



VILLAGE OF MOUNT HOREB

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COMMUNITY DEVELOPMENT AUTHORITY AGENDA

Wednesday, July 12, 2023 at 6:00 PM

MEETING MINUTES

- 1) Call to order
 - a. Roll Call
Mark Schellpfeffer called the meeting to order at 6:00 pm. Present were Todd Fritz, Ryan Czyzewski, Ben Vondra, Marc Schellpfeffer, Barb Case & Karen Tetzlaff. Also present was Kristin Fish Peterson, Village Administrator, Nic Owen and Office Assistant, Katie Jelle. Member absent was Andy Baber.
- 2) Consent Agenda
 - a. Consideration of June 14, 2023 Meeting Minutes
 - b. Economic Development Director's report
 - c. Mount Horeb Area School District report
 - d. Mount Horeb Area Chamber of Commerce report
There were no questions or comments regarding the information provided. Motion by Fritz to approve the minutes and consent agenda, second by Tetzlaff. Motion carried.
- 3) Agenda Items
 - a. Economic Development Topic:
Fish Peterson presented on Downtown Redevelopment/Revitalization Planning. Included in the presentation was, Revitalization Continuum, What is Redevelopment Planning and What is included? Fish Peterson also referenced some helpful resources for the CDA members.
 - b. Review/Recomendation: Parking Study Bid
Fish Peterson informed the CDA that 1 bid was received for the Parking Study Bid. Much discussion followed regarding what was included in the proposed bid. Schellpfeffer was concerned about the time allowed for public input. Rachel from Mount Horeb Chamber of Commerce offered

ways that she could help promote a public information/input event. Barb Case and Karen Tetzlaff volunteered to be on a Stakeholders Committee as part of the Parking Study. Downtown Business Owners, Property Owners, Employers, Residents & Village Staff will also be invited to participate in the Stakeholders Committee. Schellpfeffer made a recommendation to the board that the CDA move forward with the proposed scope & fee from MSA with the addition of public engagement. Case second. Fritz asked to include in the recommendation that 2 members of the CDA be included in the Stakeholder Committee. Motion Carried.

- 4) Meeting adjournment.
Motion by Czyzewski to adjourn, second by Schellpfeffer. Motion carried.