



VILLAGE OF MOUNT HOREB

E. Main Street

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COMMUNITY DEVELOPMENT AUTHORITY AGENDA

Wednesday, September 13, 2023 at 6:00 PM

MEETING MINUTES

- 1) Call to order
Marc Schellpfeffer called the meeting to order at 6:00 PM. Present were Ben Vondra, Ryan Czyzewski, Marc Schellpfeffer, Andy Baber & Karen Tetzlaff. Todd Fritz & Barb Case were absent. Also present were Village Administrator, Nic Owen, Kristin Fish-Peterson & Office Assistant/Deputy Clerk, Katie Jelle.
- 2) Consent Agenda
There were no questions or comments regarding the information provided. Motion by Czyzewski to approve the Minutes & Consent Agenda, second by Baber. Motion carried.
 - a. Consideration of August 9, 2023 Meeting Minutes
 - b. Economic Development Director's report
 - c. Mount Horeb Area School District report
 - d. Mount Horeb Area Chamber of Commerce report
- 3) Agenda Items
 - a. Facade Grant Application: Olson's Flowers, 214 E Main Street
Owen explained the application that was received from the new owners of Olsons Flowers. All requests on the application were eligible for the grant. Czyzewski commented that he felt this was the exact purpose of the grant. Motion made by Tetzlaff to approve the application, 2nd by Vondra. Motion carried.
 - b. Presentation/Discussion: Assistance with increasing daycare opportunities
Rachel LaCasse-Ford from Mount Horeb Chamber of Commerce & Hannah Elert from 4-C's Childcare Resource Center presented creating a program to assist with the increase in Daycare needs in the community. They explained the need for childcare & the barriers that providers

encounter. The objective of the Community Coalition is to facilitate the opening of 12 regulated in-home Childcare Providers in Mt Horeb over the next 5 years. They would like to offer a \$500 reimbursement to newly licensed/certified providers. The CDA agreed to recommend that the Village Board approve this request.

- c. Presentation and Discussion: Downtown data contributing towards the downtown redevelopment plan
Fish-Peterson presented downtown data contributing towards the Downtown Redevelopment Plan. She included Mt Horeb population trends, Age Cohort Trends, Educational Attainment, Employment by Industry, Household Income, Home Values & Visitor Traffic.

4) Closed Session

Czyzewski moved, Tetzlaff seconded to convene to closed session at 7:00 PM. Motion carried. Members present were Vondra, Czyzewski, Schellpfeffer, Baber & Tetzlaff. Also present were Owen & Fish-Peterson.

- a. Closed Session: Discussion/Recommendation: Purchase of Steinhauer Property (107 W Washington St) The Community Development Authority may convene in closed session as authorized by Wisconsin State Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Community Development Authority may reconvene in open session and discuss and take action on the subject matter discussed in closed session.
Czyzewski motioned to go into closed session. Seconded by Tetzlaff. Motion carried. Members present were Vondra, Czyzewski, Schellpfeffer, Baber & Tetzlaff.

5) Meeting adjournment.

Tetzlaff moved, Czyzewski seconded to adjourn the meeting at the end of closed session.