25	General Engineering Co.	
Commercial Electrical Inspector	1.02	1 yr	05/01/24	05/01/25	General Engineering Co.	
Plumbing Inspector	1.02	1 yr	05/01/24	05/01/25	General Engineering Co.	
Emergency Government Director	1.02	1 yr	05/01/24	05/01/25	Chief of Police	
Health Officer	1.02	1 yr	05/01/24	05/01/25	Chief of Police	
Fire Inspector	1.16	indef.	na	na	Fire Chief	
Weed Commissioner	8.11	1 yr	05/01/24	05/01/25	Jeff Gorman	
Village Engineer-Admin.	na	1 yr	05/01/24	05/01/25	Smithgroup JJR	
VILLAGE BOARD ADVISORY COMMITTEES * =Chair						
FINANCE / PERSONNEL COMMITTEE						
Trustee	1.19		04/18/23	04/21/26	Brett Halverson	
Trustee			04/16/25	04/18/28	Sarah Best	
Trustee			04/18/23	04/21/26	Ben Jones*	
Citizen		1 yr	05/01/25	05/01/26	Jason Fendrick	
Citizen		1 yr	05/01/25	05/01/26	Jeff Hook	
PUBLIC WORKS COMMITTEE						
Trustee	1.19		04/16/25	04/18/28	Sarah Best	
Trustee			04/16/25	04/18/28	Nate Gauger*	
Trustee			04/16/24	04/20/27	Marc Schellpfeffer	
Citizen		1 yr	05/01/25	05/01/26	Rodney Albers	
Citizen		1 yr	05/01/25	05/01/26	Richard Lust	
PUBLIC SAFETY COMMITTEE						
Trustee	1.19		04/16/25	04/18/28	Nate Gauger	
Trustee			04/18/23	04/15/26	Ben Jones*	
Trustee-Fire Board Rep			04/16/25	04/18/28	Sarah Best	
Citizen		1 yr	05/01/25	05/01/26	Mike McNall	
Citizen		1 yr	05/01/25	05/01/26	Jason Fendrick	
BOARDS AND COMMISSIONS						
BOARD OF HEALTH						
Village Board	1.21	N/A				
LIBRARY BOARD						
Village Trustee	1.22		04/16/24	04/20/27	Tim White	
Citizen		3 yr	07/01/23	07/01/26	James Leary	Library Board recommends
Citizen		3 yr	07/01/23	07/01/26	Patrick Maguire	Library Board recommends
Citizen		3 yr	07/01/25	07/01/28	Kimberly Hillary	Library Board recommends(MHASD rep)
Citizen		3 yr	07/01/24	07/01/27	Linda Bullette	Library Board recommends
Citizen		3 yr	07/01/24	07/01/27	Sarah Pare	Library Board recommends
Citizen		3 yr	07/01/25	07/01/28	Paula Craft*	Library Board recommends
					*President-elected	
BOARD OF REVIEW						
Village President	1.23		04/16/25	04/20/27	Ryan Czyzewski	
Village Clerk					Alyssa Gaffney	
Finance Committee Chairman			04/18/23	04/21/26	Ben Jones	
Citizen		1 yr	05/01/25	05/01/26	Jill Remmert-Willis	
Citizen		1 yr	05/01/25	05/01/26	Randy Little	
Alternate		1 yr	05/01/25	05/01/26	Carlos Cruz	
Alternate		1 yr	05/01/25	05/01/26	Jason Fendrick	
Alternate		1 yr	05/01/25	05/01/26	vacant	
UTILITY COMMISSION						
Trustee	1.24/13.01		04/18/23	04/21/26	Brett Halverson	
Trustee			04/16/24	04/20/27	Tim White	
Citizen		7 yr	10/01/20	10/01/27	Terri Vierima	
Citizen		7 yr	10/01/21	10/01/28	Mike McNall	
Citizen		7 yr	10/01/22	10/01/29	Ed Glover	
Citizen		7 yr	10/01/23	10/01/30	Jack Temby*	

VILLAGE APPOINTMENTS Effective 5/1/23

	MUN. CODE REF.	TERM	DATE APPOINTED	TERM EXPIRES	CURRENT APPOINTMENT	
Citizen		7 yr	10/01/19	10/01/26	Ken Scott	
					*Chair Elected	
ZONING BOARD OF APPEALS						
Citizen	1.25	3 yr	05/01/24	05/01/27	Elizabeth Grabe	
Citizen		3 yr	05/01/24	05/01/27	Pam Lunder	
Citizen		3 yr	05/01/23	05/01/26	Richard Lust	
Citizen		3 yr	05/01/23	05/01/26	Randy Little*	
Citizen		3 yr	05/01/23	05/01/26	Bill Faltz	
Citizen-Alternate #1		3 yr	05/01/25	05/01/28	vacant	
Citizen-Alternate #2		3 yr	05/01/24	05/01/27	vacant	
PLAN COMMISSION						
Village Trustee	1.26		04/16/25	04/20/27	Ryan Czyzewski*	
Village Trustee			04/16/25	04/18/28	Sarah Best	
Citizen		3 yr	05/01/23	05/01/26	Destinee Udelhoven	
Citizen		3 yr	05/01/24	05/01/27	Peggy Zalucha	
Citizen		3 yr	05/01/23	05/01/26	Ben Vondra	
Citizen		3 yr	05/01/24	05/01/27	Andrew Kidd	
Citizen		3 yr	05/01/25	05/01/28	Jill Remmert-Willis	
ETZ COMMITTEE (citizen members only)						
Citizen			app. 2024		Andrew Kidd	
Citizen			app. 2024		Peggy Zalucha	
Citizen			app. 2024		Destinee Udelhoven	
PARKS, RECREATION & FORESTRY COMMISSION						
Village Trustee	1.27		04/18/23	04/21/26	Brett Halverson*	
Village Trustee			04/16/24	04/20/27	Tim White	
Citizen		3 yr	05/01/23	05/01/26	Kurt Adler	
Citizen		3 yr	05/01/23	05/01/26	Joanna Honore	
Citizen		3 yr	05/01/25	05/01/28	Mark Webber	
Citizen		3 yr	05/01/25	05/01/28	Tara Hogesth	
School Board Designee		3 yr	05/01/24	05/01/27	Adam Mertz	
REVOLVING LOAN FUND COMMITTEE						
Village President	1.29		04/16/25	04/20/27	Ryan Czyzewski*	
Village Trustee			04/16/24	04/20/27	Marc Schellpfeffer	
Village Administrator (ex-officio, non-voting)			NA	NA	Nic Owen	
Citizen		3 yr	05/01/25	05/01/28	Mark Nortman	
Citizen		3 yr	05/01/23	05/01/26	John Kats	
Citizen		3 yr	05/01/24	05/01/27	Brian Durtschi	
Sustainability & Natural Resources Committee						
Village Trustee	Res 2025-4	1 year	04/16/24	04/20/27	Tim White*	
Village Trustee		1 year	04/18/23	04/21/26	Brett Halverson	
Citizen		1 year	05/01/25	05/01/26	Kerry Beheler	
Citizen		1 year	05/01/25	05/01/26	Scott Roethle	
Citizen		1 year	05/01/25	05/01/26	Elizabeth Grabe	
Citizen		1 year	05/01/25	05/01/26	Jack Saltes	
student		1 year	05/01/25	05/01/26	Manon Gilles	until Aug or replacement found
CABLE TV COMMITTEE						
Citizen	1.30	3 yr	05/01/23	05/01/26	Kate Skogen	
Citizen		3 yr	05/01/23	05/01/26	Rob Chappell	
Citizen		3 yr	05/01/25	05/01/28	vacant	
Citizen		3 yr	05/01/24	05/01/27	vacant	
Citizen		3 yr	04/16/25	04/18/28	Nate Gauger	
POLICE COMMISSION						
Citizen	1.325	5 yr	05/01/22	05/01/27	Mac McNall	
Citizen		5 yr	05/01/23	05/01/28	Peter Walton	
Citizen		5 yr	05/01/24	05/01/29	Dave Hoffman* elected by Comm	
Citizen		5 yr	05/01/25	05/01/30	Jeff Hook	
Citizen		5 yr	05/01/21	05/01/26	Amy Kellisvig	

VILLAGE APPOINTMENTS Effective 5/1/23

	MUN. CODE REF.	TERM	DATE APPOINTED	TERM EXPIRES	CURRENT APPOINTMENT	
JOINT FIRE DEPT REPRESENTATIVES	1.33					
Rep#1		2 yr	05/01/24	05/01/26	Jim Beuchner	
Rep#2		2 yr	04/18/23	04/15/26	Ben Jones	
Alternate			04/16/24	04/20/27	Tim White	
TOURISM COMMISSION	3.1					chair & vice chair elected by Commission
Village Trustee		1 yr	04/18/23	04/15/26	Ben Jones	
Citizen-owner/operator rep of local lodging		1 yr	05/01/25	05/01/26	Jill Schuetpelz	
Citizen		1 yr	05/01/25	05/01/26	Carlos Cruz	
Citizen		1 yr	05/01/25	05/01/26	Tate Phillip	
Citizen		1 yr	05/01/25	05/01/26	Elizabeth Grabe	
Citizen		1 yr	05/01/25	05/01/26	vacant	
COMMUNITY DEVELOPMENT AUTHORITY	Res 2021-11					
Village President/Trustee		1 yr	04/16/25	04/20/27	Ryan Czyzewski	
Village Trustee		1 yr	04/16/24	04/20/27	Marc Schellpfeffer*	
Citizen		4 yr	05/01/24	05/01/28	Heidi Kopras	
Citizen		4 yr	05/01/24	05/01/28	Ben Vondra	
Citizen		4 yr	05/01/25	05/01/29	Todd Fritz	
Citizen		4 yr	05/01/22	05/01/26	Andy Baber	
Citizen		4 yr	07/01/23	05/01/27	Barb Case	
Historic Preservation Commission	1.31					
Village Trustee		1 yr	04/16/24	04/20/27	Marc Schellpfeffer*	
Citizen		1 yr	05/01/25	05/01/26	Destinee Udelhoven	
Citizen		1 yr	05/01/25	05/01/26	Jackie Sale	
Citizen		1 yr	05/01/25	05/01/26	Maura Overland	
Citizen		1 yr	05/01/25	05/01/26	Megan Ince	
OTHER APPOINTMENTS						
SENIOR OUTREACH COMMITTEE						
Village Representative	n/a	3 yr	05/01/24	05/01/27	Karen Tetzlaff	
TID Joint Review Board Public Member	n/a	1 yr	05/01/25	05/01/26	Niki Erickson	
Viking Valhalla Foundation	n/a		04/18/23	04/21/26	Brett Halverson	
Village Board Rep MHASD Board	n/a		04/16/25	04/18/28	Nate Gauger	
Dane County Cities & Villages Association	n/a		04/18/23	04/21/26	Brett Halverson	
Mount Horeb Area Chamber of Commerce Rep	n/a		04/16/25	04/20/27	Ryan Czyzewski	
Youth in Government		1 yr	04/01/25	04/01/26	vacant	
		1 yr	04/01/25	04/01/26	vacant	
		1 yr	04/01/25	04/01/26	vacant	
		1 yr	04/01/25	04/01/26	vacant	

Name	Ordinance/Resolution	Number of members	Term (years)	Eligibility	term start date	member requirements or practice
FINANCE / PERSONNEL COMMITTEE	1.19	3 Trustees, 2 at large	1	citizen	1-May	
PUBLIC WORKS COMMITTEE	1.19	3 Trustees, 2 at large	1	citizen	1-May	
PUBLIC SAFETY COMMITTEE	1.19	3 Trustees, 2 at large	1	citizen	1-May	requires Fire District Board member
BOARDS AND COMMISSIONS						
LIBRARY BOARD	1.22	7 at large	3	resident	1-Jul	Library Board recommends
BOARD OF REVIEW	1.23 WI Stat 70.46	5 (see notes + two citizens) 3 alternates	1	citizen	1-May	Village President Village Clerk Finance Committee Chairman Chair elected amongst representatives at meeting
UTILITY COMMISSION	1.24/13.01 WI Stat 66.0805	2 Trustees, 5 at large	7	residents	1-Oct	Elects Officers at X meeting
ZONING BOARD OF APPEALS	1.25 WI Stat 62.23(7)(e)2	5 at large 2 alternates	3	doesn't say	1-May	
PLAN COMMISSION	1.26 WI Stat 62.23(1)	2 Trustees, 5 at large	7	citizen	1-May	President is chair
PARKS, RECREATION & FORESTRY COMMISSION	1.27	2 Trustees, 5 at large	3	citizen	1-May	1 is School Board designee (approved by MHASD May reorg)
REVOLVING LOAN FUND COMMITTEE	1.29	2 Trustees, 3 at large	3	ident or property ow	1-May	President is chair
Sustainability & Natural Resources Committee	Res 2022-15 updated Res 2025-04	5 to 7 2 Trustees, 5 at large		resident	1-May	one can be student (vote eligible)
CABLE TV COMMITTEE	1.3	5 at large	3	resident	1-May	
POLICE COMMISSION	1.325 WI Stat 62.13	5 at large	5	citizen	1-May	elects its chair and vice chair at 1st meeting after reorg no elected officials no more than 2 members from same political party (state statue)
JOINT FIRE DEPT REPRESENTATIVES	1.33	1 Trustee, 1 at large alternate Trustee	2	District resident or property owner	1-May	Though anyone that meets eligibility in District, use Mt Horeb as boundry
TOURISM COMMISSION	3.1 WI Stat 66.0615(1m)c	1 Trustee, 4 at large	1	doesn't say	1-May	elects its chair at 1st meeting after reorg 1 must be owner/operator rep of local lodging
COMMUNITY DEVELOPMENT AUTHORITY	Res 2020-11 State Statute 66.1335(2)	2 Trustee, 5 at large	4	resident	1-May	elects its chair and vice chair 1st meeting after May 1
Historic Preservation Commission	1.31	1 Trustee, 4 at large	1	citizen	1-May	expertise in architecture, history, planning, architectural history, archeology, conservation or other closely related fields encouraged to have someone with development experience
SENIOR OUTREACH COMMITTEE	SWDane Bylaws	1 at large	3	doesn't say	1-May	
TID Joint Review Board Public Member	State Statute	1	1		1-May	can be anyone (staff, non-resident, etc)
Viking Valhalla Foundation	n/a	1				no requirement, Village prefers someone from PRF
Village Board Rep MHASD Board	n/a	1	1	Trustee	after Reorg	non-voting
Dane County Cities & Villages Association	n/a	1	1	Trustee	after Reorg	
Mount Horeb Area Chamber of Commerce Rep	n/a	1	1	Trustee	after Reorg	non-voting
Youth in Government		4	1	see handbook	1-Apr	



HERITAGE
COMMUNITY
OPPORTUNITY

Village of Mount Horeb

138 E Main Street

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

PROCLAMATION FOR BOARD MEMBER CATHY SCOTT

Whereas, it is with great honor and gratitude that we recognize the outstanding contributions of Cathy Scott for her dedicated service to the Village of Mount Horeb;

Whereas, she has dedicated countless hours to public service, tirelessly working to improve the lives of our citizens and our community as a whole;

Whereas, she has shown an unwavering commitment to the principles of good governance, transparency, and accountability;

Whereas, she faithfully brought to the board her unique perspective, insightful opinions, and unwavering commitment to the betterment of our community;

Whereas, she has worked tirelessly to advance the priorities of our government, always advocating for new and existing policies and programs that support the common good, protect our citizens, and foster economic growth;

Now, therefore, let it be proclaimed that Cathy Scott be recognized for her service and for her steadfast dedication to the people of our community;

We extend our appreciation to Cathy Scott for her unwavering commitment to the importance of local government and for her tireless efforts to build a stronger Village.

We wish Cathy Scott all the best in her future endeavors, and we look forward to her continued contributions to serving our community in other ways.

DATED this 14th day of April 2025.

Signed: _____
Ryan Czyzewski, Village President