



VILLAGE OF MOUNT HOREB

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COMMUNITY DEVELOPMENT AUTHORITY AGENDA

Wednesday, November 13, 2024 at 6:00 PM

MEETING MINUTES

- 1) Call to order
Marc Schellpfeffer called the meeting to order at 6:00 PM. Members present were Todd Fritz, Ben Vondra, Ryan Czyzewski, Marc Schellpfeffer, Andy Baber, Barb Case & Heidi Kopras. Also present were Kristin Fish-Peterson, Village Administrator, Nic Owen & Office Assistant/Deputy Clerk, Katie Jelle.
- 2) Consent Agenda
There were no questions or comments regarding the information provided. Motion by Czyzewski to approve the Minutes & Consent Agenda, second by Fritz. Motion carried.
 - a. Consideration of October 9, 2024 Meeting Minutes
 - b. Economic Development Director's report
 - c. Mount Horeb Area School District report
 - d. Mount Horeb Area Chamber of Commerce report
- 3) Agenda Items
 - a. Recommendation: Residential Improvement Grant Application: 204 N 3rd Street, King
Owen presented the application for a Residential Improvement Grant for 204 N 3rd Street. The applicants would like to use the grant to replace windows in their home. Owen stated that there is only \$3750 left in the fund. Czyzewski asked that the license for the contractor be included in the application. Czyzewski motioned to award the remaining funds available to the applicant contingent on receiving the contractors license. Case seconded. Motion carried.
 - b. Update on Lukken Development RFP
Fish-Peterson presented an update on the Lukken Development RFP (Request for Proposal). The Village Board recommended that they wait to release the RFP until they know if they will get a grant from Dane County

for 5 acres of affordable housing. The Village Board would also like the developer to include a multi-use trail & multiple layouts. Owen mentioned that the Board feels that this will help finalize park planning so they will know what acreage is needed for parks and what will be developed. The Village will likely lease the land for another growing season as well as lease out the house for revenue. There was discussion regarding what was considered Affordable Housing. Fish-Peterson will present at a later meeting on Affordable Housing options and criteria. Vondra asked for clarification on the phasing of the development.

- 4) Meeting adjournment.
Vondra motioned to adjourn at 6:33 pm. Kopras seconded. All in favor.