



VILLAGE OF MOUNT HOREB

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COMMUNITY DEVELOPMENT AUTHORITY AGENDA

Wednesday, January 15, 2025 at 6:00 PM

MEETING MINUTES

- 1) Call to order
Marc Schellpfeffer called the meeting to order at 6:00 PM. Members present were Todd Fritz, Ben Vondra, Ryan Czyzewski, Marc Schellpfeffer, Andy Baber & Barb Case. Heidi Kopras was absent. Also present were Kristin Fish-Peterson, Village Administrator, Nic Owen & Office Assistant/Deputy Clerk, Katie Jelle.
- 2) Consent Agenda
There were no questions or comments regarding the information provided. Motion by Czyzewski to approve the Minutes & Consent Agenda. Seconded by Fritz.
 - a. Consideration of December 11, 2024 Meeting Minutes
 - b. Economic Development Director's report
 - c. Mount Horeb Area School District report
 - d. Mount Horeb Area Chamber of Commerce Report
- 3) Agenda Items
 - a. Presentation on Business Improvement District (BID) Approval Process
Fish-Peterson presented the Neighborhood Improvement District Approval Process. A BID is an area within a municipality consisting of contiguous parcels that may include railroad right of ways, rivers or highways continuously bounded by the parcels on at least 1 side. A BID would require an operating plan, an appointed Board & annual reporting of status & spending revenues. Eligible activities for BID's would be, for example, trash clean up services, landscaping, public service ambassadors, programming, flower planters, benches, outdoor furniture. Fish-Peterson has heard from several downtown business owners & property owners that they would like some sort of structured organization to focus on the downtown.
Rachel LaCasse-Ford from the Mt Hreb Chamber of Commerce explained

how the BID would be helpful and beneficial to the Chamber. A BID would allow her to hire someone to help with the Marketing, Professional Development and Events.

4) Meeting adjournment.

Fish-Peterson made an addendum to the Economic Development Directors report prior to adjournment to report that although she had not heard from HUD, Tammy Baldwin's office released an award to Dane County for the Housing Grant. Fish-Peterson is planning to revise the RFP and make sure to hear from Dane County & HUD formally before releasing the RFP.

Czyzewski motioned to adjourn the meeting at 6:27 PM. Case seconded.
Motion carried.