



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

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**UTILITY COMMISSION AGENDA**  
**Tuesday, June 10, 2025 at 7:00 PM**

Municipal Building Board Room  
138 E. Main Street  
Mount Horeb, WI

- 1) Call to order
  - a. Roll Call
- 2) Public Comments
- 3) Consent Agenda
  - a. Consideration of May 13, 2025 Meeting Minutes
- 4) Agenda Items
  - a. Review Approved Code of Ethics
  - b. Consider Bank Account Information & Check Registers for May 2025
  - c. Electric Superintendent Report
  - d. Water Superintendent Report
  - e. Wastewater Superintendent Report
  - f. Resolution 2025-08 Adopting the Compliance Maintenance Annual Report (CMAR Report Year 2024)
  - g. Consider Monthly Meeting Start Time Adjustment
- 5) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



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### **UTILITY COMMISSION AGENDA Tuesday, May 13, 2025 at 7:00 PM**

#### **DRAFT MEETING MINUTES**

- 1) Call to order  
The Utility Commission meeting was called to order at 7:00 PM on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.
  - a. Roll Call  
Members present were Jack Temby, Teri Vierima, Mike McNall, Ed Glover, Ken Scott, and Trustee Sara Best, and Trustee Brett Halverson. Also present were Village Administrator Nie Owen, Electric Superintendent Jordan Schmitz, Water Superintendent Brian Schult, Wastewater Superintendent Mike Brace, and Finance Director/Treasurer Denise Schwenn.
- 2) Public Comments – non-agenda items  
No public comments were brought forward.
- 3) Consent Agenda
  - a. Consideration of April 8, 2025 Meeting Minutes  
A motion was made by Ed Glover, seconded by Teri Vierima to approve the April 8, 2025 meeting minutes. Motion carried.
- 4) Agenda Items
  - a. Presentation of Storage Tanks Assessment Plan  
Water Superintendent Schult briefly introduced guest speaker, Tyler Argall of USG Water Solutions. Tyler then proceeded to provide his presentation of a water tower (tank) management and maintenance plan for the Village's two water towers. The plan includes pricing and maintenance scheduling for a multi-year plan for each tower. Following Mr. Argall's presentation, he and Superintendent Schult addressed questions from members of the Commission. The Commission instructed Schult to look at competitor pricing and plans and bring forward additional options and details before any further decision or action will be taken.
  - b. Consider Bank Account Information & Check Registers for April 2025  
Scott moved; Glover seconded a motion to approve the April 2025 bank account and check register information. Motion carried

- c. Electric Superintendent report  
Superintendent Schmitz reviewed the April 2025 Electric Utility Report which included an update on apprenticeship schooling for Bryan Moyer and Corey O'Hearn. Commission members offered their congratulations to Moyer and O'Hearn on these accomplishments.
  - d. Water Superintendent report  
Superintendent Schult reviewed the April 2025 Water Utility Report.
  - e. Wastewater Superintendent report  
Superintendent Brace reviewed the April 2025 Wastewater Utility Reports, including an update and explanation on the recently completed 2025 WDNR WPDES Permit.
- 5) Meeting adjournment.  
There being no further business before the Commission, Scott moved; McNall seconded to adjourn the meeting at 8:02 PM.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer.



## AGENDA ITEM REPORT

### MEETING DATE

June 10, 2025

### PREPARED BY

### AGENDA ITEM # 4.a

Review Approved Code of Ethics

### BACKGROUND

At the request of Board President Czyzewski, each committee is asked to review the Approved Code of Ethics once per year.

### RECOMMENDATION

### ATTACHMENTS

1. Approved Code of Ethics

# Ethics Code

## 1. Statement of Purpose.

- (a) The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established in this Code of Ethics for all Village of Mount Horeb officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the Village, as well as any individuals who are candidates for elective office as soon as such individuals file nomination papers with the Village.
- (b) The purpose of this Ethics Code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the Village of Mount Horeb and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the Village. The Village Board believes that a Code of Ethics for the guidance of elected and appointed officials and employees will help them avoid conflicts between their personal interests and their public responsibilities, will improve standards of public service and will promote and strengthen the faith and confidence of the citizens of this Village in their elected and appointed officials and employees. The Village Board hereby reaffirms that each elected and appointed Village official and employee holds his or her position as a public trust, and any intentional effort to realize substantial personal gain through official conduct is a violation of that trust. The provisions and purpose of this Ethics Code and such rules and regulations as may be established are hereby declared to be in the best interests of the Village of Mount Horeb.

## 2. Definitions.

The following definitions shall be applicable in this Chapter:

- (a) **Public Official.** Those persons serving in statutory elected or appointed offices provided for in Chapter 62 of the Wisconsin Statutes, and all members appointed to boards, committees and commissions established or appointed by the Village President and/or Village Board pursuant to this Code of Ordinances, whether paid or unpaid.
- (b) **Public Employee.** Any person excluded from the definition of a public official who is employed by the Village.
- (c) **Anything of Value.** Any gift, favor, loan, service or promise of future employment, but does not include reasonable fees and honorariums, or the exchange of seasonal, anniversary or customary gifts among relatives and friends.
- (d) **Business.** Means any corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, self-employed individual or any other legal entity which engages in profit-making activities.
- (e) **Personal Interest.** The following specific blood or marriage relationships:
  - (1) A person's spouse, mother, father, child, brother or sister; or
  - (2) A person's relative by blood or marriage who receives, directly or indirectly, more than one-half (½) support from such person or from whom such person receives, directly or indirectly, more than one-half (½) of his support.
- (f) **Significant Interest.** Owning or controlling, directly or indirectly, at least ten percent (10%) or Five Thousand Dollars (\$5,000.00) of the outstanding stock of at least ten percent (10%) or Five Thousand Dollars (\$5,000.00) of any business.

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- (g) **Financial Interest.** Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.
  - (h) **Staff.** Any full- or part-time employee of the Village.

### **3. Statutory Standards of Conduct.**

There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any Code of Ethics. Accordingly, the provisions of the following sections of the Wisconsin Statutes, as from time to time amended, are made a part of this Code of Ethics and shall apply to public officials and employees whenever applicable, to wit:

- (a) **Sec. 19.59.** State Ethics Law.
- (b) **Sec. 946.10.** Bribery of Public Officers and Employees.
- (c) **Sec. 946.11.** Special Privileges from Public Utilities.
- (d) **Sec. 946.12.** Misconduct in Public Office.
- (e) **Sec. 946.13.** Private Interest in Public Contract Prohibited.

### **4. Responsibility of Public Office.**

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this State and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern. Their conduct in both their official and private affairs should be above reproach so as to foster respect for government.

### **5. Dedicated Service.**

- (a) Officials and employees should adhere to the rules of work and performance established as the standard for their positions by the appropriate authority.
- (b) Officials and employees should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.
- (c) Members of the Village staff are expected to follow their appropriate professional code of ethics. Staff members shall file a copy of such professional ethics codes with the Village Clerk. The Village Clerk may notify the appropriate professional ethics board of any ethics violations involving Village employees covered by such professional standards.

### **6. Fair and Equal Treatment.**

- (a) **Use of Public Property.** No official or employee shall use or permit the unauthorized use of Village-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as Village policy for the use of such official or employee in the conduct of official business, as authorized by the Village Board or authorized board, commission or committee.
- (b) **Use of Village Stationery.** No official or employee shall use, or permit the unauthorized use of, Village stationery for personal use.

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- (c) **Obligations to Citizens.** No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. No official or employee shall use or attempt to use his or her position with the Village to secure any advantage, preference or gain, over and above his rightful remuneration and benefits, for himself or for a member of his or her immediate family.
  - (d) **Political Contributions.** No official shall personally solicit from any Village employee, other than an elected official, a contribution to a political campaign committee for which the person subject to this Chapter is a candidate or treasurer.

## **7. Conflict of Interest.**

### **(a) Financial and Personal Interest Prohibited.**

- (1) No official or employee of the Village, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this Chapter or which would tend to impair independence of judgment or action in the performance of official duties.
- (2) Any member of the Village Board who has a financial interest or personal interest in any proposed legislation before the Village Board shall disclose on the records of the Village Board the nature and extent of such interest; such official shall not participate in debate or vote for adoption or defeat of such legislation.
- (3) Any non-elected official who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the official has any influence or input or of which the official is a member that is to make a recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the Village Board or the appropriate board, commission or committee the nature and extent of such interest. Such official shall not participate in debate or discussion or vote for adoption or defeat of such legislation.
- (4) Any Village employee who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the employee has any influence of input, or of which the employee is a member, that is a make to recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the Village Board or the appropriate board, commission or committee the nature and extent of such interest.

- (b) **Disclosure of Confidential Information.** No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the Village, nor shall such information be used to advance the financial or other private interests of the official or employee or others.

### **(c) Gifts and Favors.**

- (1) No official or employee, personally or through a member of his immediate family, may solicit or accept, either directly or indirectly, from any person or organization, money or anything of value if it could be expected to influence the employee's official actions or judgments or be considered a reward for any action or inaction on the part of the official or employee.
- (2) No official or employee personally, or through a member of his immediate family, shall accept any gift, whether in the form of money, service, loan, thing or promise, from any person which could reasonably be expected to impair his independence of judgment or action in the performance of his duties or grant in the discharge of his duties any improper favor, service or thing of value. However, it is not a conflict of interest for any public official or employee to receive hospitality that is unsolicited and unrelated to government business, such as a meal, and that is not intended to influence the official.

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- (3) An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or a member of the guest's immediate family, was a Village official or employee. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality, as a properly reported political contribution, from citizens for the purpose of supporting the candidate's campaign. (The State Ethics Board has interpreted "hospitality" as it applies to state officials as including meals, beverages and lodging which a person offers at his residence and would have been offered if the recipient was not an official).
  - (4) Gifts received by an official or employee or his immediate family under unusual circumstances shall be referred to the Village Board within ten (10) days of receipt for recommended disposition. Any person subject to this Chapter who becomes aware that he is or has been offered any gift, the acceptance of which would constitute a violation of this Subsection, shall, within ten (10) days, disclose the details surrounding said offer to the Village Board. Failure to comply with this reporting requirement shall constitute an offense under this Chapter.
- (d) **Representing Private Interests Before Village Agencies or Courts.**
- (1) Non-elected Village officials and employees shall not appear on behalf of any private person (other than him or herself, his or her spouse or minor children) before any Village agency, board, commission or the Village Board if the official or employee or any board, commission or committee of which the official or employee is a member has any jurisdiction, discretion or control over the matter which is the subject of such representation.
  - (2) Elected Village officials may appear before Village agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations. However, the disclosure requirements of Subsection (a) above shall be applicable to such appearances.
- (e) **Ad Hoc Committee Exceptions.** No violation of the conflict-of-interest restrictions of this Section shall exist, however, where an individual serves on a special ad hoc committee charged with the narrow responsibility of addressing a specific issue or topic in which that individual, or the employer or a client of that individual, has an interest so long as the individual discloses to the Village Board that such interest exists.
- (f) **Contracts with the Village.** No Village official or employee who, in their capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his part shall enter into any contract with the Village unless, within the confines of Sec. 946.13, Wis. Stats.:
- (1) The contract is awarded through a process of public notice and competitive bidding or the Village Board waives the requirement of this Section after determining that it is in the best interest of the Village to do so.
  - (2) The provisions of this Subsection shall not apply to the designation of a public depository of public funds.

## 8. Advisory Opinions.

When an official or employee has doubt as to the applicability of a provision of this Ethics Code to a particular situation or definition of terms used in this Chapter, he should apply to the Village Administrator for an advisory opinion from the Village Attorney and will be guided by that opinion when given. The official or employee shall have the opportunity to present his interpretation of the facts at issue and of the applicability provisions of this Chapter before such advisory decision is made. This Chapter shall be operative in all instances covered by its provisions except when superseded by an applicable statutory provision and statutory action is mandatory, or when the application of a statutory provision is discretionary, but determined by the Village Attorney to be more

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appropriate or desirable. Advisory requests and opinions shall be kept confidential, except when disclosure is authorized by the requestor, in which case the request and opinion may be made public.

## **9. Hiring Relatives.**

- (a) This Section governs the proposed hiring of individuals for full-time or part-time work as Village employees who are members of the immediate family of Village employees or elected officials. "Immediate family" includes those relatives by blood or marriage defined in Section 2(e) as personal interests.
- (b) Hiring an immediate family member of any current Village employee or elected Village official will be considered only if that individual has the knowledge and skills, experience or other job-related qualifications that warrant consideration for the position. A person cannot be hired for either full-time or part-time employment in a position immediately supervised by a member of that person's immediate family.
- (c) This Section does not apply to non-elected officials who are asked to accept appointment as members of a Village Board, commission or committee; non-elected officials, however, will be expected to disqualify themselves from participation in matters under consideration which may affect the hiring, retention, classification or compensation of their immediate family if currently employed or being considered for employment by the Village.

## **10. Employees Covered by Collective Bargaining Agreements.**

In the event an employee, covered under a collective bargaining agreement, is allegedly involved in an Ethics Code violation, the terms and conditions set forth in the applicable collective bargaining agreement shall prevail in the administration and interpretation of this Ethics Code Chapter.

## **11. Employee Protection.**

No appointing authority, agent of an appointing authority or supervisor may initiate or administer, or threaten to initiate or administer, any retaliatory action against a Village employee following an employee's disclosure of information related to the violation of any federal or state law, rule or regulation, the mismanagement or abuse of authority, a substantial waste of public funds, or a danger to public health and safety. Nothing in this Section restricts the right of the Village as an employer to take appropriate disciplinary action against an employee who knowingly makes an untrue statement or discloses information, the disclosure of which is specifically prohibited by federal or state law, rule or regulation.

**MOUNT HOREB UTILITIES  
FOR THE MONTH ENDING 05/31/25**

<b>Checking Account Information</b>
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**Transfers In/(Out):**

Sales Tax Payment	\$ (8,481.75)
Transfer from Village - sales tax	\$ 793.05
WPPI Monthly Payment	\$ (301,121.03)
Transfer to Village - Vouchers	\$ (316,853.78)
Transfer to Village - Payroll	\$ (153,878.91)
Transfer to Village - Garb/Recyc, Ins, PILOT, Interfund	\$ -
Transfer to Special Funds	\$ -
WDOR License fee assessment	\$ (16,563.68)
US Bank Rebate Q3	\$ -

**Checking Account Balance**

Electric Utility	754,972.78
Water Utility	1,071,534.56
Sewer Utility	1,843,290.00
<b>Total Checking Account Balance</b>	<u><u>3,669,797.35</u></u>

<b>Special Funds Account Information</b>
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**Transfers In/Out:**

None

**Special Funds Account Balance**

Electric Utility-General	(595,376.72)
Electric Utility-Special Redemption Fund	(41,749.14)
Electric Utility-Depreciation Reserve Fund	3,078,965.82
Electric Utility-Debt Service Reserve Fund	
Electric Utility-Construction Fund	1,332,847.16
<b>Electric Utility Balance</b>	<u><u>\$ 3,774,687.12</u></u>

Water Utility-General	468,219.28
Water Utility-Special Redemption Fund	49,682.52
Water Utility-Verizon Security Deposit	14,980.05
Water Utility-Depreciation Reserve Fund	441,575.53
Water Utility-Debt Service Reserve Fund	405,102.20
<b>Water Utility Balance</b>	<u><u>\$ 1,379,559.58</u></u>

Sewer Utility-General	(1,553,051.03)
Sewer Utility-Special Redemption Fund	161,726.03
Sewer Utility-Debt Service Reserve Fund	-
Sewer Utility-Environmental Impact Fee	51,891.66
Sewer Utility-Replacement Fund	1,521,388.63
Sewer Utility-Depreciation Reserve Fund	1,262,485.05
<b>Sewer Utility Balance</b>	<u><u>\$ 1,444,440.34</u></u>

**Total Special Funds Investment Account** \$ 6,598,687.04

W/T Bond payments	\$ -
Transfer to Village-PILOT/WWTP/Other	\$ -
Transfer from Village -	\$ -
Bond Issuance, Waterworks System Revenue Bond	\$ -

Report Criteria:

Report type: GL detail  
 Vendor.Vendor number = {<>} 2461  
 Check.Type = {<>} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>134698</b>									
05/25	05/28/2025	134698	96467	ANDY AMACHER	2024-06-14	910-225200-00	116.21-	116.21-	V ELEC JOB ADVANCE OVERPAY
Total 134698:								116.21-	
<b>135423</b>									
05/25	05/01/2025	135423	1293	FEHR-GRAHAM & ASSOCIATES	130289	920-592610-30	647.06	647.06	2025 ANNUAL SAFETY TRAININ
05/25	05/01/2025	135423	1293	FEHR-GRAHAM & ASSOCIATES	130289	930-585430-30	970.58	970.58	2025 ANNUAL SAFETY TRAININ
05/25	05/01/2025	135423	1293	FEHR-GRAHAM & ASSOCIATES	130289	910-592610-33	1,941.18	1,941.18	2025 ANNUAL SAFETY TRAININ
Total 135423:								3,558.82	
<b>135425</b>									
05/25	05/01/2025	135425	28605	L F GEORGE INC	IC97757	910-556200-30	31.91	31.91	CHIPPER PARTS
Total 135425:								31.91	
<b>135431</b>									
05/25	05/08/2025	135431	55460	BAKER TILLY US, LLP	BT3121174	910-592300-20	4,434.40	4,434.40	2024 GEN UTILITY AUDIT SVCS
05/25	05/08/2025	135431	55460	BAKER TILLY US, LLP	BT3121174	920-592300-20	3,325.80	3,325.80	2024 GEN UTILITY AUDIT SVCS
05/25	05/08/2025	135431	55460	BAKER TILLY US, LLP	BT3121174	930-585200-20	3,325.80	3,325.80	2024 GEN UTILITY AUDIT SVCS
Total 135431:								11,086.00	
<b>135434</b>									
05/25	05/08/2025	135434	5651	CENEX FLEETCARD-(UTILITIES	312111CL	910-593300-30	1,241.03	1,241.03	CENEX FLEET CARD
05/25	05/08/2025	135434	5651	CENEX FLEETCARD-(UTILITIES	312111CL	920-593300-30	401.21	401.21	CENEX FLEET CARD
Total 135434:								1,642.24	
<b>135435</b>									
05/25	05/08/2025	135435	5652	CENEX FLEETCARD-(WASTE	312112CL	930-582800-30	666.68	666.68	FLEET FUEL

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 135435:								666.68	
<b>135440</b>									
05/25	05/08/2025	135440	8241	DELUXE DISTRIBUTORS	5751	910-556200-30	394.43	394.43	GO JO, TISSUE PAPER, TOWEL
05/25	05/08/2025	135440	8241	DELUXE DISTRIBUTORS	5751	920-562300-30	98.61	98.61	GO JO, TISSUE PAPER, TOWEL
Total 135440:								493.04	
<b>135443</b>									
05/25	05/08/2025	135443	13855	FINK'S PAVING & EXCAVATING I	5723	910-556200-30	30.69	30.69	3/4" GRAVEL
Total 135443:								30.69	
<b>135444</b>									
05/25	05/08/2025	135444	993	GENERAL CODE LLC	GC00129943	910-593000-30	239.00	239.00	ANNUAL MAINT
05/25	05/08/2025	135444	993	GENERAL CODE LLC	GC00129943	920-593000-30	239.00	239.00	ANNUAL MAINT
05/25	05/08/2025	135444	993	GENERAL CODE LLC	GC00129943	930-585600-30	239.00	239.00	ANNUAL MAINT
Total 135444:								717.00	
<b>135446</b>									
05/25	05/08/2025	135446	1268	HEATHER MCKAY	2025-05	910-223200-00	257.69	257.69	UTILITY REFUND
Total 135446:								257.69	
<b>135449</b>									
05/25	05/08/2025	135449	33190	MOUNT HOREB TELEPHONE C	10645141	910-592100-30	162.26	162.26	ELECTRIC
05/25	05/08/2025	135449	33190	MOUNT HOREB TELEPHONE C	10645141	920-592100-30	121.69	121.69	WATER
05/25	05/08/2025	135449	33190	MOUNT HOREB TELEPHONE C	10645141	930-585100-30	121.69	121.69	SEWER
05/25	05/08/2025	135449	33190	MOUNT HOREB TELEPHONE C	10645200	910-556200-30	193.07	193.07	ELECTRIC
05/25	05/08/2025	135449	33190	MOUNT HOREB TELEPHONE C	10645200	920-592100-30	128.72	128.72	WATER
05/25	05/08/2025	135449	33190	MOUNT HOREB TELEPHONE C	10645763	930-585100-30	236.65	236.65	WWTP
Total 135449:								964.08	
<b>135450</b>									
05/25	05/08/2025	135450	96320	OPEN POINT LLC	1720	910-592300-20	1,450.00	1,450.00	OPENPOINT

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 135450:								1,450.00	
<b>135451</b>									
05/25	05/08/2025	135451	41010	PUBLIC SERVICE COMMISSION	2503-I-03930	910-110712-000	506.73	506.73	NORTH RD
Total 135451:								506.73	
<b>135453</b>									
05/25	05/08/2025	135453	261	STUART C IRBY CO	S014207856.	910-556200-30	890.00	890.00	JBOX PAD
Total 135453:								890.00	
<b>135454</b>									
05/25	05/15/2025	135454	96548	CLEARY BUILDING CORPORATI	2024105340	910-136100-00	24,294.00	24,294.00	SHED
05/25	05/15/2025	135454	96548	CLEARY BUILDING CORPORATI	2024105340	920-139300-00	16,196.00	16,196.00	SHED
Total 135454:								40,490.00	
<b>135460</b>									
05/25	05/15/2025	135460	96464	VERONA SAFETY SUPPLY	112088	910-556200-30	269.00	269.00	CHIPPING GEAR
Total 135460:								269.00	
<b>135466</b>									
05/25	05/22/2025	135466	13855	FINK'S PAVING & EXCAVATING I	5753	920-565100-30	448.41	448.41	GRAVEL BROKEN WATER MAIN
Total 135466:								448.41	
<b>135472</b>									
05/25	05/22/2025	135472	2439	MIDDLETON FARMERS COOPE	5261	910-593300-30	379.98	379.98	DEF PUMP
Total 135472:								379.98	
<b>135473</b>									
05/25	05/22/2025	135473	33130	MOUNT HOREB UTILITIES	2025-05 UTI	910-556200-30	216.70	216.70	ELECTRIC
05/25	05/22/2025	135473	33130	MOUNT HOREB UTILITIES	2025-05 UTI	920-562200-20	10,325.04	10,325.04	WATER
05/25	05/22/2025	135473	33130	MOUNT HOREB UTILITIES	2025-05 UTI	930-582100-20	10,701.89	10,701.89	SEWER

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 135473:								21,243.63	
<b>135483</b>									
05/25	05/29/2025	135483	55460	BAKER TILLY US, LLP	BT3172057	910-592300-20	8,144.50	8,144.50	2024 GEN UTILITY AUDIT SVCS
05/25	05/29/2025	135483	55460	BAKER TILLY US, LLP	BT3172057	920-592300-20	6,739.00	6,739.00	2024 GEN UTILITY AUDIT SVCS
05/25	05/29/2025	135483	55460	BAKER TILLY US, LLP	BT3172057	930-585200-20	4,216.50	4,216.50	2024 GEN UTILITY AUDIT SVCS
Total 135483:								19,100.00	
<b>135485</b>									
05/25	05/29/2025	135485	6641	COMPUTER & NETWORKING S	2025-05	910-592300-20	936.00	936.00	BLOCK OF NETWORK TIME
05/25	05/29/2025	135485	6641	COMPUTER & NETWORKING S	2025-05	920-592300-20	702.00	702.00	BLOCK OF NETWORK TIME
05/25	05/29/2025	135485	6641	COMPUTER & NETWORKING S	2025-05	930-585200-20	702.00	702.00	BLOCK OF NETWORK TIME
Total 135485:								2,340.00	
<b>135486</b>									
05/25	05/29/2025	135486	13855	FINK'S PAVING & EXCAVATING I	5763	920-565100-30	3,025.00	3,025.00	BLUE VIEW BLACKTOP PATCH
Total 135486:								3,025.00	
<b>135489</b>									
05/25	05/29/2025	135489	261	STUART C IRBY CO	S014195567.	910-115400-000	102,250.39	102,250.39	1/0 AND 4/0 WIRE
05/25	05/29/2025	135489	261	STUART C IRBY CO	S014242370.	910-556200-30	4,350.00	4,350.00	12 TON CRIMP TOOL
05/25	05/29/2025	135489	261	STUART C IRBY CO	S014259143.	910-115400-000	1,454.25	1,454.25	15 CUTOUPS
Total 135489:								108,054.64	
<b>901741</b>									
05/25	05/08/2025	901741	3099	CLASSY CLEANERS	2558	910-593000-30	138.40	138.40	ELECTRIC
05/25	05/08/2025	901741	3099	CLASSY CLEANERS	2558	920-593000-30	34.60	34.60	WATER
Total 901741:								173.00	
<b>901742</b>									
05/25	05/08/2025	901742	14485	FORSTER ELECTRICAL ENGIN	26335	910-110712-000	2,309.19	2,309.19	M25-21F
05/25	05/08/2025	901742	14485	FORSTER ELECTRICAL ENGIN	26336	910-592300-20	113.75	113.75	TECH ASSISTANCE

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 901742:								2,422.94	
<b>901745</b>									
05/25	05/08/2025	901745	23408	J & R UNDERGROUND LLC	40798	910-136600-00	11,020.00	11,020.00	BORE
Total 901745:								11,020.00	
<b>901746</b>									
05/25	05/08/2025	901746	44670	RESCO	3069926	910-115410-000	1,762.40	1,762.40	100- GROUND RODS
05/25	05/08/2025	901746	44670	RESCO	3069926	910-557200-30	440.60	440.60	100- GROUND RODS
Total 901746:								2,203.00	
<b>901747</b>									
05/25	05/15/2025	901747	4045	BORDER STATES INDUSTRIES I	930304333	910-556500-30	93.95	93.95	SHORTING CAPS
Total 901747:								93.95	
<b>901754</b>									
05/25	05/22/2025	901754	5090	BYTEC RESOURCE MANAGEM	22143	930-582510-30	26,810.60	26,810.60	BIOSOLIDS HAULING
Total 901754:								26,810.60	
<b>901758</b>									
05/25	05/22/2025	901758	1137	INFOSEND INC	286332	910-592300-20	805.63	805.63	BILL PRINTING/MAILING
05/25	05/22/2025	901758	1137	INFOSEND INC	286332	920-592300-20	604.22	604.22	BILL PRINTING/MAILING
05/25	05/22/2025	901758	1137	INFOSEND INC	286332	930-585200-20	604.22	604.22	BILL PRINTING/MAILING
Total 901758:								2,014.07	
<b>901760</b>									
05/25	05/22/2025	901760	484	STATEWIDE ENERGY EFFICIEN	2025-04	910-225300-00	2,683.47	2,683.47	ENERGY EFFICIENCY PROGRA
Total 901760:								2,683.47	
<b>901765</b>									
05/25	05/29/2025	901765	31623	ICS MEDICAL ANSWERING SER	2505000471	910-592100-30	133.62	133.62	TELEPHONE ANSWERING SVC
05/25	05/29/2025	901765	31623	ICS MEDICAL ANSWERING SER	2505000471	920-592100-30	100.21	100.21	TELEPHONE ANSWERING SVC

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
05/25	05/29/2025	901765	31623	ICS MEDICAL ANSWERING SER	2505000471	930-585100-30	100.21	100.21	TELEPHONE ANSWERING SVC
05/25	05/29/2025	901765	31623	ICS MEDICAL ANSWERING SER	2505000481	910-592100-30	78.00	78.00	TELEPHONE ANSWERING SVC
05/25	05/29/2025	901765	31623	ICS MEDICAL ANSWERING SER	2505000481	920-592100-30	58.50	58.50	TELEPHONE ANSWERING SVC
05/25	05/29/2025	901765	31623	ICS MEDICAL ANSWERING SER	2505000481	930-585100-30	58.50	58.50	TELEPHONE ANSWERING SVC
Total 901765:								529.04	
<b>25051501</b>									
05/25	05/15/2025	25051501	58071	WI DEPT OF REVENUE	20250512	910-224100-00	8,481.75	8,481.75	SALES TAX PAYMENT-APRIL
Total 25051501:								8,481.75	
Grand Totals:								273,961.15	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110712-000	2,815.92	.00	2,815.92
910-115400-000	103,704.64	.00	103,704.64
910-115410-000	1,762.40	.00	1,762.40
910-136100-000	24,294.00	.00	24,294.00
910-136600-000	11,020.00	.00	11,020.00
910-211100-000	116.21	182,127.97-	182,011.76-
910-223200-000	257.69	.00	257.69
910-224100-000	8,481.75	.00	8,481.75
910-225200-000	.00	116.21-	116.21-
910-225300-000	2,683.47	.00	2,683.47
910-556200-300	6,375.80	.00	6,375.80
910-556500-300	93.95	.00	93.95
910-557200-300	440.60	.00	440.60
910-592100-300	373.88	.00	373.88
910-592300-200	15,884.28	.00	15,884.28
910-592610-335	1,941.18	.00	1,941.18
910-593000-300	377.40	.00	377.40
910-593300-300	1,621.01	.00	1,621.01
920-139300-000	16,196.00	.00	16,196.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
920-211100-000	.00	43,195.07-	43,195.07-
920-562200-200	10,325.04	.00	10,325.04
920-562300-300	98.61	.00	98.61
920-565100-300	3,473.41	.00	3,473.41
920-592100-300	409.12	.00	409.12
920-592300-200	11,371.02	.00	11,371.02
920-592610-300	647.06	.00	647.06
920-593000-300	273.60	.00	273.60
920-593300-300	401.21	.00	401.21
930-211100-000	.00	48,754.32-	48,754.32-
930-582100-200	10,701.89	.00	10,701.89
930-582510-300	26,810.60	.00	26,810.60
930-582800-300	666.68	.00	666.68
930-585100-300	517.05	.00	517.05
930-585200-200	8,848.52	.00	8,848.52
930-585430-300	970.58	.00	970.58
930-585600-300	239.00	.00	239.00
<b>Grand Totals:</b>	<u>274,193.57</u>	<u>274,193.57-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_

M = Manual Check, V = Void Check

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GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

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Report Criteria:

Only merchant vendors included  
 Report type: GL detail  
 Vendor.Vendor number = 2461  
 Check.Type = {<>} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>25051901</b>									
<b>ADOBE SYSTEMS INCORPORATED</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6417-308706	930-583100-30	19.99	19.99	GIS SOFTWARE
Total ADOBE SYSTEMS INCORPORATED:								19.99	
<b>AMAZON.COM LLC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-111-111	910-593000-30	89.94	89.94	CLOTHING ALLOWANCE
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-111-273	910-592100-30	181.55	181.55	EAR PLUGS, HIGHLIGHTERS, T
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-111-866	910-556200-30	334.90	334.90	JUMP PACK
Total AMAZON.COM LLC:								606.39	
<b>ARAMARK UNIFORM &amp; CAREER APPAREL LLC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-614058	930-585600-30	155.06	155.06	UNIFORMS
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								155.06	
<b>CORE &amp; MAIN LP</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-U49066	910-137000-00	16,240.00	16,240.00	112-2S METERS
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-W8441	910-137000-00	8,280.00	8,280.00	60- 12S METERS
05/25	05/19/2025	25051901	2461	U.S. BANK	7887-W7291	920-565100-30	815.16	815.16	HYMAX 8" REPAIR BANDS
Total CORE & MAIN LP:								25,335.16	
<b>CPR TRAINING SPECIALISTS LLC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-043025	930-585430-30	14.95	14.95	FIRST AID TRAINING
Total CPR TRAINING SPECIALISTS LLC:								14.95	
<b>DINGES FIRE COMPANY</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	4019-202504	930-585610-30	190.00	190.00	GAS MONITOR CALIBRATION

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total DINGES FIRE COMPANY:								190.00	
<b>FINGER PUBLISHING INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-164470	920-593000-30	207.00	207.00	HYDRANT FLUSHING
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-164470	910-592100-30	87.42	87.42	AD FOR BIDS-ELECTRIC
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-164470	930-585600-30	149.14	149.14	AD FOR BIDS-STEWART LAKE
Total FINGER PUBLISHING INC:								443.56	
<b>GEMPLER'S - DIV OF GHC SPECIALTY BRANDS</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-798041	930-583100-30	215.76	215.76	MARKING PAINT
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								215.76	
<b>HAMPTON INN EAU CLAIRE</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6218-552043	910-592610-33	495.00	495.00	BRYAN MOYER APP ROOM
Total HAMPTON INN EAU CLAIRE:								495.00	
<b>KELENY TOP SOIL INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	9533-33607,	920-565200-30	201.00	201.00	TOP SOIL
Total KELENY TOP SOIL INC:								201.00	
<b>KIMBALL MIDWEST</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-103327	910-556200-30	655.98	655.98	PAINT, SCREWS, TERMINALS, B
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-103327	920-563200-30	30.44	30.44	PAINT, SCREWS, TERMINALS, B
Total KIMBALL MIDWEST:								686.42	
<b>MACQUEEN EQUIPMENT LLC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6417-P37930	930-583100-30	951.20	951.20	HIGH PRESSURE NOZZLE - VA
05/25	05/19/2025	25051901	2461	U.S. BANK	6417-W0819	930-582800-30	1,697.45	1,697.45	VACTOR 500 HR SERVICE
Total MACQUEEN EQUIPMENT LLC:								2,648.65	
<b>MADISON GAS &amp; ELECTRIC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-840607	910-556200-30	717.81	717.81	ELECTRIC
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-840607	920-564100-30	362.88	362.88	WATER

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-840607	930-582100-20	1,100.30	1,100.30	SEWER
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-840675	910-556200-30	415.22	415.22	ELECTRIC
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-840675	920-564100-30	243.42	243.42	WATER
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-840675	930-582100-20	578.24	578.24	SEWER
Total MADISON GAS & ELECTRIC:								3,417.87	
<b>MILLER &amp; SONS INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6218-272110	910-556200-30	39.48	39.48	SAFETY TRAINING
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-041825	930-585600-30	48.60	48.60	CLEANING SUPPLIES
Total MILLER & SONS INC:								88.08	
<b>MOUNT HOREB AUTO SUPPLY INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-041625	930-583200-30	1.55	1.55	WIRING TERMINALS - 92
Total MOUNT HOREB AUTO SUPPLY INC:								1.55	
<b>MUNICIPAL ELECTRIC UTILITIES OF WI</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-3-25	910-592610-33	590.00	590.00	MEUW CONFERENCE
Total MUNICIPAL ELECTRIC UTILITIES OF WI:								590.00	
<b>NATIONAL CPR FOUNDATION</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6417-041825	930-585430-30	14.95	14.95	FIRST AID TRAINING
Total NATIONAL CPR FOUNDATION:								14.95	
<b>NCL OF WISCONSIN INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	7232-518840	930-582710-30	278.62	278.62	DISINFECTION LAB SUPPLIES
05/25	05/19/2025	25051901	2461	U.S. BANK	7887-518916	920-564100-30	89.13	89.13	SPADNS REAGENT LAB SUPPLI
Total NCL OF WISCONSIN INC:								367.75	
<b>PITNEY BOWES GLOBAL FINANCIAL SERVICES</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-332045	910-592100-30	95.01	95.01	POSTAGE MACHINE
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-332045	920-592100-30	71.27	71.27	POSTAGE MACHINE
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:								166.28	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>PREMIER COOPERATIVE</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6218-304410	910-556200-30	6.99	6.99	PROPANE CYLINDER
05/25	05/19/2025	25051901	2461	U.S. BANK	6417-022425	930-583100-30	39.95	39.95	STAKES - LOCATES
05/25	05/19/2025	25051901	2461	U.S. BANK	7232-040925	930-583400-30	20.99	20.99	GRASS SEED - BROOKWOOD
05/25	05/19/2025	25051901	2461	U.S. BANK	7232-041425	930-583100-30	52.73	52.73	VACTOR WATER FITTINGS
05/25	05/19/2025	25051901	2461	U.S. BANK	7232-042225	930-583400-30	140.96	140.96	HOSES / FITTINGS - CLARIFIER
05/25	05/19/2025	25051901	2461	U.S. BANK	7232-042825	930-583200-30	21.48	21.48	HOSE REEL / FITTINGS - BROO
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-040825	930-583100-30	34.32	34.32	MARKING LATH
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-042325	930-583400-30	23.99	23.99	EXHAUST FAN MESH 30
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-042425	930-583400-30	45.77	45.77	EXHAUST FAN HARDWARE - 30
05/25	05/19/2025	25051901	2461	U.S. BANK	7887-305317	920-562300-30	20.28	20.28	WELL #6 MAINTENANCE
05/25	05/19/2025	25051901	2461	U.S. BANK	9037-303802	910-556200-30	62.22	62.22	SILT SOCK
Total PREMIER COOPERATIVE:								469.68	
<b>QUILL CORPORATION</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-436990	910-592100-30	60.39	60.39	TONER FOR OFFICE
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-436990	920-592100-30	45.30	45.30	TONER FOR OFFICE
05/25	05/19/2025	25051901	2461	U.S. BANK	6917-436990	930-585100-30	45.30	45.30	TONER FOR OFFICE
Total QUILL CORPORATION:								150.99	
<b>RINGCENTRAL INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	4019-496279	930-585100-30	418.64	418.64	PHONE SERVICE
Total RINGCENTRAL INC:								418.64	
<b>SJ ELECTRIC SYSTEMS LLC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	4019-995670	930-583200-30	1,886.86	1,886.86	SPW TRANSDUCER
05/25	05/19/2025	25051901	2461	U.S. BANK	4019-995681	930-583200-30	12,132.88	12,132.88	LILLEHAMMER PUMP REBUILD
Total SJ ELECTRIC SYSTEMS LLC:								14,019.74	
<b>SLOAN IMPLEMENT COMPANY INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	1609-388627	910-556200-30	18.32	18.32	CHIANSAW PARTS
05/25	05/19/2025	25051901	2461	U.S. BANK	1609-388857	910-556200-30	27.50	27.50	CHAINS AW PARTS
Total SLOAN IMPLEMENT COMPANY INC:								45.82	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>UNITED STATES CELLULAR CORPORATION</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-718760	910-592100-30	.50	.50	UNITED STATES CELLULAR CO
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-718760	920-110790-000	87.73	87.73	UNITED STATES CELLULAR CO
05/25	05/19/2025	25051901	2461	U.S. BANK	2527-718760	930-585100-30	17.38	17.38	TABLET
Total UNITED STATES CELLULAR CORPORATION:								105.61	
<b>VIKING HARDWARE INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	7559-041425	930-585600-30	167.88	167.88	TREE SPIKES
Total VIKING HARDWARE INC:								167.88	
<b>W W GRAINGER INC</b>									
05/25	05/19/2025	25051901	2461	U.S. BANK	4019-949382	930-583400-30	95.16	95.16	SPRING HINGES
05/25	05/19/2025	25051901	2461	U.S. BANK	4019-949382	930-585100-30	54.96	54.96	WHITEBOARD
Total W W GRAINGER INC:								150.12	
Total 25051901:								51,186.90	
Grand Totals:								51,186.90	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-137000-000	24,520.00	.00	24,520.00
910-211100-000	.00	28,398.23-	28,398.23-
910-556200-300	2,278.42	.00	2,278.42
910-592100-300	424.87	.00	424.87
910-592610-335	1,085.00	.00	1,085.00
910-593000-300	89.94	.00	89.94
920-110790-000	87.73	.00	87.73
920-211100-000	.00	2,173.61-	2,173.61-
920-562300-300	20.28	.00	20.28
920-563200-300	30.44	.00	30.44
920-564100-300	695.43	.00	695.43
920-565100-300	815.16	.00	815.16

GL Account	Debit	Credit	Proof
920-565200-300	201.00	.00	201.00
920-592100-300	116.57	.00	116.57
920-593000-300	207.00	.00	207.00
930-211100-000	.00	20,615.06-	20,615.06-
930-582100-200	1,678.54	.00	1,678.54
930-582710-300	278.62	.00	278.62
930-582800-300	1,697.45	.00	1,697.45
930-583100-300	1,313.95	.00	1,313.95
930-583200-300	14,042.77	.00	14,042.77
930-583400-300	326.87	.00	326.87
930-585100-300	536.28	.00	536.28
930-585430-300	29.90	.00	29.90
930-585600-300	520.68	.00	520.68
930-585610-300	190.00	.00	190.00
Grand Totals:	<u>51,186.90</u>	<u>51,186.90-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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GL Account	Debit	Credit	Proof
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Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

---



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# Mount Horeb Utilities

Jordan Schmitz  
Electric Superintendent  
301 Blue Mounds. Mt. Horeb, WI 53572  
(608) 437-3300 or (608) 437-3084

## Electric: May 2025

- 2 New Underground Services
- 1 Outage (Tree)
- Crew worked on GIS inspections for underground facilities.
- Crew worked on prepping site for new shed.
- Orchard Lane and Nesheim Trail wire replacement has been completed and went great!
- No word on Wally Rd sub yet...
- Crew had 3 disconnect/reconnects for customers doing work on their homes. This is not a cost to the customer from the utility.
- Bo Schult completed his final week for his first-year of apprenticeship. He was hired to replace Chris Hook who will work his last day for the utility July 3<sup>rd</sup> and officially retire July 18<sup>th</sup>.
- There are a lot of projects in the works right now keeping myself busy.
- We are hoping to start digging down North Rd this next month.

# LIVE Lines

Volume 74, Issue 6 • June 2025

## Annual Conference spotlights value of association

The mighty Mississippi River was the backdrop to MEUW’s 95th Annual Conference in La Crosse. Attendees from 42 municipal utilities (representing more than half of the MEUW membership) were in attendance to hear presentations about the current state of the industry, new and potential legislation that impacts municipal utilities, energy storage opportunities, and a discussion about navigating the regulatory landscape.



More than 115 registrants took part in the event held on Thursday, May 15, at the Radisson Hotel in La Crosse. After MEUW Board Chair and General Manager of Marshfield Utilities Nicolas Kumm greeted attendees, MEUW President and CEO Tim Heinrich spoke about the state of MEUW, accomplishments over the past year and the association’s refreshed strategy (see story on page 7).

American Public Power Association (APPA) President and CEO Scott Corwin was onsite to give an overview of APPA’s strategic priorities of advocacy, education and training, security resilience and technology, as well as details about the national association’s organizational and financial health. Corwin also highlighted the value members receive from being part of APPA



and reviewed 11 steps to operational excellence each utility can do to enhance and maintain their value to their communities.

Michael Nolan, a Washington, D.C. lobbyist and President of MJN Consulting, made a return appearance at the conference, offering information and insights about happenings in the nation’s capital. He admonished par-

ticipants to “stop trying to make sense” when discussing the chaos and confusion underway at the federal level.

The program also included time to focus on what’s ahead in the utility space and an informative presentation about energy storage technology and how it’s being applied in the industry. Olaoluwa “Ola” Ilelaboye, P.E. from Power System Engineering shared valuable information about available options in energy storage, differences between them, and established vendors to look for when pursuing installing energy storage.

To provide attendees with a peek inside what’s happening on the regulatory landscape, Boardman Clark Attorney Richard Heinemann, who also serves as General Counsel of MEUW, talked about proceedings at the Public Service Commission (PSC) and their potential impact on municipal utilities. Heinemann offered his insights about the prospects on a simplified process for municipal electric

*Continued on page 2*

## Mutual aid crews rally to help Juneau

The National Weather Service confirmed multiple tornadoes in Dodge County on Thursday, May 15, including one that led to a full system outage for Juneau Utilities that afternoon. Transmission lines feeding Juneau’s three substations were impacted, leaving more than 1,200 households without power. The system damage included nine broken poles, six distribution poles that could be salvaged and straightened,

*Continued on page 3*

## INSIDE THIS ISSUE

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Make plans to join MEUW for dinner this fall  
**Page 6**

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**Page 9**

Classifieds — **Page 12**

Municipal Electric Utilities of Wisconsin’s mission is to **strengthen and unify community-owned utilities**. Since 1928, MEUW has been the trade association for Wisconsin’s 81 public power communities and is affiliated with the American Public Power Association (APPA) — [www.publicpower.org](http://www.publicpower.org)



Continued from page 1

rate cases as well as takeaways from PSC “generic” dockets. He encouraged MEUW to continue efforts to host PSC staff for “field trips” to better engage them in experiences and foster a deeper understanding of how municipal utilities operate.

During a lunchtime awards ceremony, MEUW honored six individuals for their service to MEUW and the public power industry and recognized four individuals with retirement awards.

Breakout sessions offered highlights of 2025 HR trends, cybersecurity, Wisconsin’s open meeting law, as well as open-forum roundtable discussions focusing

on legislative and regulatory issues and safety and operational training topics.

The day closed with an energetic and highly interactive session with professional speaker Patty Hendrickson (who happens to live in La Crosse). She offered a variety of common-sense ideas about leadership and self awareness, encouraging participants to commit to building a personal and professional culture that encourages and celebrates growth. Among the takeaways was that leadership is less about position and more about disposition as well as her encouragement that leaders, “Be *your* best, not *the* best.” ●

*If you did not attend the conference and would like to learn more, please email the MEUW Office.*

## MEUW honors utilities for safety achievements

The association presented 43 member utilities with Safety Achievement Awards for their 2024 safety performance. Each was honored at a ceremony held in conjunction with the 95th Annual Conference on May 15.

The MEUW Safety Achievement Award was developed to recognize safety performance and to encourage safety activities by member utilities. Awards are given based on voluntary reporting. Utilities receive recognition for their dedication to employees’ on-the-job focus;

following safety rules, using safe work practices and watching out for one another. The metrics are designed to identify leading indicators of safety performance, rather than lagging indicators. MEUW first presented safety awards in 1999.

This award also acknowledges the commitment of utility management and governing boards to ensuring an environment that supports safe operations. This includes ensuring employees have the equipment needed to do their jobs safely, and training to maintain or improve skills. Award recipients are placed in one of three categories (gold, silver, or bronze) based on scoring against key criteria that promote a strong safety culture. ●



Accepting Safety Achievement Awards on behalf of their community were: *Front row; from left* — Jill Weiss (Stoughton), Sam Sobotta (Arcadia), Troy Wardell (Muscoda), Mike Reynolds (Boscobel), Brian Rhodes (Hartford), Kim Ganz (Trempealeau), Dave Euclide (Sun Prairie), Scott Gald (Richland Center), Karsten Huse (Cedarburg), Dave Tichinel (Clintonville), Jordan Peichel (Cumberland), Steve Brooks (Waupun), Troy Adams (Manitowoc), George Morrissey (Cuba City); *Back row* — Kurt Melchert (Menasha), Jordan Fritche (Fennimore), Tim Herlitzka (Waunakee), Brian Dellemann (Two Rivers), Nick Gahlman (Juneau), Todd Weiler (Wisconsin Rapids), Jason Bessette (New London), Michael Avanzi (Kaukauna), Dalton Hiley (Columbus), Cade Schreiber (Hustisford), Brian Carroll (Gresham), Robb Koepp (Shawano), Nicolas Kumm (Marshfield), Ryan Roehrborn (Plymouth)

Continued from page 1

and 22 transmission poles, some of which had distribution under-build on them.

Many buildings and properties across the area were either significantly damaged or destroyed, including a retirement facility, small businesses, residential homes, apartments, and farms.



The MEUW team coordinated two waves of mutual aid crews from Columbus, Hartford, Hustisford, Jefferson, Kaukauna, Manitowoc, Waterloo, Waunakee, and Waupun. Thirty-nine municipal utility workers from those nine MEUW communities worked alongside the Juneau crews, restoring power to 90% of customers by midnight, and to everyone within 24 hours.

Additional damage was seen the following day due to strong winds, but the mutual aid crews continued their support to restore the infrastructure.

As the tornado hit, many utility leaders were gathered together in La Crosse for the MEUW Annual Conference. It was inspiring to see the quick and collaborative response as everyone banded together to provide support to Juneau. Electric Superintendent Nick Gahlman expressed his thanks for the mutual aid via a Facebook post, saying, “All the staff from those Utilities were ready to go! They showed that no matter how close or far we are from one another, we are ONE Utility in a time like this. Our team, along with all these Utilities, were able to restore 100% of its available customers in less than 24 hrs. It was truly amazing to witness this restoration in action. There is still work to be done but I can’t help but feel grateful for what we ALL were able to accomplish in that short amount of time.” ●

## Members’ NEWS

**Manitowoc Public Utilities (MPU)** has earned an award for a project that involves the conversion of two power plant boilers from fossil fuels to 100% Wisconsin-recognized renewable fuel pellets.



The award was given to MPU by Progress Lakeshore, a private-public economic development organization dedicated to accelerating business success in Manitowoc County.

The Corporate Investment Award recognizes a business that has made a positive economic impact on the community through capital investment, has developed product innovation, and has gone above and beyond to enhance its workforce.

This low-capital project extends the life of a vital community asset, preserves over 30 skilled jobs, maintains a \$2 million annual PILOT payment to the city, and strengthens grid resiliency, Progress Lakeshore said.

MPU’s efforts also support local industries and divert 18,000 tons of industrial waste from landfills each month, creating a first-of-its-kind, cost-effective renewable energy model in Wisconsin.

*APPA contributed to this news item*

**Send us your news!** Tell MEUW about new hires, promotions, retirements, honors, and awards, so those tidbits can be shared in MEUW member communications. Simply send an email to [news@meuw.org](mailto:news@meuw.org) to share your news.

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# Mount Horeb Utilities strives to exceed customer expectations



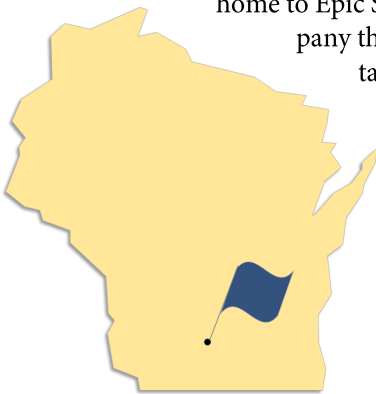
By Karen Whitmer

Mount Horeb, famed as the “Troll Capital of the World,” is known for its Norwegian heritage with a touch of pure magic.

Nearly 40 whimsical, larger-than-life troll sculptures adorn the businesses, parks, and streets of the village, which is in Dane County — about 20 miles west of Madison. Visitors can pick up a map at the Chamber of Commerce to find each troll in Mount Horeb, turning a downtown walk into a fairy-tale adventure. With a population of nearly 7,500, Mount Horeb is also proud to own and operate its own electric, water, and wastewater utilities.

Jordan “Jordy” Schmitz, who came to Mount Horeb Utilities (MHU) in 2012 as a line worker, has served as the Electric Superintendent for the last three years. “Our team is very committed to doing our part to make Mount Horeb a great place to live and work,” Schmitz said. “Mount Horeb is booming, so our team has to work hard to exceed customer expectations,” he added.

According to U.S. Census data, Mount Horeb has experienced significant growth over the last several decades, with a more than 30% increase in population since 2000. Schmitz attributed some of the growth and new construction to the village’s proximity to both Madison and the City of Verona which is home to Epic Systems, a fast-growing company that dominates the U.S. hospital software market.



MHU’s team includes six linemen, who are committed to increasing reliability, safety, and customer satisfaction in Mount Horeb (see photo on page 5).

“Being a tight-knit team that relies on each other makes the work easier.”

Schmitz said. “We work on keeping our outages, as well as our average response times, down.” And they are succeeding. MHU’s average response is now only about 12.5 minutes.

## The village reinvents itself

Mount Horeb was incorporated as a village in 1899. Early settlers established farms and relied on agriculture as their primary livelihood. Dairy farming became a significant industry in the region, contributing to the town’s growth and develop-

ment. Over time, Mount Horeb evolved into a thriving community with a mix of agriculture, trade, and tourism.

The village’s trolls date back to the 1970s, when a local Scandinavian gift shop, Open House Imports, placed troll sculptures imported from Norway on their front lawn to attract visitors. These quirky trolls quickly became popular, especially among truckers who would joke about them over their CB radios.



In the 1980s, when a bypass was built around Mount Horeb, local businesses feared losing foot traffic. That’s when the town fully embraced the trolls. Michael Feeney, a local wood-carver, was commissioned to create more playful, life-sized troll sculptures, and soon, they lined Business Highway 18/151, earning the road its famous name: “The Trollway.” Over time, other local artists have contributed new trolls, keeping the tradition alive and growing.

## MHU takes proactive approach to managing growth

MHU was founded in 1939. Today it serves about 4,700 electric customers in the village of Mount Horeb and the surrounding area. Its service territory includes a vast, rural area with 144 miles of overhead lines. About 87% of customers are residential and 13% are commercial customers.

According to Schmitz, Tyrol Basin, a ski and snowboard facility, is among MHU’s largest customers. Tyrol Basin provides 18 trails serviced by five lifts and is recognized for having some of the premier terrain parks in the Midwest.

Other notable customers include Ingleside Manor, a senior living community with various care levels, and retailers Duluth Trading, Brunsell Lumber, and Kwik Trip.

The team recently worked with Kwik Trip to install four electric vehicle (EV) chargers in its Mount Horeb store. The

*Continued on page 5*

Continued from page 4

chargers officially went online on May 5 and are now available for public use. Schmitz said that MHU is carefully watching to see if the EV chargers become profitable before deciding to add any of their own. “It costs about \$70,000 to install a single public fast-charging station and needs to attract about 40 customers a day to even break even,” Schmitz said. “It may be a possibility in the future if they prove to be a good investment. We’ll see.”

This summer, MHU will be constructing a 3.1-mile tie-around to further enhance reliability and grid stability throughout the service territory. They are also working on replacing 20,000 feet of older cable over the next six years. “We are proactive in many of our projects, always trying to keep ahead of things,” Schmitz said.

Last year, MHU also constructed a new substation west of the village in Blue Mounds to expand capacity and support new development. “Our town is growing like a weed, and we are doing all that we can to keep our systems in good condition, rather than run the risk of needing to make emergency repairs.”



But MHU’s commitment extends beyond infrastructure, it also has developed programs to foster civic pride. For example, MHU offers several community grants as well as a high school internship program. “No doubt, we are facing a shortage

of qualified employees in our industry,” Schmitz said. “We have decided to keep an intern on staff to help train future potential employees, and also to help spread the word about good careers in Wisconsin’s municipal electric utilities.”

**Mount Horeb’s many hidden treasures**

Beyond troll hunting, Mount Horeb visitors can explore the natural beauty of the area at Tyrol Basin, Blue Mound State Park, Military State Park, Stewart Lake County Park, and the Cave of the Mounds.

The downtown area of the town features an array of unique shops, local boutiques, and charming restaurants, including the Grumpy Troll Brew Pub and Sjolinds Chocolate House. The art galleries and museums, including the Driftless Histor-



The line crew keeping Mount Horeb booming is made up of (front row, from left): Chris Hook, Bo Schult, Bryan Moyer; Jordy Schmitz (on step); (top row) Corey O’Hearn and Garrett Leis.

ic Museum, display the town’s cultural heritage and offer a look into its history.

Mount Horeb is also known for its strong sense of community. Residents actively participate in various events and festivals throughout the year. “We add a new festival and hang new banners around town every year,” said Schmitz. Mount Horeb events include the Troll Brew Fest, which is held annually in September, and the Mount Horeb Summer Frolic, which is coming up on June 12-15.

“Mount Horeb has a lot of quirky charm,” Schmitz said. “But it’s also a great community with great people. Our utility is proud to serve them.” ●

*Karen Whitmer is a regular contributor to LIVE LINES; she is freelance communicator based in the Fox Valley.*

**Correction:** The Cuba City Tractor Pull is June 13–14. The wrong date was listed in last month’s *LIVE LINES*.



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# MEUW NEWS Monitor

## Results of Annual Wage & Benefits Survey distributed

Each year, MEUW collects and shares data about the pay and perks MEUW member utilities provide their employees. The results of this year's Wage & Benefits Survey were distributed on May 5. Only the utilities that provided information for the survey received a copy of the results, which were sent to the email address of the person who submitted the data. A total of 66 utilities responded to this year's survey; that represents 82.5% of the MEUW membership, compared to 62 in 2024 and 68 in 2023. The comprehensive survey results are considered proprietary. MEUW does not provide the results on request. This practice makes it easier to control how the data is used and by whom.

## Virtual training on navigating conflict planned for June 19

As much as we try to avoid it, we sometimes find ourselves in difficult customer service interactions. As part of MEUW's "The Power of One" customer service training series, a 90-minute virtual training will help participants develop the skills to effectively navigate and resolve conflicts. Learners will identify potential conflict triggers and understand their individual preferred conflict management style and how to adopt other styles as needed. The training will explore a proven conflict-resolution model and offer practice on de-escalation techniques and recovery strategies that build stronger relationships. Participants will take away ideas that contribute to professionalism and positive outcomes. The virtual class is on Thursday, June 19 at

10:00 a.m., with options to enroll as an individual learner or as part of a group from your municipality. Registration is located [here](#).

## Annual Accounting and Customer Service Seminar is Sept. 24 in Mauston

Registration will open soon for MEUW's annual one-day seminar that brings together municipal electric utility staff with a focus on accounting and customer service topics. Attendees receive updates on regulatory and legislative policies affecting utilities to compare best practices to improve their operations. MEUW's Accounting and Customer Service Committee assists MEUW staff in putting together the day's program to address industry topics. This year's seminar is planned for September 24 in Mauston. ●

## Make plans to join MEUW for dinner this fall

MEUW will once again be hosting District Dinners around the state in September and October to provide local utility leaders a chance to connect and network over topics of interest to public power. Make plans for you and your Commissioners or Board Members to attend one of the eight dinners planned to receive updates and participate in roundtable discussions.

Planned locations and dates are:

- **Tuesday, Sept. 23** – Hartford (tentative)
- **Wednesday, Sept. 24** – Rice Lake
- **Monday, Sept. 29** – Algoma
- **Tuesday, Sept. 30** – Gresham
- **Monday, Oct. 6** – Cuba City
- **Wednesday, Oct. 8** – Cashton
- **Thursday, Oct. 9** – Merrillan
- **Wednesday, Oct. 15** – Mazomanie

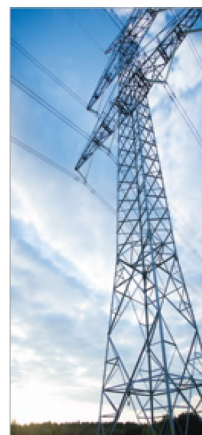
Advance registration will be required. Please watch for details about specific locations and sign-up in future communications from MEUW. Each session begins with a cash bar at 6:00 p.m., meal at 6:30 p.m., and a brief program to follow. The events typically wrap up no later than 8:00 p.m.

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## LIVE Lines

Official monthly publication of **Municipal Electric Utilities of Wisconsin, Inc.**, the statewide trade association representing the interests of Wisconsin's public power providers since 1928.

This e-newsletter is distributed to more than 1,200 utility professionals and leaders throughout Wisconsin and the Midwest on the first Tuesday of every month.

*LIVE LINES* has been published continuously for many decades and provides useful information, news on emerging utility issues and legislation, updates on events, training programs and member services, as well as engaging feature stories spotlighting utilities, communities and leaders.

Reader comments and suggestions are welcome — send by email to [news@meuw.org](mailto:news@meuw.org)

### MEUW Office Staff

**Tim Heinrich**  
President and CEO

**Mike Czuprynko**  
Director of Safety Services  
and Operations

**Tyler Vorpapel**  
Director of Legislative  
and Regulatory Relations

**Sharon Wolf**  
Manager of Communications  
and Events

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An archive of past issues of *Live Lines* is available at [www.issuu.com/meuw](http://www.issuu.com/meuw)

## The state of MEUW is “strong, unified, focused”

When MEUW President and CEO Tim Heinrich kicked off the association's 95th Annual Conference on May 15, he focused on the “State of MEUW.” The talk included a high-level report on findings from the Member Engagement Survey conducted in March and April, results that indicate continuing satisfaction with MEUW's services. More than 70% of member utilities completed the survey, representing a strong response rate for a survey of this type. The survey results reflected higher satisfaction among members who are familiar with and have read the association's [Strategic Plan](#), which was refreshed through work by MEUW's Board of Directors in 2024. The full set of slides from the presentation are available [here](#). More survey results will be shared in the July *LIVE LINES*. ●

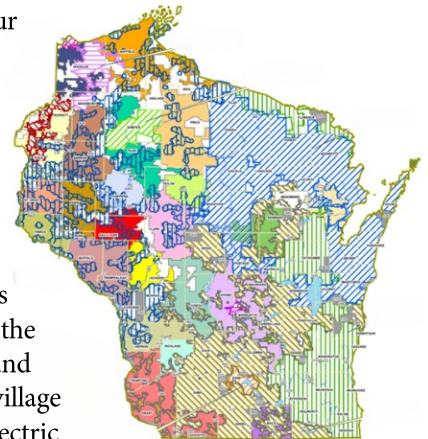
## New committee to focus on territory boundaries

Municipal electric utilities have the right to provide electric service within their corporate limits. Many cities and villages throughout Wisconsin have been experiencing growth that literally pushes the boundaries of their municipality, including many of MEUW member communities.

While this increased development is good for our communities, the expansion creates challenges for our member utilities related to the right to provide electric service in new areas. MEUW members have had a variety of experiences, both positive and negative, attempting to enter into agreements with other public utilities or cooperative associations when municipal boundaries change. Determining boundary lines can be complex and may result in disputes over the right to serve areas that are not already served, and state statutes governing annexation to a city or village as well as a municipal utilities' right to extend electric service to its own property or facilities further complicate territorial disputes when they arise.

MEUW's Board of Directors recently adopted a resolution that creates a work group named the Service Territory Extension and Protection — or STEP — committee to evaluate legal, regulatory, and/or legislative options to reduce the complexity of rules governing utility service area boundaries. The work group will be looking at ways to ensure that we protect our members' current service territory but also that as a municipality's boundaries expand, our member utilities have a pathway to serve customers within that expanded municipality.

We are in need of members to fill out this seven-member work group. Please reach out to [Tyler Vorpapel](#), MEUW Director of Legislative and Regulatory Relations, with any questions or if you are interested in participating. As always, we are trying to balance the committee considering size, location, and supplier to reflect the MEUW membership. ●



This colorful map — developed by the Public Service Commission of Wisconsin — shows the patchwork of electric service territories in place among the state's investor-owned, cooperative, and municipal electric utilities. Click on the image to access an interactive version on the PSC's website or click [here](#) to download a PDF.

# National Safety Month brings focus to leading practices



Contributed by Regional Safety Manager Sean Wall

The National Safety Council (NSC) celebrates National Safety Month each June to remind everyone about the importance of safety — especially as we approach summer.

“Safety is everyone’s responsibility,” said Lorraine Martin, NSC President and Chief Executive Officer. “National Safety Month gives us an opportunity to reinforce best practices that help protect lives. Working together, we can create safer environments for our colleagues, communities, families, and friends,” she continued.

NSC breaks the month of June into themed safety weeks, each focusing on different topics to address at both home and at work.

## Week 1 (June 1-7): Continuous Improvement

The first week encourages strengthening safety policies and protocols within the workplace. This may include updating written safety programs and training employees about safety and hazard recognition. At home, it’s an ideal time to discuss emergency procedures with the whole family. For example, does your family have an emergency escape plan if there is a fire or another ur-

gent situation? If you have pets, do you have a plan to keep them safe during an emergency? Having an emergency plan, along with practicing that plan, can help ensure your family’s safety at home.

## Week 2 (June 8-14): Employee Engagement

This week is about getting employees actively engaged in workplace safety initiatives. With summer now in full swing, it’s a great time to ensure all employees know how to prevent heat-related illnesses. During the summer heat, drinking the recommended amount of water per day, which is approximately half of your body weight in ounces, is vital. For example, if you weigh 160 pounds, you should drink 80 ounces of water daily. If someone experiences heat-related illness symptoms (cramps, flushed skin, fever, nausea, vomiting, headache, fatigue, anxiety, feeling faint), take action:

- Move to a cool place; rest.
- Remove excess clothing and place wet compresses on the head, neck, armpits, and inner thighs to help reduce the core temperature. Fanning the skin will also help.
- Offer cool sports drinks (Gatorade, Powerade) containing important minerals, salts, and electrolytes. *Note that these sports drinks are high in sugar and should be consumed in moderation. Cool water is the preferred choice for regular proper hydration.*

- Stretch cramped muscles slowly and gently.
- If there is no improvement or the person is unable to take in fluids, call 911 for emergency assistance. Time is critical. When in doubt, do not hesitate to call for help.

## Week 3 (June 15-21): Roadway Safety

Week three brings the first official day of summer and is focused on addressing the risks associated with driving through construction season. In 2024, there were 2,161 work-zone crashes in Wisconsin. Roughly 38% of those crashes were rear-end collisions, which are often caused by inattentive driving. Nearly half of the crashes occurred when a lane closure was in place to allow work to be done safely. Establishing a safe work zone should be a key part of planning when work occurs on the roadway. The Manual on Uniform Traffic Control Devices (MUTCD) provides essential guidelines for setting up a safe work zone, including using signs, cones, and various traffic control devices. Make sure employees are properly trained in setting up work zones and that they have the necessary equipment to do so safely. At home, talk to your family about construction and work-zone safety. Stress the importance of staying focused when driving, especially in and around work zones.

## Week 4 (June 22-30): Personal Well-being

The final week of the month highlights the importance of mental and physical health. Prioritizing both mental and physical health can help foster a safe work environment, promote improved job performance, and support the overall well-being of all employees. Mental health issues such as depression and anxiety can affect concentration, decision making, and reaction time, all of which can potentially increase the risk of accidents. Mental health can also influence physical health habits, including exercise, diet, and sleep. Promoting well-being in the workplace also requires creating a work culture where employees feel safe to express themselves, share ideas, and report concerns without fear of negative consequences.

Encourage your co-workers and family to engage in regular exercise, eat a healthy diet, and prioritize getting sufficient sleep. It’s also important to have open communication channels to provide a way for employees to voice concerns in a timely manner.

Keeping safety in mind at both work and home will allow you to take full advantage of the amazing experiences and activities Wisconsin summers have to offer. After working so hard through the off seasons, make the most of summer ... but remember to do it safely. ●

## Forum explores energy challenges and opportunities of data centers

The energy used by a modern-day data center can be comparable to adding an entire city to the electric grid. The prospect of more data centers coming online presents an opportunity to accelerate new technologies even as the electric-utility industry grapples with how to meet the increased demand. Data centers were the focus on a forum organized by Customers First Coalition held in Madison on May 6. The event featured multiple panel discussions about the regulatory, policy, and consumer impacts of new data centers.

Tyler Huebner, a former state utility regulator who now works for Google's energy market development team, said data center projects like these bring "a lot of job creation, a lot of economic benefit, tax base benefit" for the communities where they're located. But those benefits come with a substantial energy need to operate a "hyperscale" data center.

Kari Valley, Senior Director of State Policy and Strategy at the Midcontinent Independent System Operator, noted MISO's coverage area has seen little load growth over the past two decades. Over the next 20 years, the energy load is expected to rise by about 2.6% per year, resulting in a more than 60% increase over that period, she said during the event.

"So a whole different picture than we've looked at before ... looking at novel, creative, complex solutions to these problems," she said, noting MISO's exploration of what framework is needed to "answer to the needs of the footprint."

Huebner pointed to geothermal energy and small modular

reactors, or SMRs, as exciting prospects for this space. SMRs are smaller and less expensive than traditional nuclear plants which can be built in a factory and then placed where needed.

"How do we continue to kind of pull and accelerate some of these ideas that people have been talking about for a long time, and how do we scale them?" Huebner questioned, noting Google's investment in improving energy efficiency and weatherization to maximize the potential of the existing transmission grid. "The grid is a constraint now. Getting power is a constraint. How flexible can we be?"

Meanwhile, an executive with the largest investor-owned utility operating in Wisconsin, touted the state's attractiveness to locate data centers, noting the level of interest in development is "fantastic." WEC Energy Group Senior Vice President Bert Garvin said data center developers — such as Microsoft and Cloverleaf, both of which have proposed projects in the WEC utility service area — are prioritizing speed to market, reliability, and cost for new data center projects.

"We have very suitable sites, good infrastructure and a predictable regulatory environment, which are all attributes which I think have helped us," Garvin noted.

A recording of the full program is available online through WisconsinEye and can be accessed [here](#). MEUW is a founding member of the Customers First Coalition. ●

This article includes details reported online by *WisBusiness*.



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# Get to know a little about some Wisconsin lawmakers



This regular feature helps readers get to know Wisconsin elected officials and better understand their views on policies that may impact municipal utilities.

## Rep. Tara Johnson is newly elected lawmaker in western Wisconsin



Tara Johnson (D–Town of Shelby) joined the Wisconsin State Assembly in January 2025, representing the 96th Assembly District, which includes most of Vernon County and parts of La Crosse County in western Wisconsin. Her election marked a historic milestone—she is the first Democrat to hold the seat since 1985.

Born in Minnesota and raised in Pennsylvania, Johnson moved to Wisconsin to attend

Carroll College, where she earned a bachelor’s degree in German in 1982. She began her career with United Way of Greater Milwaukee, later working for United Way of Brown County, and in 1993 became executive director of the United Way of the La Crosse Area.

Johnson served on the La Crosse County Board of Supervisors from 2000 to 2020, making history as its first female chair from 2011 to 2020. During her tenure, she focused on fiscal responsibility, improving emergency services, expanding mental health support, and promoting environmental conservation.

A passionate advocate for her community, Johnson is a founding member of the Driftless Organizing Cooperative and has been active in Citizen Action Wisconsin, reflecting her deep commitment to grassroots organizing and civic engagement.

In the State Assembly, she serves on the Health, Aging and Long-Term Care Committee and the Agriculture

Committee. She has recently raised concerns about the limited number of legislative session days and the unequal distribution of committee assignments.

Johnson lives in Shelby with her husband, Tom. They have two adult children.

## Rep. Tittl serves on Energy Committee



Paul Tittl (R–Manitowoc) has represented Wisconsin’s 25th Assembly District since

2013. The district includes eastern Manitowoc County and parts of northeast Sheboygan County, encompassing the cities of Manitowoc and Two Rivers, as well as the village of Cleveland.

Tittl has served on the Assembly Committee on Energy and Utilities since the 2023-24 legislative session.

Born in Delavan, Tittl graduated from Lincoln High School in Manitowoc. He is a long-term small business owner

and currently operates both Vacuum & Sew Center and Paintball Paul’s in Manitowoc.

Before his election to the State Assembly, Tittl served on the Manitowoc City Council from 2004 to 2008, including a term as council president from 2006 to 2007. He also served on the Manitowoc County Board of Supervisors from 2006 to 2013, chairing the board from 2010 to 2012.

In addition to his role on the Energy and Utilities Committee, Tittl currently serves as Chair of the Assembly Committee on Mental Health and Substance Abuse Prevention and Vice Chair of the Committee on Sporting Heritage. He is also a member of several other committees, including Corrections; Campaigns and Elections; Forestry, Parks and Recreation; and Veterans and Military Affairs.

Tittl is active in numerous civic and community organizations. He is a member of the National Rifle Association, Eagles Manitowoc, and Manitowoc County Home Builders Association.

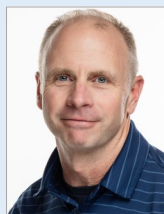
He resides in Manitowoc with his wife. They have two children and three grandchildren. ●

## MEUW 2025-26 Executive Committee takes office

MEUW’s Board of Directors on May 16 elected a slate of officers to serve as the association’s Executive Committee for the coming year.



**Board Chair**  
**Nicolas Kumm**  
General Manager  
Marshfield Utilities



**Chair-Elect**  
**Tim Aaby**  
General Manager/CEO  
Rice Lake Utilities



**Vice Chair**  
**Weston Arndt**  
Electric Superintendent  
New Richmond Utilities



**Secretary/Treasurer**  
**Tim Herlitzka**  
General Manager  
Waunakee Utilities



**At-Large Member**  
**Steve Brooks**  
General Manager  
Waupun Utilities

A complete listing of the members of MEUW’s Board of Directors is available online at [www.meuw.org/bod](http://www.meuw.org/bod)

# Report: Focus on Energy program delivers benefits, drives satisfaction

The recently released [2024 Focus on Energy Evaluation Report](#) highlights significant achievements for the statewide energy efficiency and renewal resources program. The report reveals substantial electric savings, a growing interest in smart thermostats, and high levels of satisfaction among participants with both Focus and their utility providers. Conducted annually, this evaluation helps identify areas of improvement, measure progress, and ensures the program continues to deliver significant benefits to utility customers. The report provides particularly valuable insights for municipal electric utility staff, including how the program supports energy savings, cost reductions, and customer satisfaction.

This year's report highlights the substantial electrical savings achieved through the Focus on Energy program. In 2024, Focus engaged 175,258 residents and businesses and distributed \$53,776,295 in cash incentives, making energy-saving measures more accessible and affordable for participating utility customers. Most notably, the program achieved over 7.5 million MWh in lifecycle energy savings. Additionally, there was a 64,941 kW reduction in demand, helping to alleviate strain on the electrical grid.

The report also details information on specific products and initiatives contributing to the impressive energy savings. Over 120,500 free energy-efficient product packs were distributed to residents, with senior residents (age 65-74) having the highest participation rate at 39%, highlighting the program's reach and effectiveness in engaging older demographics. In the residential sector, smart thermostats (referred to as HVAC-controls) provided the highest amount of electric savings outside of renewables, accounting for 21% of the total kWh for the residential channel, an increase of 7% since last year. There was a notable boost in the overall savings from smart thermostats which brought in nearly 25% more savings than last year, demonstrating the market's continued interest in this technology.

Courtney Wojcik, Senior Portfolio Manager for Focus on Energy, emphasized the importance of utility partners in the success of smart thermostat adoption: "Utility partners have played a key role in making smart thermostats more affordable

and appealing. Their promotion of Focus on Energy rebates and manufacturer discounts has helped more households start saving on energy."

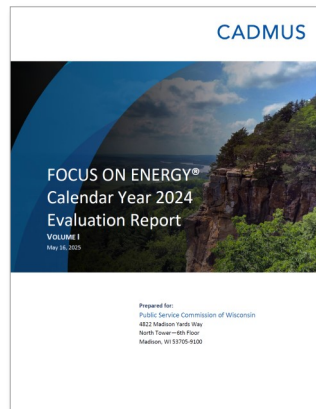
While the program has remained highly cost-effective overall, the evaluation noted the increase in heat pumps as the main reason residential HVAC offerings were not as cost-effective for the program as other measures in the program's portfolio. Heat pumps cause negative electric impacts when people


switch from gas to electric heating. They save significant amounts of natural gas and have emissions benefits, which helps offset the negative electric impacts, but not enough to pass the cost-effectiveness test.

Customer satisfaction remains a cornerstone of Focus on Energy, with high approval ratings across various sectors. Residential customer satisfaction scored 9.4 out of 10, reflecting the program's success in meeting consumer needs. About 70% of residential survey respondents were aware Focus on Energy offerings were provided in partnership with their local energy

utility. Additionally, over 72% of residential participants reported that Focus on Energy offerings made their opinion of their utility much more favorable or somewhat more favorable. These results were consistent with survey respondents' levels of awareness and opinion of utilities in 2023. Nonresidential awareness among respondents averaged about 87%. Most respondents reported that Focus on Energy offerings made their opinion of their utility much more favorable or somewhat more favorable, with 75% of respondents expressing positive views. High satisfaction levels indicate that Focus on Energy is effectively enhancing customer perceptions of their local utilities and fostering positive relationships.

The 2024 Evaluation Report highlights significant program achievements in promoting energy efficiency across Wisconsin, including municipal electric utility territories. With substantial energy savings, widespread participation, and high customer satisfaction, Focus on Energy continues to play a vital role in supporting sustainable practices and reducing energy consumption. Focus on Energy evaluation reports can be found at [focusonenergy.com/evaluation](https://focusonenergy.com/evaluation). ●





## Mutual Aid Hotline

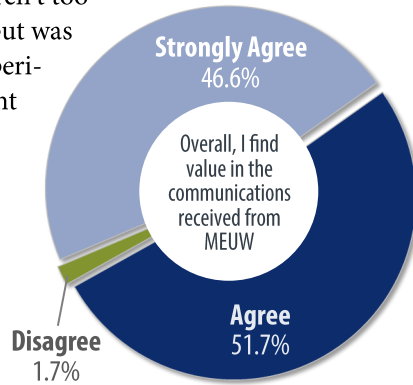
When you need help, call MEUW – 24 hours a day, seven days a week – for help coordinating mutual aid assistance

# 1-844-MEUW-911

(1-844-638-9911)

## Survey responses show members value MEUW communications

Members who provided feedback in recent surveying signaled almost unanimous agreement that MEUW’s monthly e-newsletter, *LIVE LINES*, is easy to read, included information they find useful to their job, and has interesting articles that aren’t too long or too brief. The input was part of the association’s periodic Member Engagement Survey that was conducted in March and April and had a 71% response rate. Nearly 96.5% of respondents said they “typically read (or at least skim) each issue when it is sent.”



A separate survey question found that more than 98% of respondents agreed that they “find value in communications received from MEUW.” There was 100% agreement that the frequency and timeliness are appropriate and the method used to communicate is effective, including 40% who “strongly agree” with the effectiveness of the method used. ●

If you’re looking for a way to pass the time this summer, you can catch up what’s happening in the energy industry by listening to online podcasts — on a road trip, relaxing at the beach, or while mowing the lawn, for example. Here are a couple of podcast series available for download that MEUW members might find valuable:

- **“Public Power Now”** is produced by the American Public Power Association (APPA) to bring listeners the latest news and insights from key public power utility executives, power industry players, and APPA staff. Listen to it [here](#) or wherever you get your podcasts.
- **“Electric Wire”** is produced by Customers First Coalition (CFC) as a tool to educate lawmakers, regulators, and the general public about emerging energy issues. MEUW is a founding member of CFC, which has an online archive that includes dozens of informative podcasts [here](#).

## LIVELines Classifieds

MEUW is pleased to promote job openings with its member utilities across Wisconsin. New positions are regularly added to our website — check them out [here](#) or use your smartphone to scan the QR code below. Here are some current opportunities available:

**City of Elkhorn**  
[Electric Line Technician \(Apprentice or Journey-Level\)](#)

**Hustisford Utilities**  
[Apprentice Electric Lineman](#)

**City of Lodi**  
[Utility Billing Coordinator / Deputy City Clerk](#)

When your utility is hiring, be sure to email the job posting to [office@meuw.org](mailto:office@meuw.org).



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## Mount Horeb Water Utility

Brian Schult

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9431 or (608) 437-3084

Direct (608) 437-9431

Cell # (608) 636-5763

In the month of May, we spent a good portion of the month testing water meters. We pulled and tested 114 residential water meters.

We have had quite a few high-water related reports to follow up with customers.

We got our normal sampling done for the month, which consisted of 8 bacti samples 1 fluoride sample. We also pulled our quarterly raw samples this month as well.

We did our annual Consumer Confidence Report (CCR) which is an annual report that public water systems must provide to their customers, detailing the quality of the drinking water they receive. .

We had two call outs for wells/scada related issues in the month of May which was a deep well fail at well #4. The other call out was for a possible leaking water lateral at 212 Buechner drive, we did find a leak that was on their side of the meter and the home owner contacted a plumber.

With the Blue Mounds street project going on we marked our utilities for Rule Construction 3 different times.

Thank You,

Brian Schult



# Mount Horeb Wastewater

**Monthly Report for May 2025**

Submitted 06/03/2025

Plant is running well; we are operating below all permitted limits.

CMAR has been completed and is ready for approval; we received a grade of A across all subsections for a 4.0 score. No further action is required of us with these marks.

Annual DNR Environmental Fees have been paid; these fees include our annual lab certification, NR101 (based on effluent quality), and groundwater fees.

We hosted a fee training for area water and wastewater operators which covered the topic of peristaltic metering pump operation and maintenance, we had about 12 people attend.

Staff has started to get through out semi-annual lift station wet well cleaning, this removes and grease or debris from the wells, along with any installed instruments or equipment.

Randy Langer and I met with a local organization that specializes in ecological and restorative consulting to discuss our Adaptive Management program; this could provide another path for us to expand our AM program by partnering with landowners in the watershed.

In May we cleaned 3585' of sanitary sewer, televised 1989', and inspected 5 manholes.



# Monthly Wastewater Utility Operations Report

May 2025

Submitted to the Utility Commission 06/05/2025

**Monthly average influent flow: 481,000 gpd**      Design average flow: 790,000 gpd

## **Biological Oxygen Demand (5 day)**

**BOD5** Influent: **323.1 mg/l** mo. average      Daily maximum: **461 mg/l**

Effluent: **2.6 mg/l** mo. average      Daily maximum: **4.0 mg/l**

**Permit limit: 15 mg/l mo. average**      Times exceeded **0**

Effluent mo. average lbs/day: **12.3**

**Permit limit: 99 lbs/day monthly average**      Times exceeded: **0**

## **Total Suspended Solids**

**TSS-** Influent: **422.1 mg/l** mo. average      Daily maximum: **754 mg/l**

Effluent: **3.7 mg/l** mo. average      Daily maximum: **5.4 mg/l**

**Permit limit: 15 mg/l mo. average**      Times exceeded: **0**

Effluent mo. average lb/day: **24.6**

**Permit limit: 99 lbs/day mo. average**      Times exceeded: **0**

**Ammonia Nitrogen-** Effluent monthly average: **<.08 mg/l**

**Permit limit: 1.0 mg/l monthly average**      Times exceeded: **0**

**Total Phosphorus-** Effluent monthly average: **.33 mg/l**

**Permit limit: 1.0 mg/l monthly average**      Times exceeded: **0**

Six Month Average Limit: **.6 mg/L**

**Chloride-** Effluent weekly average: **354.0 mg/l** (4 consecutive samples for the week)

**Permit limit: 520 mg/l weekly average**      Times exceeded: **0**

**Dissolved Oxygen-** Effluent daily minimum: **8.17 mg/l**

**Permit limit: 6 mg/l daily minimum**      Times exceeded: **0**

**E.Coli** – Effluent geometric mean: **14.4 #/100ml**

**Permit Limit: 126 #/100ml**      Times exceeded: **0**

**RESOLUTION 2025-08**

**ADOPTING THE COMPLIANCE MAINTENANCE ANNUAL REPORT**

**CMAR Report Year: 2024**

**COMPLIANCE MAINTENANCE RESOLUTION**

RESOLVED that the Village of Mount Horeb informs the Wisconsin Department of Natural Resources that the following actions were taken by the Village of Mount Horeb Utility Commission:

Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.

Passed by a (majority) (unanimous) vote of the Village of Mount Horeb Utility Commission on June 10, 2025.

---

John C Temby, Chairman  
Mount Horeb Utility Commission

ATTEST:

---

Denise Schwenn, Finance Director/Treasurer

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.4030	x	348	x	8.34	=	1,171
February	0.4631	x	419	x	8.34	=	1,620
March	0.4457	x	259	x	8.34	=	962
April	0.6517	x	225	x	8.34	=	1,222
May	0.6076	x	236	x	8.34	=	1,194
June	0.6341	x	216	x	8.34	=	1,145
July	0.6503	x	209	x	8.34	=	1,132
August	0.5392	x	207	x	8.34	=	931
September	0.5380	x	216	x	8.34	=	970
October	0.4979	x	232	x	8.34	=	963
November	0.5579	x	202	x	8.34	=	940
December	0.5072	x	244	x	8.34	=	1,031

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.05	x	90	=	0.945
		x	100	=	1.05
Design BOD, lbs/day	1896	x	90	=	1706.4
		x	100	=	1896

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
<b>Total Number of Points</b>					<b>0</b>

0

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 2024

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?  
● Yes Enter last calibration date (MM/DD/YYYY)

2024-10-14

○ No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

○ Yes

● No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

○ Yes

○ Yes

○ Yes

● No

● No

● No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

○ Yes

gallons

● No

Holding Tanks

○ Yes

gallons

● No

Grease Traps

○ Yes

gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

<p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
--	--

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	22	19.8	5	1	0	0
February	22	19.8	2	1	0	0
March	22	19.8	3	1	0	0
April	22	19.8	2	1	0	0
May	15	13.5	0	1	0	0
June	15	13.5	0	1	0	0
July	15	13.5	0	1	0	0
August	15	13.5	0	1	0	0
September	15	13.5	1	1	0	0
October	22	19.8	1	1	0	0
November	22	19.8	2	1	0	0
December	22	19.8	3	1	0	0

\* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2024-10-14

- No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

N/A

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

- No

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	22	19.8	2	1	0	0
February	22	19.8	1	1	0	0
March	22	19.8	1	1	0	0
April	22	19.8	3	1	0	0
May	15	13.5	2	1	0	0
June	15	13.5	0	1	0	0
July	15	13.5	1	1	0	0
August	15	13.5	0	1	0	0
September	15	13.5	1	1	0	0
October	22	19.8	2	1	0	0
November	22	19.8	3	1	0	0
December	22	19.8	3	1	0	0

0

\* Equals limit if limit is <= 10

Months of Discharge/yr	12		
<b>Points per each exceedance with 12 months of discharge:</b>	<b>7</b>	<b>3</b>	
Exceedances	0	0	
Points	0	0	
<b>Total Number of Points</b>		<b>0</b>	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	4	4	1.441	0		0	3.865	1.705	0
February	4	4	.013	0	0	0	.05	0	0
March	4	4	0	0	0	0	0	0	0
April	4	4	0	0	0	0	0	0	0
May	1	1	0	0	0	0	0	0	0
June	1	1	0	0	0	0	0	0	0
July	1	1	0	0	0	0	0	0	0
August	1	1	0	0	0	0	0	0	0
September	1	1	0	0	0	0	0	0	0
October	4	4	.021	0	0	0	0	0	0
November	4	4	0	0	0	0	0	0	0
December	4	4	.08	0	.18	0	0	.145	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.109	1	0
February	1	0.105	1	0
March	1	0.098	1	0
April	1	0.248	1	0
May	1	0.549	1	0
June	1	0.559	1	0
July	1	0.816	1	0
August	1	0.646	1	0
September	1	0.494	1	0
October	1	0.409	1	0
November	1	0.338	1	0
December	1	0.164	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Biosolids Quality and Management

### 1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

### 2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

974.5 acres

2.1.2 How many acres did you use?

46.5 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

### 3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

#### Outfall No. 004 - SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			<26											0	0
Cadmium		39	85			<.617											0	0
Copper		1500	4300			1183											0	0
Lead		300	840			11											0	0
Mercury		17	57			<1.6											0	0
Molybdenum	60		75			<6.66										0		0
Nickel	336		420			21										0		0
Selenium	80		100			<23										0		0
Zinc		2800	7500			694											0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 (0 Points)

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

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- 1-2 (10 Points)
- > 2 (15 Points)
- 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)
  - Yes
  - No (10 points)
  - N/A - Did not exceed limits or no HQ limit applies (0 points)
  - N/A - Did not land apply biosolids until limit was met (0 points)
- 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0  
Exceedence Points
  - 0 (0 Points)
  - 1 (10 Points)
  - > 1 (15 Points)
- 3.1.4 Were biosolids land applied which exceeded the ceiling limit?
  - Yes (20 Points)
  - No (0 Points)
- 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

**0**

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2024 - 12/31/2024
Density:	103,284
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Fecal coliform dry basis.

Outfall Number:	<b>004</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2024 - 12/31/2024
Density:	157,979
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Fecal coliform dry basis.

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

- Yes (40 Points)
- No

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
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If yes, what action was taken? <input style="width: 90%; height: 20px;" type="text"/>	<b>0</b>														
5. Vector Attraction Reduction (per outfall): 5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.	<b>0</b>														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td style="text-align: center;"><b>004</b></td> </tr> <tr> <td>Method Date:</td> <td style="text-align: center;">12/31/2024</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td style="text-align: center;">Injection when land apply</td> </tr> <tr> <td>Requirement Met:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Land Applied:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Limit (if applicable):</td> <td></td> </tr> <tr> <td>Results (if applicable):</td> <td></td> </tr> </table>		Outfall Number:	<b>004</b>	Method Date:	12/31/2024	Option Used To Satisfy Requirement:	Injection when land apply	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):		Results (if applicable):	
Outfall Number:		<b>004</b>													
Method Date:		12/31/2024													
Option Used To Satisfy Requirement:	Injection when land apply														
Requirement Met:	Yes														
Land Applied:	Yes														
Limit (if applicable):															
Results (if applicable):															
5.2 Was the limit exceeded or the process criteria not met at the time of land application? <input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No If yes, what action was taken? <input style="width: 90%; height: 20px;" type="text"/>															
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? <input checked="" type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> < 90 days (40 Points) <input type="radio"/> N/A (0 Points) 6.2 If you checked N/A above, explain why. <input style="width: 90%; height: 20px;" type="text"/>	<b>0</b>														
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: <input style="width: 90%; height: 20px;" type="text"/>															

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points) <input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes<ul style="list-style-type: none"><li>○ Paper file system</li><li>○ Computer system</li><li>● Both paper and computer system</li></ul></li><li>○ No (10 points)</li></ul>	<b>0</b>
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>○ Excellent</li><li>● Very good</li><li>○ Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p>	

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

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Proper maintenance and repair are a priority in our facility to ensure the dependability and longevity of our equipment. Our O&M procedures meet or exceed the manufacturers recommendations.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul> <p>Name: <input style="width: 300px;" type="text" value="MICHAEL S BRACE"/></p> <p>Certification No: <input style="width: 150px;" type="text" value="33735"/></p>	<b>0</b>																																																																																								
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th colspan="2">WWTP</th> <th colspan="2">OIC</th> </tr> <tr> <th>Advanced</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr><td>A1</td><td>Suspended Growth Processes</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>A2</td><td>Attached Growth Processes</td><td></td><td></td><td></td><td></td></tr> <tr><td>A3</td><td>Recirculating Media Filters</td><td></td><td></td><td></td><td></td></tr> <tr><td>A4</td><td>Ponds, Lagoons and Natural</td><td></td><td></td><td></td><td></td></tr> <tr><td>A5</td><td>Anaerobic Treatment Of Liquid</td><td></td><td></td><td></td><td></td></tr> <tr><td>B</td><td>Solids Separation</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>C</td><td>Biological Solids/Sludges</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>P</td><td>Total Phosphorus</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>N</td><td>Total Nitrogen</td><td></td><td></td><td></td><td></td></tr> <tr><td>D</td><td>Disinfection</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>L</td><td>Laboratory</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>U</td><td>Unique Treatment Systems</td><td></td><td></td><td></td><td></td></tr> <tr><td>SS</td><td>Sanitary Sewage Collection</td><td>X</td><td>X</td><td>NA</td><td>NA</td></tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul> <p>2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?</p> <ul style="list-style-type: none"> <li>● Yes</li> <li>○ No</li> <li>○ N/A – Wastewater treatment facility does not have a registered or certified laboratory</li> </ul> <p>2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?</p> <ul style="list-style-type: none"> <li>● Yes</li> <li>○ No</li> <li>○ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system</li> </ul>	Sub Class	SubClass Description	WWTP		OIC		Advanced	OIT	Basic	Advanced	A1	Suspended Growth Processes	X			X	A2	Attached Growth Processes					A3	Recirculating Media Filters					A4	Ponds, Lagoons and Natural					A5	Anaerobic Treatment Of Liquid					B	Solids Separation	X			X	C	Biological Solids/Sludges	X			X	P	Total Phosphorus	X			X	N	Total Nitrogen					D	Disinfection	X			X	L	Laboratory	X			X	U	Unique Treatment Systems					SS	Sanitary Sewage Collection	X	X	NA	NA	<b>0</b>
Sub Class			SubClass Description	WWTP		OIC																																																																																			
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U	Unique Treatment Systems																																																																																								
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<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> One or more additional certified operators on staff</li> </ul>																																																																																									

# Compliance Maintenance Annual Report

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
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<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"> <li><input type="radio"/> Averaging 6 or more CECs per year.</li> <li><input type="radio"/> Averaging less than 6 CECs per year.</li> </ul> <p>Advanced Certification:</p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Averaging 8 or more CECs per year.</li> <li><input type="radio"/> Averaging less than 8 CECs per year.</li> </ul>	
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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Mount Horeb Wastewater Treatment Facility

Last Updated: Reporting For:  
6/5/2025 **2024**

## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Denise Schwenn"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="608-437-9408"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="denise.schwenn@mounthorebwi.info"/></p>													
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2024"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0												
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>													
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2024"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 150px;" type="text" value="1,206,858.38"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,206,858.38"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">+</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="220,706.74"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="1,206,858.38"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,206,858.38"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="220,706.74"/>	
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="1,206,858.38"/>											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="1,206,858.38"/>											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="220,706.74"/>											

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,427,565.12

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 543,400.00

0

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Stewart Park East lift station force main upsize to increase pumping capacity	\$400,000	2025
2	WPCF digester blower replacement.	\$100,000	2027
3	Stewart Park East Lift Station, pumps and controls upgrade	\$350,000	2027

## 5. Financial Management General Comments

### ENERGY EFFICIENCY AND USE

## 6. Collection System

### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
<b>January</b>	22,252	2
<b>February</b>	21,017	3
<b>March</b>	19,523	9
<b>April</b>	27,851	2
<b>May</b>	23,793	9
<b>June</b>	24,819	7
<b>July</b>	28,363	4
<b>August</b>	20,727	2
<b>September</b>	22,401	1
<b>October</b>	20,719	18
<b>November</b>	25,227	7
<b>December</b>	22,918	4
<b>Total</b>	<b>279,610</b>	<b>68</b>
<b>Average</b>	<b>23,301</b>	<b>6</b>

6.1.2 Comments:

Fourth St lift station is the only station using natural gas.

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

2019

By Whom:

Strand Associates

Describe and Comment:

Full lift station evaluation and assessment including energy study.

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## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

We plan to add more VFDs and include high efficiency motors and controls with greater operating flexibility in future projects and equipment upgrades.

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	105,319	12.49	8,432	36.30	2,901	1,640
February	83,794	13.43	6,239	46.98	1,784	831
March	80,523	13.82	5,827	29.82	2,700	844
April	94,308	19.55	4,824	36.66	2,573	290
May	74,193	18.84	3,938	37.01	2,005	105
June	72,705	19.02	3,823	34.35	2,117	40
July	86,199	20.16	4,276	35.09	2,457	29
August	77,424	16.72	4,631	28.86	2,683	105
September	76,871	16.14	4,763	29.10	2,642	99
October	72,989	15.43	4,730	29.85	2,445	261
November	85,306	16.74	5,096	28.20	3,025	985
December	89,560	15.72	5,697	31.96	2,802	1,336
<b>Total</b>	<b>999,191</b>	<b>198.06</b>		<b>404.18</b>		<b>6,565</b>
<b>Average</b>	<b>83,266</b>	<b>16.51</b>	<b>5,190</b>	<b>33.68</b>	<b>2,511</b>	<b>547</b>

7.1.2 Comments:

Figures above include both treatment facility sites

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives

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Other:

7.2.2 Comments:

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

We continuously look for ways to increase efficiency in the operation of our facility.

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2017

By Whom:

Strand Associates & Focus on Energy

Describe and Comment:

During the design Strand worked with FOE to ensure energy efficiencies were included in the plant's upgrades.

Part of the facility

Year:

By Whom:

Describe and Comment:

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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

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## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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A description of routine operation and maintenance activities (see question 2 below)  
 Capacity assessment program  
 Basement back assessment and correction  
 Regular O&M training  
 Design and Performance Provisions [NR 210.23 (4) (e)]    
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?  
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements  
 Construction, Inspection, and Testing  
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]    
 Does your emergency response capability include:  
 Responsible personnel communication procedures  
 Response order, timing and clean-up  
 Public notification protocols  
 Training  
 Emergency operation protocols and implementation procedures  
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]    
 Special Studies Last Year (check only those that apply):  
 Infiltration/Inflow (I/I) Analysis  
 Sewer System Evaluation Survey (SSES)  
 Sewer Evaluation and Capacity Management Plan (SECAP)  
 Lift Station Evaluation Report  
 Others:

0

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="16.5"/>	% of system/year
Root removal	<input type="text" value="1"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="12.9"/>	% of system/year
Manhole inspections	<input type="text" value="10.7"/>	% of system/year
Lift station O&M	<input type="text" value="52"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value=".5"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value=".5"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

# Compliance Maintenance Annual Report

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River or water crossings  % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

Our televising and cleaning operations continue to meet or exceed the goals outlined in our CMOM, and we're prioritizing repairs as we find them.

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="47.48"/>	Total actual amount of precipitation last year in inches
<input type="text" value="43.05"/>	Annual average precipitation (for your location)
<input type="text" value="47"/>	Miles of sanitary sewer
<input type="text" value="9"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="3"/>	Number of basement backup occurrences
<input type="text" value="9"/>	Number of complaints
<input type="text"/>	Average daily flow in MGD (if available)
<input type="text"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.06"/>	Basement backups (number/sewer mile)
<input type="text" value="0.19"/>	Complaints (number/sewer mile)
<input type="text"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume
None reported			

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

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<p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <div style="border: 1px solid black; padding: 2px;">No significant changes from previous years.</div>
<p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <div style="border: 1px solid black; padding: 2px;">Televising and identifying compromised lines has allowed us to prioritize repairs to sanitary main lines to minimize I/I. Manhole inspections and cover replacements have also helped us address I/I.</div>

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Grading Summary

WPDES No: 0020281

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>148</b>
<b>GRADE POINT AVERAGE (GPA) = 4.00</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Village of Mount Horeb Utilities Commission

Date of Resolution or  
Action Taken:

Resolution Number:

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 4.00**



## AGENDA ITEM REPORT

### MEETING DATE

June 10, 2025

### PREPARED BY

### AGENDA ITEM # 4.g

Consider Monthly Meeting Start Time Adjustment

### BACKGROUND

Submitting a proposal to consider changing the monthly meeting time from 7:00PM to earlier in the evening. The decision would require the consent of committee members as well as Utility Managers/Staff. There are no other regularly scheduled meetings on the second Tuesday which would be impacted or conflicting.

### RECOMMENDATION

### ATTACHMENTS

None