VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JUNE 4, 2025

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees Jones, White, Schellpfeffer, Best, and Halverson. Trustee Gauger was absent. Also present were Administrator Nic Owen and Village Clerk Alyssa Gaffney.

Public Comments: None

Consent Agenda: Czyzewski requested the following items be pulled from the consent agenda: New alcohol license application for Isaac's Antiques; Agent Application for Janelle Holmstrom, Isaac's Antiques; Renewal alcohol license applications for Bistro 101, Kwik Trip #794, Kwik Trip #1130, Norsk Golf Bowl, Buck and Honey's, Aztlan Mexican Grill, The Viking, and Marah's Bridal; Agent Applications for Tom Anderson, Buck & Honey's and Janelle Holmstrom, Isaac's Antiques; and the Residential Improvement Grant application for John and Amy Lee. White requested Resolution 2025-07 Conditional Use Permit for 301 W Main Street be pulled. White moved, Best seconded to approve the following remaining consent agenda items: April 14, 2025 Reorganizational Meeting Minutes; May 7, 2025 Meeting Minutes; Pay Request #1 for Street Project 25-101; Pay Request #2 for Street Project 25-101; Resolution 2025-06, Conditional Use Permit to Allow an Accessory Structure (Deck) in a Front Yard of a Corner Lot at 1001 Glen View Ct; Zero Lot-Line CSM 515 and 517 Alan Drive, Mark Nortman; New Alcohol Beverage License application for Zenith Ventures LLC, DBA Vita Bella, 209 E Main Street; Appointment of Agent Application for Jermaine Butler, Zenith Ventures LLC; Alcohol Beverage License renewal applications: Premier Cooperative, 501 W Main Street; Wiscoboxes.com, 305 E Main Street; Driftless Social, 128 E Main Street; MOHO JO LLC, 100 S 1st Street; Grumpy Troll LLC, 105 S 2nd Street; Dog House Bar & Grill, 117 S 1st Street; Vita Bella, 209 E Main Street; Walgreens #11648, 1401 Springdale Street; Miller and Sons Inc, 1845 Springdale Street; Trollway Liquor, 504 W Main Street; Sunn Cafe, 201 E Main Street; Appointment of Agent applications: Mark Valaskey, Bistro 101; Tracy Alvey, Kwik Trip 1130; Daniel Hying, Kwik Trip 794; Joshua Kitelinger, Premier Cooperative; Mills Botham, Wiscoboxes.com; Matthew Schmock, Driftless Social; Tyler Marks, MOHO JO LLC; Michael Woodward, Norsk Golf Club; Robin Pharo, Grumpy Troll LLC; Nathan Faust, Dog House Bar & Grill; Jermaine Butler, Vita Bella; Jose Onate, Aztlan Mexican Restaurant; Guy Evans III, The Viking; Marah Odgers, Marah's Bridal; Rebecca Wentworth, Walgreens #11648; William Miller, Miller and Sons Supermarket; Michael Rogers Jr, Trollway Liquor; Cynthia Curtes, Sunn Café; Street Use Permit application from Mount Horeb Summer Frolic Committee for Norsk Run, June 14, 2025; Street Use Permit application from Mount Horeb Area Chamber of Commerce for the Art Fair, July 18-20, 2025; Residential Improvement Grant applications for Heidi Clayton, 202 N 4th Street and Jacqueline Sale, 411 N 4th Street; and Façade Improvement Grant application for Tyler Marks, 100 S 1st Street. Motion carried by unanimous voice vote. White questioned the parking for the new development at 301 W Main Street. Owen stated there would be off-street parking for the apartment and the parking for the laundry mat would be on-street. Schellpfeffer moved, Jones seconded to approve Resolution 2025-07, Conditional Use Permit to Allow Building to Exceed Main Street Setback in Central Business District, Surplus Suds, 301 W Main Street, Chad Ferguson of Keller Inc. Motion carried by unanimous voice vote. New Alcohol License for Isaac's Antiques- Czyzewski questioned the plan for the license. White moved, Schellpfeffer seconded to approve the Alcohol Beverage License for Isaac's Antiques, DBA Jangle Natural Living, 132 E Main Street. Motion carried by unanimous voice vote. Appointment of Agent Application for Janelle Holmstrom, Isaac's Antiques- Czyzewski questioned the Beverage Server Course Requirement. Czyzewski moved, Schellpfeffer seconded to approve the application, contingent upon the Beverage Server Course being completed. Motion carried by unanimous voice vote. Norsk Golf Bowl Alcohol Beverage renewal application- Czyzewski requested to item be pulled to ask a separate vote on it. Jones moved, Best seconded to approve the application. All voted aye, with the exception of Schellpfeffer who abstained. Motion carried. Alcohol Beverage Renewal applications for Bistro 101, Kwik Trip #794, Kwik Trip #1130, Buck and Honeys, Aztlan Mexican Grill, The Viking, and Marah's Bridal- Czyzewski requested these applications be pulled to inquire on some missing information on the applications. Schellpfeffer moved, Best seconded to approve the applications. Motion carried by unanimous voice vote. Agent Application for Thomas Anderson, Buck and Honeys- Czyzewski requested this item be pulled due to the requirement of completing the Beverage Server Course. Halverson moved, White seconded to approve the application contingent upon the course being completed. Motion carried by unanimous voice vote. Residential Improvement Grant application for John and Amy Lee, 308 Forest Street- Czyzeski requested this item be pulled to get more information on the project. Owen explained and the board discussed. Schellpfeffer moved, Halverson seconded to approve the grant application. Motion carried by unanimous voice vote.

2024 Village Audit Presentation by Baker Tilly: Casandra Chase and Leah Koopman of Baker Tilly presented the results of the 2024 Village Audit.

Recommendation on Beginning Boundary Agreement Discussion with Town of Springdale: Owen explained this item. Halverson moved, White seconded to approve discussing a Boundary Agreement with the Town of Springdale. Motion carried by unanimous voice vote.

Consideration of Revised Mount Horeb Fee Schedule: Owen explained this item. Halverson moved, Schellpfeffer seconded to approve the revised Mount Horeb Fee Schedule. Motion carried by unanimous voice vote.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Czyzewski spoke about reminder of presenting ethics policy to board member's corresponding committees, discussing MPO options with Nic, transportation survey, and parkland meeting regarding Lukken Farm.

Village Administrator's report: Owen stated that Scott Construction is doing seal coating, the Town of Vermont approved the Boundary Agreement, and the new Building Inspector starts June 23rd.

Village Clerk's report: Gaffney did not have anything to report.

Adjournment: With no further business before the board, White moved, Halverson seconded to adjourn @ 8:03pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk