

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
APRIL 2, 2025**

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees Jones, White, Schellpfeffer, Scott, and Halverson. Gauger was absent. Also present were Administrator Nic Owen, Village Clerk Alyssa Gaffney, and Youth-In-Government students Siobahn Mertz and Nola Gilmore.

Public Comments: None

Consent Agenda: Schellpfeffer moved, Halverson seconded to approve the following consent agenda items: March 5, 2025 meeting minutes; Recommendation of JSD for park master planning at former Lukken property; Extraterritorial Plat for Kelly Connor 9204 Gem View Land; Resolution 2025-03 Conditional Use Permit Application to allow Indoor Commercial Entertainment (café/restaurant) at 100 S First Street; Alcohol Beverage License for MOHO JO LLC, 100 S First Street; Appointment of Agent Form, Tyler Marks, MOHO JO LLC, 100 S First Street; Street Use Permit application from Mount Horeb Summer Frolic Committee for Summer Frolic Parade on June 15th, 2025; Street Use Permit application from Mount Horeb Area Historical Society for Ribbon Cutting ceremony on May 10th, 2025; Street Use Permit application from Kyle Keene Entertainment for Country Music Faire from July 24th-27th, 2025; Public Amusements and Shows application from Kyle Keene Entertainment for Country Music Faire for July 26th, 2025. Motion carried by unanimous voice vote.

Proclamation for Recognizing National Library Week: Czyzewski read the proclamation aloud.

Presentation of Library Annual Report: Library Director Jessica Gretzinger presented her annual report for the Library and fielded questions from the board.

Consideration of Ordinance 2025-05 Rezoning property from A-1 Agricultural District to R-1 Single Family Residential, for Brookstone Hills Subdivision

Final Plat: Owen explained this item. Jones moved, Halverson seconded to approve the ordinance. Motion carried by unanimous voice vote.

Consideration of Final Plat for Brookstone Hills Subdivision: Owen explained this item. Halverson moved, Schellpfeffer seconded to approve the Final Plat, contingent upon the action items being approved. Motion carried by unanimous voice vote.

Consideration of contract extension with Pellitteri: Owen explained this item. Pellitteri Account Executive Todd Bollenbock was present and spoke about their service. Scott moved, White seconded to approve extending the contract with Pellitteri to 10 years. Motion carried by unanimous voice vote.

Award of Contract 25-101 for 2025 Street Reconstruction Projects: Owen explained this item. Scott moved, Jones seconded to award the contract to Rule Construction for \$1.2 million. Motion carried by unanimous voice vote.

Award of Contract 25-102 for Stewart Lake Park Stormwater Project: Owen explained this item. Halverson moved, Schellpfeffer seconded to award the contract to Rule Construction for \$99,582. Motion carried by unanimous voice vote.

Arbor Day Proclamation: Czyzewski read the proclamation aloud.

Consideration of Resolution 2025-04 for adjusting SNR members: Czyzewski explained this item. The board discussed the resolution and requested the wording be changed for how the chair is appointed. Jones moved, Halverson seconded to approve the resolution as amended. Motion carried by unanimous voice vote.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Czyzewski spoke about the election, citizen nominations, and gave an update on his meetings with staff at the school.

Village Administrator's report: Owen thanked Clerk Gaffney and her staff for their work with the elections. He also spoke about the Karakahl, and congratulated Brian Haag on his retirement after 38 years of service.

Village Clerk's report: Gaffney spoke on the turnout of the Spring Election, and thanked all the voters and her staff.

Adjournment: With no further business before the board, White moved, Jones seconded to adjourn @ 8:00pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk