

**VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE MINUTES
WEDNESDAY, MAY 1, 2024**

The Finance/Personnel Committee met in regular session in-person on the above date.

Call to Order/Roll Call: Chair Scott called the meeting to order at 5:30pm. Present were Committee members Fendrick and Jones. Absent were Jeff Hook and Brett Halverson. Also present were Treasurer/Finance Director Schwenn and Village Clerk Gaffney.

Consideration of April 3, 2024 Meeting Minutes: Fendrick moved, Jones seconded to approve the April 3, 2024 meeting minutes. Motion carried by unanimous voice vote.

Human Resources Manager Report: Murleau presented her personnel report.

Finance Director Report: Schwenn presented her Finance Director/Treasurer report.

Consider 2024 Budget Calendar Timeline: Jones moved, Fendrick seconded to approve the timeline as presented.

2024 Review of 2023 Vendor Activity- Department Head Responses: The committee members reviewed the activity, and Schwenn fielded questions.

Future agenda items: Lease agreements, Norsk financials, policies in progress.

Meeting Adjournment: There being no further business before the Committee, Fendrick moved, Jones seconded to adjourn the meeting at 5:54pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk