



VILLAGE OF MOUNT HOREB

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COMMUNITY DEVELOPMENT AUTHORITY AGENDA

Wednesday, June 14, 2023 at 6:00 PM

MEETING MINUTES

- 1) Call to order
Mark Schellpfeffer called the meeting to order at 6:00 PM. Present were Todd Fritz, Ben Vondra, Ryan Czyzewski, Marc Schellpfeffer and Andy Baber. Also present was Kristin Fish Peterson, Village Administrator, Nic Owen and Office Assistant, Katie Jelle. Members absent were Karen Tetzlaff & Barbara Case.
- 2) Consent Agenda
Andy Baber asked that his last name be added to the May Minutes. Motion by Czyzewski to approve the minutes and consent agenda, second by Fritz. Motion carried.
 - a. Consideration of May 10, 2023 Meeting Minutes
 - b. Economic Development Director's report
 - c. Mount Horeb Area School District report
 - d. Mount Horeb Area Chamber of Commerce report
- 3) Agenda Items
 - a. Economic Development Topic: Business Park Planning
Fish-Peterson presented the Mount Horeb Business/Industrial Park Plan. This presentation was also presented to the Village Board on May 31, 2023. Her study covered Where, Size, Who leads the project, Timeline, Types of Businesses, What land is ready and How do we pay for it. Owen told the CDA that the Village Board wants to look at doing as much as possible, prioritizing the South East side of town. Schellpfeffer would like more information regarding funding for the project. Fritz asked for what a reasonable timeline on the project will be. Owen thinks 2-3 years to start the project and 15-20 years to fill the park.
 - b. Recommendation: Parking Study RFP
Fish Peterson presented a Request for Proposals (RFP) for the Downtown Business District Parking Analysis & Long Term Parking

Strategy. Owen would like to have the RFP's by the July meeting so the CDA could do interviews if needed between the July & August meeting. The members discussed what they would like to include in the study. Motion by Czyzewski to approve the parking study RFP as amended. Second by Vondra. Motion carried.

4) Meeting adjournment.

Motion by Vondra to adjourn, second by Czyzewski. Motion carried.