



VILLAGE OF MOUNT HOREB

E. Main Street

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UTILITY COMMISSION AGENDA Tuesday, May 13, 2025 at 7:00 PM

MEETING MINUTES

- 1) Call to order
The Utility Commission meeting was called to order at 7:00 PM on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.
 - a. Roll Call
Members present were Jack Temby, Teri Vierima, Mike McNall, Ed Glover, Ken Scott, and Trustee Brett Halverson. Trustee Tim White was absent. Also present were Village Administrator Nic Owen, Electric Superintendent Jordan Schmitz, Water Superintendent Brian Schult, Wastewater Superintendent Mike Brace, and Finance Director/Treasurer Denise Schwenn.
- 2) Public Comments – non-agenda items
No public comments were brought forward.
- 3) Consent Agenda
 - a. Consideration of April 8, 2025 Meeting Minutes
A motion was made by Ed Glover, seconded by Teri Vierima to approve the April 8, 2025 meeting minutes. Motion carried.
- 4) Agenda Items
 - a. Presentation of Storage Tanks Assessment Plan
Water Superintendent Schult briefly introduced guest speaker, Tyler Argall of USG Water Solutions. Tyler then proceeded to provide his presentation of a water tower (tank) management and maintenance plan for the Village's two water towers. The plan includes pricing and maintenance scheduling for a multi-year plan for each tower. Following Mr. Argall's presentation, he and Superintendent Schult addressed questions from members of the Commission. The Commission instructed Schult to look at competitor pricing and plans and bring forward additional options and details before any further decision or action will be taken.
 - b. Consider Bank Account Information & Check Registers for April 2025
Scott moved; Glover seconded a motion to approve the April 2025 bank account and check register information. Motion carried

- c. Electric Superintendent report
Superintendent Schmitz reviewed the April 2025 Electric Utility Report which included an update on apprenticeship schooling for Bryan Moyer and Corey O'Hearn. Commission members offered their congratulations to Moyer and O'Hearn on these accomplishments.
 - d. Water Superintendent report
Superintendent Schult reviewed the April 2025 Water Utility Report.
 - e. Wastewater Superintendent report
Superintendent Brace reviewed the April 2025 Wastewater Utility Reports, including an update and explanation on the recently completed 2025 WDNR WPDES Permit.
- 5) Meeting adjournment.
There being no further business before the Commission, Scott moved; McNall seconded to adjourn the meeting at 8:02 PM.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer.